



FY 2009-10 Adopted Budget



City of Dixon
600 East A Street
Dixon, CA 95620
(707) 678-7000
www.ci.dixon.ca.us



ELECTED OFFICIALS

Jack Batchelor, Jr., Mayor
Rick Fuller, Vice-Mayor
Kay Fulfs-Cayler, Councilmember
Michael Ceremello, Councilmember
Dane Besneatte, Councilmember (April 2009 – Present)
David Dingman, City Treasurer

EXECUTIVE STAFF

Nancy L. Huston, City Manager*
Janice Beaman, City Clerk
Jon Cox, Police Chief (Effective May 2009)
Royce W. Cunningham, City Engineer/Director of Utilities
Michael F. Dean, City Attorney*
Dave Dowswell, Community Development Director
Mark Heckey, Economic Development Director
Steve Johnson, Human Resources Director
Jeff Matheson, Director of Public Works and Community Services
Frank Moore, Interim Fire Chief
Don Mort, Police Chief (Retired, April 2009)
Sandra Sato, Interim Director of Finance & Information Technology

BUDGET STAFF

Nancy L. Huston, City Manager
Sandra Sato, Interim Director of Finance & Information Technology
Karin Helvey, Interim Accounting Manager
Rebecca A. Hendrix, Finance Management Analyst
Donna Jacobs, Accounting and Payroll Analyst

CITY WEBSITE ADDRESS

www.ci.dixon.ca.us

Table of Contents

Guide to the Document.....	1
Transmittal Letter	3
Governmental Funds Budget Overview.....	7
Council Goals	15
Budget Process / Calendar.....	27
Future Financial Forecasting	35
City Profile	49
City Organization Chart.....	55
Staffing by Fiscal Year.....	58
Adopted Budgets.....	59
General Fund and Sub Funds.....	61
Overview	66
Administration Services Departments	
111-City Council.....	79
112-City Manager.....	83
113-City Clerk.....	89
114-Finance and Information Technology.....	97
116-Information Technology.....	104
118-City Attorney.....	109
115-Human Resources/Risk Management.....	113
119-General Liability Insurance.....	120
Development Services Departments	
131-Economic Development.....	123
132-Community Development/Planning.....	129
133-Building Inspection.....	135
143-Engineering.....	139
Community Facilities Departments	
150- Public Works Operations & Maintenance.....	145
151- Public Works - Garage.....	151
152- Public Works - Park Maintenance.....	155
153- Public Works - Street Maintenance.....	160
154- Public Works - Storm Drain Maintenance.....	165
155- Public Works - City Building Maintenance.....	170
171- Recreation and Community Services.....	199
172- Senior Multi Use Center.....	207
Public Safety Departments	
161 - Police.....	175
169 - Code Compliance.....	184
166 - Fire.....	189
Sub Funds.....	213
Redevelopment Agency Funds	
Redevelopment Fund 510.....	229
Housing Program Fund 520.....	239

Enterprise Funds.....	245
Sewer Operations and Maintenance Fund 305.....	250
Sewer Capital ImprovementsFund 310.....	258
Sewer Rehabilitation Fund 315.....	262
Transit Fund 350.....	265
Grant Funds.....	273
Special Revenue Funds.....	289
Capital Improvement Funds.....	299
Special Assessments and Community Facilities Districts.....	331
Lighting and Landscaping Funds.....	345
Debt Service Funds.....	361
Appendix.....	375
Budget Resolutions.....	377
Fiscal Policies.....	383
Gann/Appropriation Limit.....	391
Cost Allocation and Transfers.....	395
Investment Strategy and Policy.....	402
Comparison to other cities.....	429
Glossary.....	433

Guide to the Document

A budget serves many purposes. It is the City's annual financing and spending plan, providing a means for allocating resources to meet the needs and desires of the residents of the City. The budget balances City revenues with community priorities and requirements. The annual budget serves as a communications device, a policy document, resource allocation tool, an accountability tool and a management tool. The budget document grants spending authority to City staff, as well as providing the spending plan for the City of Dixon.

Document Organization

Budget Overview

In this section, the City Manager's Transmittal Letter summarizes the budget by outlining major programs in progress, critical issues and challenges for the fiscal year. The budget overview also summarizes the financial components of the City, including revenues and expenditures.

Summary Information

This section of the budget contains summary information about the structure of the City Government. It includes a citywide organization chart, summary financial tables and staffing levels for the budget year.

General Fund and Sub Funds

The accounts of the City are organized on the basis of funds, departments, and account groups. These funds and account groups are organized to segregate and account for restricted resources. Each fund and account group is a separate accounting entity. The General Fund is the primary revenue source for services that include public safety (police and fire), street maintenance, parks and recreation and neighborhood and community services. This section includes the department descriptions and staffing.

Other Funds

The other funds section contains non-general fund sources of revenues. These funds are grouped into Redevelopment, Grants, Special Revenue Funds, Capital Funds, Special Assessments Districts, Debt Service, and Enterprise Funds. Each fund type is described in this section and a financial summary is provided for each.

Budget Process / Calendar / Policies

This section contains budget policies and procedures adopted by the City Council specific to the financial management of the City of Dixon.

MAYOR JACK BATCHELOR, JR.
VICE MAYOR RICK C. FULLER
COUNCILMEMBER DANE BESNEATTE



COUNCILMEMBER KAY FULFS CAYLER
COUNCILMEMBER MICHAEL CEREMELLO, JR.
CITY TREASURER DAVID DINGMAN

May 12, 2009

Honorable Mayor and City Council:

I am pleased to present you with a consolidated budget document for Fiscal Year (FY) 2009-10. The Budget includes city expenditures totaling \$34 million for the upcoming year (July 1, 2009-June 30, 2010). Please see chart that illustrates the history of sources of uses for the Dixon City Budget.

General Fund

Since July 2007, Dixon has spent more in expenditures than received in revenues in the General Fund. In February 2009, the City Council agreed with my recommendation to reduce the General Fund expenditures mid-year by \$581,950. In FY 2008-09 the City has effectively cut the budget from the original amount of \$15.6 million to \$14.8 million. The City's revenues for this fiscal year are projected to be \$14.3 million. To balance the budget in the current year, the City will use approximately \$500,000 in reserves to address the revenue shortfall. At the end of the year, I estimate that the General Fund will have a reserve level of 16%.

Fiscal Year 2009/10

Due to a **significant reduction projected** in Property Taxes, Sales Taxes, and lack of any significant development known to occur in FY 2009-10, the General Fund Revenues are estimated to be **\$12.8 million** (10% less from current year) and in comparison in FY 2007-08 the City received **\$16.0 million**. This dramatic reduction of revenues is due to the County of Solano reassessing properties and lowering the tax rolls for existing properties and due a downturn in sales tax generated on Statewide and local level. The downward readjustment of property taxes will have a multi-year impact to the City. The City continues to forecast very little development in residential and commercial due to the national economy and this also negatively impacts revenues.

The City's estimated expenditures for FY 2009/10 (before recommended cuts) are projected to be **\$14.0 million**. Based on the FY 2009/10 projected Revenues and Expenditures, the City faces a projected shortfall of **\$1.2 million** in the

City of Dixon

600 East A Street • Dixon, California • 95620-3697
(707) 678-7000 • FAX (707) 678-0960 • TTY (707) 678-1489

General Fund. Based on this new information, I am recommending an additional **\$450,000** in expenditure cuts to be implemented in FY 2009/10. This action will bring down the General Fund expenditure budget to **\$13.6 million**. The City will still use some reserves (approximately \$700,000) to balance the budget, leaving a General Fund reserve of 12%. The majority of these recommended expenditure cuts in the amount of \$450,000 will be personnel related and to make these cuts for next fiscal year, I will have to meet and confer on the impacts with all bargaining units.

**TOTAL CITY BUDGET HISTORY
AND BUDGET YEAR**

<u>Sources:</u>				
	Year	2007/08	2008/09	2009/10
Revenue/Sources				
Taxes		15,317,998	17,074,369	15,965,232
Intergovernmental		3,036,912	1,386,976	817,577
Development		979,826	258,812	136,500
Fees/Charges		6,283,688	5,323,445	8,133,780
Other Revenue		6,379,770	928,437	784,789
<i>Total Revenues</i>		31,998,194	24,972,039	25,837,878
Use/(Increase) of Reserves				
		793,324	5,016,837	5,211,109
Total Sources		32,791,518	29,988,876	31,048,987
Transfers In		3,190,100	3,163,483	3,018,634
<i>Total w/Transfers</i>		35,981,618	33,152,359	34,067,621
Expenses/Uses				
Personnel Costs		12,578,634	13,004,130	12,264,312
Other Operations		5,625,147	4,619,776	4,290,935
Projects		7,718,777	3,907,845	8,890,155
Debt Service		6,868,960	8,457,125	5,603,585
Total Uses		32,791,518	29,988,876	31,048,987
Transfers Out		3,190,100	3,163,483	3,018,634
<i>Total w/Transfers</i>		35,981,618	33,152,359	34,067,621
General Fund/Subfunds		16,307,851	15,430,244	14,517,257
Redevelopment		2,523,832	3,601,625	3,068,458
Enterprise		3,037,852	3,860,434	4,165,534
Grants		372,911	252,052	310,327
Special Revenue		535,201	457,104	662,305
Capital Funds		6,253,373	2,026,737	5,967,449
Special Assessment		177,536	163,487	180,478
SpecAssmt/CFD Funds		3,220,141	2,419,755	2,274,354
Debt Service		3,552,921	4,940,921	2,921,459
<i>Total Revenues/Expenses by Fund</i>		35,981,618	33,152,359	34,067,621

Another major concern to discuss with you is that the Department of Finance is recommending to the Governor to take the equivalent of eight percent (8%) of the FY 2008-09 property tax receipts, including the triple-flip and VLF-property tax swap amounts from cities. This takeaway amount would be approximately \$454,416 to Dixon and this loss of funds adds to the projected shortfall for the

General Fund in FY 2009-10 (from \$1.2 million to \$1.6 million.) If the State does indeed take these funds, a cut of approximately \$900,000 will be required in FY 2009/10 to keep a General Fund reserve level within the goals set by the City Council. Again the majority of cuts to the General Fund are personnel related and I will have to meet and confer on the impacts with all bargaining units.

Redevelopment

A reduction of 10% has been applied to the Redevelopment Agency (RDA) revenues due to declining property tax values. The RDA continues to be challenged to participate in projects due to limited funding sources. In this budget, I am recommending setting aside the State demand for funds \$158,000 in current year and \$160,000 for future years based on the court ruling: *California Redevelopment Association et. al v. Genest*. The initial court ruling stops the State's right to transfer \$350 million from Redevelopment Agencies to county Education Revenue Augmentation Funds ("ERAF"). However, it is anticipated that the State Department of Finance will appeal the ruling and to be cautious we should not allocate these funds for projects or programs. Some RDA Funds have been allocated to assist in the Core Area Drainage Project in FY 2009-10. The City is still seeking grant opportunities to fully fund this \$1.0 million project. Total estimates for the RDA Budgets are \$1.8 million for the Project Fund and \$1.2 million for the Housing Set Aside Fund.

Capital Projects

The City continues to work on rail studies to lay the foundation to seek additional Federal Funds to construct the Parkway Boulevard Over crossing, the Pedestrian Under crossing in the Downtown Area, and a future Downtown Train Stop. The City also continues to work on plans and studies to be in compliance with the State Regional Water Control Board's Cease and Desist Order for the Dixon Sewer Plant.

Council Priorities/Goals

The City Council met in February 2009 and in March 2009 unanimously adopted a set of goals for the organization. These goals and objectives are included in this Consolidated Budget and were used in the development of each budget presented for your consideration.

Challenges –the Future Economy

The City continues to face challenges on how to deliver services for Police, Fire, Public Works, Engineering, Community Development, Recreation, and Administration with decreased annual revenues funding the General Fund. The City also has a challenge starting in FY 2010-11 to pay for debt service payments

for the Police and Fire Buildings. We have also been notified by State PERS that our employer's rates for employee pensions will increase in FY 2010-11 because of significant stock market declines this year. The recessionary economy continues to significantly negatively impact the City of Dixon. Balancing the City's General Fund Budget (lowering our expenditures to meet our revenues) and paying for our debt obligations for our buildings will continually be a challenge for the City until the Economy turns around.

Based on the grim economic reality, I am recommending that the Council continue receiving quarterly updates on the City's Revenues and Expenditures.

Acknowledgements

In conclusion, I would like to personally thank the Interim Finance and Technology Director, Sandra Sato, for her efforts to develop this consolidated budget document. She has worked weekends and nights in addition to her regular work schedule to develop this comprehensive document. I would also like to thank the following Finance employees who worked on the budget: Rebecca Hendrix, Donna Jacobs, and Karin Helvey of the Finance Department.

Finally I would also like to thank my senior managers, Jeff Matheson, Royce Cunningham, Frank Moore, Don Mort, Mark Heckey, Dave Dowswell, Janice Beaman, Sandra Sato and Steve Johnson for their contributions on their individual departmental budgets.

Respectfully submitted,



Nancy L. Huston
City Manager

**CITY OF DIXON
GOVERNMENTAL FUNDS
BUDGET OVERVIEW
FY2009-10**

GENERAL FUND AND SUB FUNDS

	<i>General Fund</i>	<i>Council Discretionary</i>	<i>Recreation</i>	<i>Performing Arts</i>	<i>Planning</i>	<i>Vacaville/ Dixon Greenbelt Authority</i>	<i>Equip. Repl. Reserve</i>	<i>Bldg. Reserve</i>	<i>Total</i>
	100	102	103	104	190	810	820	830	Total
FY2008-09 PROJECTED RESOURCES AND APPROPRIATIONS									
Beginning Fund Balance - July 2008	2,930,003	213,076	41,913	(8,081)	8,717	89,695	2,254,091	116,041	5,645,455
Estimated Revenue & Transfers	14,351,373	10,000	90,417	16,500	143,000	4,000	75,000	4,000	14,694,290
Total Projected Available Resources	17,281,376	223,076	132,330	8,419	151,717	93,695	2,329,091	120,041	20,339,745
Estimated Expenditures	14,845,998	206,300	98,995	23,000	140,000	-	80,693	35,258	15,430,244
Ending Fund Balance - June 30, 2009	<u>2,435,378</u>	<u>16,776</u>	<u>33,335</u>	<u>(14,581)</u>	<u>11,717</u>	<u>93,695</u>	<u>2,248,398</u>	<u>84,783</u>	<u>4,909,501</u>

16.44% General Fund Reserve*

**Fund Balance Variance:
June 30, 2008 to June 30, 2009**

Percent Increase/Decrease(-) -13.04%

*Note: The General Fund Reserve calculation does not include transfers (\$31,990); The calculation is as follows:
Ending Fund Balance - \$2,435,378 divided by \$14,814,008 (Proposed Appropriations \$14,845,998 - Transfers \$31,990) = 16.44%

FY2009-10 PROJECTED RESOURCES AND APPROPRIATIONS

Beginning Fund Balance - July 2009	2,435,378	16,776	33,335	(14,581)	11,717	93,695	2,248,398	84,783	4,909,501
Estimated Revenue & Transfers	12,844,317	500	108,000	-	50,000	-	55,000	106,160	13,163,977
Total Projected Available Resources	15,279,695	17,276	141,335	(14,581)	61,717	93,695	2,303,398	190,943	18,073,478
Proposed Appropriations before cuts	14,067,923								
Less cuts	(450,000)								
Proposed Appropriations	<u>13,617,923</u>	<u>17,276</u>	<u>107,430</u>	<u>-</u>	<u>50,000</u>	<u>93,695</u>	<u>130,375</u>	<u>50,558</u>	<u>14,067,257</u>
Ending Fund Balance - June 30, 2010	<u>1,661,772</u>	<u>-</u>	<u>33,905</u>	<u>(14,581)</u>	<u>11,717</u>	<u>-</u>	<u>2,173,023</u>	<u>140,385</u>	<u>4,006,221</u>

12.23% General Fund Reserve*

**Fund Balance Variance:
June 30, 2009 to June 30, 2010**

Percent Increase/Decrease(-) -18.40%

**CITY OF DIXON
GOVERNMENTAL FUNDS
BUDGET OVERVIEW
FY2009-10**

	REDEVELOPMENT			ENTERPRISE FUNDS				
	<i>RDA</i>	<i>Housing</i>		<i>Transit</i>	<i>Wastewater O&M, CIP, Rehab</i>			
	510	520	Total	350	305	310	315	Total
FY2008-09 PROJECTED RESOURCES AND APPROPRIATIONS								
Beginning Fund Balance - July 2008	902,155	1,988,269	2,890,424	56,033	351,000	1,958,268	1,014,249	3,379,550
Estimated Revenue & Transfers	1,926,761	464,432	2,391,193	675,566	1,805,000	726,860	268,303	3,475,729
Total Projected Available Resources	2,828,916	2,452,701	5,281,617	731,599	2,156,000	2,685,128	1,282,552	6,855,279
Estimated Expenditures	2,513,580	1,088,045	3,601,625	672,455	1,846,317	680,392	661,270	3,860,434
Ending Fund Balance - June 30, 2009	<u>315,336</u>	<u>1,364,656</u>	<u>1,679,992</u>	<u>59,144</u>	<u>309,683</u>	<u>2,004,736</u>	<u>621,282</u>	<u>2,994,845</u>
Fund Balance Variance:								
June 30, 2008 to June 30, 2009	Percent Increase/Decrease(-)		-41.88%	5.55%				-11.38%
FY2009-10 PROJECTED RESOURCES AND APPROPRIATIONS								
Beginning Fund Balance - July 2009	315,336	1,364,656	1,679,992	59,144	309,683	2,004,736	621,282	2,994,845
Estimated Revenue & Transfers	1,865,187	420,171	2,285,358	681,520	2,299,000	75,000	339,561	3,395,081
Total Projected Available Resources	2,180,523	1,784,827	3,965,350	740,664	2,608,683	2,079,736	960,843	6,389,926
Proposed Appropriations before cuts								
Less cuts								
Proposed Appropriations	1,844,541	1,223,917	3,068,458	677,824	1,912,510	916,033	659,167	4,165,534
Ending Fund Balance - June 30, 2010	<u>335,982</u> *	<u>560,910</u>	<u>896,892</u>	<u>62,840</u>	<u>696,173</u>	<u>1,163,703</u>	<u>301,676</u>	<u>2,224,392</u>
Fund Balance Variance:								
June 30, 2009 to June 30, 2010	Percent Increase/Decrease(-)		-46.61%	6.25%				-25.73%

**CITY OF DIXON
GOVERNMENTAL FUNDS
BUDGET OVERVIEW
FY2009-10**

	GRANTS							SPECIAL REVENUE FUNDS					
	<i>CDBG Home Loan*</i>	<i>CDBG Rehab</i>	<i>Used Oil Grant</i>	<i>Police Grants</i>	<i>CDBG</i>	<i>CDBG PTA Grant</i>	Total	<i>Gas Tax</i>	<i>Traffic Safety</i>	<i>Asset Forfeiture</i>	<i>Taxi Service</i>	Total	
	525	526	550	560	570	571	Total	530	540	561	582	Total	
FY2008-09 PROJECTED RESOURCES AND APPROPRIATIONS													
Beginning Fund Balance - July 2008	1,142	-	(1,521)	94,553	308,187	(6,947)	395,414	136,374	9,860	2,085	3,857	152,176	
Estimated Revenue & Transfers	25,100	-	5,550	103,500	63,000	22,360	219,510	503,798	42,391	55	1,071	547,315	
Total Projected Available Resources	26,242	-	4,029	198,053	371,187	15,413	614,924	640,172	52,251	2,140	4,928	699,491	
Estimated Expenditures	17,700	-	2,280	39,659	177,000	15,413	252,052	416,308	39,796	-	1,000	457,104	
Ending Fund Balance - June 30, 2009	<u>8,542</u>	<u>-</u>	<u>1,749</u>	<u>158,394</u>	<u>194,187</u>	<u>-</u>	<u>362,872</u>	<u>223,864</u>	<u>12,455</u>	<u>2,140</u>	<u>3,928</u>	<u>242,387</u>	
Fund Balance Variance:													
<i>June 30, 2008 to June 30, 2009</i>													
							Percent Increase/Decrease(-)	-8.23%				Percent Increase/Decrease(-)	59.28%
*Community Development Block Grant													
FY2009-10 PROJECTED RESOURCES AND APPROPRIATIONS													
Beginning Fund Balance - July 2009	8,542	-	1,749	158,394	194,187	-	362,872	223,864	12,455	2,140	3,928	242,387	
Estimated Revenue & Transfers	25,100	-	5,010	102,500	56,000	105,000	293,610	489,962	38,300	55	30,250	558,567	
Total Projected Available Resources	33,642	-	6,759	260,894	250,187	105,000	656,482	713,826	50,755	2,195	34,178	800,954	
Proposed Appropriations before cuts Less cuts													
Proposed Appropriations	32,200	-	5,000	82,877	85,250	105,000	310,327	581,309	49,796	1,000	30,200	662,305	
Ending Fund Balance - June 30, 2010	<u>1,442</u>	<u>-</u>	<u>1,759</u>	<u>178,017</u>	<u>164,937</u>	<u>-</u>	<u>346,155</u>	<u>132,517</u>	<u>959</u>	<u>1,195</u>	<u>3,978</u>	<u>138,649</u>	
Fund Balance Variance:													
<i>June 30, 2009 to June 30, 2010</i>													
							Percent Increase/Decrease(-)	-4.61%				Percent Increase/Decrease(-)	-42.80%

**CITY OF DIXON
GOVERNMENTAL FUNDS
BUDGET OVERVIEW
FY2009-10**

CAPITAL IMPROVEMENT PROJECT (CIP) FUNDS

	<i>CIP</i>	<i>IP/ED</i>	<i>Comm. Dev</i>	<i>Fire</i>	<i>Police</i>	<i>City Facilities</i>	<i>Public Works</i>	<i>Storm Drainage</i>	<i>Trans portation</i>	<i>Transit</i>	<i>Recreation</i>	<i>Ag. Land Mitigation</i>	Total
	400	402	404	410	420	430	440	450	460	470	480	490	
FY2008-09 PROJECTED RESOURCES AND APPROPRIATIONS													
Beginning Fund Balance - July 2008	239,514	9,035	1,203,885	(378)	19,152	315,325	858,236	522,491	3,820,849	409,937	338,088	1,136,469	8,872,603
Estimated Revenue & Transfers	32,712	330	25,000	168,800	120,500	20,000	22,100	-	904,824	58,800	15,000	36,000	1,404,066
Total Projected Available Resources	272,226	9,365	1,228,885	168,422	139,652	335,325	880,336	522,491	4,725,673	468,737	353,088	1,172,469	10,276,669
Estimated Expenditures	50,000	-	-	168,000	115,000	71,145	87,159	24,600	1,128,165	341,148	41,520	-	2,026,737
Ending Fund Balance - June 30, 2009	<u>222,226</u>	<u>9,365</u>	<u>1,228,885</u>	<u>422</u>	<u>24,652</u>	<u>264,180</u>	<u>793,177</u>	<u>497,891</u>	<u>3,597,508</u>	<u>127,589</u>	<u>311,568</u>	<u>1,172,469</u>	<u>8,249,932</u>
Fund Balance Variance:													
June 30, 2008 to June 30, 2009												Percent Increase/Decrease(-)	-7.02%
FY2009-10 PROJECTED RESOURCES AND APPROPRIATIONS													
Beginning Fund Balance - July 2009	222,226	9,365	1,228,885	422	24,652	264,180	793,177	497,891	3,597,508	127,589	311,568	1,172,469	8,249,932
Estimated Revenue & Transfers	26,000	300	20,000	250,000	168,400	-	557,000	200,000	982,005	1,295,000	10,000	38,000	3,546,705
Total Projected Available Resources	248,226	9,665	1,248,885	250,422	193,052	264,180	1,350,177	697,891	4,579,513	1,422,589	321,568	1,210,469	11,796,637
Proposed Appropriations before cuts Less cuts													
Proposed Appropriations	62,865	9,465	215,000	250,000	192,000	54,800	1,050,059	328,000	2,187,300	1,303,148	12,325	1,174,469	6,839,431
Ending Fund Balance - June 30, 2010	<u>185,361</u>	<u>200</u>	<u>1,033,885</u>	<u>422</u>	<u>1,052</u>	<u>209,380</u>	<u>300,118</u>	<u>369,891</u>	<u>2,392,213</u>	<u>119,441</u>	<u>309,243</u>	<u>36,000</u>	<u>4,957,206</u>
Fund Balance Variance:													
June 30, 2009 to June 30, 2010												Percent Increase/Decrease(-)	-39.91%

**CITY OF DIXON
GOVERNMENTAL FUNDS
BUDGET OVERVIEW
FY2009-10**

SPECIAL ASSESSMENTS - LIGHTING AND LANDSCAPING DISTRICTS FUNDS

	L&L Zone 1	L&L Zone 2	L&L Zone 3	L&L Zone 4	L&L Zone 5	L&L Zone 6	L&L Zone 7	L&L Zone 8	L&L Zone 9	L&L Zone 10	Total
	601	602	603	604	605	606	607	608	609	610	Total
FY2008-09 PROJECTED RESOURCES AND APPROPRIATIONS											
Beginning Fund Balance - July 2008	(21,212)	(95,718)	1,286	(38,125)	(12,274)	(8,940)	(86,021)	2,895	26,250	61,979	(169,880)
Estimated Revenue & Transfers	2,155	19,201	3,723	9,880	7,528	5,228	45,301	4,285	13,938	51,282	162,521
Total Projected Available Resources	(19,057)	(76,517)	5,009	(28,245)	(4,746)	(3,712)	(40,720)	7,180	40,188	113,261	(7,359)
Estimated Expenditures	2,209	19,683	3,805	10,130	8,852	3,550	45,515	4,350	13,839	51,554	163,487
Ending Fund Balance - June 30, 2009	<u>(21,266)</u>	<u>(96,200)</u>	<u>1,204</u>	<u>(38,375)</u>	<u>(13,598)</u>	<u>(7,262)</u>	<u>(86,235)</u>	<u>2,830</u>	<u>26,349</u>	<u>61,707</u>	<u>(170,846)</u>
Fund Balance Variance:											
<i>June 30, 2008 to June 30, 2009</i>											Percent Increase/Decrease(-) 0.57%
FY2009-10 PROJECTED RESOURCES AND APPROPRIATIONS											
Beginning Fund Balance - July 2009	(21,266)	(96,200)	1,204	(38,375)	(13,598)	(7,262)	(86,235)	2,830	26,349	61,707	(170,846)
Estimated Revenue & Transfers	2,155	117,568	3,720	9,880	23,202	11,115	135,647	4,244	13,800	51,293	372,624
Total Projected Available Resources	(19,111)	21,368	4,924	(28,495)	9,604	3,853	49,412	7,074	40,149	113,000	201,778
Proposed Appropriations before cuts											
Less cuts											
Proposed Appropriations	2,398	21,368	4,131	10,997	9,604	3,853	49,412	4,723	18,023	55,969	180,478
Ending Fund Balance - June 30, 2010	<u>(21,509)</u>	<u>-</u>	<u>793</u>	<u>(39,492)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,351</u>	<u>22,126</u>	<u>57,031</u>	<u>21,300</u>
Fund Balance Variance:											
<i>June 30, 2009 to June 30, 2010</i>											Percent Increase/Decrease(-) -112.47%

