

CITY OF DIXON

Mayor Thom Bogue
Vice Mayor Scott Pederson
Council Member Steven Bird
Council Member Ted Hickman
Council Member Devon Minnema
City Treasurer Wesley Atkinson



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Leticia I. Miguel, City Clerk
Jim Lindley, City Manager
Douglas White, City Attorney

REGULAR MEETING OF THE DIXON CITY COUNCIL APPROVED MINUTES

| <u>Date</u> | <u>Time</u> | <u>Location</u> |
|------------------------------|-------------|--|
| Meeting of December 12, 2017 | 7:00 pm | Council Chambers 600 East A Street Dixon, California |

0. Closed Session at 6:00 p.m.

Public Comment regarding Closed Session Items.
No public comment.

Present: Councilmembers Steve Bird, Ted Hickman, Devon Minnema
Vice Mayor Scott Pederson, Mayor Thom Bogue

Absent: None

0.1 **CONFERENCE WITH LABOR NEGOTIATORS**

Pursuant to Government Code Section 54957.6:

City Negotiators: Jim Lindley, Joan Michaels Aguilar,
Rachel Ancheta, Douglas White

Employee Organizations: Dixon Professional Firefighters Association
Dixon Police Officers Association
Public Employees Union, Local One
Non-Represented Management Unit
Non-Represented Non-Management Unit
Dixon Mid-Manager's and Supervisor's
Association
Dixon Public Safety Mid-Manager's Association

0.2 **CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION**

Pursuant to paragraph (2) of subdivision (d) of Government Code §
54956.9: 1 case.

Closed Session adjourned at the hour of 7:00 p.m.

Action: Douglas White, City Attorney, stated direction was given to
staff, however there was no reportable action.

1. CALL TO ORDER

The Regular Meeting of the Dixon City Council was convened at 7:00 p.m. in the Council Chambers on December 12, 2017, by Mayor Thom Bogue.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Thom Bogue.

3. ROLL CALL

Present: Councilmembers Steve Bird, Ted Hickman, Devon Minnema
Vice Mayor Scott Pederson, Mayor Thom Bogue

Absent: None

Staff present: City Manager Jim Lindley, City Attorney Douglas White,
Deputy Clerk Dianna Camara

4. CONFLICT OF INTEREST

None.

5. APPROVAL OF AGENDA

Councilmember Hickman requested Item 12.4 be taken out of order and heard prior to the Consent Calendar; staff requested Item 12.9 be removed from the agenda.

Action: A motion was made by Vice Mayor Pederson, seconded by Councilmember Bird, to approve the agenda, as amended.

AYES: Bird, Hickman, Minnema, Pederson, Bogue

NOES: None

ABSTAIN: None

ABSENT: None

ACTION: **Agenda approved, as amended**

6. PRESENTATIONS/ PROCLAMATIONS/ RECOGNITION

6.1 Swearing in of Police Officer Kenneth Warren.

Contact: Robert Thompson, Police Chief

7. PUBLIC COMMENT (NON-AGENDA ITEMS)

Ms. Ginger Emerson presented a letter regarding Item 9.5 for the record. Comments were also received from Ms. Mary Savage and Mr. David Dingman.

8. ITEMS FROM THE CITY COUNCIL

Councilmember Hickman asked about speed signs at the schools, an update on a new location for the post office, a stop sign at Hwy. 113 and Midway Road, a stop sign at Pitt School and Porter Roads, and commented on the deterioration of Dixon's I-80 on-ramps. He also announced the Toys-4-Tots drive welcomes volunteers, that there is still a need for coats, and invited the Council to deliver food baskets to senior citizens in need.

Councilmember Minnema announced the opening of the *Oasis Reading Room* at Gretchen Higgins Elementary School; the *Festival of Trees* proceeds going to charities, and recognized the outstanding volunteer support from the Kiwanis Club. He also asked if the the *Strategic Goal Setting* could be agenized for January 2018.

Vice Mayor Pederson had no comments.

Councilmember Bird had no comments.

Mayor Bogue reminded staff of the "noise ordinance" to be brought up by end of January [2018]. He would also contact Dixon Tribune about more civic coverage of City meetings, and encouraged the public to sign-up for the City of Dixon email announcements.

