

SENIOR UTILITIES MAINTENANCE WORKER

PURPOSE

To organize, assign and review the work assigned personnel engaged in semi-skilled and skilled tasks related to the construction, maintenance and repair of utilities, including the sanitary sewer system and the storm water system; to perform duties requiring specialized knowledge; and to provide support to assigned supervisor.

WORKING CONDITIONS

Work is performed predominately outdoors and includes exposure to various weather conditions, hazardous materials, noxious odors, confined spaces, airborne particles, noise, and traffic hazards.

PHYSICAL DEMANDS

Moderate to heavy lifting (up to 50 pounds); prolonged periods of standing, stooping, reaching, crawling, and climbing. Also emphasizes vision and hearing.

SUPERVISION RECEIVED AND EXERCISED

Receives direction from the Street & Utilities Maintenance Supervisor.

Exercises technical and functional supervision over assigned Utilities Maintenance Worker staff.

DISTINGUISHING CHARACTERISTICS

This is the advanced journey level in the Utilities Maintenance Worker series. Positions at this level are distinguished from other classes within the series by the level of responsibility assumed, complexity of duties assigned, independence of action taken, by the amount of time spent performing the duties, and by the nature of the public contact made. Employees perform the most difficult and responsible types of duties assigned to classes within the series, which may include providing technical and functional supervision over assigned personnel.

ESSENTIAL JOB FUNCTIONS – Duties may include, but are not limited to, the following:

Plans, prioritizes, and reviews the work of utilities maintenance worker staff assigned to a variety of semi-skilled and skilled tasks related to the construction, maintenance, and repair of the sanitary sewer system and storm water system.

Develops schedules and methods to accomplish assignments ensuring work is completed in a timely and efficient manner.

Provides input in the planning and development of the sanitary sewer system and storm water system operations and maintenance budget.

May provide input or assist the Engineering Department in the planning and/or development of sanitary sewer and storm water systems, construction and/or rehabilitation projects.

Schedule in house or outside training for new utilities maintenance worker staff on reporting procedures and reporting requirements for database entry for SSO online reporting.

Participates in evaluating the activities of utilities maintenance worker staff, recommending improvements and modifications.

Provides and coordinates utilities maintenance worker staff training; works with employees to correct deficiencies.

Inspects, flushes, cleans and repairs sanitary sewer mainlines and laterals and storm water mainlines and inlets; oversees and participates in the construction and repair of lines and/or oversees the work of contractors in the construction and maintenance of sanitary sewer lines and storm water lines.

Operates a variety of equipment including large trucks, loaders, backhoes, sewer rodders, hydro/vacuum trucks, CCTV equipment and medium-sized construction equipment such as jackhammers, concrete saws, chain saws, grinders, chisels, drill presses, bench grinders welding equipment and generators.

Cleans and vacuums sanitary sewer lines and storm water lines and removes blockages using a hydro/vacuum trucks, rodder trucks, hand rods and high pressure water hoses.

Reads and interprets sanitary sewer system and storm water system maps and blueprints, including responding to Underground Service Alert (USA) requests for marking and notification.

Maintains sanitary sewer and storm water lift and pumping stations, including ensuring all pumps, controls, level systems and alarms are adequately working.

Performs routine inspections and preventative maintenance on tools, equipment, and vehicles used in the scope of work and stocks vehicles with adequate supply of tools and equipment needed to perform the work.

Collects data and prepares monthly reports related to the maintenance of sanitary sewer lines and storm water lines and related facilities; responds to and documents sanitary sewer system overflows and database entry for SSO online reporting.

May perform weed abatement as necessary to clear drains, ditches, roads and levees.

Solicits bids for material, equipment and services.

Perform standby duty; receive and respond to emergency calls.

Makes every reasonable effort to continually improve the manner in which the job is performed and increase the quality of service to the public.

Builds and maintains positive working relationships with co-workers, other City employees and the public using principles of good customer service.

Performs related duties as assigned.

DESIRABLE QUALIFICATIONS

Knowledge and Abilities:

Knowledge of principles and practices of technical and functional supervision and training; advanced uses of methods, techniques, tools and operation of mechanical equipment used in the construction and maintenance of sanitary sewer systems and storm water systems; reporting requirements; spill reporting procedures; principles of maintaining a variety of mechanical and electrical equipment; safe working practices; basic computer skills related to data entry/retrieval; basic principles of record keeping; operation of a variety of power and construction equipment including, but not limited to, trucks, loaders and related equipment; and regulations regarding storm and water quality, pesticide/herbicide/fungicide use, water conservation.

Ability to provide technical and functional supervision over assigned staff; effectively train staff; perform the most complex tasks associated with the repair and maintenance of sanitary sewer system and storm water system; perform heavy

manual labor; understand and carry out oral and written directions; maintain a safe working environment; establish and maintain cooperative relationships with those contacted in the course of work; communicate clearly and concisely, both orally and in writing; maintain records; safely operate hand and construction tools and equipment.

Education and Experience:

Any combination equivalent to experience and education that would likely provide the required knowledge and abilities would be qualifying. Typical ways to obtain the knowledge and abilities would be:

Education: Equivalent to completion of the twelfth grade, supplemented with training or college level courses related to sewer system and storm water system maintenance, or other related topics.

Experience: Two years of responsible journey level experience equivalent to a Utilities Maintenance Worker II or Maintenance Worker II within the City of Dixon.

Other Requirements:

This position requires possession of a valid Class C California Driver's License and a satisfactory driving record as a condition of initial and continued employment.

This position requires possession of, or the ability to obtain within 6 months of assignment, a Class B or A California Commercial Driver's License with a tank and air brake endorsements, and a satisfactory driving record as a condition of continued employment.

This position requires possession of, or the ability to obtain within 6 months of assignment, a California Water Environmental Association (CWEA) Collections System Maintenance Grade I certificate; possession of a CWEA Collections System Maintenance Grade II certificate is highly recommended.

This position requires possession of, or ability to obtain, a valid California Department of Pesticide Regulations (DPR) Qualified Applicator Certificate.

The maintenance of valid licenses and certificates, if required by management, is a condition of continued employment.