**CITY OF DIXON
GOVERNMENTAL FUNDS
BUDGET OVERVIEW
FY2009-10**

	SPECIAL ASSESMENT AND CFD* FUNDS					DEBT SERVICE FUNDS							GRAND TOTAL ALL FUNDS
	Valley Glenn CFD	Pond C / Lateral Two CFD	West A	N.First Street	Total	City Hall	DPIC	DPFA Police	DPFA Sewer COPS	DPFA Fire	DPFA Assmt. District	Total	
	651	655	710	720	Total	210	240	250	260/308	270	280	Total	
FY2008-09 PROJECTED RESOURCES AND APPROPRIATIONS													
Beginning Fund Balance - July 2008	302,613	-	439,614	1,288,647	2,030,874	381,495	28,929	76,912	424,714	74,236	2,233,960	3,220,246	26,416,862
Estimated Revenue & Transfers	235,875	17,695	697,324	1,772,427	2,723,321	13,000	51,145	118,500	3,747	173,000	2,158,185	2,517,577	28,135,522
Total Projected Available Resources	538,488	17,695	1,136,938	3,061,074	4,754,195	394,495	80,074	195,412	428,461	247,236	4,392,145	5,737,823	54,552,384
Estimated Expenditures	186,710	16,055	473,204	1,743,786	2,419,755	239,000	51,145	194,991	193,591	246,620	4,015,574	4,940,921	33,152,359
Ending Fund Balance - June 30, 2009	<u>351,778</u>	<u>1,640</u>	<u>663,734</u>	<u>1,317,288</u>	<u>2,334,440</u>	<u>155,495</u>	<u>28,929</u>	<u>421</u>	<u>234,870</u>	<u>616</u>	<u>376,571</u>	<u>796,902</u>	<u>21,400,025</u>
Fund Balance Variance: June 30, 2008 to June 30, 2009				Percent Increase/Decrease(-)	14.95%						Percent Increase/Decrease(-)	-75.25%	-0.99%
				*CFD - Community Facility District									
FY2009-10 PROJECTED RESOURCES AND APPROPRIATIONS													
Beginning Fund Balance - July 2009	351,778	1,640	663,734	1,317,288	2,334,440	155,495	28,929	421	234,870	616	376,571	796,902	21,400,025
Estimated Revenue & Transfers	234,900	11,470	590,000	1,670,000	2,506,370	1,000	54,800	194,000	-	252,500	2,231,920	2,734,220	28,856,512
Total Projected Available Resources	586,678	13,110	1,253,734	2,987,288	4,840,810	156,495	83,729	194,421	234,870	253,116	2,608,491	3,531,122	50,256,537
Proposed Appropriations before cuts Less cuts													
Proposed Appropriations	198,610	13,110	544,752	1,517,882	2,274,354	153,000	54,800	193,820	193,856	251,170	2,074,813	2,921,459	34,489,603
Ending Fund Balance - June 30, 2010	<u>388,068</u>	<u>-</u>	<u>708,982</u>	<u>1,469,406</u>	<u>2,566,456</u>	<u>3,495</u>	<u>28,929</u>	<u>601</u>	<u>41,014</u>	<u>1,946</u>	<u>533,678</u>	<u>609,663</u>	<u>15,766,934</u>
Fund Balance Variance: June 30, 2009 to June 30, 2010				Percent Increase/Decrease(-)	9.94%						Percent Increase/Decrease(-)	-23.50%	-26.32%

SUMMARY OF REVENUES FY 2007/08 TO FY 2009/10

Year	Fund		Taxes	Intergovern	Devlpmt	Fees/Charges	Other Revenue	Transfers in	Total
2007/08	General Fund/Subfunds	R e v e n u e s / S o u r c e s	(10,180,704)	(293,031)		(4,279,388)	(582,231)	(1,037,859)	(16,373,213)
	Redevelopment		(2,350,326)		(141,862)	(22,025)	(25,000)	(2,539,213)	
	Enterprise			(577,482)	(409,541)	(1,966,902)	(698,560)	(3,652,485)	
	Grants			(320,561)		(37,398)	(12,322)	(370,281)	
	Special Revenue			(113,010)	(106,853)		(45,889)	(47,874)	(313,626)
	Capital Funds			(1,732,828)	(321,570)		(497,432)	(1,635,072)	(4,186,902)
	Special Assessment		(145,125)					(17,847)	(162,972)
	SpecAssmt/CFD Funds		(2,641,843)				(90,295)		(2,732,138)
	Debt Service						(4,431,016)	(426,448)	(4,857,464)
	Total		(15,317,998)	(3,036,912)	(979,826)	(6,283,688)	(6,379,770)	(3,190,100)	(35,188,294)
2008/09	General Fund/Subfunds	R e v e n u e s / S o u r c e s	(9,904,627)	(136,455)	(120,000)	(2,450,993)	(794,013)	(1,288,202)	(14,694,290)
	Redevelopment		(2,322,161)		(2,182)	(41,850)	(25,000)	(2,391,193)	
	Enterprise		(78,250)	(575,316)		(2,010,790)	(811,373)	(3,475,729)	
	Grants			(207,860)		(11,650)		(219,510)	
	Special Revenue			(462,345)			(51,867)	(33,103)	(547,315)
	Capital Funds				(123,630)	(850,012)	(35,712)	(394,712)	(1,404,066)
	Special Assessment		(141,414)				(1,495)	(19,612)	(162,521)
	SpecAssmt/CFD Funds		(2,723,321)						(2,723,321)
	Debt Service		(1,904,596)	(5,000)	(13,000)		(3,500)	(591,481)	(2,517,577)
	Total		(17,074,369)	(1,386,976)	(258,812)	(5,323,445)	(928,437)	(3,163,483)	(28,135,522)
2009/10	General Fund/Subfunds	R e v e n u e s / S o u r c e s	(8,727,181)	(12,875)	(18,000)	(2,524,510)	(565,000)	(1,316,411)	(13,163,977)
	Redevelopment		(2,100,856)			(159,502)	(25,000)	(2,285,358)	
	Enterprise		(68,250)			(3,007,270)	(319,561)	(3,395,081)	
	Grants			(267,360)			(26,250)	(293,610)	
	Special Revenue			(537,342)			(21,225)	(558,567)	
	Capital Funds				(118,500)	(2,602,000)	(26,200)	(800,005)	(3,546,705)
	Special Assessment		(348,125)					(24,499)	(372,624)
	SpecAssmt/CFD Funds		(2,488,900)				(7,362)	(10,108)	(2,506,370)
	Debt Service		(2,231,920)				(5,500)	(496,800)	(2,734,220)
	Total		(15,965,232)	(817,577)	(136,500)	(8,133,780)	(784,789)	(3,018,634)	(28,856,512)

**SUMMARY OF EXPENDITURES
FY 2007/08 TO FY 2009/10**

Year	Fund	Personnel Costs	Othr Ops	Projects	Debt Service	Transfers out	Total
2007/08	General Fund/Subfunds	11,594,680	4,326,774	217,865		168,532	16,307,851
	Redevelopment			1,592,558	422,380	508,894	2,523,832
	Enterprise	983,954	964,224	822,512	106,877	160,285	3,037,852
	Grants		871	48,170		323,870	372,911
	Special Revenue		27,084	508,117			535,201
	Capital Funds		8,293	4,429,539		1,815,541	6,253,373
	Special Assessment		177,536				177,536
	SpecAssmt/CFD Funds		120,365	100,016	2,984,250	15,510	3,220,141
	Debt Service				3,355,453	197,468	3,552,921
	Total	12,578,634	5,625,147	7,718,777	6,868,960	3,190,100	35,981,618
2008/09	General Fund/Subfunds	11,957,982	3,169,832	141,941		160,489	15,430,244
	Redevelopment			1,301,722	1,125,660	1,174,243	3,601,625
	Enterprise	1,046,148	1,046,148	676,560	500,000	591,578	3,860,434
	Grants			188,211		63,841	252,052
	Special Revenue		162,708			294,396	457,104
	Capital Funds			1,599,411		427,326	2,026,737
	Special Assessment		163,487				163,487
	SpecAssmt/CFD Funds		77,601		2,129,544	212,610	2,419,755
	Debt Service				4,701,921	239,000	4,940,921
	Total	13,004,130	4,619,776	3,907,845	8,457,125	3,163,483	33,152,359
2009/10	General Fund/Subfunds	11,042,222	2,901,391	239,171		334,473	14,517,257
	Redevelopment			1,202,860	483,455	1,382,143	3,068,458
	Enterprise	1,182,348	1,008,290	1,196,167	500,000	278,729	4,165,534
	Grants	39,742		192,391		78,194	310,327
	Special Revenue		102,226			560,079	662,305
	Capital Funds			6,839,431			6,839,431
	Special Assessment		180,478				180,478
	SpecAssmt/CFD Funds		98,550	92,117	1,851,671	232,016	2,274,354
	Debt Service				2,768,459	153,000	2,921,459
	Total	12,264,312	4,290,935	9,762,137	5,603,585	3,018,634	34,939,603



City Council Goals 2009-10

Intentionally left blank.

AMENDED

RESOLUTION NO: 09-044

**RESOLUTION ADOPTING
COUNCIL GOALS FOR FY 2009-2010**

WHEREAS, the City Council has determined that effective community leadership requires a clear statement of goals for the City of Dixon; and

WHEREAS, effective leadership of the City's workforce requires a clear statement of goals; and

WHEREAS, effective allocation of community resources requires a clear statement of goals; and

WHEREAS, the City Council held a public goals setting workshop involving representatives of all of the City's operational departments and the public on February 7, 2009; and

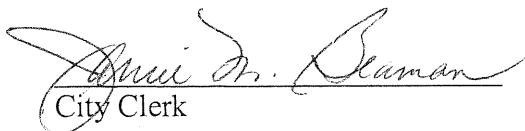
WHEREAS, as a result of that workshop, and subsequent discussions by a subcommittee of the City Council, consensus goals and objectives were drafted and submitted for the full Council to approve; and

NOW, THEREFORE BE IT RESOLVED that the City Council's Goals for FY 2009-10 are hereby approved as reflected on the attached Exhibit A.

PASSED AND ADOPTED AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF DIXON ON THE 10th DAY OF MARCH, 2009, BY THE FOLLOWING VOTE:

AYES:	Cayler, Ceremello, Coppes, Fuller, Batchelor
NOES:	None
ABSTAIN:	None
ABSENT:	None

ATTEST:


City Clerk

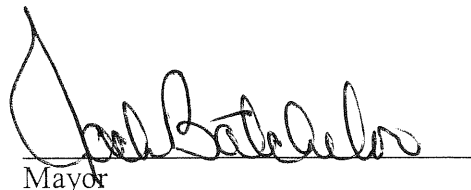

Mayor

EXHIBIT A

City of Dixon Council Goals for 2009-2010

- Protect and Maintain Fiscal Sustainability for Dixon
- Provide and Protect the Residents and Businesses with a high level of Public Safety Services
- Promote and Enhance sustainable Economic Development for Dixon
- Promote and Enhance public information
- Recognize Youth and Encourage their participation in community activities
- Build and Maintain Infrastructure Projects for Dixon's future related to Water, Wastewater, Transportation, Drainage and Public Facilities
- Recognize Seniors as well as the Disabled Community and Facilitate opportunities to enhance their quality of life
- Participate in political advocacy for city projects and programs at the regional, state and federal levels

RESOLUTION NO.: 09 - 044
DATE: MAR 10 2009

Goal: Protect and Maintain Fiscal Sustainability for Dixon

Objectives:

- Adopt Budget Policies that Establish Minimum Budget Reserve Levels
- Produce annual consolidated budget which includes five-year forecast and quarterly updates
- Strive to maintain Facilities such as parks, streets within budget constraints and desired levels of service
- Consider Fiscal Sustainability of Programs/Projects prior to the approval by the appropriate City Commissions and City Council

RESOLUTION NO.: 09 - 044
DATE: MAR 10 2009

Goal: Provide and Protect the Residents and Businesses with a high level of public safety services

Objectives:

- Strive to provide funding for public safety services in order to sustain a safe community
- Provide resources within budget constraints to update City's disaster preparedness plan

RESOLUTION NO.: 09 - 044
DATE: MAR 10 2009

Goal: Promote and Enhance sustainable Economic Development for Dixon

Objectives:

- Improve Public Relations and information on Projects related to Dixon
- Continue to Market Dixon to New and Relocating Businesses
- Create new and Maintain current Business Retention Programs
- Continue to Review/Revise Zoning Codes and Ordinances in order to streamline project applications
- Continue General Plan Update process within budget constraints

RESOLUTION NO.: 09-044
DATE: MAR 10 2009

Goal: Provide and Distribute public information for all city projects and programs

Objectives:

- Upgrade Technologies to Increase Public Accessibility of information within budget and operational constraints.

RESOLUTION NO.: 09-044
DATE: MAR 10 2009

Goal: Recognize Youth and encourage their participation in community activities

Objectives:

- Maintain a partnership with School District and local non-profit organizations related to Youth Activities

RESOLUTION NO.: 09-044
DATE: MAR 10 2009

Goal: Build and Maintain Infrastructure Projects for Dixon's future related to Water, Wastewater, Transportation, Drainage and Public Facilities.

Objectives:

- Continue to seek funding to build and improve Transportation projects for Dixon
- Promote and Inform Dixon Residents regarding alternative transportation options, including REDI-Ride and Regional Transit
- Continue to meet all requirements from the September 11, 2008 Cease and Desist Order issued by the State Regional Water Control Board
- Examine all options for the development of Infrastructure for the North East Quadrant Area
- Continue to Secure funding for the Core Area Drainage Improvement Project
- Continue to Maintain Existing Public Facilities (Parks, Ball Fields, Pools, Buildings)

RESOLUTION NO.: 09-044
DATE: MAR 10 2009

Goal: Recognize Seniors as well as the Disabled Community and Facilitate opportunities to enhance their quality of life

Objectives:

- Continue to Provide Cost Effective Transportation
- Continue to Partner with Agencies that support Seniors
- Continue to Explore options for Senior Housing and Disabled Individuals

RESOLUTION NO.: 09-044
DATE: MAR 10 2009

Goal: Participate in political advocacy for city projects and programs at the regional, state and federal levels

Objectives:

- Continue to Lobby County, State & Federal Representatives on Issues Regarding Dixon
- Continue to Develop and Enhance Relationships with Appointed and Elected Officials

RESOLUTION NO.: 09-044
DATE: MAR 10 2009



Budget Process /
Calendar



Budget Practices
and Policies

Intentionally left blank.

Budget Process and Calendar

The budget process enables the City Council to make choices about staffing, equipment, and priorities to be addressed in the upcoming year. The City Council reviews the budget for the first time in May; however, the budget process is begun in February of each year with goal setting workshops to lay the groundwork for the expenditure requests from each department based on the priorities set by the City Council

Budget Roles and Responsibilities

This process includes formulation, preparation, implementation, administration and evaluation. All Department Directors are responsible to the City Manager, and the City Manager is responsible to the City Council for meeting the stated objectives and goals in the budget within the amounts appropriated in the budget. Individuals with specific responsibility for the budget process are as follows:

- The *City Council* sets the goals, objectives, and priorities that they want to staff to concentrate on for the budget year. They are also responsible for reviewing the preliminary budget and approving the final budget for the fiscal year.
- The *City Manager* is responsible for implementing the goals, objectives and priorities of the City Council and recommending funding to carry out those goals, objectives, and priorities.
- The *Finance and Technology Director* and the staff in the Finance Department are responsible for preparing estimates of remaining costs for the current fiscal year, preparing short and long-range revenue and expenditure forecasts, calculating departmental salaries and benefits, and assisting departments during the budget process. This staff is also responsible for reviewing the departmental operating and capital improvement requests as well as reviewing the department budget requests with the Director of each department and the City Manager. The Finance and Technology Director prepares the budget material for review by the City Manager.

- The Departmental Directors are responsible for reviewing historical data, collecting data on future activities and opportunities that affect the department and using this information to prepare a budget that implements the City Councils goals, objectives and priorities while at the same time carrying out the mission of the department. Each Department Director is responsible for maintaining departmental control of the approved budget for their department throughout the fiscal year.

Budget Process

The General Fund budget is adopted by the City Council before July 1 of each year. Input is received from City Council and staff throughout the organization in preparing the budget.

Budget Phases

Policy/Goal Setting Phase-The City Council sets goals and projects that it feels would meet the needs of the citizens of the City. These goals and projects are reviewed and updated each year during a City Council retreat. This retreat is used to set priorities for projects to be undertaken in the next budget.

On March 24, 2009, the City Council formally adopted a Budget Policy for the City of Dixon.

Budget Development Phase-Based upon the goals, projects and priorities developed at the Council goal setting workshop, the departments develop budget requests that address new programs, evaluate existing programs, and review staffing levels. Each department begins with a base budget from the prior fiscal year adopted budget, adjusting for Memorandum of Understanding (MOU) changes and employee compensation, reducing for any one-time expenditures, increasing for known impacts, and adding new requests.

Budget Review/Modification Phase-The preliminary budget is presented by the City Manager, with the input of the Finance and Technology Director and each Department to refine the budget into a balanced financial plan. The

preliminary budget is presented to the City Council at workshops for review and additional modification.

Adoption Phase-The final budget, as modified after the City Council workshops, is presented to the City Council for adoption. A public hearing is held and the City Council adopts the budget.

Implementation Phase-Department Directors are provided with budget status reports monthly. They are responsible for reviewing the reports and maintaining budgetary control throughout the fiscal year. The City Council receives financial reports monthly, which compares actual results with budgeted amounts.

Review and Approval of Budget

The City Council reviews the budget during the workshops held in May and June of each year. These workshops are open to the public and all city staff and provide a forum for the City Council to receive information and recommendations regarding the budget.

The budget for the General fund is required by law to be adopted prior to July 1 of each year. This year, as in past years, budgets for the other funds were adopted separately in July and August. Upon adoption of all fund budgets, the Finance Department prepares the consolidated budget document.

Amendment to the Budget

The budget is adopted at the fund and departmental level. The City Manager is authorized to make transfers between account codes and departments within each fund. City Council approval is required for transfers between funds, except for those inter-fund transfers approved in the budget.

The City of Dixon Adopted Budget includes the portion of the Capital Improvement Plan costs to be paid from the governmental funds and enterprise funds in the budget year.

**CITY OF DIXON
BUDGET PREPARATION CALENDAR (ALL FUNDS)
FY 2009-10**

Finance Estimates Labor Costs & Gen Fund Revenues for 09-10	January 16, 2009
Mid Year Review discussed by City Council	January 20, 2009
City Council approves Mid Year Adj. Personnel & Service Cuts	February 10, 2009
Finance distributes budget forms; fund balance estimates (all funds) and updated printouts of actual year to date Revenues & Expenditures	February 18, 2009
Q & A Session on budget preparation for staff involved in budget preparation – back conference room	February 18, 2009
CM Discusses Budget Plans in Staff Meeting (CIP and all funds to be integrated into budget by June 9, 2009)	February 24, 2009
Departments turn in to Finance worksheets (all funds incl. CIP) projections, to year-end, etc.	February 27, 2009
Finance Distributes Updated Budget Worksheets to Departments	March 10, 2009
Department Budgets Due to Finance	March 17, 2009
City Council approves Budget Policies	March 24, 2009
CM Receives Department Budgets from Finance	March 31, 2009
CM/Finance Director Department Head Meetings to review requests	April 1-15, 2009
Finance works with CM to prepare Preliminary Budget	April 15-30, 2009
Preliminary Budget Released & (all funds incl. CIP) to City Council	May 12, 2009
Preliminary Budget Reviewed by City Council	May 9-June 1, 2009
Budget Workshop (#1)	May 18, 2009
Gann Limit Released for Public Review	May 22, 2009
Budget Workshop (#2)	May 27, 2009
CM and budget staff prepares the Budget Resolution	June 2-5, 2009
Public Hearing Gann Limit and Adoption of 09-10 Budgets	June 9, 2009



Five Year Projections

Intentionally left blank.

Future Financial Forecasting

The City of Dixon has been focusing on the financial well being of the community, and in doing so has completed a five-year forecast for the City's General Fund and the Redevelopment Agency Tax Increment Fund.

The purpose of a long-term forecast is to provide a long-term view of the revenues and expenditures for the funds listed above. The two (2) funds listed provide the services that have the most impact on the citizens of the City of Dixon. The information provided in this section of the budget will enable City Council to evaluate the impact of policy choices on the long-term fiscal health of the City.

The City Council can change the City's long-term financial outlook based upon actions taken or policies enacted. The five-year forecast will enable the City Council to act more strategically and to understand the impact of its decisions.

The City Council is often faced with making decisions that have long-term fiscal impacts. These decisions include but are not limited to the following:

- Long-term consequences of employee pay and benefit policies
- Long-term financial responsibilities for increased City maintained Lighting and Landscaping districts
- Financial implications of growth policies adopted by the City Council
- Long-term consequences of sewer rate levels

Forecasting Assumptions – (April 30, 2009)

General Fund Assumptions:

Revenues

Property Taxes were estimated by decreasing the Secured Property Tax estimate by 10% for the decreased assessed valuations for FY 2009-10 and adjusting the Supplemental Property Taxes drastically downward.

This is only an estimate as the true impact of the reductions is not known at this time because the County Assessor is in the process of doing another mass re-assessment of properties which will not be finalized for another two weeks to a month. Property taxes in later years will increase by 2% per year. It is estimated that property taxes will increase by 5% in FY 2013-14 due to improved economic conditions.

The Sales Tax estimates were adjusted downward by 14.5% for FY 2009-10 after a detailed evaluation of the sales tax base provided by HDL, the City's sales tax consultant. For FY 2010-11, some growth is expected due to a one-time purchase of equipment from out of state vendors by a local business, which will be accrued to the benefit of the City. Thereafter a 3% rate of growth is estimated until FY 2013-14 when a 5% growth is expected due to improvement in economic conditions.

The Motor Vehicle Tax estimate is based upon the reduced amount to be received in the current fiscal year. The In Lieu of tax portion is down significantly because of a decrease in sales of motor vehicles. In fact, there were two months where no fees were distributed by the State due to the need to fund higher priorities such as the Department of Motor Vehicles operations and the Orange County allotment to a pre-existing debt-financing obligation.

In addition, the ERAF Swap portion, which was put into place a number of years ago to make the cities whole for the loss of a local tax when the tax was reduced, has declined because it is based upon the growth of property taxes, which have declined from the previous year due to the decreased valuations.

Franchise Fees are estimated to increase by a minimum of 13% overall due primarily to garbage rate increases. Thereafter they are projected to increase by 2% per year.

No increase in Transient Occupancy Taxes has been projected for FY 2009-10. In FY2010-11, an annual \$20,000 per year increase is expected due the opening of a new motel. Thereafter a 2% increase is projected until FY 2013-14 when a 5% increase is projected due to the expected recovery of the economy.

All Other Taxes, which include Property Transfer Taxes, Public Safety Sales Taxes and Business Licenses, are expected to decline in FY 2009-10 due to a decrease in Public Safety Sales Taxes. Thereafter they are estimated to increase by 2% per year.

Charges for Services represent a number of fees including building permits, Engineering, Police, Fire and Recreation fees. The estimate for revenues has increased for this year primarily because of \$83,000 in one-time revenues for out of county fires and \$18,000 for the ROP program, which will be

discontinued in FY2009-10. A \$25,000 increase in paramedic fees is anticipated for FY 2009-10 and thereafter.

In FY2009-10, an additional \$20,000 has been added for the implementation of the Rate and User Fee Study. Thereafter a 2% increase in total fees is projected plus an additional \$100,000, \$150,000 and \$200,000 was added to the estimates in FY 2010-11, 2011-12 and 2012-13 respectively, to reflect the phased implementation of the Rate and Fee Study and increased development activity. In FY2013-14, a 2% increase is projected.

Admin Fees and Transfers represent recovery of costs for work performed by staff charged to the General Fund and overhead charged through the cost allocation plan. Admin fees are recovery of costs based upon the hourly rate including overhead of work performed by staff funded by the General Fund on specific Planning and Capital Improvement projects, Lighting and Landscaping and Community Services Districts and for work performed by the Economic Development and Transit staff. This category also includes recovery of cost allocated to Dixon Solano Municipal Water Service, which is treated as a separate agency and has a separate budget.

Transfers to the General Fund are primarily to cover costs allocated through the Cost Allocation Plan. A portion of Gas Taxes to the General Fund to cover the work done by Public Works staff on streets and roads and to transfer from the Building Reserve and Equipment Replacement Funds based upon the actual equipment purchased and building improvements done in each fiscal year.

In FY 2009-10 the estimate has been adjusted downward based upon an analysis of transfers planned for FY 2009-10. As this amount is dependent upon a varied array of factors, there is some volatility in the estimate. In future years, Admin Fees are estimated to increase by 2% per year while Transfers are estimated to increase by 3% per year.

The estimates for Grants, Interest Income and All Other Revenues were revised based upon the most accurate information available and are estimated at a level rate over the next five years.

Expenditures

The estimate for Salary/Benefits was revised to reflect the most current information available as of April 2009. The FY 2009-10 estimate is based upon the already agreed upon MOU increases. The estimate was increased in FY 2010-11 when a new Fire Chief will be recruited and the position will no longer be filled with an interim chief.

The estimate for Transfers was increased to \$34,607 the amount of the City's contribution to Lighting and Landscaping District and Community Facilities Districts operations. This is not expected to change in future years and the level of activity will be adjusted to reflect this level of support. The budget for operating expenses has been reduced from prior years to \$2.5 million in FY 2009-10 and is estimated to increase by 2% per year thereafter. All other expenditures will increase by a 2% inflationary factor per year.