* **12.4 Taken out of order**

12.4 Adopt a resolution approving the administrative regulations and procedures to govern the 2018 lottery selection process for safe and sane fireworks sales permits.

RECOMMENDATION: Approve the administrative regulations and procedures to govern the 2018 lottery selection process for safe and sane fireworks sales permits.

Contact: Jay Bushrow, Fire Chief, (707) 678-7060, ext. 2107, jbushrow@ci.dixon.ca.us

Chief Jay Bushrow presented the item and answered questions from the Council.

Public comment was received from Gregg Coppes.

A motion was made by Vice Mayor Pederson, seconded by Councilmember Hickman, to adopt a resolution as recommended by staff.

Roll call was taken as follows:

AYES: Bird, Hickman, Minnema, Pederson, Bogue
NOES: None
ABSENT: None
ABSTAIN: None

Action: Resolution No. 17-169

9. CONSENT CALENDAR

Councilmember Minnema requested Item 9.2 and Item 9.12 be heard separately.

A motion was made by Councilmember Minnema, seconded by Vice Mayor Pederson to approve the Items 9.1, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 of the Consent Calendar.

Roll call was taken as follows:

AYES: Bird, Hickman, Minnema, Pederson, Bogue
NOES: None
ABSENT: None
ABSTAIN: None

9.1 **Approve the Minutes from the November 7, 2017, Special Meeting of the Dixon City Council, the November 14, 2017 Regular Meeting of the Dixon City Council, and the Minutes from the November 28, 2017 Regular Meeting of the Dixon City Council.**

Contact: Leticia I. Miguel, City Clerk, (707) 678-7000, ext. 1103, lmiguel@ci.dixon.ca.us

Action: Minutes from November 7, 2017, November 14, 2017, and November 28, 2017, approved.

* 9.2. **Adopt a resolution approving the Enumeration of Claims. Taken out of Order [see after 9.11]**

Contact: Joan Michaels Aguilar, Deputy City Manager/Administrative Services, (707) 678-7000 Ext. 1108, jmichaelsaguilar@ci.dixon.ca.us

Action: Resolution No. 17-170

9.3 **Adopt a resolution amending the City of Dixon Salary Schedule for December 24, 2017.**

Contact: Rachel Ancheta, Human Resources Director, (707) 678-7000, ext. 1111, rancheta@ci.dixon.ca.us

Action: Resolution No. 17-171

9.4 **Waive second reading, read by title only, and adopt an ordinance approving a development agreement by and between the City of Dixon and M.E.H.C., Inc., a California corporation doing business as, Dixon Wellness. Dixon Wellness seeks to execute a development agreement for that certain real property located at 1150 North 1st Street, units B and C, in the City of Dixon, for the purpose of operating cannabis dispensary business.**

Contact: Dina Tasini, Community Development Director, (707) 678-7000, ext. 1114, dtasini@ci.dixon.ca.us

Action: Ordinance No. 17-012

9.5 **Waive second reading, read by title only, and adopt an ordinance amending Sections 18.06.060C(4) and 18.14.060C(3), as they pertain to accessory structures that provide covered parking for**

automobiles and abut alleyways, in the Dixon Municipal Code.

Contact: Scott Greeley, Associate Planner, (707) 678-7000, ext. 1115,
sgreeley@ci.dixon.ca.us

Action: Ordinance No. 17-013

- 9.6 **Adopt a resolution awarding a three-year on-call service contract for the maintenance of traffic signals and streetlights citywide (Project No. 2017-50) to Bear Electrical Solutions, Inc.**

Contact: Janet Koster, Public Works Operations Manager, (707) 678-7051, ext. 4104, jkoster@ci.dixon.ca.us

Action: Resolution No. 17-172

- 9.7 **Receive and file the Annual Report on Development Impact Fees (AB 1600) for Fiscal Year 2016-17 as required by Government Code Section 66006(b)**

Contact: Joseph M. Leach, City Engineer/Public Works Director, (707) 678-7031, ext. 5305, jleach@ci.dixon.ca.us

Action: Report received and filed.

- 9.8 **Adopt a resolution authorizing the City Manager to execute Amendment No. 9 to the Professional Services Agreement with T.Y. Lin International to extend the contract through June 30, 2018 and authorize a Fiscal Year 2017-18 budget amendment.**

Contact: Joseph M. Leach, City Engineer/Public Works Director, (707) 678-7031, ext. 5305, jleach@ci.dixon.ca.us

Action: Resolution No. 17-173

- 9.9 **Adopt a resolution authorizing the City Engineer/Public Works Director to execute documents for the continued use of California Department of Forestry and Fire Protection crews for three years.**

Contact: Joseph M. Leach, City Engineer/Public Works Director, (707) 678-7031, ext. 5305, jleach@ci.dixon.ca.us

Action: Resolution No. 17-174

- 9.10 **Adopt a resolution authorizing the City Manager to execute Amendment No. 1 to the agreement with TRC Engineers, Inc., for services related to the Development Impact Fee Justification Study for Transportation Facilities.**

Contact: Joseph M. Leach, City Engineer/Public Works Director, (707) 678-7031, ext. 5305, jleach@ci.dixon.ca.us

Action: Resolution No. 17-175

- 9.11 **Waive second reading, read by title only, and adopt an ordinance amending Chapter 9.03, Alarm Systems of Title 9, Health and Safety, of the Dixon Municipal Code, pertaining to alarm registration, administering and managing the City's response to alarms, authorizing fees and fines, and establishing an appeal process.**

Contact: Robert Thompson, Police Chief, (707) 678-7070, ext. 3104, rthompson@ci.dixon.ca.us

Action: Ordinance No. 17-014

- * 9.2. **Adopt a resolution approving the Enumeration of Claims.**

Taken out of Order [see after 9.11]

RECOMMENDATION: Adopt a Resolution as recommended by staff.

Contact: Joan Michaels Aguilar, Deputy City Manager/Administrative Services, (707) 678-7000 Ext. 1108, jmichaelsaguilar@ci.dixon.ca.us

Councilmember Minnema requested clarification from City Attorney Mr. Douglas White regarding attorney fees [\$147,936.90]; Mr. White the break-down of charges, including the monthly retainer.

A motion was made by Councilmember Minnema, seconded by Vice Mayor Pederson, to adopt a resolution as recommended by staff.

Roll call was taken as follows:

AYES: Bird, Hickman, Minnema, Pederson, Bogue
NOES: None
ABSENT: None
ABSTAIN: None

Action: Resolution No. 17-170

- * 9.12 **Adopt a resolution approving the City of Dixon Local Appointments List for 2018.**

Contact: Leticia I. Miguel, City Clerk, (707) 678-7000, ext. 1103, lmiguel@ci.dixon.ca.us

Councilmember Minnema asked why the General Plan Advisory Committee (GPAC) was not listed; Jim Lindley, City Manager, noted GPAC was an "ad hoc" committee.

Councilmember Hickman asked about the vacancy for the Senior Coalition; Mr. Lindley noted he would look into the criteria for the Mayor's appointment.

A motion was made by Councilmember Minnema, seconded by Vice Mayor Pederson to adopt a resolution as recommended by staff.

Roll call was taken as follows:

AYES: Bird, Hickman, Minnema, Pederson, Bogue
NOES: None
ABSENT: None
ABSTAIN: None

Action: Resolution No. 17-176

10. **PUBLIC HEARINGS**

10.1 Introduce for First Reading an Ordinance of the City Council of the City of Dixon Amending Title 11, Public Peace, Shopping Cart Regulations, to Title 9, Public Peace Morals and Welfare of the Dixon Municipal Code.

RECOMMENDATION: Introduce an ordinance Amending Title 11, Public Peace, Shopping Cart Regulations, to Title 9, Public Peace Morals and Welfare of the Dixon Municipal Code as recommended by staff.

Contact: Robert Thompson, Police Chief, (707) 678-7070, ext. 3104, rthompson@ci.dixon.ca.us

Chief Thompson discussed the item and answered questions from the Council.

Public comments were received from Ms. Deborah Dingman, Mr. Sukir Sadud, and Ms. Ginger Emerson. There was no further public comment.

A motion was made by Councilmember Bird, seconded by Vice Mayor Pederson, to waive first reading of the proposed ordinance as recommended by staff.