CITY OF DIXON GENERAL FUND FIVE YEAR PROJECTION (Snapshot as of April 30, 2009)
FY 2009-10 ADOPTED BUDGET Without Budget Cuts
As of April 30, 2009

Description	Actual (1) 2007-08	Adopted 2008-09	Jan 20 2009 2008-09	Apr 30 2009 2008-09	Preliminary 2009-10	Projected 2010-11	Projected 2011-12	Projected 2012-13	Projected 2013-14
Property Taxes	3,170,316	3,236,392	3,040,584	2,990,097	2,730,673	2,836,286	2,893,012	2,950,872	3,098,416
Sales Taxes (5)	5,429,745	5,640,000	5,212,300	5,361,000	4,583,000	4,683,000	4,823,490	4,968,195	5,216,604
Motor Vehicle In Lieu Taxes	1,469,058	1,485,200	1,452,839	1,430,975	1,301,630	1,327,663	1,354,216	1,381,300	1,450,365
Franchise Fees	471,827	477,400	505,750	581,476	594,489	606,379	618,506	630,876	643,494
Transient Occupancy Taxes	243,285	228,000	195,000	208,055	208,055	228,055	232,616	237,268	249,132
All Other Taxes	190,420	179,000	165,000	196,555	185,878	189,596	193,387	197,255	201,200
Admin Fees (4)	1,825,005	1,126,266	876,266	729,293	728,939	743,518	758,388	773,556	789,027
Charges for Svcs/ Permits/Fees(3)	1,685,811	1,066,156	947,849	1,072,244	1,042,402	1,173,674	1,358,884	1,599,651	1,631,644
Grants	285,156	53,580	128,580	128,580	5,000	5,000	5,000	5,000	5,000
Interest Income	65,643	80,000	10,000	67,000	60,000	60,000	60,000	60,000	60,000
All Other Revenues	160,271	277,202	292,591	297,896	191,000	126,000	126,000	126,000	126,000
Total Revenues	14,996,537	13,849,196	12,826,759	13,063,171	11,631,066	11,979,170	12,423,500	12,929,974	13,470,883
Transfers-In	1,037,859	840,382	999,224	1,288,202	1,213,251	1,249,649	1,287,138	1,325,752	1,365,525
Total Revenues & Transfers	16,034,396	14,689,578	13,825,983	14,351,373	12,844,317	13,228,819	13,710,638	14,255,726	14,836,407
Expenditures									
Salary/Benefits	11,670,062	12,337,428	12,448,759	11,914,647	11,327,935	11,516,214	11,631,376	11,747,690	11,865,167
Operating Expenses	3,970,900	2,984,899	3,070,049	2,786,143	2,577,181	2,628,725	2,681,299	2,734,925	2,789,624
Capital	169,998	127,356	127,356	113,218	128,200	130,764	133,379	136,047	138,768
Transfers	606,427	81,990	31,990	31,990	34,607	34,607	34,607	34,607	34,607
Total Expenditures & Transfers	16,417,387	15,531,673	15,678,154	14,845,998	14,067,923	14,310,310	14,480,662	14,653,269	14,828,166
Add encumbrances FY2007-08	37,746	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Total Expenditures & Transfers	16,455,133	15,531,673	15,678,154	14,845,998	14,067,923	14,310,310	14,480,662	14,653,269	14,828,166
Requested Cuts by F/Y			(581,950)	-	-	-	-	-	-
Net Total Expenditures with Cut			15,096,204	14,845,998	14,067,923	14,310,310	14,480,662	14,653,269	14,828,166
Variance Revenue vs Expense	(420,737)	(842,095)	(1,270,221)	(494,625)	(1,223,606)	(1,081,491)	(770,024)	(397,543)	8,242
Beginning Fund Balance	2,948,729	2,930,003	2,930,003	2,930,003	2,435,378	1,211,772	130,281	(639,743)	(1,037,286)
Adjustments to Fund Balance	364,265	-							
Ending Fund Balance	2,930,003	2,087,908	1,659,782	2,435,378	1,211,772	130,281	(639,743)	(1,037,286)	(1,029,044)
Ending Reserve (ExcTransfers)	18.49%	13.51%	11.02%	16.44%	8.63%	0.91%	-4.43%	-7.10%	-6.96%

Notes:

- (1) Forecast does not include any "State Take-aways" under Proposition 1A, the State is currently considering taking 8% of Dixon's property taxes including in VLF and Sales Tax Swap. portions of property taxes which amounts to \$454,000.
- (2) No cuts are included in this forecast.

CITY OF DIXON GENERAL FUND FIVE YEAR PROJECTION (Snapshot as of April 30, 2009)
FY 2009-10 ADOPTED BUDGET With Budget Cuts
As of April 30, 2009

Description	Actual (1) 2007-08	Adopted 2008-09	Jan 20 2009 2008-09	Apr 30 2009 2008-09	Preliminary 2009-10	Projected 2010-11	Projected 2011-12	Projected 2012-13	Projected 2013-14
Property Taxes	3,170,316	3,236,392	3,040,584	2,990,097	2,730,673	2,836,286	2,893,012	2,950,872	3,098,416
Sales Taxes (5)	5,429,745	5,640,000	5,212,300	5,361,000	4,583,000	4,683,000	4,823,490	4,968,195	5,216,604
Motor Vehicle In Lieu Taxes	1,469,058	1,485,200	1,452,839	1,430,975	1,301,630	1,327,663	1,354,216	1,381,300	1,450,365
Franchise Fees	471,827	477,400	505,750	581,476	594,489	606,379	618,506	630,876	643,494
Transient Occupancy Taxes	243,285	228,000	195,000	208,055	208,055	228,055	232,616	237,268	249,132
All Other Taxes	190,420	179,000	165,000	196,555	185,878	189,596	193,387	197,255	201,200
Admin Fees (4)	1,825,005	1,126,266	876,266	729,293	728,939	743,518	758,388	773,556	789,027
Charges for Svcs/ Permits/Fees(3)	1,685,811	1,066,156	947,849	1,072,244	1,042,402	1,173,674	1,358,884	1,599,651	1,631,644
Grants	285,156	53,580	128,580	128,580	5,000	5,000	5,000	5,000	5,000
Interest Income	65,643	80,000	10,000	67,000	60,000	60,000	60,000	60,000	60,000
All Other Revenues	160,271	277,202	292,591	297,896	191,000	126,000	126,000	126,000	126,000
Total Revenues	14,996,537	13,849,196	12,826,759	13,063,171	11,631,066	11,979,170	12,423,500	12,929,974	13,470,883
Transfers-In	1,037,859	840,382	999,224	1,288,202	1,213,251	1,249,649	1,287,138	1,325,752	1,365,525
Total Revenues & Transfers	16,034,396	14,689,578	13,825,983	14,351,373	12,844,317	13,228,819	13,710,638	14,255,726	14,836,407
Expenditures									
Salary/Benefits	11,670,062	12,337,428	12,448,759	11,914,647	11,327,935	11,516,214	11,631,376	11,747,690	11,865,167
Operating Expenses	3,970,900	2,984,899	3,070,049	2,786,143	2,577,181	2,628,725	2,681,299	2,734,925	2,789,624
Capital	169,998	127,356	127,356	113,218	128,200	130,764	133,379	136,047	138,768
Transfers	606,427	81,990	31,990	31,990	34,607	34,607	34,607	34,607	34,607
Total Expenditures & Transfers	16,417,387	15,531,673	15,678,154	14,845,998	14,067,923	14,310,310	14,480,662	14,653,269	14,828,166
Add encumbrances FY2007-08	37,746	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Total Expenditures & Transfers	16,455,133	15,531,673	15,678,154	14,845,998	14,067,923	14,310,310	14,480,662	14,653,269	14,828,166
Requested Cuts by F/Y			(581,950)	-	(450,000)	(450,000)	(450,000)	(450,000)	(450,000)
Net Total Expenditures with Cut			15,096,204	14,845,998	13,617,923	13,860,310	14,030,662	14,203,269	14,378,166
Variance Revenue vs Expense	(420,737)	(842,095)	(1,270,221)	(494,625)	(773,606)	(631,491)	(320,024)	52,457	458,242
Beginning Fund Balance	2,948,729	2,930,003	2,930,003	2,930,003	2,435,378	1,661,772	1,030,281	710,257	762,714
Adjustments to Fund Balance	364,265	-							
Ending Fund Balance	2,930,003	2,087,908	1,659,782	2,435,378	1,661,772	1,030,281	710,257	762,714	1,220,956
Ending Reserve (ExcTransfers)	18.49%	13.51%	11.02%	16.44%	12.23%	7.45%	5.07%	5.38%	8.51%

Notes:

(1) Forecast does not include any "State Take-aways" under Proposition 1A, the State is currently considering taking 8% of Dixon's property taxes including in VLF and Sales Tax Swap. portions of property taxes which amounts to \$454,000.

CITY OF DIXON						
REVENUE DETAIL						
GENERAL FUND NO. 100						
FY 2009-10						
ACCOUNT CODE	REVENUE DESCRIPTION	Adopted Budget 2008-09	Revised 10/31/2008 2008-09	Revised 1/20/2009 2008-09	Revised 4/30/2009 2008-09	Preliminary Budget 2009-10
401100	HOMEOWNER'S EXEMPTION	36,647	36,584	36,584	36,584	36,584
401200	SECURED PROPERTY TAXES	2,961,300	2,840,936	2,840,936	2,821,094	2,561,670
401300	SUPPLEMENTAL TAXES	122,656	52,434	52,434	16,549	16,549
401400	UNSECURED PROPERTY TAXES	115,789	110,630	110,630	115,870	115,870
	TOTAL PROPERTY TAXES	3,236,392	3,040,584	3,040,584	2,990,097	2,730,673
411300	SALES & USE TAX	4,280,000	3,811,301	3,764,276	4,045,366	3,437,250
411350	SALES TAX IN LIEU	1,360,000	1,463,699	1,448,024	1,315,634	1,145,750
	TOTAL SALES TAXES	5,640,000	5,275,000	5,212,300	5,361,000	4,583,000
411100	MOTOR VEH SEC 1005.4	-	-	-	-	-
411200	MOTOR VEHICLE IN-LIEU TAX	94,500	78,358	78,358	56,494	50,000
411250	ALTERNATE VLF/ERAF SWAP	1,390,700	1,374,481	1,374,481	1,374,481	1,251,630
	TOTAL MOTOR VEHICLE IN LIEU OF TAXES	1,485,200	1,452,839	1,452,839	1,430,975	1,301,630
415200	FRANCHISE TAX - CABLE T.V.	78,000	78,000	78,000	70,000	70,000
415300	FRANCHISE TAX - P G & E	131,750	131,750	131,750	138,489	144,489
415400	FRANCHISE TAX - REFUSE	267,650	296,000	296,000	372,987	380,000
	TOTAL FRANCHISE FEES	477,400	505,750	505,750	581,476	594,489
415600	TRANSIENT OCCUPANCY TAXES	228,000	195,000	195,000	208,055	208,055
401500	PROPERTY TRANSFER TAX	25,000	25,000	25,000	57,362	57,362
411400	SALES TAX - PUBLIC SAFETY	79,000	79,000	70,000	65,193	54,516
415100	BUSINESS LICENSES	75,000	75,000	70,000	74,000	74,000
415500	Sewer In-Lieu Charges	-	-	-	-	-
	TOTAL ALL OTHER TAXES	179,000	179,000	165,000	196,555	185,878
420100	ADMINISTRATIVE FEES - RECREATION	22,325	22,325	22,325	20,583	15,229
420200	ADMIN FEES - CITY MANAGEMENT	579,547	579,547	579,547	160,678	160,678
420300	ADMIN FEES - FINANCE	78,529	78,529	78,529	150,559	150,559
420400	ADMIN FEES - PUBLIC WORKS/ENGINEERING	445,865	445,865	195,865	397,473	402,473
	TOTAL ADMIN FEES	1,126,266	1,126,266	876,266	729,293	728,939
420500	AFTER SCHOOL PROGRAM	35,000	35,000	35,000	35,000	121,938
420610	Admin Charge to Agency Fund	-	-	-	-	-
421000	ARENA RENTAL	680	680	1,000	2,200	2,200
421100	ATHLETIC FIELD USE	10,000	10,000	10,000	11,000	11,000
421200	BICYCLE PERMITS	100	100	100	100	100
421300	BUILDING PERMITS	125,000	125,000	100,000	100,000	120,000
428400	DOG LICENSES	26,000	25,571	25,571	25,000	25,000
428500	ENCROACHMENT INSPECTION FEES	4,000	4,000	4,000	6,800	5,000
428600	FEES FOR FIRE CONTRACT SVCS	420,225	420,225	413,271	425,000	425,000
428700	FIRE DEPT FEES	46,000	46,000	46,000	47,258	30,000
428750	FIRE DEPT FEES - TRAINING	20,000	20,000	20,000	21,700	14,000
428800	FIRE DEPT PERMITS	10,500	10,500	10,500	10,000	10,000
428900	FIRE EXTRICATION FEES	-	-	-	-	-
429000	GARAGE SALE PERMITS	1,420	1,420	1,420	1,420	1,420
429300	MISDEMEANOR FINES	4,000	4,000	9,456	9,717	5,000
429600	NFSAD ADMIN. FEES	-	-	-	-	-
429700	OTHER PERMITS & MISC FEES	54,000	4,000	5,340	6,280	5,000
429900	PARKING FINES	10,000	10,000	10,000	10,000	10,000
433100	PLAN CHECK FEES - BLDG/PLAN	60,000	60,000	50,000	50,000	50,000
433200	PLAN CHECK FEES - ENGR	23,000	23,000	1,169	1,169	1,169
433300	PLANNING & ZONING CHARGES	26,000	26,000	12,000	12,000	12,000
433350	PLANNING - REIMB AGREEMENTS	-	-	-	-	-
433400	PD DANCE SECURITY FEE	350	350	350	350	350
433500	POLICE DEPT FEES	14,000	14,000	16,083	27,000	25,000
433510	POLICE DEPT FEES - DUI	200	200	-	-	-
434000	RESERVATION/RENTAL FEES	5,000	5,000	5,000	5,700	5,500
434100	SMUC - BLDG RENTAL	12,000	12,000	12,000	14,000	14,000
436000	STATE HIGHWAY MAINTENANCE	8,700	8,700	7,875	7,875	7,875
436100	STANDARD PLANS & SPECS/BOOKS	500	500	210	500	500
436200	SUBDIVISION INSPECTION FEES	-	-	-	-	-
436300	SWIM TEAM - DOLPHINS	6,830	6,830	6,830	6,050	6,050
436400	SWIMMING - LAP SWIM	4,800	4,800	4,800	4,800	4,800

CITY OF DIXON						
REVENUE DETAIL						
GENERAL FUND NO. 100						
FY 2009-10						
ACCOUNT CODE	REVENUE DESCRIPTION	Adopted Budget 2008-09	Revised 10/31/2008 2008-09	Revised 1/20/2009 2008-09	Revised 4/30/2009 2008-09	Preliminary Budget 2009-10
436500	SWIMMING INSTRUCTIONS	10,000	10,000	10,000	11,000	11,000
436600	SWIMMING POOL ADMISSIONS	5,000	5,000	7,189	7,500	7,500
436700	SWIMMING POOL RENTAL	1,100	1,100	3,833	2,500	2,500
436900	VEHICLE MAINTENANCE	205	205	205		
438000	WATER - ADMINISTRATION (inc. 437100)	35,946	35,946	34,946	25,662	-
439100	WEED & PEST CONTROL	200	200	200	-	-
460100	ABANDONED VEHICLE PROGRAM	500	500	500	500	500
460400	COPIES	2,900	2,900	1,000	1,000	1,000
460600	EMERG COST RECOVERY PROG.	7,000	7,000	7,000	83,163	7,000
460700	EMS PARAMEDIC PROGRAM	75,000	75,000	75,000	100,000	100,000
	TOTAL CHARGES FOR SVCS/PERMITS/FEES	1,066,156	1,015,727	947,849	1,072,244	1,042,402
461600	INTEREST INCOME	80,000	34,000	10,000	67,000	60,000
460900	POLICE GRANTS	-	75,000	75,000	75,000	-
460910	POLICE GRANTS - YOUTH PROGS-ATOD	48,580	48,580	48,580	48,580	-
460950	GRANT - FEDERAL HCD PTAA GIS	-	-	-	-	-
461000	GRANT FUNDS - PW	5,000	5,000	5,000	5,000	5,000
461100	GRANT FUNDS - OTHER	-	-	-	-	-
	TOTAL GRANTS	53,580	128,580	128,580	128,580	5,000
461500	INSURANCE SETTLEMENT	5,000	5,000	5,811	5,000	5,000
461700	LEASE REVENUE	20,000	34,296	34,296	34,246	18,500
461800	MISCELLANEOUS INCOME	15,000	134,233	15,000	15,000	15,000
462000	OFF HIGHWAY VEHICLE FEES	650	650	-	-	-
462050	DUSD REIMBURSEMENTS	15,000	15,000	15,000	15,000	-
462100	POST REIMBURSEMENT	10,000	7,500	7,500	7,500	7,500
462150	CA - BOOKING FEES REIMBURSE				-	-
462600	SALE OF PROPERTY	91,718	85,722	90,472	90,472	5,000
462700	SB90 REIMBURSEMENTS	-	-	5,678	5,678	5,000
462900	SOLNET	60,000	60,000	60,000	66,666	-
462800	SMUC - DONATIONS	500	500	500		
462810&460500	DONATIONS - UNRESTRICTED	1,000	-	-	-	-
462815	DONATIONS - POLICE	-	-	-	-	-
463100	INSURANCE REIMBURSEMENT	58,334	58,334	58,334	58,334	135,000
	TOTAL ALL OTHER REVENUES	277,202	401,235	292,591	297,896	191,000
	TOTAL REVENUE	13,849,196	13,353,981	12,826,759	13,063,171	11,631,066
490300	TRANSFER FROM RECREATION	5,465	5,465	5,465	5,465	5,465
491100	TRANSFER FROM SEWER O & M				223,523	223,523
491700	TRANSFER FROM TRANSIT				56,271	60,951
491750	TRANSFER FROM CAP PROJS				46,262	46,262
491760	TRANSFER FROM COMM DEV CP					
492000	TRANSFER FROM INDUSTRIAL PARK					
492500	TRANSFER FROM PARK CAPITAL PROJ					
492600	TRANSFER FROM RDA	328,100	367,709	486,942	319,940	197,707
429700	TRANSFER FROM Redevel Housing	-	-	-	170,690	170,690
492800	TRANSFER FROM GAS TAX/2107.5	297,380	297,380	297,380	299,684	327,304
492800	TRANSFER FROM GAS TAX/2107					
492800	TRANSFER FROM GAS TAX/2106					
492800	TRANSFER FROM GAS TAX 2105					
492900	TRANSFER FROM TRAFFIC SAFETY	6,490	6,490	6,490	6,490	6,490
493100	TRANSFER FROM COPS GRANT					
494100	TRANSFER FROM L&L					
496100	TRANSFER FROM MAINT DIST	11,510	11,510	11,510	11,510	11,510
496100	TRANSFER FROM W A ST					
493400	TRANSFER FROM GRANTS					
497300	TRANSFER FROM EQUIP. REPL	156,737	156,737	156,737	80,693	130,375
497500	TRANSFER FROM BUILDING RESERVE	34,700	34,700	34,700	35,258	558
493200	TRANSFER FROM CDBG				3,071	3,071
496100	TRANSFER FROM WA STREET				8,923	8,923
496200	TRANSFER FROM NFSAD				20,422	20,422
497200	TRANSFER FROM GREENBELT P/SHIP					
497600	TRANSFER FROM CFD					

CITY OF DIXON						
REVENUE DETAIL						
GENERAL FUND NO. 100						
FY 2009-10						
ACCOUNT CODE	REVENUE DESCRIPTION	Adopted Budget 2008-09	Revised 10/31/2008 2008-09	Revised 1/20/2009 2008-09	Revised 4/30/2009 2008-09	Preliminary Budget 2009-10
497710	TRANSFER FROM DEBT SVC FUND 210					
	TOTAL TRANSFERS	840,382	879,991	999,224	1,288,202	1,213,251
	TOTAL REVENUE & TRANSFERS	14,689,578	14,233,972	13,825,983	14,351,373	12,844,317

Intentionally left blank.

Redevelopment Agency Tax Increment Fund Assumptions

Revenues

Property values have dropped significantly in the past fiscal year. As a result, the County Assessor is in the process of doing a mass re-assessment of all properties in the County. The County Assessor has advised the City to reduce the estimate for secured property taxes by 10%. The final number is unknown at this time. The estimate for Property Tax Increment in 2009-10 is based on 90% of the FY 2008-09 expected Property Tax Increment. Thereafter Property Tax Increment is projected to increase by 2% per year. By FY 2013-14, a projected increase of 5% is assumed due to improved economic conditions.

Expenditures

Operating expenditures are expected to be \$103,998 in FY2009-10 and thereafter increase at 2% per year. County charges are also projected to increase by 2% per year. Debt Service expenditures are projected based upon the amortization schedule, plus estimated trustee fees. Pass throughs have been adjusted downward by 10% starting with FY2010-11 because they are based on total property tax assessments. Community Promotions, Sidewalks and State Takeaways from the Redevelopment fund are estimated to be level for the next five years. The amount available for projects has been adjusted downward accordingly. The goal is to have \$100,000 in Reserves at year-end.

Intentionally left blank.

**DIXON REDEVELOPMENT TAX INCREMENT FUND NO. 510 FIVE YEAR PROJECTION
FY 2009-10 ADOPTED BUDGET**

Description	Actual 2007-08	Adopted 2008-09	Apr 30, 2009 2008-09	Preliminary 2009-10	Projected 2010-11	Projected 2011-12	Projected 2012-13	Projected 2013-14
Revenues & Transfers								
Tax Increment (net 20% Set Aside Fd)	1,880,261	1,866,822	1,857,729	1,680,685	1,714,299	1,748,585	1,748,585	1,836,014
Interest Income	39,673	50,000	41,850	38,000	38,760	39,535	39,535	40,326
All Other Income*	3,833	3,409	2,182	121,502	4,000	4,000	4,000	4,000
Total Revenues	1,923,767	1,920,231	1,901,761	1,840,187	1,757,059	1,792,120	1,792,120	1,880,340
Transfers-In/Loans*	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Total Revenues & Transfers	1,948,767	1,945,231	1,926,761	1,865,187	1,782,059	1,817,120	1,817,120	1,905,340
Expenditures								
Operating Expenses	122,207	113,294	89,020	103,998	106,078	108,200	110,364	112,571
Debt Service	324,655	330,660	328,137	325,955	325,955	328,310	326,577	327,388
Pass Thrus/County Charges	599,240	680,166	681,352	748,005	704,966	719,066	733,447	770,119
Community Promotions	52,980	60,000	71,000	65,000	65,000	65,000	65,000	65,000
Sidewalks/Streets Projects (Trf to CIP)		60,000	60,000	10,000	10,000	10,000	10,000	10,000
Old Firehouse Project	100,000	800,000	800,000	-				
All other Projects	30,400	166,951	6,082	33,876	50,000	50,000	50,000	50,000
State "Take-aways"	-	158,049	158,049	160,000	160,000	160,000	160,000	160,000
Transfers	447,820	328,100	319,940	397,707	409,639	421,928	434,586	447,624
Total Expenditures & Transfers	1,677,302	2,697,220	2,513,580	1,844,541	1,831,638	1,862,504	1,889,974	1,942,702
Variance Revenues vs Expenditures	271,465	(751,989)	(586,819)	20,646	(49,580)	(45,384)	(72,854)	(37,362)
Beginning Fund Balance**	630,690	902,155	902,155	315,336	335,982	286,402	241,019	168,165
Ending Fund Balance	902,155	150,166	315,336	335,982	286,402	241,019	168,165	130,803

* FY 2009-10 income is expected to be higher due to a one-time revenue from repayment of \$118,000 fee deferral loan.

Intentionally left blank.



City Profile

Intentionally left blank.

CITY PROFILE

History

Elijah S. Silvey first settled in the Dixon area in 1852. Mr. Silvey operated an Inn and Saloon in a farming community later known as Silveyville. This roadhouse was located along a well-traveled route to the Sierra foothills and California Gold Rush country. However, the town of Dixon literally came into existence when the California Pacific Railroad reached it on August 28, 1868. The name Silveyville changed to Dixon when Thomas Dickson, a prosperous rancher, donated 10 acres of land near the California Pacific Railroad line for a town site and train station. In his honor, the depot was first called “Dickson Station”. When the first consignment of goods arrived by rail, the address erroneously read "Dixon". The town's name was later permanently changed to “Dixon”.

Dixon was incorporated in 1878. In its early years, Dixon was known for grain and, later, for alfalfa and dairy farming. Today Dixon, a town still rich in its agricultural roots, supports a population of almost 18,000 and has a terrain and climate that seem more like the flat Central Valley than its North Bay Area county location. Home to the annual July Lambtown Festival, Dixon has a well-deserved national reputation as a sheep industry leader.¹

Quality of Life

The City of Dixon offers a unique combination of an outstanding location, safe environment, desirable housing, excellent schools, friendly people and a town with strong community values. Dixon can be best characterized as a progressive city that seeks excellent development, with a desire to maintain and enhance those “quality of life” characteristics that are part of its history and agricultural heritage. Dixon is located in the northeast portion of Solano County 19 miles southwest of Sacramento and 70 miles northeast of San Francisco. In this ideal location, Dixon enjoys convenient access to the San Francisco Bay Area, Sacramento and Lake Tahoe, and to institutions of higher learning such as the University of California, Davis and the California State University, Sacramento.

Dixon collaborates extensively with other local governmental entities, such as Solano County, the Dixon Unified School District, the Library District, the Dixon Mayfair, Solano Irrigation

¹ Dixon Public Library’s Website

District, a Regional Fire District, several drainage districts and assessment districts to ensure that Dixon includes a variety of community services and amenities that allow its residents to proudly call Dixon their home.

The Dixon Mayfair provides a family-fun annual event for both Dixon community members and visitors. This fair is the State's longest running fair having began in 1876, and provides traditional country fair activities such as livestock exhibits, judging, entertainment and concessions.

Government

Dixon is a General Law City that is governed by a five member City Council including a directly elected Mayor. The Council and Mayor are selected citywide and all serve overlapping four year terms. The City Treasurer is also elected.

The City Council appoints both the City Manager and the City Attorney, who both serve at the pleasure of the Council. The City Manager has the authority to appoint all other Department Heads subject to the ratification of the City Council. The City Manager oversees a full service City with a workforce of approximately 116 FTEs and a current General Fund Budget of approximately \$14 million.

The City provides a full range of services ranging from police and fire protection to public works, water and wastewater services and an active parks and recreation program. The City provides its services through a number of departments, including City Clerk, Community Development, Economic Development, Engineering, Finance, Fire, Human Resources, Police, Public Works, and Recreation and Community Services. The City also operates a Redevelopment Agency, a Senior Center, and a cooperative with the School District for a Theatre for Performing Arts and a transportation system for all residents at a reasonable cost.