Roll call was taken as follows:

AYES: Bird, Hickman, Pederson, Bogue
NOES: Minnema
ABSENT: None
ABSTAIN: None

Action: First reading approved.

11. **UNFINISHED BUSINESS**

None.

12. **NEW BUSINESS**

12.1 **Adopt a resolution accepting the FY 2016-17 Comprehensive Annual Financial Report (CAFR) and related reports.**

RECOMMENDATION: Accept the FY 2016-17 Comprehensive Annual Financial Report (CAFR) and related reports.

Contact: Joan Michaels Aguilar, Deputy City Manager/Administrative Services, (707) 678-7000, ext. 1108, jmichaelsaguilar@ci.dixon.ca.us

Ms. Michaels Aguilar presented the item and introduced the consultant, Mr. Brandon Young, Lance, Soll & Lunghard, LLP CPAs (LSL), to answer questions from the Council.

There was no public comment.

A motion was made by Vice Mayor Pederson, seconded by Councilmember Minnema, to adopt a resolution as recommended by staff.

Roll call was taken as follows:

AYES: Bird, Hickman, Minnema, Pederson, Bogue
NOES: None
ABSENT: None
ABSTAIN: None

Action: Resolution No. 17-177

12.2 Adopt a resolution of the Dixon City Council Establishing the Public Benefit Fund 107.

RECOMMENDATION: Adopt a resolution of the Dixon City Council Establishing the Public Benefit Fund 107.

Contact: Joan Michaels Aguilar, Deputy City Manager/Administrative Services, (707) 678-7000, ext. 1108, jmichaelsaguilar@ci.dixon.ca.us

Ms. Michaels Aguilar presented the item and answered questions from the Council.

Public comment was received from Mr. Sukir Sadud.

A motion was made by Councilmember Minnema, seconded by Councilmember Bird, to adopt a resolution as recommended by staff.

Roll call was taken as follows:

AYES: Bird, Hickman, Minnema, Pederson, Bogue
NOES: None
ABSENT: None
ABSTAIN: None

Action: Resolution No. 17-178

12.3 Adopt a resolution approving the update to the City's Engineering User Fee Schedule based upon the Consumer Price Index from 2015 to 2017.

RECOMMENDATION: Approve the update to the City's Engineering User Fee Schedule based upon the Consumer Price Index from 2015 to 2017.

Contact: Joseph M. Leach, City Engineer/Public Works Director, (707) 678-7031, ext. 5305, jleach@ci.dixon.ca.us

Joe Leach, City Engineer/Public Works Director, presented the item and answered questions from the Council.

There was no public comment.

A motion was made by Councilmember Hickman, seconded by Councilmember Bird, to adopt a resolution to approve the item as recommended by staff.

Roll call was taken as follows:

AYES: Bird, Hickman, Pederson, Bogue
NOES: Minnema
ABSENT: None
ABSTAIN: None

Action: Resolution No. 17-179

- * **12.4 Taken out of order – See item prior to Consent Calendar
Administrative regulations and procedures to govern the 2018 lottery selection process for safe and sane fireworks sales permits.**

- 12.5 **Update on contract to approve New Police Department School Resource Officer (SRO) for Dixon Unified School District**
RECOMMENDATION: Contract to approve New Police Department School Resource Officer (SRO) for Dixon Unified School District
Contact: Robert Thompson, Police Chief, (707) 678-7070, ext. 3104, rthompson@ci.dixon.ca.us

Police Chief Thompson presented the item and answered questions from the Council. He stated there has been no response from Dixon Unified School District to move forward.

There was no public comment.

Action: No action taken at this time.

- 12.6 **Adopt a resolution authorizing the City Manager to execute a contract with Ti Training Systems for a Force Options Training Simulator for use by the police department and adopt a 2017-18 budget amendment.**
RECOMMENDATION: Authorize the City Manager to execute a contract with Ti Training Systems for a Force Options Training Simulator for use by the police department and adopt a 2017-18 budget amendment.
Contact: Robert Thompson, Police Chief, (707) 678-7070, ext. 3104, rthompson@ci.dixon.ca.us

Police Chief Thompson presented the item and answered questions from the Council.

There was no public comment.

A motion was made by Councilmember Hickman, seconded by Councilmember Bird, to adopt a resolution as recommended by staff.

Roll call was taken as follows:

AYES: Bird, Hickman, Pederson, Bogue
NOES: Minnema
ABSENT: None
ABSTAIN: None

Action: Resolution No. 17-182

12.7 Adopt a resolution of the City Council of the City of Dixon updating and increasing the City of Dixon Parking Citation Fine Schedule for violations of the Dixon Municipal Code and California Vehicle Code.

RECOMMENDATION: Updating and increasing the City of Dixon Parking Citation Fine Schedule for violations of the Dixon Municipal Code and California Vehicle Code.

Contact: Robert Thompson, Police Chief, (707) 678-7070, ext. 3104, rthompson@ci.dixon.ca.us

Police Chief Thompson presented the item and answered questions from the Council.

There were no public comments.

A motion was made by Councilmember Hickman, seconded by Vice Mayor Pederson, to adopt a resolution as recommended by staff.

Roll call was taken as follows:

AYES: Bird, Hickman, Minnema, Pederson, Bogue
NOES: None
ABSENT: None
ABSTAIN: None

Action: Resolution No. 17-180

12.8 Establish the City of Dixon Alarm Fee and Fine Schedule for Title 9, Health and Safety, Chapter 9.03, Alarm Systems, of the Dixon Municipal Code.

RECOMMENDATION: Establish the City of Dixon Alarm Fee and Fine Schedule for Title 9, Health and Safety, Chapter 9.03, Alarm Systems, of the Dixon Municipal Code.

Contact: Robert Thompson, Police Chief, (707) 678-7070, ext. 3104, rthompson@ci.dixon.ca.us

Police Chief Thompson presented the item and answered questions from the Council.

Public comment was received from Ms. Ginger Emerson.

A motion was made by Vice Mayor Pederson, seconded by Councilmember Bird, to adopt a resolution as recommended by staff.

Roll call was taken as follows:

AYES: Bird, Hickman, Minnema, Pederson, Bogue
NOES: None
ABSENT: None
ABSTAIN: None

Action: Resolution No. 17-181

12.9 City Home Loan and Down Payment Program

Presenter: Douglas White, City Attorney

Action: Item continued, date TBD.

12.10 By minute order, appoint two Board Members to the Dixon Housing Authority.

RECOMMENDATION: Appoint two Board Members to the Dixon Housing Authority.

Contact: Jim Lindley, City Manager, (707) 678-7000, ext. 1101, jlindley@ci.dixon.ca.us

Mr. Jim Lindley, City Manager, presented the item and answered questions from the Council. Councilmembers Hickman and Minnema volunteered to serve.

A motion was made by Vice Mayor Pederson, seconded by Mayor Bogue to approve the appointments of Councilmember Hickman and Councilmember Minnema to the Dixon Housing Authority Board by minute action.

Roll call was taken as follows:

AYES: Bird, Hickman, Minnema, Pederson, Bogue
NOES: None
ABSENT: None
ABSTAIN: None

Action: Appointments approved by minute action.

13. ITEMS FROM THE CITY ATTORNEY

None.

14. ITEMS FROM THE CITY MANAGER

None.

15. INFORMATIONAL ITEMS - Upcoming Meetings (30-day Calendar)

| | | | |
|----------|-----------|------------------|--|
| 12/19/18 | 7:00 p.m. | Council Chambers | Planning Commission Meeting |
| 12/20/18 | 7:00 pm. | Council Chambers | Transportation Advisory Commission Meeting |
| 12/26/18 | 7:00 pm. | Council Chambers | City Council Meeting Cancelled |
| 01/02/18 | 7:00 pm. | Council Chambers | Parks & Recreation Commission Meeting |
| 01/09/18 | 7:00 pm. | Council Chambers | City Council Meeting |

16. ADJOURNMENT

There being no further business to come before the Dixon City Council, Mayor Thom Bogue closed the Regular Meeting of the Dixon City Council at 9:45 p.m.



 Dianna Camara
 Deputy Clerk



 Thom Bogue
 Mayor of the City of Dixon