Demographics

Size:	6.7 miles
Population (2009):	17,644
Population Growth (avg):	1.8% per year
Project Population 2010:	18,779
Median Age (2000):	32 years
Median Income of Dixon (2007):	\$79,600
Median Income of Solano County (2009):	\$79,400
Labor Force (2009):	9000
Employed Residents (2009):	8,300
Unemployment Rate (Mar 2009):	8.3%
Projected New Jobs (2014):	2,800
Solano County Labor Force (2009):	216,300
% of Population w/High School Diploma or Higher:	77.50%
% of Population with College Degree:	18.70%
Crime Rate - Part One Offenses (2007):	0.05 (per 1,000 population)
Elevation:	62 feet above sea level
Average Daily Temperature:	60 degrees

Community Services

Parks:	7 (approx. 88 acres)
Community Center:	1
Police Station:	1
Sewer Plant	1
Fire Station:	1

Full Time Employees (Fiscal Year 2009-10)

City Manager	1.0
City Clerk	4.75
Finance	5.84
Human Resources	1.75
Economic Development	1.0
Community Development	4.0
Engineering	6.5
Information Technology	1.0
Public Works	18.5
Police	29.5
Fire	22

Recreation/Sr. Center	4.0
Sewer	8.165
Transit	6.19
Total	<u>116.195</u>

Major Employers(as of March 2009)

<u>Company</u>	<u># of employees (2009)</u>
Gymboree	419
Kragen Auto	400
Wal-Mart	288
Cardinal Health	203
Dixon Canning (Campbell's)	180
Basalite	180
Superior Packing	140
First Northern Bank	109
Altec Industries	105

Education

The Dixon Unified School District operates the following:

- Dixon High School
- Maine Prairie High School
- Anderson Elementary
- Tremont Elementary
- Gretchen Higgins Elementary
- CA Jacobs Middle School
- Dixon Community Day School
- Dixon Montessori Charter School



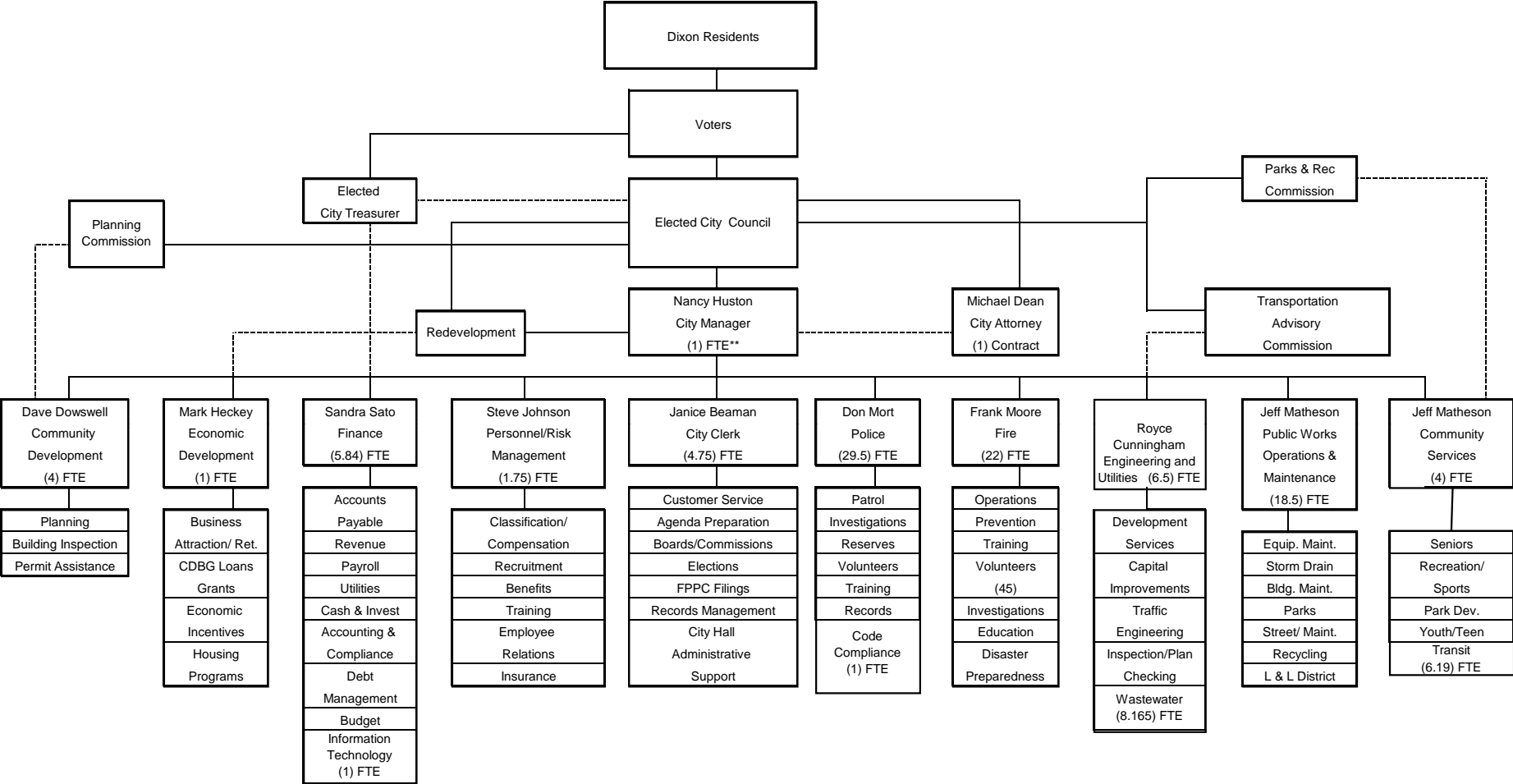
Organization Chart



Staffing Chart

Intentionally left blank.

City of Dixon Organization Chart



** Full Time Equivalent Position (FTE)

Revised 5/7/09

FULL AND PERMANENT PART TIME CITY STAFFING

DEPARTMENT	FISCAL YEAR									
	00/01	01/02	02/03	03/04	04/05	05/06	06/07	07/08	08/09	09/10
City Manager	1	1	1	1	1	1	1	1	1	1
City Clerk	3.75	4.75	4.75	4.6	4.6	4.75	4.75	4.75	4.75	4.75
Finance ²	5.25	5.3	5.3	5.3	6.3	6.3	5.66	6.5	5.84	5.84
Human Resources	1.75	1.75	1.75	1.75	1.75	1.75	1.75	1.75	1.75	1.75
Information Technology ²							1	1	1	1
City Attorney ⁴									1	1
Economic Development	1.25	1.25	1.25	1	1	1	1	1	1	1
Community Development	2.625	2.625	2.625	2.625	3	4	4	4	3	2.75
Building	2	2	2	2	2	3	3	3	2	1.25
Engineering ¹	3.5	5	6	9	9	10	10	10	10	6.5
Public Works O&M ¹	4	5	5	2.4	2.6	2.6	2.6	2.6	1.6	1
Garage	1	1	1	1	1	1	1	1	1	1
Parks Maintenance	7	8	8	8	9	9	9	9.8	8	8
Street Maintenance	4	5	5	5	5	5	5	5	5	5
Storm Drain Maintenance	1	1.5	1.5	2	2	2	2	2	2	2
Building Maintenance	2	2	2	2	2	2	2	2	2	1.5
Police	27	27	27	27	28.5	32	32	32	31.5	29.5
Fire ³	19	20.5	20.5	20.75	20.75	23.75	23.875	23	23	22
Code Compliance								1	1	1
Recreation ⁵	2.4	2.4	2.4	2.4	2.4	3.4	3.4	3.4	3.4	3.4
Senior Center	0.6	0.6	0.6	0.6	0.6	0.6	0.6	0.6	0.6	0.6
Sewer	4	4.5	4.5	5	5.3	5.3	5.36	6.5	6.67	8.165
Transit	5.175	5.425	5.875	5.9	6.34	7.09	7.09	7.68	7.68	6.19
TOTAL:	98.3	106.6	108.05	109.325	114.14	125.54	126.085	129.58	124.79	116.195

¹ Public Works Operations and Maintenance became separated from Engineering FY 2003/2004.

² Information Technology became separated from Finance FY 2006/2007.

³ The Fire Department is budgeted for 45 volunteer positions.

⁴ City Attorney is contracted.

⁵ Budgeted .33 in Fund 103 (Recreation)



Adopted Budgets

Intentionally left blank.



General Fund

Intentionally left blank.

General Fund & Sub Funds

General Fund and Sub Funds consist of the General Fund and the Council Discretionary, Recreation, Performing Arts, Planning, Equipment Replacement Reserve, Building Reserve and the Vacaville–Dixon Greenbelt Funds. These funds are accounted for as part of the General Fund for GAAP (Generally Accepted Accounting Principles) purposes but are budgeted separately in order to separate out the expenditures of various programs.

- **Fund 100 General (Purpose) Fund**

The General Purpose Fund known simply as the General Fund is the primary source for discretionary spending that is not restricted by the source of the funds received. There are five functional areas in the General Fund each of which contains a number of departments representing the activities of a full service City. The divisions are Administration, Development Services, Community Facilities, Public Safety and Non- Departmental.

Administration is comprised of the City Council, Manager, Attorney, Clerk, Finance, Human Resources/Risk Management, Information Technology, and Insurance department budgets. Development Services includes the Economic Development, Community Development, Building Inspection and Engineering department budgets. Community Services includes the Public Works Operations and Maintenance, Garage, Storm Drain and the Parks, Streets and Building Maintenance department budgets, as well as the Recreation and Senior Center department budgets. Public Safety is comprised of the Police, Code Enforcement and Fire department budgets. Non-Departmental is the departmental budget for expenditures such as contingencies and transfers, which are not related to a particular department.

- **Fund 102 Council Discretionary Fund**

The Council Discretionary Fund was established to separate out expenditures, which the City Council has set aside for particular purposes. One-time revenues are transferred into this fund from the General Fund. This fund was being used mainly to account for the General Plan activities. A zero balance is anticipated for FY2009-10. This fund is managed by the Finance Department.

- **Fund 103 Recreation Fund**

The Recreation Fund 103 budget provides resources for the Recreation Department to offer programs such as classes of general interest, day camp, youth and adult sports leagues, and teen activities. Activities budgeted in the Recreation Fund 103 are designed to be self-supporting. Fees are set based on the estimated cost of the program offered. Funds for a scholarship program are included in the budget for those who meet income qualifications. The scholarship can provide up to a 75% discount off the cost of a program for youth 17 and under.

Over the past three years, the Recreation Fund 103 budget has greatly expanded with the addition of the youth basketball and adult soccer leagues. With the renovated flooring in the Jim Stevens Arena, the City now runs both adult and youth arena-soccer leagues year round.

The remainder of the proposed budget is very similar to last year with resources budgeted for a variety of recreational classes, day camp and teen activities. This fund is managed by the Community Services Department.

- **Fund 104 Performing Arts Fund**

The Performing Arts Fund was intended to be self-supporting. However, as is the case with most performing arts centers, the projected expenditures are greater than the revenues from the operations of the Performing Arts Center. As a result, there is a deficit of \$14,581 is projected as of June 30, 2009. This deficit will be covered by the Recreation Fund. Due to the lack of ticket sales on events in the current year the program will not be conducted in FY2009-10. This fund is managed by the Recreation and Community Services Department.

- **Fund 190 Planning Fund**

The Planning Fund is used to account for developer deposits to cover the cost of planning services. This fund is managed by the Finance Department.

- **Fund 810 Vacaville-Dixon Greenbelt Authority Fund**

The VDG (Vacaville-Dixon Greenbelt) Authority was organized under a joint powers agreement between the cities of Dixon and Vacaville.

The VDG Authority is governed by a five-member Board made up of two members appointed by the City Council of each City and an ex-officio member from the Solano County Board of Supervisors. The City of Vacaville provides recordkeeping services for the VDG Authority.

The equity in this fund is a result of the City's share of interest and penalties earned on a loan made from this fund, which has since been paid off. A transfer is budgeted to the Building Reserve Fund to closeout this fund. This fund is managed by the Finance Department.

- **Fund 820 Equipment Replacement Reserve Fund**

The Equipment Replacement Reserve Fund is funded by a transfer from the General Fund. The transfer is equal the amount needed to replace equipment amortized over the useful life of the equipment. Purchase of new equipment for the General Fund is funded by a transfer from this fund to the General Fund. This fund is managed by the Finance Department.

- **Fund 830 Building Reserve Fund**

The Building Reserve Fund is funded by transfers made from time to time from the General Fund. The last transfer of \$300,000 was made in FY 2005-06. Transfers out are made to cover the cost of major repairs or improvements to the City's buildings. Two transfers are being budgeted in FY2009-10 from the closeout of the Vacaville-Dixon Greenbelt Authority Fund No. 810 and the Industrial Park/Economic Development CIP Fund No. 402.

**CITY COUNCIL APPROVED
CITY OF DIXON
BUDGET OVERVIEW - GENERAL FUND**

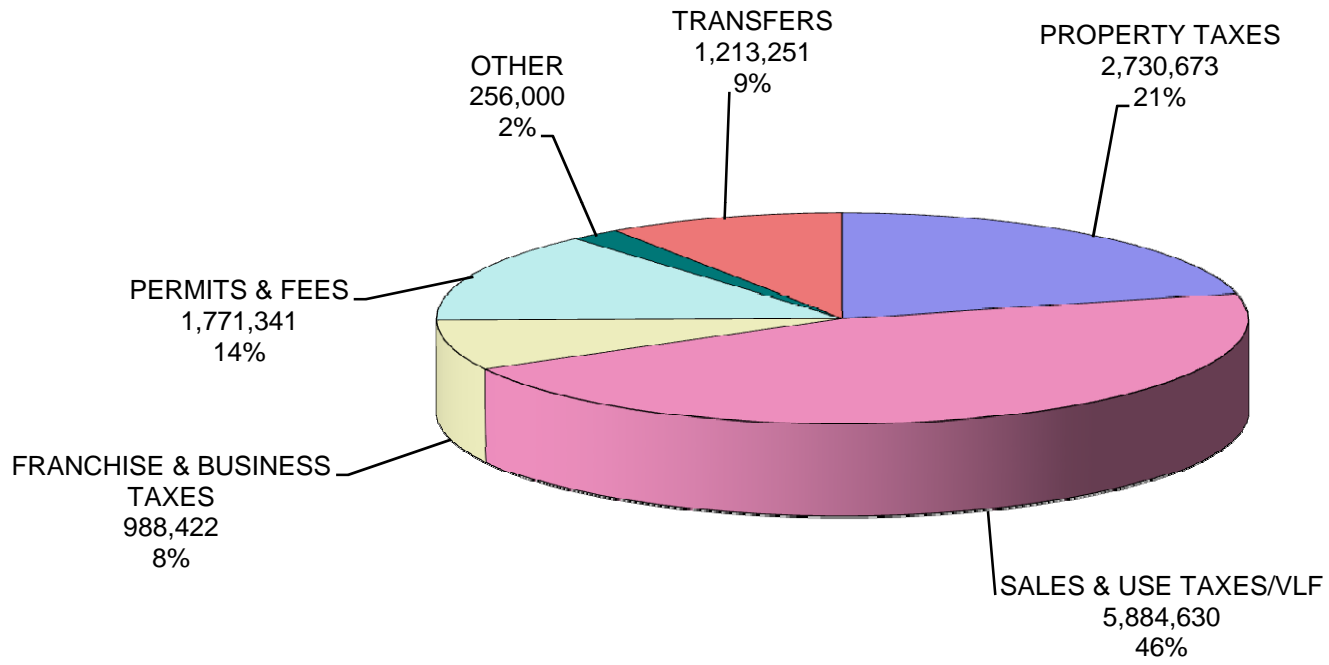
SUMMARY OF FY2008-09 PROJECTED RESOURCES AND APPROPRIATIONS

ESTIMATED BEGINNING FUND BALANCE JULY 2008	2,930,003	2,930,003	
 MANAGER PROPOSED FY2008-09	Budget As		
	<u>Amended</u>	<u>Projected</u>	
ESTIMATED REVENUE	13,849,196	13,063,171	(786,025)
TRANSFERS IN	840,382	1,288,202	447,820
			-
ESTIMATED REVENUE AND TRANSFERS	14,689,578	14,351,373	(338,205)
			-
TOTAL ESTIMATED AVAILABLE RESOURCES	17,619,581	17,281,376	(338,205)
			-
ESTIMATED EXPENDITURES	15,449,683	14,814,008	(635,675)
			-
TRANSFER TO EQUIPMENT REPLACEMENT	-	-	-
TRANSFER TO COUNCIL DISCRETIONARY FUND 102	50,000	-	(50,000)
TRANSFER TO LIGHTING AND LANDSCAPING DISTRICTS	31,990	31,990	-
TOTAL EXPENDITURES/TRANSFERS	15,531,673	14,845,998	(685,675)
			-
ESTIMATED FUND BALANCE JUNE 2009	2,087,908	2,435,378	347,470

SUMMARY OF FY 2009-10 PROJECTED RESOURCES AND APPROPRIATIONS

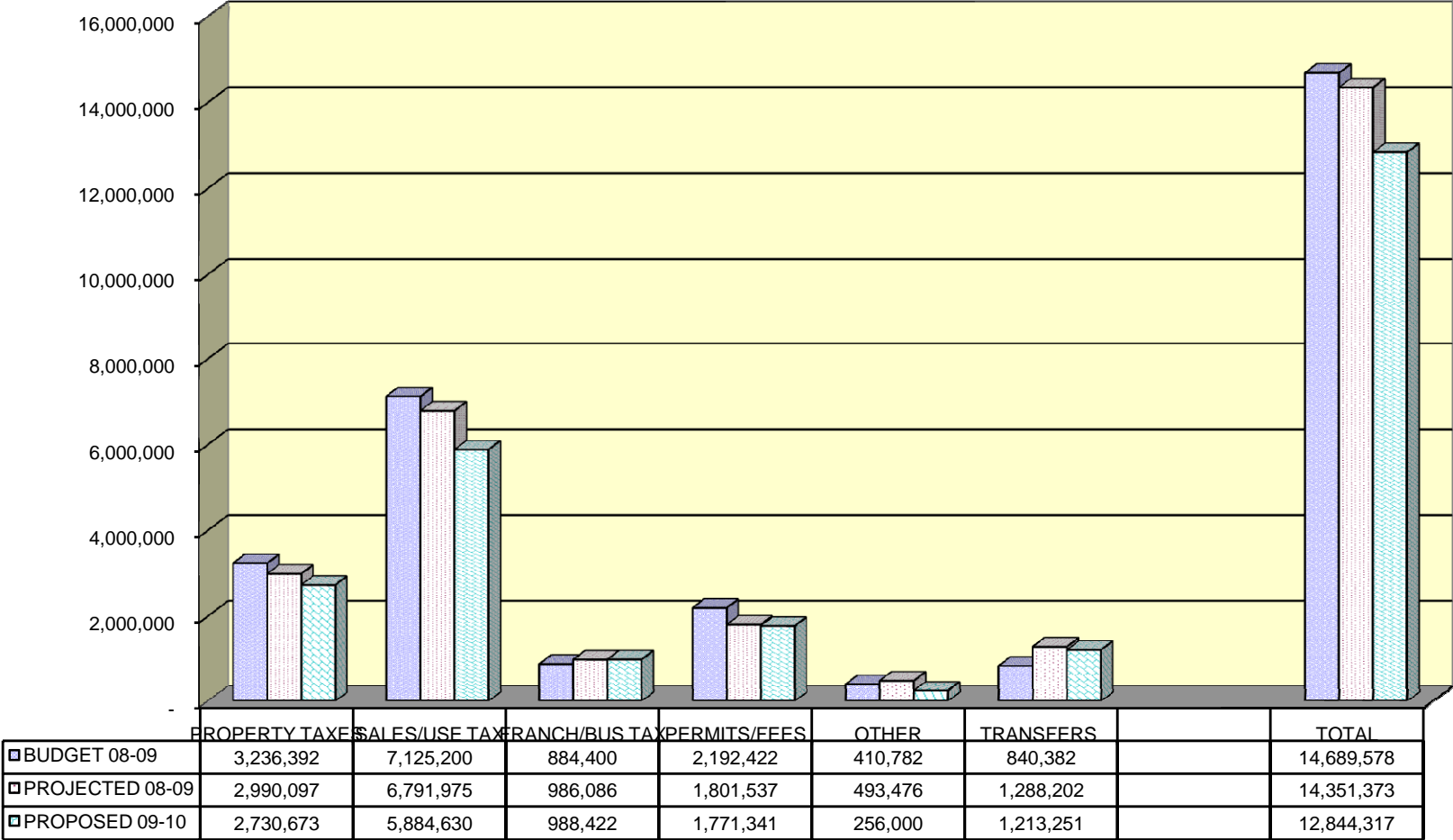
ESTIMATED BEGINNING FUND BALANCE JULY 2009	2,435,378
 MANAGER PROPOSED FY2009-10	
ESTIMATED REVENUE	11,631,066
TRANSFERS IN	1,213,251
ESTIMATED REVENUE AND TRANSFERS	12,844,317
TOTAL ESTIMATED AVAILABLE RESOURCES	15,279,695
TOTAL APPROPRIATIONS	14,033,316
TRANSFER TO EQUIPMENT REPLACEMENT	-
TRANSFER TO COUNCIL DISCRETIONARY FUND 102 (KBI)	-
TRANSFER TO LIGHTING AND LANDSCAPING DISTRICTS	34,607
TOTAL APPROPRIATIONS/TRANSFERS	14,067,923
LESS REDUCTIONS	(450,000)
NET APPROPRIATIONS/TRANSFERS	13,617,923
 ESTIMATED FUND BALANCE JUNE 2010	 1,661,772
Contingency %	12.23%

**CITY OF DIXON
GENERAL FUND
REVENUE AND TRANSFERS
FY2009-10**

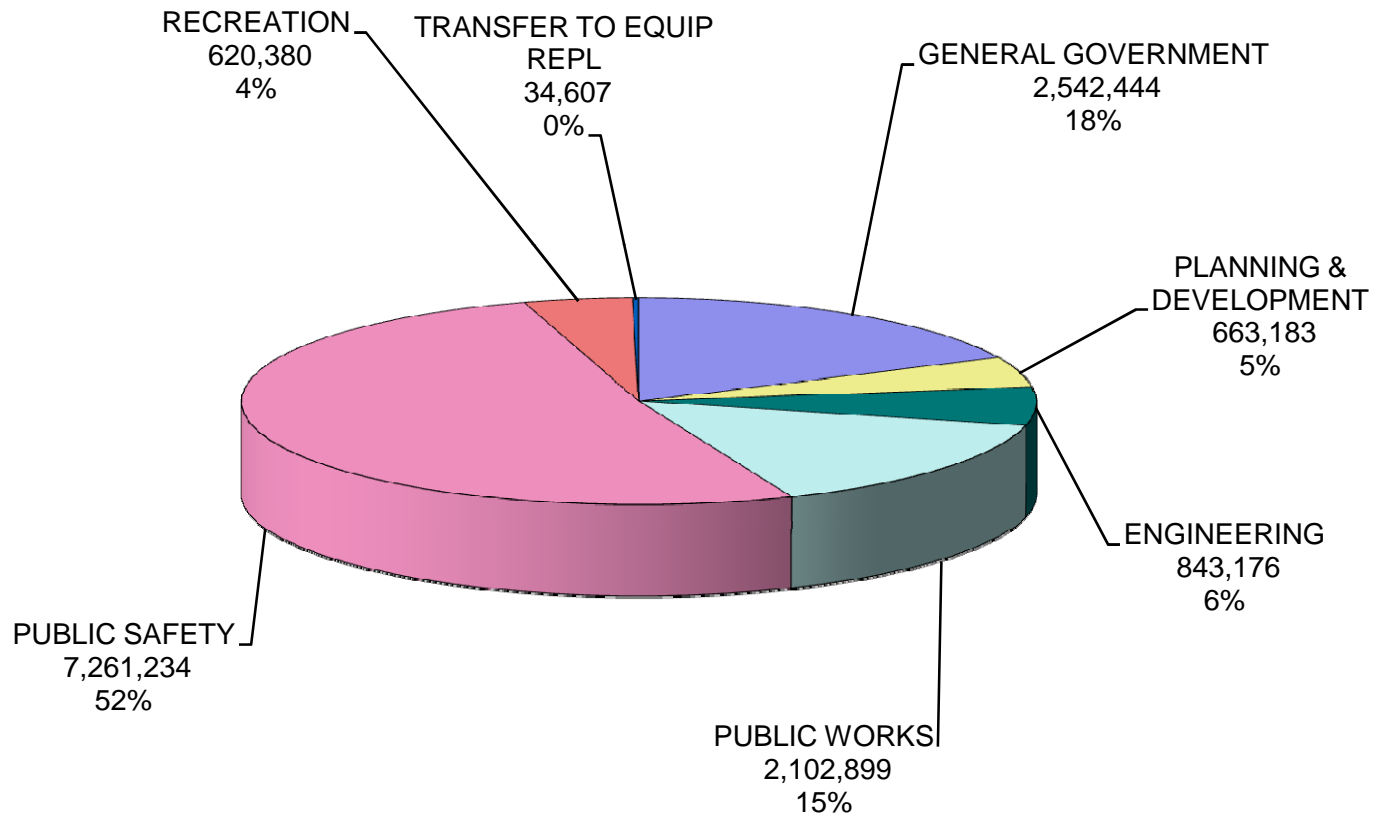


TOTAL REVENUE AND TRANSFERS \$12,844,317

**CITY OF DIXON
REVENUE COMPARISONS
FY2008-09 TO FY2009-10**



**CITY OF DIXON
GENERAL FUND EXPENDITURES
AND
TRANSFERS TO EQUIPMENT REPLACEMENT AND COUNCIL DISCRETIONARY
FY2009-10**



(1)TOTAL EXPENDITURES \$14,067,923

(1)Total Expenditures does not include the estimated \$450,000 budget cuts.

City of Dixon Budget FY 2009-10

000 - GENERAL FUND REVENUES

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
38,892	37,650	36,647	36,584	100-000-401100-0000	Homeowner's Exemption	36,584	36,584
2,698,732	2,884,102	2,961,300	2,821,094	100-000-401200-0000	Secured Property Taxes	2,561,670	2,561,670
224,549	129,001	122,656	16,549	100-000-401300-0000	Supplemental Taxes	16,549	16,549
92,561	119,563	115,789	115,870	100-000-401400-0000	Unsecured Property Taxes	115,870	115,870
110,605	37,177	25,000	57,362	100-000-401500-0000	Property Transfer Tax	57,362	57,362
-	-	-	-	100-000-401900-0000	Assessments	-	-
13,695	-	-	-	100-000-411100-0000	Motor Veh Sec 1005.4 Taxes	-	-
95,090	78,358	94,500	56,494	100-000-411200-0000	Motor Vehicle in-Lieu Tax	50,000	50,000
1,258,220	1,390,700	1,390,700	1,374,481	100-000-411250-0000	VLF/ERAF Swap	1,251,630	1,251,630
4,768,458	4,080,858	4,280,000	4,045,366	100-000-411300-0000	Sales & Use Tax	3,437,250	3,437,250
1,445,185	1,348,886	1,360,000	1,315,634	100-000-411350-0000	Sales Tax in Lieu -Triple Flip	1,145,750	1,145,750
74,029	74,409	79,000	65,193	100-000-411400-0000	Sales Tax - Public Safety	54,516	54,516
56,789	57,173	75,000	74,000	100-000-415100-0000	Business Licenses	74,000	74,000
20,705	21,661	-	-	100-000-415100-9000	Business License - New	-	-
-	-	-	-	100-000-415100-9001	Bus. License - Dixon May Fair	-	-
95,042	76,870	78,000	70,000	100-000-415200-0000	Franchise Tax - Cable TV	70,000	70,000
132,868	129,163	131,750	138,489	100-000-415300-0000	Franchise Tax - PGE	144,489	144,489
263,965	265,794	267,650	372,987	100-000-415400-0000	Franchise Tax - Refuse	380,000	380,000
-	-	-	-	100-000-415500-0000	Sewer in-Lieu Charges	-	-
265,824	243,285	228,000	208,055	100-000-415600-0000	Transient Occupancy Tax	208,055	208,055
8,799	25,553	22,325	20,583	100-000-420100-0000	Admin Fees - Recreation	15,229	15,229
630,431	1,149,746	579,547	160,678	100-000-420200-0000	Admin Fees - City Management	160,678	160,678
74,790	21,591	78,529	150,559	100-000-420300-0000	Admin Fees - Finance	150,559	150,559
513,375	628,116	445,865	397,473	100-000-420400-0000	Admin Fees - Public Works	402,473	402,473
28,025	-	35,000	35,000	100-000-420500-0000	After School Program	121,938	121,938
-	-	-	-	100-000-420610-0000	Admin Charge to Agency Fund	-	-
526	945	680	2,200	100-000-421000-0000	Arena Use	2,200	2,200
6,805	8,971	10,000	11,000	100-000-421100-0000	Athletic Field Use	11,000	11,000
162	114	100	100	100-000-421200-0000	Bicycle Permits	100	100
167,541	284,392	125,000	100,000	100-000-421300-0000	Building Permits	120,000	120,000
-	-	-	-	100-000-421300-2531	Bldg Permit/Old Dixon Sq.	-	-

-	-	-	-	100-000-421300-2532	Bldg Permit/Old Firehouse	-	-
39,575	25,882	26,000	25,000	100-000-428400-0000	Dog License	25,000	25,000
9,943	282,195	4,000	6,800	100-000-428500-0000	Encroachment Inspection Fee	5,000	5,000
380,319	408,536	420,225	425,000	100-000-428600-0000	Fire Contract Service Fee	425,000	425,000
33,229	62,332	46,000	47,258	100-000-428700-0000	Fire Dept Fees	30,000	30,000
33,350	26,921	20,000	21,700	100-000-428750-0000	Fire Dept Fees-Training	14,000	14,000
10,650	10,430	10,500	10,000	100-000-428800-0000	Fire Dept Permits	10,000	10,000
-	-	-	-	100-000-428900-0000	Fire Extrication Fees	-	-
2,211	2,163	1,420	1,420	100-000-429000-0000	Garage Sale Permits	1,420	1,420
-	-	-	-	100-000-429100-0000	Day Care Home Permit	-	-
280	100	-	-	100-000-429200-0000	Miscellaneous Fees	-	-
-	-	-	-	100-000-429200-2531	Misc. Fees/Old Dixon Sq.	-	-
-	-	-	-	100-000-429200-2532	Misc. Fees/Old Firehouse	-	-
1,154	4,318	4,000	9,717	100-000-429300-0000	Misdemeanor Fines	5,000	5,000
-	-	-	-	100-000-429600-0000	NFSAD Admin Fees	-	-
14,978	4,623	54,000	6,280	100-000-429700-0000	Other Permits	5,000	5,000
13,658	10,175	10,000	10,000	100-000-429900-0000	Parking Fines	10,000	10,000
71,272	33,574	60,000	50,000	100-000-433100-0000	Plan Check Fee - Planning	50,000	50,000
-	-	-	-	100-000-433100-2531	Plan Ck Fee/Old Dixon Sq.	-	-
-	-	-	-	100-000-433100-2532	Plan Ck Fee/Old Firehouse	-	-
6,245	123,675	23,000	1,169	100-000-433200-0000	Plan Check Fee - Engineering	1,169	1,169
-	-	-	-	100-000-433200-2531	Plan Chk-Engr/Old Dixon Sq.	-	-
-	-	-	-	100-000-433200-2532	Plan Chk-Engr/Old Firehouse	-	-
48,443	17,773	26,000	12,000	100-000-433300-0000	Planning & Zoning Charges	12,000	12,000
-	-	-	-	100-000-433300-2531	Plan. & Zoning/Old Dixon Sq.	-	-
-	-	-	-	100-000-433300-2532	Plan. & Zoning/Old Firehouse	-	-
-	-	-	-	100-000-433350-0000	Planning - Reimburse Agreement	-	-
75	1,700	350	350	100-000-433400-0000	Police Dance Security Fee	350	350
17,188	21,383	14,000	27,000	100-000-433500-0000	Police Dept Fees	25,000	25,000
3,077	-	200	-	100-000-433510-0000	Police Dept Fees - DUI	5,500	5,500
-	-	-	-	100-000-433650-0000	Rec - Advertisement	-	-
-	-	-	-	100-000-433690-0000	Rec - After School	-	-
5,144	4,756	5,000	5,700	100-000-434000-0000	Rental Reservations	-	-
10,857	14,086	12,000	14,000	100-000-434100-0000	Rental - S/MUC	14,000	14,000
-	-	-	-	100-000-434200-0000	Rental - Softball Lights	-	-
5,250	7,875	8,700	7,875	100-000-436000-0000	State Highway Maintenance	7,875	7,875
3,315	287	500	500	100-000-436100-0000	Std Plans/Specs/Publications	500	500
-	-	-	-	100-000-436200-0000	Subdivision Inspection Fee	-	-

-	-	-	-	100-000-436200-2531	Subdiv. Insp./Old Dixon Sq.	-	-
-	-	-	-	100-000-436200-2532	Subdiv. Insp./Old Firehouse	-	-
-	12,100	6,830	6,050	100-000-436300-0000	Swim Team Dolphins	6,050	6,050
5,291	6,885	4,800	4,800	100-000-436400-0000	Swimming - Lap Swim	4,800	4,800
17,369	20,951	10,000	11,000	100-000-436500-0000	Swimming Instructions	11,000	11,000
9,273	9,477	5,000	7,500	100-000-436600-0000	Swimming Pool Admissions	7,500	7,500
7,076	2,865	1,100	2,500	100-000-436700-0000	Swimming Pool Rentals	2,500	2,500
3,485	478	205	-	100-000-436900-0000	Vehicle Maintenance	-	-
-	-	-	-	100-000-437100-0000	WAAD Admin Fees	-	-
200	200	200	-	100-000-439100-0000	Weed & Pest Control	-	-
-	-	35,946	25,662	100-000-438000-0000	Water - Administration	-	-
7,064	2,650	500	500	100-000-460100-0000	Abandoned Vehicle Program	500	500
2,724	3,019	2,900	1,000	100-000-460400-0000	Copies	1,000	1,000
-	25	-	-	100-000-460500-0000	Donations	-	-
5,466	53,389	7,000	83,163	100-000-460600-0000	Emergency Cost Recovery Prog	7,000	7,000
89,916	104,896	75,000	100,000	100-000-460700-0000	EMS Fire Project	100,000	100,000
2,377	112,497	-	75,000	100-000-460900-0000	Grant Funds - Police	-	-
44,526	83,235	48,580	48,580	100-000-460910-0000	Grant Funds - ATOD	-	-
23,250	-	-	-	100-000-460950-0000	Grant - Federal HCD PTAA GIS	-	-
5,000	5,000	5,000	5,000	100-000-461000-0000	Grant Funds - PW	5,000	5,000
2,189	876	-	-	100-000-461100-0000	Grant Funds - OTS	-	-
-	83,548	-	-	100-000-461115-0000	Grant - Homeland Security/FEMA	-	-
3,000	-	-	-	100-000-461499-0000	Grant Funds - Other	-	-
4,221	6,111	5,000	5,000	100-000-461500-0000	Insurance Settlement	5,000	5,000
64,226	63,975	80,000	67,000	100-000-461600-0000	Interest Earned	60,000	60,000
16,885	17,610	20,000	34,246	100-000-461700-0000	Lease Revenue	18,500	18,500
37,125	19,098	15,000	15,000	100-000-461800-0000	Miscellaneous Income	15,000	15,000
-	-	650	-	100-000-462000-0000	Off Highway Vehicle Fee	-	-
15,000	15,000	15,000	15,000	100-000-462050-0000	DUSD Reimbursements	-	-
25,713	6,020	10,000	7,500	100-000-462100-0000	POST Reimbursement	7,500	7,500
22,610	-	-	-	100-000-462150-0000	CA - Booking Fees Reimbursemt	-	-
4,629	-	91,718	90,472	100-000-462600-0000	Sale of Property	5,000	5,000
82,114	3,989	-	5,678	100-000-462700-0000	SB-90 Reimbursements	5,000	5,000
625	-	500	-	100-000-462800-0000	Senior Center Donations	-	-
1,000	-	1,000	-	100-000-462810-0000	Donations - Unrestricted	-	-
1,250	2,000	-	-	100-000-462815-0000	Donations - Police	-	-
89,000	90,000	60,000	66,666	100-000-462900-0000	Solnet Revenue	-	-
-	-	-	-	100-000-463000-0000	Special Trips (Self Funded)	-	-

110,865	-	58,334	58,334	100-000-463100-0000	Worker's Comp Refund	135,000	135,000
-	419	-	-	100-000-463110-0000	W/C & Disability Receipts	-	-
130	-	-	-	100-000-469900-0000	Other Income	-	-
14,499,472	14,883,176	13,849,196	13,063,171		Total Revenue	11,631,066	11,631,066
-	-	-	-	100-000-490200-0000	Transfer from Contingency	-	-
4,063	5,465	5,465	5,465	100-000-490300-0000	Transfer from Recreation	5,465	5,465
-	-	-	-	100-000-490500-0000	Transfer from Sewer Bonds	-	-
1,313	15,285	-	223,523	100-000-491100-0000	Transfer from Sewer O & M	223,523	223,523
10,012	-	-	-	100-000-491400-0000	Transfer from DSMWS - O & M	-	-
2,129	-	-	56,271	100-000-491700-0000	Transfer from Transit O & M	60,951	60,951
-	189,885	-	-	100-000-491740-0000	Fr Econ Dev/Industrial Park	-	-
26,119	47,804	-	46,262	100-000-491750-0000	Transfer from Unrestricted CIP	46,262	46,262
-	-	-	-	100-000-491760-0000	Transfer from Comm Dev CP	-	-
247,000	-	-	-	100-000-492000-0000	Transfer from IPED	-	-
-	-	-	-	100-000-492100-0000	Transfer from PW Project	-	-
32,445	-	-	-	100-000-492500-0000	Transfer from Park Capital	-	-
224,736	274,820	328,100	319,940	100-000-492600-0000	Transfer from Redevelopment	197,707	197,707
-	-	-	170,690	100-000-492700-0000	Transfer from Redev Housing	170,690	170,690
283,218	297,380	297,380	299,684	100-000-492800-0000	Transfer from Gas Tax	327,304	327,304
6,180	6,490	6,490	6,490	100-000-492900-0000	Transfer from Traffic Safety	6,490	6,490
-	44,000	-	-	100-000-493100-0000	Transfer form COPS Grant	-	-
-	-	-	3,071	100-000-493200-0000	Transfer from Fund 570 CDBG	3,071	3,071
-	-	-	-	100-000-493400-0000	Transfer from Other Grants	-	-
-	-	-	-	100-000-494100-0000	Transfer from L&L	-	-
-	-	-	8,923	100-000-496100-0000	Transfer from WA Street	8,923	8,923
-	-	-	20,422	100-000-496200-0000	Transfer from NFSAD	20,422	20,422
-	-	-	-	100-000-497200-0000	Transfer from Greenbelt P/Ship	-	-
107,815	134,520	156,737	80,693	100-000-497300-0000	Transfer from Equip Replace	130,375	130,375
7,500	10,700	34,700	35,258	100-000-497500-0000	Transfer from Building Res.	558	558
10,960	11,510	11,510	11,510	100-000-497600-0000	Transfer from CFD	11,510	11,510
-	-	-	-	100-000-497710-0000	From Debt Service Fund 210	-	-
963,490	1,037,859	840,382	1,288,202		Total Transfers	1,213,251	1,213,251
15,462,962	15,921,035	14,689,578	14,351,373		Total Revenue and Transfers	12,844,317	12,844,317

City of Dixon Budget FY 2009-10

000 - GENERAL FUND EXPENDITURES

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
-	-	-	-	100-000-535660-0000	Coop Agmt w/ other agencies	-	-
-	-	-	-	100-000-599900-0000	Anticipated Savings	-	-
-	17,847	31,990	31,990	100-000-590300-0000	Transfer to L&L	34,607	34,607
-	-	-	-	100-000-597300-0000	Transfer to Equip Replacement	-	-
-	-	-	-	100-000-597400-0000	Transfer to Building Reserve	-	-
501,706	250,000	-	-	100-000-597500-0000	Transfer to Council Discretion	-	-
30,202	-	-	-	100-000-597600-0000	Transfer to CDBG	-	-
531,908	267,847	31,990	31,990		Total Expenditures	34,607	34,607

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2009-10 BUDGET

Department #: 000
 Department Name: NON-DEPARTMENTAL

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
590300	31,990	31,990	34,607	Transfer to L&L
597500	-			
Total	31,990	31,990	34,607	

Intentionally left blank.

**CITY OF DIXON
BUDGET DETAIL SUMMARY
GENERAL FUND
ESTIMATES
FY2008-09**

DEPT # DEPARTMENT	SALARY/ BENEFITS	OPERATING EXPENSES	CAPITAL ACQUISITION/ BLDG REHAB	FY2008-09 ESTIMATES	TRANSFERS	TOTAL/W TRANSFERS
111 City Council	30,079	36,120		66,199	-	66,199
112 City Manager	234,134	8,878		243,012	-	243,012
113 City Clerk	402,063	191,080		593,143	-	593,143
114 Finance	513,591	140,117		653,708	-	653,708
115 HR Personnel/Risk Mgmt	206,161	62,331		268,492	-	268,492
116 Information Technology	100,472	34,479	30,116	165,067	-	165,067
118 City Attorney	-	206,000		206,000	-	206,000
119 Insurance	-	261,943		261,943	-	261,943
131 Economic Development	155,800	26,090		181,890	-	181,890
132 Community Dev/Planning	329,550	2,640		332,190	-	332,190
133 Building Inspection	157,501	8,327		165,828	-	165,828
143 Engineering	1,007,653	38,150	26,000	1,071,803	-	1,071,803
150 Public Works O & M	133,004	21,580		154,584	-	154,584
151 PW Garage	93,181	11,800	900	105,881	-	105,881
152 PW Parks Maintenance	650,752	348,240	15,200	1,014,192	-	1,014,192
153 PW Street Maintenance	374,918	258,542	15,978	649,438	-	649,438
154 PW Storm Drain Maintenance	142,565	66,254	3,424	212,243	-	212,243
155 PW City Bldg Maintenance	148,211	45,090		193,301	-	193,301
161 Police	3,507,732	622,006		4,129,738	-	4,129,738
166 Fire	3,155,101	341,796	19,000	3,515,897	-	3,515,897
169 Code Compliance	55,377	3,050		58,427	-	58,427
171 Recreation	442,388	31,630		474,018	-	474,018
172 S/MUC	74,414	20,000	2,600	97,014	-	97,014
000 Non Departmental	-	-		-	31,990	31,990
TOTALS	11,914,647	2,786,143	113,218	14,814,008	31,990	14,845,998

**CITY OF DIXON
BUDGET DETAIL SUMMARY
GENERAL FUND
COUNCIL ADOPTED
FY2009-10**

DEPT # DEPARTMENT	SALARY/ BENEFITS	OPERATING EXPENSES	CAPITAL ACQUISITION/ BLDG REHAB	FY2009-10 STAFF PROPOSED	TRANSFERS	TOTAL/W TRANSFERS
111 City Council	36,507	35,980		72,487	-	72,487
112 City Manager	217,522	10,340		227,862	-	227,862
113 City Clerk	409,660	99,465		509,125	-	509,125
114 Finance	558,486	143,876	28,200	730,562	-	730,562
115 HR Personnel/Risk Mgmt	210,902	57,450		268,352	-	268,352
116 Information Technology	103,594	24,960	100,000	228,554	-	228,554
118 City Attorney	-	200,000		200,000	-	200,000
119 Insurance	-	305,502		305,502	-	305,502
131 Economic Development	155,796	27,195		182,991	-	182,991
132 Community Dev/Planning	327,028	5,350		332,378	-	332,378
133 Building Inspection	133,289	14,525		147,814	-	147,814
143 Engineering	800,376	42,800		843,176	-	843,176
150 Public Works O & M	123,407	21,880	-	145,287	-	145,287
151 PW Garage	87,650	13,300		100,950	-	100,950
152 PW Parks Maintenance	635,337	282,875		918,212	-	918,212
153 PW Street Maintenance	395,323	135,012		530,335	-	530,335
154 PW Storm Drain Maintenance	152,525	70,419		222,944	-	222,944
155 PW City Bldg Maintenance	138,721	46,450		185,171	-	185,171
161 Police	3,425,813	582,740		4,008,553	-	4,008,553
166 Fire	2,848,952	340,664		3,189,616	-	3,189,616
169 Code Compliance	59,365	3,700		63,065	-	63,065
171 Recreation	434,484	92,498		526,982	-	526,982
172 S/MUC	73,198	20,200		93,398	-	93,398
000 Non Departmental	-	-		-	34,607	34,607
TOTALS	11,327,935	2,577,181	128,200	14,033,316	34,607	14,067,923
				Proposed reductions		(450,000)
				Revised appropriations		13,617,923

City Council

The City Council is comprised of a directly elected mayor and four (4) city council members. The Mayor and Council Members are elected for a four (4) year term. The City Council is the policy making legislative body of the City of Dixon. The City Council acts upon all legislative matters concerning the City, approving and adopting ordinances, resolutions and other matters requiring overall policy decisions and leadership. The City Council appoints the City Manager and the City Attorney as well as various commissions, boards and citizen advisory committees to ensure broad based citizen input into the City's affairs. In proposals designed to meet community needs and sustain demanded service levels; directs staff to initiate new programs to update existing services, determines the ability of the City to provide financing for the proposed budget, and oversees the financial condition of the city. The City Council also serves as the Board of Directors for the City of Dixon Redevelopment Agency and the Dixon Public Financing Authority and oversees the City's operations of the Dixon Solano Municipal Water Services, a joint exercise of powers agreement with the Solano Irrigation District.

City Council Mission

To provide policy direction and oversight for the City of Dixon; to serve as the elected representatives for the citizens of the City of Dixon in guiding municipal operations and services.

City of Dixon Budget FY 2009-10
111 - CITY COUNCIL

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
20,190	20,835	21,600	20,790	100-111-511100-0000	Salaries/Wages PT	21,600	21,600
8,220	7,820	11,520	6,600	100-111-511170-0000	Commissions/Committees	11,520	11,520
-	-	2,899	-	100-111-512000-0000	Social Security	-	-
2,860	3,345	-	2,163	100-111-512100-0000	Medicare	2,534	2,534
15,630	16,080	-	-	100-111-512400-0000	Health Insurance	-	-
-	-	762	526	100-111-512600-0000	Worker's Comp Insurance	853	853
19,660	18,621	23,285	21,720	100-111-524200-0000	Dues/Subscriptions	22,180	22,180
288,877	351,320	-	-	100-111-529600-0000	Legal Fees	-	-
5,338	7,276	1,000	1,000	100-111-530200-0000	Meetings/Seminars	2,000	2,000
271	1,316	-	-	100-111-531000-0000	Mileage Reimbursement	-	-
1,031	762	300	300	100-111-531600-0000	Office Supplies	300	300
120	769	-	800	100-111-535550-0000	Special Events	-	-
1,237	115	1,000	1,800	100-111-535600-0000	Special Supplies	1,000	1,000
18,000	20,500	7,500	7,500	100-111-535650-0000	Subsidies to Comm Groups	7,500	7,500
25	542	4,000	3,000	100-111-535750-0000	Training	3,000	3,000
381,461	449,300	73,866	66,199			72,487	72,487

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2009-10 BUDGET

Department #: 111
 Department Name: CITY COUNCIL

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
524200	23,285	21,720	22,180	League dues \$6,350; League(No. Bay) \$150; Treas. Assoc. \$75; Travis RAFC \$300, Solano Water Authority \$3000; LAFCO \$8,800; ABAG \$3,504
529600	-	-	-	City Attorney: Annual Base, Special Projects, Litigation*
530200	1,000	1,000	2,000	Miscellaneous Meetings/Travel
531600	300	300	300	Misc. Office Supplies: Council, Commissions, Treasurer
535550	-	800	-	Solano County Mayor Conference
535600	1,000	1,800	1,000	Name Plaques, Video tapes, Publications, Special Meeting Supplies, Election Event
535650	7,500	7,500	7,500	Community Subsidy Funding
535750	4,000	3,000	3,000	Misc. Seminars or Council Training
Total	37,085	36,120	35,980	

CITY OF DIXON
 PAYROLL SUMMARY
 FY: 2009-10

FUND: 100
 DEPT: 111
 CITY COUNCIL

Title	Base Pay	Special Pay	Total Pay	Full Time Equiv. Pay 511000	Temp Pay 511100	PERS Retirement 512200	Health Insurance 512400	Soc Sec/Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:											
Mayor	4,320	-	4,320	4,320	-	-	-	330	-	111	4,762
Councilmember	4,320	-	4,320	4,320	-	-	-	330	-	111	4,762
Councilmember	4,320	-	4,320	4,320	-	-	-	330	-	111	4,762
Councilmember	4,320	-	4,320	4,320	-	-	-	330	-	111	4,762
Councilmember	4,320	-	4,320	4,320	-	-	-	330	-	111	4,762
0	-	-	-	-	-	-	-	-	-	-	-
Planning Commission	4,200	-	4,200	4,200	-	-	-	321	-	108	4,629
Parks & Recreation Commission	4,200	-	4,200	4,200	-	-	-	321	-	108	4,629
Transportation Commission	2,100	-	2,100	2,100	-	-	-	161	-	54	2,315
Treasurer	1,020	-	1,020	1,020	-	-	-	78	-	26	1,124
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	33,120	-	33,120	33,120	-	-	-	2,534	-	853	36,507
Temporary Personnel											
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	-	-	-	-	-	-	-	-	-	-	-
Total:	33,120	-	33,120	33,120	-	-	-	2,534	-	853	36,507
Other payroll costs:											
PERS Health Administration	-	-	-	-	-	-	-	-	-	-	-
Retirement Health Benefit	-	-	-	-	-	-	-	-	-	-	-
OVERTIME	-	-	-	-	-	-	-	-	-	-	-
FLSA (Y-time)	-	-	-	-	-	-	-	-	-	-	-
Stand-by pay	-	-	-	-	-	-	-	-	-	-	-
Comp Time Cash Out	-	-	-	-	-	-	-	-	-	-	-
Admin Leave Cash Out	-	-	-	-	-	-	-	-	-	-	-
Night Differential	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	-	-	-	-	-	-	-	-	-	-	-
GRAND TOTAL:	33,120	-	33,120	33,120	-	-	-	2,534	-	853	36,507

City Manager

The City Manager is appointed by the City Council and is the Chief Administrative Officer of the City. Nancy Huston was appointed as the Dixon City Manager on June 30, 2008. The City Manager is responsible for providing support and advice to the City Council; offering leadership and policy support for departments; fostering community partnerships and interagency collaboration; connecting citizens with their community; providing legislative policy support; and guiding the City's continuing transformation to a highly customer focused team.

The City Manager is responsible for the efficient and effective operation of all City departmental programs and services. The City Manager advises the City Council on the financial condition of the City; makes recommendations to the City Council on all legislative policy matters and supervises all of the appointed department managers, except the City Attorney, who is appointed by the City Council. The City Manager also acts as the Executive Director of the Dixon Redevelopment Agency, the Dixon Public Financing Authority and oversees the City's operations of the Dixon Solano Municipal Water Services, a joint exercise of powers agreement with the Solano Irrigation District.

City Manager Mission

The City Manager will provide effective policy recommendations to the City Council and leadership and guidance to the City of Dixon organization in providing services to the Citizens of Dixon.

2008/09 Accomplishments

- Developed and Implemented a Revised Consolidated Budget for 2008/09 in February 2009
- Facilitated a Council goal setting session in February 2009 and identified Council Goals for the Organization
- Implement an action plan for the organization that will address council goals.
- Hired Interim Fire Chief and Permanent Police Chief

City of Dixon Budget FY 2009-10
112 - CITY MANAGER

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
158,557	146,144	191,313	176,936	100-112-511000-0000	Salaries/Wages	172,697	172,697
-	-	-	-	100-112-511100-0000	Salaries/Wages PT	-	-
-	-	-	-	100-112-511110-0000	Wages PT Extra Hours	-	-
-	-	-	-	100-112-511200-0000	Overtime	-	-
-	-	-	-	100-112-511300-0000	Standby	-	-
-	52,563	6,000	5,735	100-112-511900-0000	Termination Pay	-	-
-	-	-	-	100-112-512000-0000	Social Security	-	-
2,300	2,954	2,872	2,776	100-112-512100-0000	Medicare	2,780	2,780
24,338	23,000	26,638	27,671	100-112-512200-0000	Retirement	25,317	25,317
873	728	873	707	100-112-512300-0000	Disability Insurance	648	648
12,307	18,701	18,072	18,403	100-112-512400-0000	Health Insurance	15,022	15,022
-	-	2,000	949	100-112-512500-0000	Unemployment Insurance	-	-
-	-	1,061	957	100-112-512600-0000	Worker's Comp Insurance	1,058	1,058
-	-	-	-	100-112-520400-0000	Advertising/Legal Notices	-	-
3,600	3,600	4,800	4,897	100-112-520600-0000	Auto Allowance	4,800	4,800
265	465	600	825	100-112-521800-0000	Communications	840	840
-	-	-	-	100-112-522400-0000	Consultants - Professional	-	-
-	-	-	-	100-112-522600-0000	Contr Servs - Non Professional	-	-
-	-	-	-	100-112-523400-0000	Contract Servs - Temp	-	-
229	229	250	1,576	100-112-524200-0000	Dues/Subscriptions	1,600	1,600
-	-	-	-	100-112-525800-0000	Equip Rental	-	-
-	-	-	-	100-112-526000-0000	Equip Repairs/Maintenance	-	-
1,091	262	3,000	1,500	100-112-530200-0000	Meetings/Seminars	3,000	3,000
-	-	-	-	100-112-531400-0000	Office Equipment/Maint/Rental	-	-
9	219	250	80	100-112-531600-0000	Office Supplies	100	100
243	1,517	-	-	100-112-535600-0000	Special Supplies	-	-
300	-	-	-	100-112-535750-0000	Training	-	-
400	400	-	-	100-112-597300-0000	Transfer to Equip Replacement	-	-
204,512	250,781	257,729	243,012			227,862	227,862

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2009-10 BUDGET

Department #: 112
 Department Name: CITY MANAGER

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
520600	4,800	4,897	4,800	Auto allowance @\$400/month
521800	600	825	840	Blackberry (12mos. @ \$70/mo)
522400	-	-	-	
524200	250	1,576	1,600	Subscriptions-Newspapers, TRAF membership, ICMA Dues
526000	-	-	-	
530200	3,000	1,500	3,000	Annual league conference - 3 days - Monterey;
530200				Annual League Managers Dept. Conference - 2 days - So. Calif.; and
530200				Miscellaneous meetings and travel
531600	250		100	General office supplies
535600	-	80	-	Special supplies, e.g., books, printing, photos
535750	-	-	-	
597300	-	-	-	
Total	8,900	8,878	10,340	

CITY OF DIXON
 PAYROLL SUMMARY
 FY: 2009-10

FUND: 100
 DEPT: 112
 CITY MANAGER

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	PERS Retirement 512200	Health Insurance 512400	Soc Sec/Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:											
City Manager	162,154	4,250	166,404	1	166,404	25,317	14,238	2,619	648	1,058	210,284
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	162,154	4,250	166,404	1	166,404	25,317	14,238	2,619	648	1,058	210,284
Temporary Personnel											
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	-	-	-	-	-	-	-	-	-	-	-
Total:	162,154	4,250	166,404	1	166,404	25,317	14,238	2,619	648	1,058	210,284
Other payroll costs:											
PERS Health Administration/Sr. Mgmt Life Insurance							784				784
Retirement Health Benefit							-				-
Auto Allowance			4,800					70			4,870
Comp Time Cash Out			-					-			-
Admin Leave Cash Out			6,293		6,293			91			6,384
Subtotal:			11,093		6,293		784	161			12,038
GRAND TOTAL:	162,154	4,250	177,497		172,697	25,317	15,022	2,780	648	1,058	222,322

CITY OF DIXON
DEPARTMENTAL STAFFING
FY 2009-10 BUDGET

Department # 112
Department Name: CITY MANAGER

FULL-TIME AND PERMANENT PART-TIME

Position Title	Positions Funded FY 2008-09	Positions Funded FY 2009-10
City Manager	1	1

Intentionally left blank.

City Clerk

The Office of the City Clerk is a service department within municipal government in which the City Council, all City Departments, and the general public rely upon for information regarding the legislative history and operations of the City.

The City Clerk is the local official for elections, the Political Reform Act, the Maddy Act, the Public Records Act, and the Brown Act. Before and after the City Council takes action, the City Clerk ensures that actions relating to, but not limited to, Agendas, Ordinances, Resolutions, Minutes, and Agreements are in compliance with all Federal, State and local statutes and that all actions are properly executed, recorded, and filed.

City Clerk Mission

We strive to provide efficient and effective service to the public and to provide the best support to City staff.

2008/09 Accomplishments

- Administered the provisions of the Maddy Act; Monitored term expiration dates, and recruited and filled Council Commissions and Committees vacancies
- Administered the record keeping for State mandated Ethics Training (AB1234) for elected and appointed officials and senior managers
- Administered the provisions of the Political Reform Act / Fair Political Practices Commission (FPPC) requirements by processing 14 Campaign Statement filings semi-annually and 83 Statement of Economic Interest filings
- Administered/conducted the April 7, 2009, Special Municipal Election
- Prepared and posted 61 City Council / Planning Commission / Parks and Recreation Commission Agendas / Special Meeting Notices
- Completed 527 pages of City Council / Planning Commission / Parks and Recreation Commission Minutes
- Prepared 82 Notices for publication

- Processed 231 City/Redevelopment Agency Resolutions, 21 Council Ordinances, and 50 Council/Manager Agreements
- Responded to 24 Public Records Act requests
- Administered 18 Claims / Summons and Complaints

City of Dixon Budget FY 2009-10

113 - CITY CLERK

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
178,267	240,057	272,530	278,736	100-113-511000-0000	Salaries/Wages	279,940	279,940
45,365	36,579	14,284	7,613	100-113-511100-0000	Salaries/Wages PT	9,685	9,685
-	32	-	-	100-113-511110-0000	Wages PT Extra Hours	-	-
533	-	1,000	112	100-113-511200-0000	Overtime	1,000	1,000
-	-	-	-	100-113-511900-0000	Termination Pay	-	-
5,107	5,393	6,128	5,055	100-113-512100-0000	Medicare	5,813	5,813
30,995	40,283	42,077	42,276	100-113-512200-0000	Retirement	41,608	41,608
1,913	2,592	2,737	2,192	100-113-512300-0000	Disability Insurance	2,002	2,002
51,506	61,549	64,409	64,653	100-113-512400-0000	Health Insurance	67,735	67,735
-	-	-	-	100-113-512500-0000	Unemployment Insurance	-	-
-	-	1,791	1,426	100-113-512600-0000	Worker's Comp Insurance	1,877	1,877
11,027	16,917	14,000	14,000	100-113-520400-0000	Advertising	14,000	14,000
1,204	1,200	1,200	1,200	100-113-520600-0000	Auto Allowance	1,200	1,200
306	938	1,020	1,020	100-113-521800-0000	Communications	1,020	1,020
3,993	839	1,200	1,200	100-113-522600-0000	Contr Servs - Non Professional	1,700	1,700
-	-	-	-	100-113-523400-0000	Contract Servs - Temp	-	-
415	286	845	500	100-113-524200-0000	Dues/Subscriptions	845	845
70,066	158	97,960	97,960	100-113-524600-0000	Elections	100	100
-	-	-	-	100-113-525800-0000	Equip Rental	-	-
326	-	-	-	100-113-526000-0000	Equip Repairs/Maintenance	-	-
165	231	300	200	100-113-530200-0000	Meetings/Seminars	300	300
146	137	300	200	100-113-531000-0000	Mileage Reimbursement	200	200
20,905	21,019	34,800	34,800	100-113-531400-0000	Office Equip Maint/Rental	39,800	39,800
14,515	13,897	15,000	15,000	100-113-531600-0000	Office Supplies	15,000	15,000
12,361	13,722	17,500	17,500	100-113-532800-0000	Postage	18,000	18,000
6,966	3,682	7,191	7,000	100-113-535600-0000	Special Supplies	4,400	4,400
1,324	1,720	2,825	500	100-113-535750-0000	Training	2,900	2,900
4,904	-	-	-	100-113-560400-0000	Capital Outlay	-	-
-	-	-	-	100-113-560450-0000	Furniture & Fixtures	-	-
8,855	8,855	-	-	100-113-597300-0000	Transfer to Equip Replacement	-	-
471,164	470,085	599,097	593,143			509,125	509,125

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2009-10 BUDGET

Department #: 113
 Department Name: CITY CLERK

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
520400	14,000	14,000	14,000	Advertising public hearings; bid notices; publishing ordinances
520600	1,200	1,200	1,200	Auto allowance for City Clerk.
521800	1,020	1,020	1,020	Cell Phone
522600	1,200	1,200	1,700	City Hall Alarm Contract (\$1,200); Video Consultant Services (\$500)
524200	845	500	845	Annual dues for City Clerk's Association (CCAC) (\$220); International Institute of Municipal Clerks (IIMC) (\$225); Notary (\$400)
524600	97,960	97,960	100	Preparation for November 2010 election
530200	300	200	300	Miscellaneous Meetings
531000	300	200	200	Mileage reimbursement for department employees @ (\$.55/mile)
531400	34,800	34,800	39,800	Lease/Maintenance for two City Hall copiers (\$30,000); lease of City postage machine (\$3,500); repair/maintenance for typewriters (\$300); records storage (\$6,000)
531600	15,000	15,000	15,000	Copy paper, misc. office supplies for all City Hall departments
532800	17,500	17,500	18,000	Postage for City postage meter and postage supplies; Express mail
535600	7,191	7,000	4,400	Chair (\$400); Software (\$1,500); Council Chamber wiring (\$2,500)
535750	2,825	500	2,900	Staff training (\$1,200); League of CA Cities City Clerk's Election and New Law Seminars (\$1,400); Technical Training (\$225)
560400	-			See SS-2
597300				Equipment Replacement
Total	194,141	191,080	99,465	

CITY OF DIXON
 PAYROLL SUMMARY
 FY: 2009-10

FUND: 100
 DEPT: 113
 CITY CLERK

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	Temp Pay 511100	PERS Retirement 512200	Health Insurance 512400	Soc Sec/Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:												
City Clerk	86,350	3,621	89,971	1.00	89,971		13,688	14,238	1,511	622	563	120,593
Deputy Clerk	63,105	-	63,105	1.00	63,105		9,601	14,238	1,121	454	412	88,932
Senior Administrative Clerk	45,269	949	46,219	1.00	46,219		7,032	14,238	877	326	295	68,986
Administrative Clerk II	42,643	800	43,442	0.75	32,582		4,957	10,679	627	307	278	49,430
Administrative Clerk II	40,755	855	41,609	1.00	41,609		6,330	14,238	810	293	266	63,547
0	-	-	-	-	-		-	-	-	-	-	-
0	-	-	-	-	-		-	-	-	-	-	-
0	-	-	-	-	-		-	-	-	-	-	-
0	-	-	-	-	-		-	-	-	-	-	-
0	-	-	-	-	-		-	-	-	-	-	-
0	-	-	-	-	-		-	-	-	-	-	-
0	-	-	-	-	-		-	-	-	-	-	-
0	-	-	-	-	-		-	-	-	-	-	-
0	-	-	-	-	-		-	-	-	-	-	-
0	-	-	-	-	-		-	-	-	-	-	-
0	-	-	-	-	-		-	-	-	-	-	-
0	-	-	-	-	-		-	-	-	-	-	-
0	-	-	-	-	-		-	-	-	-	-	-
0	-	-	-	-	-		-	-	-	-	-	-
Subtotal:	278,122	6,224	284,347	4.75	273,486	-	41,608	67,631	4,946	2,002	1,814	391,487
Temporary Personnel												
Video Technician	9,685	-	9,685	-	-	9,685	-	-	741	-	63	10,489
0.00	-	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	9,685	-	9,685	0.00	-	9,685	-	-	741	-	63	10,489
Total:	287,807	6,224	294,032	4.75	273,486	9,685	41,608	67,631	5,687	2,002	1,877	401,977
Other payroll costs:												
PERS Health Administration/Sr. Mgmt Life Insurance								104				104
Retirement Health Benefit												-
Auto Allowance			1,200						17			1,217
Overtime			1,000						15			1,015
Comp Time Cash Out			1,122		1,122				16			1,138
Admin Leave Cash Out			5,332		5,332				77			5,409
Subtotal:			8,654		6,454			104	125			8,883
GRAND TOTAL:	287,807	6,224	302,686	4.75	279,940	9,685	41,608	67,735	5,813	2,002	1,877	410,860

CITY OF DIXON
 WAGES/BENEFIT WORKSHEET
 SEASONAL/TEMPORARY & NON PERMANENT PART-TIME POSITIONS (NON-CONTRACT)
 FY 2009-10 BUDGET

Department #: 113
 Department Name: CITY CLERK

Position Title (A)	Hourly Rate (B)	Total Hours (C)	Wages (D)	Medicare (E)	Worker's Comp. (F)	FICA (G)	TOTAL (H)
Video Technician	14.90	650.00	9,685	140.43	63.18	600.47	10,489
			-	-		-	-
			-	-		-	-
			-	-		-	-
			-	-		-	-
			-	-		-	-
			-	-		-	-
			-	-		-	-
			-	-		-	-
			-	-		-	-
			-	-		-	-
			-	-		-	-
			-	-		-	-
			-	-		-	-
TOTAL			9,685	140	63	600	10,489

CITY OF DIXON
DEPARTMENTAL STAFFING
FY 2009-10 BUDGET

Department # 113
Department Name: CITY CLERK

FULL-TIME AND PERMANENT PART-TIME

Position Title	Positions Funded FY 2008-09	Positions Funded FY 2009-10
City Clerk	1	1
Deputy Clerk	1	1
Senior Admin Clerk	1	1
Administrative Clerk II	1	1.75
Administrative Clerk I	<u>0.75</u>	<u>0</u>
Total	4.75	4.75

Intentionally left blank.

Finance and Information Technology

The Finance Department plans, directs and coordinates the fiscal and information technology affairs of the city in accordance with specific objectives established by legal and professional standards. It provides for the maintenance of the City's financial records and information technology system, develops related systems, and provides management with information necessary for sound fiscal and information technology decisions. This includes budget, debt administration, cost and revenue accounting, accounts and loans receivable, administering the transient occupancy and business license tax collections, utility billing, payroll, accounts payable, fixed assets and information technology. The Finance Department is also responsible for investing and safeguarding the city's cash in accordance with City Council and adopted investment policies. There are two department budgets managed by the Finance Department:

- Department 114 Finance
- Department 116 Information Technology

Finance Mission

To Assist the City Council, City Management and operating departments in prudently managing financial resources and information technology through accurate information and high quality business planning and financial and information technology services.

2008/09 Accomplishments

- Prepared Consolidated Budget – first time in 5+ years
- Prepared Comprehensive Annual Financial Report - first time since 2006
- Redesigned the City's Website
- Implemented GovDelivery software service to allow citizen to subscribe to and receive public communication updates to information such as agenda packets, meeting minutes, and various events and news pertaining to the City
- Established department web group and assigned staff in each department so the departments can now do their own Web pages

- Provided training to web group assigned staff in each department on how to update and make web pages
- Prepared State Controller's Reports in-house saving the City over \$6,500
- Brought 2-3 years worth of Reimbursement Agreements up to date
- Prepared Quarterly Budget Updates for FY 2008-09
- Hired well qualified permanent Accounting Manager (third attempt in two years)
- Implemented Fixed Asset software module and in-house data base loan module
- Implemented new sewer rates based on winter water consumption requiring significant coordination between the utility administrator, other departments, and the local water agencies

City of Dixon Budget FY 2009-10

114 - FINANCE

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
282,496	292,992	379,994	385,769	100-114-511000-0000	Salaries/Wages	390,805	390,805
19,769	34,019	-	-	100-114-511100-0000	Salaries/Wages PT	-	-
-	-	-	-	100-114-511110-0000	Wages PT Extra Hours	-	-
234	69	118	-	100-114-511200-0000	Overtime	118	118
2,753	24,840	-	-	100-114-511900-0000	Termination Pay	6,250	6,250
-	-	-	-	100-114-512000-0000	Social Security	-	-
5,564	9,284	6,825	12,268	100-114-512100-0000	Medicare	6,873	6,873
43,870	40,392	58,918	41,465	100-114-512200-0000	Retirement	58,626	58,626
2,222	2,391	3,324	2,111	100-114-512300-0000	Disability Insurance	2,494	2,494
54,985	59,764	79,773	69,804	100-114-512400-0000	Health Insurance	90,453	90,453
-	-	2,406	2,174	100-114-512600-0000	Worker's Comp Insurance	2,867	2,867
-	(51)	-	-	100-114-520860-0000	Cash Over/Short	-	-
5,909	8,282	13,385	13,385	100-114-521800-0000	Communications	13,385	13,385
7,100	5,100	44,750	50,250	100-114-522400-0000	Consultants - Professional	50,250	50,250
47,672	47,204	-	-	100-114-522600-0000	Contr Servs - Non Professional	-	-
18,834	25,545	43,500	43,400	100-114-523200-0000	Contractual Services/Audit	43,500	43,500
49,705	90,272	-	-	100-114-523400-0000	Contract Servs - Temp	-	-
225	440	1,495	1,200	100-114-524200-0000	Dues/Subscriptions	1,495	1,495
-	125	-	-	100-114-526000-0000	Equip Repairs/Maintenance	-	-
-	-	-	-	100-114-529400-0000	Lease Purchase	-	-
696	-	-	-	100-114-529600-0000	Legal Fees	-	-
-	-	-	-	100-114-530000-0000	Maintenance	-	-
-	1,116	5,300	2,600	100-114-530200-0000	Meetings/Seminars	5,300	5,300
3	84	530	200	100-114-531000-0000	Mileage Reimbursement	530	530
-	331	1,200	500	100-114-531400-0000	Office Equip Maint/Rental	1,200	1,200
4,908	7,826	7,662	7,662	100-114-531600-0000	Office Supplies	7,662	7,662
6,512	7,419	10,920	10,920	100-114-531650-0000	Office/Software Maintenance	10,920	10,920
5,105	2,502	2,879	4,000	100-114-535600-0000	Special Supplies	2,879	2,879
3,070	3,426	6,755	6,000	100-114-535750-0000	Training	6,755	6,755
-	-	-	-	100-114-536000-0000	Utilities	-	-
-	-	-	-	100-114-560400-0000	Capital Outlay	28,200	28,200
-	-	-	-	100-114-560450-0000	Furniture & Fixtures	-	-
8,000	8,000	-	-	100-114-597300-0000	Transfer to Equip Replacement	-	-
569,633	671,373	669,734	653,708			730,562	730,562

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2009-10 BUDGET

Department #: 114
 Department Name: FINANCE

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521800	13,385	13,385	13,385	Finance modem, \$650; City Hall phone service \$12,000; cell phone, \$360; \$375 phone maint/repair agreement
522400	44,750	50,250	50,250	HdL Co, ongoing sales tax review, \$14,000; Investment custodial security services, UBOC \$3,500; Public Financial Management Investment Consultant Services, \$27,000; CAFR Statistics and Application for Award \$750; SB90 Claims \$5,000. Note that if HDL recoveries exceed \$10,000 an add appropriation will be needed; also SB 90 claims appropriation may need to be increased with increased recoveries
523200	43,500	43,400	43,500	Annual Audit, \$43,500
523400	-	-	-	
524200	1,495	1,200	1,495	Memberships: \$50 CMRTA; \$185 GFOA; \$220 CSMFO; \$185 CMTA, Springbrook User Group \$50; Subs: \$805 Technical Publications for FLSA & GAAP, etc.
529600	-	-	-	
530200	5,300	2,600	5,300	\$1,600 CSMFO/League Finance; \$3,000 Springbrook User Group; \$700 Miscellaneous meetings for director and staff
531000	530	200	530	Mileage for staff trips (est. rate of \$0.55 per mile) plus extra \$100 for small trips to meetings, lockbox, etc.
531400	1,200	500	1,200	Printer maintenance
531600	7,662	7,662	7,662	General office supplies, forms, paper, printing, network and computer system supplies, etc, Wells Fargo Bank charges (offset by interest)
531650	10,920	10,920	10,920	Springbrook Maintenance
535600	2,879	4,000	2,879	Absence forms (\$794); business license forms \$500; Springbrook report writing \$1,000; misc \$600
535750	6,755	6,000	6,755	Springbrook New Finance Director Training (\$2,000); GFOA: Accounting (\$1,275) & Fixed Assets (\$1,275); Excel/ACCESS \$205, Springbrook Training Departmental Services \$2,000
560400	-	-	28,200	Capital Outlay - See SS-2
597300	-	-	-	Equipment Replacement Fund
				Note: An additional \$10,000 requested for PFM fees which went up from \$17,000 budgeted to \$27,000; partially offset by reductions in other costs; net \$5500.
Total	138,376	140,117	172,076	

CITY OF DIXON
 CAPITAL EQUIPMENT/FIXED ASSETS (not included in Capital Project Funds)
 FY 2009-10 BUDGET

Fund: 100
 Department Name: 114
 Department #: Finance

(N)ew or (R)eplacement (A)	Category* (B)	Priority (C)	Item Description (Be Specific) (D)	Cost/Unit (incl Tax and Freight) (E)	Quantity (F)	Total (G)
N			Springbrook Software module - HR	14,700.00	1	14,700
N			Springbrook Software module - PM (Project Management)	13,500.00	1	13,500
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total						28,200

Please see memo for further instructions.

*Category: V = Vehicles
 F = Furniture/Fixtures
 E = Equipment
 B = Buildings

CITY OF DIXON
 PAYROLL SUMMARY
 FY: 2009-10

FUND: 100
 DEPT: 114
 FINANCE

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	PERS Retirement 512200	Health Insurance 512400	Soc Sec/ Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:											
Finance & Tech Director	126,011	-	126,011	1.00	126,011	19,171	14,238	2,034	648	822	162,924
Accounting Manager	74,314	-	74,314	1.00	74,314	11,306	14,238	1,284	535	485	102,162
Finance Mgmt Analyst	61,891	-	61,891	0.335	20,734	3,154	4,770	370	151	404	29,582
Acct. & PR Analyst	52,279	-	52,279	1.00	52,279	7,954	14,238	965	376	341	76,153
Senior Account Clerk	50,497	4,235	54,732	1.00	54,732	8,327	14,238	1,000	364	329	78,990
Administrative Clerk I	34,649	-	34,649	0.50	17,324	2,636	7,119	354	133	226	27,792
Account Clerk I	39,950	-	39,950	1.00	39,950	6,078	14,238	786	288	261	61,599
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	439,590	4,235	443,825	5.835	385,343	58,626	83,079	6,792	2,494	2,867	539,202
Temporary Personnel											
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	-	-	-	0.00	-	-	-	-	-	-	-
Total:	439,590	4,235	443,825	5.835	385,343	58,626	83,079	6,792	2,494	2,867	539,202
Other payroll costs:											
PERS Health Administration/Sr. Mgmt Life Insurance							774				774
Retirement Health Benefit							6,600				6,600
Overtime			118					2			120
Separation pay			6,250					-			6,250
Comp Time Cash Out			793		793			11			804
Admin Leave Cash Out			4,669		4,669			68			4,737
Subtotal:			11,830		5,462		7,374	81			19,285
GRAND TOTAL:	439,590	4,235	455,655	5.835	390,805	58,626	90,453	6,873	2,494	2,867	558,486.81

CITY OF DIXON
 DEPARTMENTAL STAFFING
 FY 2009-10 BUDGET

Department # 114
 Department Name: FINANCE

FULL-TIME AND PERMANENT PART-TIME

Position Title	Positions Funded 2008-09	Positions Funded FY 2009-10
Finance Director	1	1
Accounting Manager	1	1
Accounting & Payroll Analyst	1	1
Sr. Account Clerk	1	1
Accounting Clerk I	1	1
Administrative Clerk ¹	0.50	0.50
Management Aide ²	<u>0.335</u>	<u>0.335</u>
Total	5.835	5.835

¹Budgeted .50 in Finance and .50 in Sewer Fund 305

²Budgeted .335 in Finance, .165 in Sewer Fund 305, .5 in DSMWS Fund 320

City of Dixon Budget FY 2009-10
116 - INFORMATION TECHNOLOGY

2007	2008	2009	2009	Account	Description	2010	2010
Actual	Actual	Adopted	Estimated			Proposed	Adopted
60,522	69,147	73,991	73,342	100-116-511000-0000	Salaries/Wages	74,491	74,491
-	-	-	-	100-116-511100-0000	Salaries/Wages PT	-	-
-	-	-	-	100-116-511110-0000	Wages PT Extra Hours	-	-
-	-	-	-	100-116-511200-0000	Overtime	-	-
-	-	-	-	100-116-511900-0000	Termination Pay	-	-
-	-	-	-	100-116-512000-0000	Social Security	-	-
904	1,048	1,289	1,112	100-116-512100-0000	Medicare	1,287	1,287
9,392	10,932	11,354	11,458	100-116-512200-0000	Retirement	11,144	11,144
579	615	720	579	100-116-512300-0000	Disability Insurance	527	527
12,571	12,894	13,562	13,572	100-116-512400-0000	Health Insurance	14,258	14,258
-	-	1,708	409	100-116-512600-0000	Worker's Comp Insurance	1,887	1,887
689	1,213	1,350	1,350	100-116-521800-0000	Communications	1,350	1,350
-	5,400	10,500	10,500	100-116-522400-0000	Consultants - Professional	10,500	10,500
-	-	-	-	100-116-522600-0000	Contr Servs - Non Professional	-	-
-	-	-	-	100-116-523200-0000	Contractual Services/Audit	-	-
-	-	-	-	100-116-523400-0000	Contract Servs - Temp	-	-
160	160	160	160	100-116-524200-0000	Dues/Subscriptions	160	160
133	675	750	750	100-116-526000-0000	Equip Repairs/Maintenance	750	750
-	-	-	-	100-116-529400-0000	Lease Purchase	-	-
-	-	-	-	100-116-529600-0000	Legal Fees	-	-
-	-	-	-	100-116-530000-0000	Maintenance	-	-
1,140	1,275	-	-	100-116-530200-0000	Meetings/Seminars	-	-
131	413	260	260	100-116-531000-0000	Mileage Reimbursement	283	283
-	-	-	-	100-116-531400-0000	Office Equip Maint/Rental	-	-
670	1,281	1,117	1,163	100-116-531600-0000	Office Supplies	1,117	1,117
6,002	4,797	8,300	8,300	100-116-531650-0000	Office/Software Maint	8,300	8,300
1,913	109	-	-	100-116-535600-0000	Special Supplies	-	-
2,502	238	2,500	11,996	100-116-535750-0000	Training	2,500	2,500
-	-	-	-	100-116-536000-0000	Utilities	-	-
-	37,121	30,116	30,116	100-116-560400-0000	Capital Outlay	100,000	100,000
-	-	-	-	100-116-560450-0000	Furniture & Fixtures	-	-
8,000	8,000	-	-	100-116-597300-0000	Transfer to Equip Replacement	-	-
105,307	155,319	157,677	165,067			228,554	228,554

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2009-10 BUDGET

Department #: 116
 Department Name: INFORMATION TECHNOLOGY

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521800	1,350	1,350	1,350	ABAG Website Hosting Fee , Cell Phone
522400	10,500	10,500	10,500	Back Up/On Call consultant - 70 HRs @\$150 per Hr.
524200	160	160	160	Municipal Information Systems Assoc of CA (MISAC) membership renewal
526000	750	750	750	Telephone System Maint/repairs, Equipment repairs
530200	-	-	-	\$2,000 for IT conference eliminated in budget cuts;
531000	260	260	283	Mileage for staff trips (\$0.55 x 515 miles)
531600	1,117	1,163	1,117	Miscellaneous peripherals
531650	8,300	8,300	8,300	1 Yr renewal Sonicwall support and content filter; 1 yr renewal antivirus
535600	-	-	-	
535750	2,500	11,996	2,500	Network Design and Administration + \$9,496 one time cost carried over from FY 2007-08
560400	30,116	30,116	100,000	Capital Outlay - See SS-2
597300	-	-	-	Equipment Replacement Fund
Total	55,053	64,595	124,960	

CITY OF DIXON
 CAPITAL EQUIPMENT/FIXED ASSETS (not included in Capital Project Funds)
 FY 2009-10 BUDGET

Fund: 100
 Department Name: 116
 Department #: Information Technology

(N)ew or (R)eplacement (A)	Category* (B)	Priority (C)	Item Description (Be Specific) (D)	Cost/Unit (incl Tax and Freight) (E)	Quantity (F)	Total (G)
N			New Phone System for City Hall	50,000.00	1	50,000
N			Video Streaming softward/hardware	22,000.00	1	22,000
N			Laser Fische Software for Records Management	28,000.00	1	28,000
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total						100,000

Please see memo for further instructions.

*Category:
 V = Vehicles
 F = Furniture/Fixtures
 E = Equipment
 B = Buildings

CITY OF DIXON FUND: 100
 PAYROLL SUMMARY DEPT: 116
 FY: 2009-10 INFORMATION TECHNOLOGY

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	Temp Pay 511100	PERS Retirement 512200	Health Insurance 512400	Soc Sec/Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:												
Technology Coordinator	73,250	-	73,250	1	73,250	-	11,144	14,238	1,269	527	1,887	102,315
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	73,250	-	73,250	1	73,250	-	11,144	14,238	1,269	527	1,887	102,315
Temporary Personnel												
0.00	-	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	-	-	-	-	-	-	-	-	-	-	-	-
Total:	73,250	-	73,250	1	73,250	-	11,144	14,238	1,269	527	1,887	102,315
Other payroll costs:												
PERS Health Administration								20				20
Retirement Health Benefit								-				-
Admin Leave Cash Out			1,241		1,241				18			1,259
Subtotal:			1,241		1,241			20	18			1,279
GRAND TOTAL:	73,250	-	74,491	1	74,491	-	11,144	14,258	1,287	527	1,887	103,594

CITY OF DIXON
DEPARTMENTAL STAFFING
FY 2009-10 BUDGET

Department #: 116
Department Name: INFORMATION TECHNOLOGY

FULL-TIME AND PERMANENT PART-TIME

Position Title	Positions Funded FY 2008-09	Positions Funded FY 2009-10
Technology Coordinator	1	1

City Attorney

The City Attorney is appointed by and serves at the pleasure of the City Council. The client of the City Attorney is the City of Dixon, as represented by the City Council. The City Attorney advises all officers and employees of the City regarding all legal matters pertaining to the business of the City and acts as primary provider of legal services and counsel to both the City Council and City Staff. The City Attorney represents the City in litigation to which it may be a party, drafts legal and official documents, including ordinances, resolutions and contracts, and coordinates legal services of special counsel. Michael F. Dean, from the firm Meyers Nave, is the appointed City Attorney.

City Attorney Mission

The City Attorney is committed to providing accurate, timely, proactive and cost effective legal guidance and representation for the City of Dixon and the Dixon City Council

2008/09 Accomplishments

- Negotiated TVOB Development Agreement
- Assisted in obtaining revised Cease & Desist Order with State Water Regional Control Board
- Drafted ordinances relating to effluent limits and water softeners
- Negotiated Dixon Town Center Development Agreement
- Assisted in drafting NQSP update amendments
- Assisted in negotiations relating to Firehouse DDA

City of Dixon Budget FY 2009-10

118 - CITY ATTORNEY

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	-	210,000	206,000	100-118-529600-0000	Legal Fees	200,000	200,000

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2009-10 BUDGET

Department #: 118
 Department Name: CITY ATTORNEY

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
529600	210,000	206,000	200,000	City Attorney: Annual Base, Special Projects, Litigation
Total	210,000	206,000	200,000	

Intentionally left blank.

Human Resources

The services provided by the Human Resources Department are: oversight of the employee benefits administration, conducting and administering the City's recruitment and selection program, administration of the City's Risk Management program, administration of and guidance to, operating Departments in labor and employee relations, develop, administer and conduct City-wide training programs, ensure City compliance with applicable labor, benefit, medical and safety laws and regulations and provide oversight of the City's classification and compensation system.

Human Resources Department Mission

To provide innovative, practical human resource solutions that address business issues with integrity, responsiveness and sensitivity to employees of the City of Dixon and other customers.

2008/09 Accomplishments

Recruitment/Selection

- Conducted 22 recruitments, resulting in 37 full time, part time and temporary employees being hired
- Participated in three regional Job Fairs to provide potential candidates with information about open City of Dixon recruitments
- Joined CalOPPS, an on-line employment application platform, to allow applicants to begin applying for City jobs on-line

Benefits Administration

- Completed a top to bottom review of City's benefit offerings working in tandem with the City's Union Presidents and City Manager with the following impacts: Renewal of the City's existing Dental carrier with a rate reduction in dental rates of 13 percent; renewal of the City's existing Life Insurance carrier with a rate reduction of 18 percent; renewal of the City's existing Long Term Disability carrier with a rate reduction of 18 percent

- Added two Deferred Compensation Programs: CalPERS 457 and ICMA-RC 401(a)
- Gained approval of the pre-tax payroll deductions for California Public Employees' Retirement System (CalPERS) service credit purchases
- In conjunction with the City's labor law Attorney, conduct the City's first-ever comprehensive Fair Labor Standards Act (FLSA) audit and review
- Successfully conducted the second Annual Health, Benefits and Wellness Fair for City employees, with 14 vendors and over 50 employees participating
- Managed the internal coordination for mandatory and elective retirement plans, and handled the administration of the long-term disability and deferred compensation plans
- Assisted with various employee retirements and provided benefit transitions

Employment Policies

- Completed the development and/or update of the following City Policies: Cell Phone Usage, Disability Discrimination, Respiratory Safety, Hearing Conservation, Worker's Compensation and General Liability Settlement Authority, Return to Work and Emergency Medical Leave
- Currently in the process of updating the City's entire Personnel Policies for relevance and legal applicability

Organizational Development

- Sponsored or supported Citywide training on the following topics: Privacy Issues in the Workplace, updates to the Family Medical Leave Act (FMLA), Defensive Driving, Managing Your Budget and Stress Management and Weight Reduction, among others.
- Assisted with implementation of the City's first-ever mandatory negotiated furlough program

Risk Management

- Helped to reduce Worker's Compensation claims costs by \$45,752 from a similar period one year ago
- In the process of conducting a second Citywide Safety Audit with Bragg & Associates and key City Departments

Classification/Compensation

- Completed Classification and/or Compensation Studies for the following classifications: Transit Driver, Transit Supervisor, Maintenance Worker I, Maintenance Worker II, Maintenance Worker III, Firefighter, Police Officer and Police Chief

Labor-Management Relationships

- Continued a Labor-Management Committee comprised of the City's Union Presidents, Human Resources Director and City Manager to discuss and review issues of mutual interest, including healthcare, retirement options and safety.
- Assisted in the adoption of Memorandum of Understanding (MOU) between the Dixon Police Officers Association (POA) and the City of Dixon

Employee Recognition

- Administered the distribution of employee Performance, and Employee of the Quarter, awards

Recruitment/Selection

- Conducted recruitments for Police Officer, Transit Driver, Accounting Manager, Police Chief and Director of Finance & Technology

City of Dixon Budget FY 2009-10

115 - HUMAN RESOURCES

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
23,737	84,438	148,060	148,800	100-115-511000-0000	Salaries/Wages	152,637	152,637
44,631	52,300	-	881	100-115-511100-0000	Salaries/Wages PT	-	-
-	5,430	5,000	4,283	100-115-511110-0000	Wages PT Extra Hours	5,000	5,000
-	22	-	-	100-115-511200-0000	Overtime	-	-
1,505	4,415	-	-	100-115-511900-0000	Termination Pay	-	-
-	-	-	-	100-115-512000-0000	Social Security	-	-
981	2,487	2,605	2,339	100-115-512100-0000	Medicare	2,647	2,647
10,811	21,380	23,413	23,799	100-115-512200-0000	Retirement	23,482	23,482
791	1,196	1,491	1,204	100-115-512300-0000	Disability Insurance	1,102	1,102
14,367	19,936	23,749	23,983	100-115-512400-0000	Health Insurance	24,986	24,986
2,132	-	-	-	100-115-512500-0000	Unemployment Insurance	-	-
-	-	910	872	100-115-512600-0000	Worker's Comp Insurance	1,048	1,048
91	405	250	800	100-115-521800-0000	Communications	1,200	1,200
24,530	3,370	17,500	10,000	100-115-522400-0000	Contractual Svcs/Consultants	10,000	10,000
-	-	-	-	100-115-522600-0000	Contract Svcs - Temp	-	-
-	-	-	-	100-115-523400-0000	Contract Services-Temp	-	-
-	721	600	500	100-115-524200-0000	Dues & Subscriptions	600	600
2,309	3,078	4,250	4,250	100-115-524800-0000	Employee Assistance Program	4,000	4,000
-	-	2,000	2,000	100-115-525200-0000	Employee Event	2,000	2,000
2,157	4,195	3,500	3,000	100-115-525400-0000	Employee Recognition Awards	3,000	3,000
-	-	-	-	100-115-526000-0000	Equip Repairs/Maint	-	-
97	2,122	2,750	3,781	100-115-530200-0000	Meetings & Seminars	2,750	2,750
109	1,119	1,515	600	100-115-531000-0000	Mileage Reimbursement	900	900
-	-	1,800	1,800	100-115-531400-0000	Office Equip Maint/Rental	1,800	1,800
1,152	2,579	1,500	750	100-115-531600-0000	Office Supplies	1,400	1,400
24,769	53,931	15,000	10,000	100-115-532000-0000	Personnel/Recruiting	10,000	10,000
7,070	10,465	5,000	10,000	100-115-532400-0000	Physical/Psych Exams	7,500	7,500
2,645	2,294	5,000	5,000	100-115-533000-0000	Benefit Plan Administration	5,000	5,000
-	-	-	-	100-115-534300-0000	Safety Programs	-	-
312	4,105	1,639	1,100	100-115-535600-0000	Special Supplies	1,300	1,300
3,501	5,640	5,220	4,750	100-115-535750-0000	Training	1,500	1,500
963	2,081	4,500	4,000	100-115-535800-0000	Training - Employee Program	4,500	4,500
-	-	-	-	100-115-560400-0000	Capital Outlay	-	-
-	-	-	-	100-115-560450-0000	Furniture & Fixtures	-	-
1,000	1,000	-	-	100-115-597300-0000	Transfer to Equip Replacement	-	-
169,662	288,709	277,252	268,492			268,352	268,352

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2009-10 BUDGET

Department #: 115
 Department Name: HUMAN RESOURCES

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521800	250	800	1,200	Cell phone and PC connection card
522400	17,500	7,500	10,000	Hearing officer: \$2,500; Personnel Policy Update: \$5,000; Class. and Comp. Study: \$2,500
524200	600	500	600	Professional organization membership dues and subscriptions -- MMANC, IPMA and Labor Law Publications
524800	4,250	4,250	4,000	Employee Assistance Program
525200	2,000	2,000	2,000	Employee Appreciation Event
525400	3,500	3,000	3,000	Employee Service Awards; Employee of the Quarter Program
530200	2,750	3,781	2,750	Conferences and Seminars for: CalPELRA (\$1,500), CalPERS (\$1,250)
531000	1,515	600	900	Employee Mileage Reimbursement for classes, seminars, training, recruitment testing, out-of-town meetings, etc., 150 miles per month
531400	1,800	1,800	1,800	Software Maintenance Agreements (\$1,500 - CalOPPS; \$300 - Misc.)
531600	1,500	750	1,400	Office Supplies - printer cartridges, handbook binding supplies, employee identification cards, camera supplies
532000	15,000	12,500	10,000	Personnel/Recruiting costs including advertising, subscriptions to advertising media, testing materials
532400	5,000	10,000	7,500	Pre-employment, post accident and reasonable suspicion drug testing (DATCO); physicals and psychological exams
533000	5,000	5,000	5,000	Flex One Benefits Administration (125 Plan); CBA (COBRA Administration); Occu-Med (Return to Work, Hearing Conservation Program)
535600	1,639	1,100	1,300	Bi-lingual tests, Plaques, California Chamber of Commerce Labor Law Posters
535750	5,220	4,750	1,500	Sexual Harassment Training (SB1825) \$1,500.
535800	4,500	4,000	4,500	Employee Education Reimbursement Program (per MOU Local 1)
560400				Equipment See Form SS-2
597300				Equipment Replacement
Total	72,024	62,331	57,450	

CITY OF DIXON
 PAYROLL SUMMARY
 FY: 2009-10

FUND: 100
 DEPT: 115
 HUMAN RESOURCES

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	Temp Pay 511100	PERS Retirement 512200	Health Insurance 512400	Soc Sec/Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:												
Human Resources Director	97,629	2,560	100,189	1.00	100,189		15,243	14,238	1,659	648	637	132,614
Human Resources Technician	63,023	2,521	65,544	0.75	49,158		7,479	10,679	868	454	411	69,048
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	160,652	5,081	165,733	1.75	149,347	-	22,722	24,917	2,527	1,102	1,048	201,661
Temporary Personnel												
0.00	-	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	-	-	-	0.00	-	-	-	-	-	-	-	-
Total:	160,652	5,081	165,733	1.75	149,347	-	22,722	24,917	2,527	1,102	1,048	201,661
Other payroll costs:												
PERS Health Administration/Sr. Mgmt Life Insurance								69				69
Retirement Health Benefit												-
PT Extra Hrs			5,000				761		73			5,833
Comp Time Cash Out			458		458				7			465
Admin Leave Cash Out			2,832		2,832				41			2,873
Subtotal:			8,290		3,290	-	761	69	120	-	-	9,240
GRAND TOTAL:	160,652	5,081	174,023	1.75	152,637	-	23,482	24,986	2,647	1,102	1,048	210,902

CITY OF DIXON
DEPARTMENTAL STAFFING
FY 2009-10 BUDGET

Department #: 115
Department Name: HUMAN RESOURCES

FULL-TIME AND PERMANENT PART-TIME

Position Title	Positions Funded FY 2008-09	Positions Funded FY 2009-10
Human Resources Director	1	1
Human Resources Technician	<u>0.75</u>	<u>0.75</u>
Total	1	1.75

City of Dixon Budget FY 2009-10

119 - GENERAL INSURANCE

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
6,339	4,850	-	4,850	100-119-520090-0000	ADA Reasonable Accommodation	-	-
635	800	2,000	2,064	100-119-525000-0000	Employee Fidelity Bond	2,000	2,000
258,897	261,501	202,092	201,000	100-119-527800-0000	Insurance - Liability	257,502	257,502
24,501	25,053	25,000	18,285	100-119-528000-0000	Insurance - Mobile Equipment	18,500	18,500
19,236	17,571	20,000	17,381	100-119-528200-0000	Insurance - Property	17,500	17,500
352,730	535,779	-	-	100-119-528600-0000	Insurance - Worker's Comp	-	-
1,727	1,740	8,000	8,000	100-119-528700-0000	Insur - Auto Physical Damage	5,000	5,000
1,027	33,548	10,000	10,363	100-119-535950-0000	Uninsured Losses	5,000	5,000
665,093	880,842	267,092	261,943			305,502	305,502

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2009-10 BUDGET

Department #: 119
 Department Name: INSURANCE

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
GENERAL LIABILITY:				
525000	2,000	2,064	2,000	Employee Fidelity Bonding Insurance; Public Official Bonds for Treasurer, City Manager, City Clerk, Finance & Technology Director
527800	202,092	201,000	257,502	Liability Insurance*
528000	25,000	18,285	18,500	Mobile Equipment Insurance*
528200	20,000	17,381	17,500	Property Insurance*
528600	-	-	-	Workers' Compensation Insurance*
528700	8,000	8,000	5,000	Auto Physical Damage Insurance*
SAFETY PROGRAM:				
520090	-	4,850	-	ADA Reasonable Accommodation
535950	10,000	10,363	5,000	Uninsured Losses
				* Estimated premiums as of April 2009.
Total	267,092	261,943	305,502	

Intentionally left blank.

Economic Development

The principal purpose of the Economic Development Department is to assist local business growth and expansion, create high quality employment opportunities, and provide needed goods and services for residents, consistent with the goals of the General Plan.

Economic Development Department Mission

The Economic Development/Redevelopment Department is committed to the economic vitality and prosperity of our community. The Department administers the City's business attraction and marketing strategy and related programs in small business loans, permit assistance, demographic information, business retention, job training, and workforce housing. Redevelopment programs provide commercial rehabilitation loan and grants, public infrastructure, and affordable housing.

2008/09 Accomplishments

- Completed and approved Northeast Quad Action Plan
- CDBG loan granted for Efficient Drive Trains, Inc. (electric car transmissions).
- DDA Amendment and financing for Old Firehouse rehabilitation.
- Trade show participation at Team Cal International Biotech, UC Davis Clean Energy, and Sacramento Green Technology Summit
- Funding of nine affordable housing units
- Continued financial and staff support for Downtown Business Association/Farmer's Market project.
- Funding and support of Dixon May Fair parade, Fourth of July Fireworks, and Lambtown Festival.
- Started new RDA Housing Rehabilitation Program
- Creation of RDA Citizens Advisory Committee

City of Dixon Budget FY 2009-10
131 - ECONOMIC DEVELOPMENT

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
104,355	110,927	121,859	119,592	100-131-511000-0000	Salaries/Wages	119,831	119,831
98	-	-	-	100-131-511100-0000	Salaries/Wages PT	-	-
-	-	-	-	100-131-511110-0000	Wages PT Extra Hours	-	-
-	-	-	-	100-131-511200-0000	Overtime	-	-
-	-	-	-	100-131-511900-0000	Termination Pay	-	-
-	-	-	-	100-131-512000-0000	Social Security	-	-
1,531	1,587	1,994	1,681	100-131-512100-0000	Medicare	1,944	1,944
15,853	17,538	18,403	18,594	100-131-512200-0000	Retirement	17,601	17,601
873	873	873	707	100-131-512300-0000	Disability Insurance	648	648
13,068	13,618	14,302	14,587	100-131-512400-0000	Health Insurance	15,017	15,017
-	-	752	639	100-131-512600-0000	Worker's Comp Insurance	755	755
561	308	500	875	100-131-520400-0000	Advertising/Legal Notices	480	480
3,271	777	500	315	100-131-521200-0000	Business Development	500	500
425	696	1,300	1,300	100-131-521800-0000	Communications	1,300	1,300
1,349	1,635	-	-	100-131-522000-0000	Community Promotion	500	500
2,239	1,583	-	-	100-131-522400-0000	Consultants	-	-
-	6,370	8,000	7,000	100-131-522600-0000	Contr Servs- Non Professional	6,000	6,000
10,924	10,901	9,250	7,600	100-131-524200-0000	Dues/Subscriptions	9,500	9,500
-	-	-	-	100-131-527600-0000	Industrial Promotion	-	-
-	-	-	-	100-131-529600-0000	Legal Fees	-	-
-	-	-	-	100-131-530000-0000	Maintenance	-	-
2,840	15,206	7,000	7,000	100-131-530200-0000	Meetings/Seminars	7,000	7,000
229	471	395	300	100-131-531000-0000	Mileage Reimbursement	395	395
-	-	500	500	100-131-531400-0000	Office Equip Maint/Rental	-	-
1,153	1,505	1,000	500	100-131-531600-0000	Office Supplies	420	420
-	55	-	-	100-131-533400-0000	Public Education	-	-
518	768	500	700	100-131-535600-0000	Special Supplies	600	600
336	-	500	-	100-131-535750-0000	Training	500	500
-	-	-	-	100-131-560400-0000	Capital Outlay	-	-
-	-	-	-	100-131-560450-0000	Furniture & Fixtures	-	-
400	400	-	-	100-131-597300-0000	Transfer to Equip Replacement	-	-
160,022	185,218	187,628	181,890			182,991	182,991

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2009-10 BUDGET

Department #: 131
 Department Name: ECONOMIC DEVELOPMENT

with Mid Year Cuts

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
520400	500	875	480	Trade Mag. Or Trade Show Ad
521200	500	315	500	Business Workshops, Property Owner Workshop, PGE Solar Workshop
521800	1,300	1,300	1,300	Nextel phone/New Broadband card charges
522000		-	500	Local Business Events/Dedications/Opening
522600	8,000	7,000	6,000	Monthly Electronic Newsletter Prep, Word Processing, Tech Support
524200	9,250	7,600	9,500	SEDCORP (\$9,000), ICS Shopping Centers (\$100), Retail Trade Directory (\$400)
530200	7,000	7,000	7,000	Green Manufacturing Sac (\$3000); Bay Bio Team Cal (\$3,000), ICSC (\$1,000)
531000	395	300	395	Mileage reimbursement
531400	500	500	-	Printer replacement
531600	1,000	500	420	Office supplies, pro rata color printer cartridges
535600	500	700	600	Special Supplies
535750	500	-	500	Software Classes/League of Cal Cities Class
560450				Furniture and Fixtures
597300				Equipment Replacement/Allocation
Total	29,445	26,090	27,195	

CITY OF DIXON
 PAYROLL SUMMARY
 FY: 2009-10

FUND: 100
 DEPT: 131
 ECONOMIC DEVELOPMENT

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	Temp Pay 511100	PERS Retirement 512200	Health Insurance 512400	Soc Sec/Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:												
Economic Develop. Director	115,686	-	115,686	1	115,686	-	17,601	14,238	1,884	648	755	150,811
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	115,686	-	115,686	1	115,686	-	17,601	14,238	1,884	648	755	150,811
Temporary Personnel												
0.00	-	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	-	-	-	-	-	-	-	-	-	-	-	-
Total:	115,686	-	115,686	1	115,686	-	17,601	14,238	1,884	648	755	150,811
Other payroll costs:												
PERS Health Administration/Sr. Mgmt Life Insurance								779				779
Retirement Health Benefit												-
Admin Leave Cash Out			3,907		3,907				57			3,963
Subtotal:			4,145		4,145	-	-	779	60	-	-	4,984
GRAND TOTAL:	115,686	-	119,831	1	119,831	-	17,601	15,017	1,944	648	755	155,795

CITY OF DIXON
DEPARTMENTAL STAFFING
FY 2009-10 BUDGET

Department #: 131
Department Name: ECONOMIC DEVELOPMENT

FULL-TIME AND PERMANENT PART-TIME

Position Title	Positions Funded FY 2008-09	Positions Funded FY 2009-10
Economic Development Director	1	1

Intentionally left blank.

Community Development Department

The Dixon Community Development Department is comprised of the Planning Division and the Building Inspection Division. These two divisions provide comprehensive development services to the public.

The Planning Division reviews proposals based on policies in the General Plan and Specific Plans, and State Law and local ordinances. The Division ensures compliance with a number of constantly changing land use and environmental laws pertinent to development proposals. The Division also provides staff support to the City of Dixon's Planning Commission.

The Building Inspection Division is responsible for implementation of the various building codes, health and safety codes, and other codes related to proper construction practices. Duties include reviewing construction plans, issuance of permits and daily site inspections. Other duties include code enforcement and preparing of monthly activity reports.

Both the Planning Division and Building Inspection Division provide direct assistance to the public and ensure that the proper development review process is fulfilled. The two divisions work closely with other city departments, state and local agencies in meeting this objective.

- Department 132 Planning
- Department 133 Building Inspection

Community Development Department Mission

To ensure the public health, safety and welfare for Dixon residents through the implementation of the policies in the City's General Plan, Zoning Ordinance and Building Codes and any applicable regulations.

2008/09 Accomplishments

- Completed draft Housing Element and submitted to state for approval.
- Processed approvals for TVOB project located off Vaughn Road
- Completed several amendments to the Zoning Ordinance regarding temporary signs

- Continued to implement Springbrook Software Building Permit program
- Completed over 450 inspections for new bio-tech facility
- Issued building permit and completed over 84 inspections new Comfort Suites hotel

City of Dixon Budget FY 2009-10
132 - COMMUNITY DEVELOPMENT

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
218,154	237,583	250,426	245,084	100-132-511000-0000	Salaries/Wages	231,368	231,368
-	-	-	-	100-132-511100-0000	Salaries/Wages PT	-	-
-	-	-	-	100-132-511110-0000	Wages PT Extra Hours	-	-
-	-	500	-	100-132-511200-0000	Overtime	500	500
-	-	-	-	100-132-511900-0000	Termination Pay	-	-
-	-	-	-	100-132-512000-0000	Social Security	-	-
3,403	3,893	4,285	3,944	100-132-512100-0000	Medicare	3,930	3,930
33,515	37,060	38,149	37,770	100-132-512200-0000	Retirement	34,410	34,410
1,861	1,943	2,035	1,641	100-132-512300-0000	Disability Insurance	1,516	1,516
37,935	38,872	40,646	39,776	100-132-512400-0000	Health Insurance	39,194	39,194
(26)	(177)	-	-	100-132-512500-0000	Unemployment Insurance	10,800	10,800
-	-	4,853	1,335	100-132-512600-0000	Worker's Comp Insurance	5,310	5,310
406	245	300	250	100-132-521800-0000	Communications	300	300
-	-	-	-	100-132-522400-0000	Consultants	-	-
25	50	500	-	100-132-523800-0000	County Charges	500	500
488	513	1,000	300	100-132-524200-0000	Dues/Subscriptions	1,000	1,000
-	-	-	-	100-132-529610-0000	Legal Fees Reimbursable	-	-
2,201	1,339	-	-	100-132-530200-0000	Meetings/Seminars	-	-
296	183	750	260	100-132-531000-0000	Mileage Reimbursement	350	350
-	-	-	-	100-132-531400-0000	Office Equip Maint/Rental	-	-
1,071	759	1,000	430	100-132-531600-0000	Office Supplies	500	500
-	-	-	-	100-132-532000-0000	Director Relocation Allowance	-	-
958	113	1,800	1,000	100-132-535600-0000	Special Supplies	2,200	2,200
310	357	500	400	100-132-535750-0000	Training	500	500
-	-	-	-	100-132-560400-0000	Capital Outlay	-	-
-	-	-	-	100-132-560450-0000	Furniture & Fixtures	-	-
800	800	-	-	100-132-597300-0000	TransfeFr to Equip Replacement	-	-
301,396	323,532	346,744	332,190			332,378	332,378

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2009-10 BUDGET

Department #: 132
 Department Name: COMMUNITY DEVELOPMENT

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521800	300	250	300	Reimbursement for Community Development Director phone use
522400	-	-	-	Professional consultants for code compliance, advance planning and special projects (noise, photometrics, architecture, historic, landscape consultants)
522410	-	-	-	Contract Services, pass through charges for Private Projects -- moved to separate fund
523800	500	-	500	County Fees For Recording Various Documents (i.e; Neg Dec., Notices of Determination, Notices of Exemptions 10 @ \$50)
524200	1,000	300	1,000	2 memberships, American Planning Association National & Chapter; AICP
530200	-	-	-	2 @ LCC Planner's Institute (\$3,000)
531000	750	260	350	Mileage Reimbursement- Community Development Technician, Associate Planner, Community Development Director - 50 miles/month@\$0.55/mile
531600	1,000	430	500	Office supplies
535600	1,800	1,000	2,200	Miscellaneous Supplies - New HP computer @ \$1,200
535750	500	400	500	LCC Training sessions 1 @ \$300, ABAG Training sessions, special training (various local & State agencies)
560400	-	-	-	
597300	-	-	-	Equipment Replacement
Total	5,850	2,640	5,350	

CITY OF DIXON
 PAYROLL SUMMARY
 FY: 2009-10

FUND: 100
 DEPT: 132
 COMMUNITY DEVELOPMENT

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	PERS Retirement 512200	Health Insurance 512400	Soc Sec/Medicare 512100	Disability Insurance 512300	Workers' Comp 521600	Total Employee
PERMANENT EMPLOYEES:											
Comm. Devel. Dir.	120,791	3,166	123,957	1.00	123,957	18,859	14,238	2,004	648	3,111	162,817
Associate Planner	73,414	-	73,414	0.75	55,060	8,377	10,679	953	529	1,891	77,488
Econ. & Comm. Development Tech	47,159	-	47,159	1.00	47,159	7,175	14,238	890	340	308	70,109
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	241,364	3,166	244,530	3	226,177	34,410	39,155	3,847	1,516	5,310	310,415
Temporary Personnel											
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	-	-	-	-	-	-	-	-	-	-	-
Total:	241,364	3,166	244,530	3	226,177	34,410	39,155	3,847	1,516	5,310	310,415
Other payroll costs:											
PERS Health Administration/Sr. Mgmt Life Insurance							39				39
Retirement Health Benefit											-
Unemployment costs			10,800								10,800
OVERTIME			500					7			507
Comp Time Cash Out			222		222			3			225
Admin Leave Cash Out			4,969		4,969			72			5,041
Subtotal:			16,491		5,191		39	83			16,613
GRAND TOTAL:	241,364	3,166	261,021	3	231,368	34,410	39,194	3,930	1,516	5,310	327,027

CITY OF DIXON
 DEPARTMENTAL STAFFING
 FY 2009-10 BUDGET

Department #: 132
 Department Name: COMMUNITY DEVELOPMENT

FULL-TIME AND PERMANENT PART-TIME

Position Title	Positions Funded FY 2008-09	Positions Funded FY 2009-10
Community Development Director	1	1
Associate Planner	1	0.75
Community Development Technician	<u>1</u>	<u>1</u>
Total	3	2.75

City of Dixon Budget FY 2009-10
133 - BUILDING INSPECTION

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
176,366	119,111	112,340	111,947	100-133-511000-0000	Salaries/Wages	82,686	82,686
-	-	-	-	100-133-511100-0000	Salaries/Wages PT	-	-
-	-	-	-	100-133-511110-0000	Wages PT Extra Hours	-	-
-	-	500	-	100-133-511200-0000	Overtime	500	500
18,425	-	-	-	100-133-511900-0000	Termination Pay	-	-
-	-	-	-	100-133-512000-0000	Social Security	-	-
2,973	2,066	2,252	1,933	100-133-512100-0000	Medicare	1,464	1,464
26,842	18,832	19,370	17,538	100-133-512200-0000	Retirement	12,580	12,580
1,753	1,162	1,229	829	100-133-512300-0000	Disability Insurance	460	460
35,082	25,752	27,084	23,778	100-133-512400-0000	Health Insurance	17,798	17,798
-	-	-	-	100-133-512500-0000	Unemployment Insurance	14,400	14,400
-	-	2,914	1,476	100-133-512600-0000	Worker's Comp Insurance	3,401	3,401
954	1,095	750	1,200	100-133-521800-0000	Communications	750	750
10,800	44,085	17,115	-	100-133-522400-0000	Consultants - Professional	-	-
35,935	50,543	-	313	100-133-522600-0000	Contr Servs - Non Professional	-	-
1,153	610	1,000	400	100-133-524200-0000	Dues/Subscriptions	1,000	1,000
-	-	-	-	100-133-529400-0000	Lease Agreement	-	-
-	-	-	-	100-133-530200-0000	Meetings/Seminars	-	-
365	379	650	250	100-133-531000-0000	Mileage Reimbursement	650	650
130	-	-	-	100-133-531400-0000	Office Equip Maint/Rental	-	-
1,231	1,273	900	150	100-133-531600-0000	Office Supplies	900	900
1,370	1,419	1,700	1,700	100-133-531650-0000	Office/Software Maintenance	1,700	1,700
4,912	5,568	4,200	1,200	100-133-535600-0000	Special Supplies	2,200	2,200
14,295	920	6,000	2,100	100-133-535750-0000	Training	6,000	6,000
-	-	-	-	100-133-537000-0000	Vehicle Expense/Labor	-	-
1,031	879	1,100	935	100-133-537500-0000	Vehicle Fuel	825	825
244	32	500	79	100-133-538000-0000	Vehicle Parts/Maintenance	500	500
-	-	-	-	100-133-538500-0000	Vehicle Parts	-	-
-	-	-	-	100-133-560400-0000	Capital Outlay	-	-
-	-	-	-	100-133-560450-0000	Furniture & Fixtures	-	-
5,300	5,300	-	-	100-133-597300-0000	Transfer to Equip Replacement	-	-
339,160	279,026	199,604	165,828			147,814	147,814

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2009-10 BUDGET

Department #: 133
 Department Name: BUILDING INSPECTION

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521800	750	1,200	750	Cellular Phone Service (3 Phones), plus maintenance.
522400	17,115			
522600	-	313	-	Special Contract Plan Checking & Inspection Services (Costs are reimbursed from Building and Plan Check Fees by the Applicant) Home Depot, Dorset Retail Center, Gymboree and ADA Reviews
524200	1,000	400	1,000	International Code Council (ICC) \$195, Calif. Building Officials (CALBO) \$215, Napa/Solano Chapter ICC \$330, Other \$160 membership dues
531000	650	250	650	Mileage reimbursement for training
531600	900	150	900	Folders, binders, film, video tapes, pens, pencils, print cartridges, etc
531650	1,700	1,700	1,700	Springbrook Software maintenance
535600	4,200	1,200	2,200	Inspection Forms (Inspection Request, etc), Inspection Devices (Laser Pointers, Measuring Tape, various small inspection/testing devices), Special Training for Springbrook Software \$1,000 *
535750	6,000	2,100	6,000	ICC training seminars 6-8 @ \$100-150, Council of Am. Bldg. Officials Training week \$1,500; Special Training for Plans Examiner 5 Classes @ 150 ea; Other training courses as needed; Training for new Building Codes and related courses, etc. \$4,000.
537500	1,100	935	825	Fuel for Inspection Vehicles (Increased Fuel Costs) 300 gals @\$2.75/gal
538500	500	79	500	Maintenance Parts and Repairs for Inspection Vehicles
560400	-	-	-	
560450	-	-	-	
597300	-	-	-	Equipment Replacement
Total	33,915	8,327	14,525	

CITY OF DIXON
 PAYROLL SUMMARY
 FY: 2009-10

FUND: 100
 DEPT: 133
 BUILDING INSPECTION

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	Temp Pay 511100	PERS Retirement 512200	Health Insurance 512400	Soc Sec/Medicare 512100	Disability Insurance 512300	Workers' Comp 521600	Total Employee
PERMANENT EMPLOYEES:												
Building Inspector II	68,123	1,362	69,486	0.50	34,743		5,286	7,119	607	-	1,755	49,509
Building Plans Examiner I	63,924	-	63,924	0.75	47,943		7,294	10,679	850	460	1,646	68,873
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	132,048	1,362	133,410	1	82,686	-	12,580	17,798	1,457	460	3,401	118,382
Temporary Personnel												
0.00	-	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	-	-	-	-	-	-	-	-	-	-	-	-
Total:	132,048	1,362	133,410	1	82,686	-	12,580	17,798	1,457	460	3,401	118,382
Other payroll costs:												
PERS Health Administration												-
Retirement Health Benefit												-
Unemployment			14,400									14,400
Overtime			500						7			507
Comp Time Cash Out			-						-			-
Admin Leave Cash Out			-						-			-
Subtotal:			14,900						7			14,907
GRAND TOTAL:	132,048	1,362	148,310	1	82,686	-	12,580	17,798	1,464	460	3,401	133,289

CITY OF DIXON
DEPARTMENTAL STAFFING
FY 2009-10 BUDGET

Department #: 133
Department Name: BUILDING INSPECTION

FULL-TIME AND PERMANENT PART-TIME

Position Title	Positions Funded FY 2008-09	Positions Funded FY 2009-10
Building Inspector II	1	0.5
Building Plans Examiner I	<u>1</u>	<u>0.75</u>
Total	2	1.25

Engineering Department

The Engineering Department is a highly technical department that deals with the oversight of all matters relating to the design and construction of infrastructure systems that serve the citizens of Dixon, including; potable water supply, storage, and distribution; wastewater collection and treatment; storm drainage collection and detention; and City streets and circulation. The Engineering Department also serves as a liaison with privately owned utilities, such as gas, telephone, and telecommunications.

The Engineering Department is responsible for annual preparation of the 5-year Capital Improvement Program (CIP). The Engineering Department implements the CIP projects; including managing planning, design, and environmental review activities; administering construction contracts, and inspecting project construction. The Engineering Department is also responsible for the review of engineering plans for residential, industrial, and commercial development projects.

Engineering Department Mission

The Engineering Department oversees the design and construction of public infrastructure consistent with the goals and policies of the City of Dixon General Plan, the City Standards, and the direction of the City Council.

2008/09 Accomplishments

- Revised Wastewater Cease and Desist Order Issued by RWQCB, September 2008
- City Council approval of sewer rate increase to fund programs and projects in support of revised COO, December 2008
- City Council adoption of sewer ordinances related to sodium and chloride discharges from commercial/industrial users, and prohibiting installation of residential salt discharging water softening appliances, November 2008
- City Council workshop to discuss and prioritize rail issues, including Parkway Boulevard over-crossing, B Street Pedestrian under-crossing, and future passenger rail stop, January 2009
- Negotiation of \$100,000 easement and completion of PG&E gas pipeline through Hall Park, August 2008

- Completion of North 4th Street Improvement Project, July 2008
- Completion of design of lighted pedestrian crosswalk at SR113 and C Street; Construction anticipated in summer 2009.
- Completion of design of pavement rehabilitation projects for N. Almond Street, N. Jefferson Street, West E Street, and West F Street. Construction anticipated in summer 2009.
- Substantial completion of design of ADA improvements to the City Council Chambers, bidding and construction projected in summer/fall 2009.
- Substantial completion of design of Municipal Services Center expansion project, bidding and construction projected in summer/fall 2009.

City of Dixon Budget FY 2009-10

143 - ENGINEERING

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
744,641	789,205	715,034	729,032	100-143-511000-0000	Salaries/Wages	548,969	548,969
-	-	-	-	100-143-511100-0000	Salaries/Wages PT	-	-
-	-	-	-	100-143-511110-0000	Wages PT Extra Hours	-	-
258	112	1,500	-	100-143-511200-0000	Overtime	1,500	1,500
-	-	-	8,473	100-143-511900-0000	Termination Pay	-	-
-	-	-	-	100-143-512000-0000	Social Security	-	-
10,884	11,610	13,901	10,988	100-143-512100-0000	Medicare	9,324	9,324
113,744	122,901	123,581	112,867	100-143-512200-0000	Retirement	81,466	81,466
6,554	6,930	7,144	5,217	100-143-512300-0000	Disability Insurance	3,398	3,398
126,036	129,597	136,430	128,129	100-143-512400-0000	Health Insurance	100,176	100,176
-	-	-	3,510	100-143-512500-0000	Unemployment Insurance	43,200	43,200
-	-	16,357	9,437	100-143-512600-0000	Worker's Comp Insurance	12,343	12,343
-	-	-	-	100-143-520400-0000	Advertising/Publications	-	-
1,917	2,227	2,500	2,000	100-143-521000-0000	Bld/Site Maintenance	2,500	2,500
5,529	5,155	5,800	4,800	100-143-521800-0000	Communications	4,800	4,800
36,615	5,697	4,000	3,000	100-143-522400-0000	Consultants - Professional	4,000	4,000
3,048	3,958	2,200	3,200	100-143-522600-0000	Contr Servs - Non Professional	3,200	3,200
-	-	-	-	100-143-523400-0000	Contract Servs - Temp	-	-
84	68	200	100	100-143-524200-0000	Dues/Subscriptions	200	200
-	-	-	-	100-143-525800-0000	Equip Rental	-	-
1,879	3,059	1,400	1,000	100-143-526000-0000	Equip Repairs/Maintenance	1,400	1,400
-	123	-	-	100-143-529400-0000	Lease Agreement	-	-
380	65	100	50	100-143-530200-0000	Meetings/Seminars	100	100
283	-	60	-	100-143-531000-0000	Mileage Reimbursement	-	-
3,837	3,696	3,000	4,200	100-143-531400-0000	Office Equip Maint/Rental	3,000	3,000
7,183	6,430	6,500	5,500	100-143-531600-0000	Office Supplies	6,500	6,500
19,887	7,527	6,000	6,000	100-143-535600-0000	Special Supplies	6,000	6,000
2,829	4,209	1,000	500	100-143-535750-0000	Training	1,000	1,000
1,105	70	600	250	100-143-535900-0000	Uniforms	600	600
3,769	3,970	4,300	4,300	100-143-536000-0000	Utilities	4,300	4,300
2,165	2,337	2,600	1,600	100-143-537500-0000	Vehicle Fuel	2,600	2,600
969	4,195	2,000	1,000	100-143-538000-0000	Vehicle Maintenance	2,000	2,000
591	408	600	650	100-143-539000-0000	Water	600	600
30,990	17,286	26,000	26,000	100-143-560400-0000	Capital Outlay	-	-
-	-	-	-	100-143-560450-0000	Furniture & Fixtures	-	-
4,798	7,248	-	-	100-143-597300-0000	Transfer to Equip Replacement	-	-
1,129,975	1,138,081	1,082,807	1,071,803			843,176	843,176

CITY OF DIXON
SERVICES/SUPPLIES SUMMARY SHEET
FY 2009-10 BUDGET

Department #: 143
Department Name: ENGINEERING

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521000	2,500	2,000	2,500	Custodial supplies (Annex and trailer)
521800	5,800	4,800	4,800	\$3,000-telephone; \$1,800-use fee for 10 Nextel phones.*
522400	4,000	3,000	4,000	Professional consultant services -- \$1,000 assessment apportionment, \$3,000 Solano Co map check. **
522410	-	-	-	Reimbursement agreement contracts moved to a separate fund
522600	2,200	3,200	3,200	Alarm system (\$1,200 - Annex and trailer); HVAC maintenance contract (\$2,000)*
524200	200	100	200	No. Bay Eng.; APWA for City Eng.; professional publications
526000	1,400	1,000	1,400	\$1,000 - map copier maint.; \$400 - computer/copier/voice mail repairs
530200	100	50	100	Parking fees/bridge tolls; minor expenses for business meetings
531000	60	-	-	Mileage reimbursement for City Engineer in-lieu of auto allowance; 1,700 mi @ \$0.55/mile
531400	3,000	4,200	3,000	Lease one copier.
531600	6,500	5,500	6,500	Paper for computer, plotter, map copier, copier toner, bus. cards, misc. supplies
535600	6,000	6,000	6,000	\$3,500- software license updates; \$2,500- misc. small tools; \$2,500- printing City standards (reimbursable); \$700- County map recording fees; \$300-monitor; \$500 - highway capacity software for LOS calculations.
535750	1,000	500	1,000	Training re: CAD, pavement mgt., Map Act, dev. fees & other eng. issues; 10 @ \$300 ea.
535900	600	250	600	Steel-toed boots, safety vests/jackets & work gloves
536000	4,300	4,300	4,300	Electricity for Annex & Trailer
537500	2,600	1,600	2,600	Fuel for three vehicles
538000	2,000	1,000	2,000	Vehicle repairs/parts
539000	600	650	600	Water service for Annex & trailer (Cal Water Service)
560400	26,000	26,000	-	Cap. purchases - see form SS-2.
597300	-	-	-	Equipment replacement reserve - see schedule.
Total	68,860	64,150	42,800	

*modified from prior budget adjustment - reduced \$1,000 from phones instead of alarm contract.

** Plan check fees, assessment apportionments and map checks are reimbursable from developer fees.

CITY OF DIXON FUND: 100
 PAYROLL SUMMARY DEPT: 143
 FY: 2009-10 ENGINEERING

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	PERS Retirement 512200	Health Insurance 512400	Soc Sec/Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:											
City Engineer/Dir. Of Utilities	133,428	-	133,428	1.0	133,428	20,300	14,238	2,141	648	3,437	174,191
Sr Management Analyst	74,314	5,454	79,767	1.0	79,767	12,136	14,238	1,363	535	485	108,524
Administrative Clerk II	40,755	855	41,609	1.0	41,609	6,330	14,238	810	293	266	63,547
Associate Civil Engineer	-	-	-	-	-	-	-	-	-	-	-
Associate Civil Engineer	92,372	1,937	94,309	0.5	47,154	7,174	7,119	787	324	2,379	64,937
Associate Civil Engineer	92,372	3,874	96,245	1.0	96,245	14,643	14,238	1,602	648	2,379	129,755
Engineering Tech III	-	-	-	-	-	-	-	-	-	-	-
Engineering Tech III	-	-	-	-	-	-	-	-	-	-	-
Engineering Tech III	63,735	5,345	69,080	1.0	69,080	10,510	14,238	1,208	459	1,642	97,137
Junior Engineer	68,181	-	68,181	1.0	68,181	10,373	14,238	1,195	491	1,756	96,234
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	565,156	17,464	582,620	7	535,466	81,466	92,547	9,106	3,398	12,343	734,326
Temporary Personnel											
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	-	-	-	-	-	-	-	-	-	-	-
Total:	565,156	17,464	582,620	7	535,466	81,466	92,547	9,106	3,398	12,343	734,326
Other payroll costs:											
PERS Health Administration/Sr. Mgmt Life Insurance							1,029				1,029
Retirement Health Benefit							6,600				6,600
Unemployment			43,200								43,200
Overtime			1,500					22			1,522
Comp Time Cash Out			3,278		3,278			48			3,326
Admin Leave Cash Out			10,225		10,225			148			10,373
Subtotal:			58,203		13,503		7,629	218			66,050
GRAND TOTAL:	565,156	17,464	640,823	7	548,969	81,466	100,176	9,324	3,398	12,343	800,376

CITY OF DIXON
DEPARTMENTAL STAFFING
FY 2009-10 BUDGET

Department #: 143
Department Name: ENGINEERING

FULL-TIME AND PERMANENT PART-TIME

Position Title	Positions Funded FY 2008-09	Positions Funded FY 2009-10
City Engineer	1	1
Associate Civil Engineer ¹	3	1.5
Engineering Technician III ²	3	1
Junior Engineer	1	1
Sr. Management Analyst	1	1
Administrative Clerk II	<u>1</u>	<u>1</u>
Total	10	6.5

¹Budgeted 0.5 to Wastewater Fund 305; 1.0 reduction in force.

²Budgeted 1.0 to Wastewater Fund 305; 1.0 reduction in force.

Public Works

The Department of Public Works is responsible for public facilities used, owned, and enjoyed by the public. These facilities (works) which form the basic framework and underlying foundation (infrastructure) for our daily lives include the water, drainage, and sewer systems, streets, sidewalks, street lights, City buildings, and park recreation facilities.

Public Works Mission

Develop, operate, and maintain public facilities and structures in a cost effective manner while providing a safe and healthy environment.

2008/09 Accomplishments

- Maintained ten Landscaping and Lighting Districts, six community parks, swimming pool, streets and median islands, pump stations, ponds, storm drain lines, catch basins, traffic signs, thermoplastic legends, and reflective road markers.
- Acquired Used Oil Block Grant for \$5,000 and the Beverage Container Grant for \$5,000; for recycling education and to continue existing programs
- Curbside Recycling Collection Program began March 31, 2008, a huge success. Our targeted calculated rate (pounds/person/day) is 9.9 and our actual annual disposal is at 5.7 thereby successfully lowering our disposal goal by 4.2 pounds per person per day.
- Dixon Recycling Center now accepts electronic waste, used cooking oil, and household batteries for recycling.
- Solano County and the City of Dixon were approved for a regional grant to recycle used tires at the Hay Road Landfill. The Waste Tire Amnesty Events Program will be free to Dixon residents for the entire 5-year grant cycle through June 2014.
- Applied for Yolo-Solano Air Quality Management District Clean Air Funds to replace an existing 1990 storm drain cleaner diesel vehicle

- Executed an agreement with Pacific Gas & Electric Company to install Smart Meter equipment on specified City-owned street light poles; Customers will be able to monitor their energy use in real-time online. PG&E can provide faster outage detection and restoration times, gain the ability to turn service on and off remotely, reduce operating costs, and provide better energy management.
- Applied for and received notice of award for a tire derived products grant for \$120,000 worth of recycled rubberized bark to be used in landscape areas throughout the city

City of Dixon Budget FY 2009-10
150 - PUBLIC WORKS ADMINISTRATION

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
157,572	123,960	106,857	93,001	100-150-511000-0000	Salaries/Wages	80,010	80,010
18,501	20,215	-	-	100-150-511100-0000	Salaries/Wages PT	-	-
-	-	-	-	100-150-511110-0000	Wages PT Extra Hours	-	-
-	-	-	-	100-150-511200-0000	Overtime	-	-
-	22,311	-	1,986	100-150-511900-0000	Termination Pay	-	-
-	-	-	-	100-150-512000-0000	Social Security	-	-
2,625	2,487	1,885	1,490	100-150-512100-0000	Medicare	1,367	1,367
26,592	21,844	15,350	14,222	100-150-512200-0000	Retirement	11,704	11,704
1,472	981	644	519	100-150-512300-0000	Disability Insurance	478	478
32,929	27,085	22,407	20,027	100-150-512400-0000	Health Insurance	14,978	14,978
-	-	-	1,296	100-150-512500-0000	Unemployment Insurance	14,400	14,400
-	-	557	463	100-150-512600-0000	Worker's Comp Insurance	470	470
144	132	500	200	100-150-521000-0000	Bld/Site Maintenance	200	200
4,503	1,504	3,500	2,500	100-150-521800-0000	Communications	2,500	2,500
-	-	-	-	100-150-522400-0000	Consultants - Professional	-	-
480	480	480	480	100-150-522600-0000	Contr Servs - Non Professional	480	480
-	-	-	-	100-150-523400-0000	Contract Servs - Temp	-	-
528	549	-	-	100-150-524200-0000	Dues/Subscriptions	-	-
-	-	-	-	100-150-525800-0000	Equip Rental	-	-
1,746	2,196	2,000	2,000	100-150-526000-0000	Equip Repairs/Maintenance	2,000	2,000
5,115	5,000	5,000	5,000	100-150-527400-0000	Recycling	5,000	5,000
-	322	-	-	100-150-529400-0000	Lease Purchase	-	-
70	-	200	-	100-150-530200-0000	Meetings/Seminars	-	-
1,276	1,508	1,200	1,300	100-150-531400-0000	Office Equip Maint/Rental	1,300	1,300
1,614	2,042	1,500	1,700	100-150-531600-0000	Office Supplies	2,000	2,000
1,646	531	400	500	100-150-535600-0000	Special Supplies	500	500
319	300	200	-	100-150-535750-0000	Training	-	-
3,383	3,475	3,500	4,300	100-150-536000-0000	Utilities	4,300	4,300
630	504	800	500	100-150-537500-0000	Vehicle Fuel	500	500
333	588	500	500	100-150-538000-0000	Vehicle Maintenance	500	500
1,554	1,936	1,600	2,600	100-150-539000-0000	Water	2,600	2,600
-	-	720	-	100-150-560400-0000	Capital Outlay	-	-
-	-	-	-	100-150-560450-0000	Furniture & Fixtures	-	-
5,500	5,500	-	-	100-150-597300-0000	Transfer to Equip Replacement	-	-
268,530	245,450	169,800	154,584			145,287	145,287

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2009-10 BUDGET

Department #: 150
 Department Name: PW - ADMINISTRATION

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521000	500	200	200	Custodial/building maint. Supplies
521800	3,500	2,500	2,500	\$1,700-telephone/voice mail; \$300-use on 1 Nextel; \$500 fax line
522600	480	480	480	Pest control contract for MSC (\$40/mo.)
524200	-	-	-	
526000	2,000	2,000	2,000	\$400 - photocopier maintenance; \$100 - voice mail repairs; \$100 - misc.office equipment repairs; \$1,400 HVAC maint
527400	5,000	5,000	5,000	Dept. of Conservation grant (recycling promotions & litter abatement)
530200	200	-	-	Misc. meetings & seminars
531400	1,200	1,300	1,300	Copier lease (\$107/mo.)
531600	1,500	1,700	2,000	\$1,000-copier/computer paper; \$1,000- printer cartridges, bus. cards, pens & misc. supplies
535600	400	500	500	misc. special supplies
535750	200	-	-	training for Admin. staff
536000	3,500	4,300	4,300	Gas and electricity for MSC
537500	800	500	500	Fuel for Admin. vehicles
538000	500	500	500	Parts for Admin. vehicles
539000	1,600	2,600	2,600	Water usage at MSC (Cal Water)
560400	720	-	-	Capital purchases - See SS-2
560450	-	-	-	Furniture purchases -See SS-2
597300	-	-	-	Equipment Replacement
Total	22,100	21,580	21,880	

CITY OF DIXON FUND: 100
 PAYROLL SUMMARY DEPT: 150
 FY: 2009-10 PUBLIC WORKS - O&M

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	PERS Retirement 512200	Health Insurance 512400	Soc Sec/Medicare 512100	Disability Insurance 512300	Workers' Comp 521600	Total Employee
PERMANENT EMPLOYEES:											
Management Analyst	66,382	4,872	71,254	1	71,254	10,841	14,238	1,240	478	433	98,483
Administrative Clerk I	-	-	-	-	-	-	-	-	-	-	-
Dir. of PW & Comm. Svcs.	5,675	-	5,675	-	5,675	863	-	82	-	37	6,658
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	72,057	4,872	76,929	1	76,929	11,704	14,238	1,322	478	470	105,141
Temporary Personnel											
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	-	-	-	-	-	-	-	-	-	-	-
Total:	72,057	4,872	76,929	1	76,929	11,704	14,238	1,322	478	470	105,141
Other payroll costs:											
PERS Health Administration							740				740
Retirement Health Benefit											-
Unemployment			14,400								14,400
Overtime			-					-			-
Comp Time Cash Out			1,582		1,582			23			1,605
Admin Leave Cash Out			1,499		1,499			22			1,521
Subtotal:			17,481		3,081		740	45			18,266
GRAND TOTAL:	72,057	4,872	94,410	1	80,010	11,704	14,978	1,367	478	470	123,406

CITY OF DIXON
DEPARTMENTAL STAFFING
FY 2009-10 BUDGET

Department # 150
Department Name: PW - ADMINISTRATION

FULL-TIME AND PERMANENT PART-TIME

Position Title	Positions Funded FY 2008-09	Positions Funded FY 2009-10
Director of Public Works - O & M	1	0
Management Analyst	1	1
Administrative Clerk I	0.60	0
Total	<u>2.60</u>	<u>1</u>

City of Dixon Budget FY 2009-10

151 - PUBLIC WORKS MUNICIPAL GARAGE

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
39,363	62,752	59,059	63,086	100-151-511000-0000	Salaries/Wages	58,452	58,452
-	-	100	-	100-151-511200-0000	Overtime	100	100
-	-	-	360	100-151-511300-0000	Standby	-	-
5,277	-	-	-	100-151-511900-0000	Termination Pay	-	-
728	1,030	1,070	1,087	100-151-512100-0000	Medicare	1,055	1,055
6,923	9,922	9,193	9,850	100-151-512200-0000	Retirement	8,893	8,893
347	539	572	461	100-151-512300-0000	Disability Insurance	412	412
16,741	17,190	13,542	13,542	100-151-512400-0000	Health Insurance	14,238	14,238
-	522	-	1,373	100-151-512500-0000	Unemployment Insurance	-	-
-	-	3,888	3,422	100-151-512600-0000	Worker's Comp Insurance	4,500	4,500
204	709	500	500	100-151-521000-0000	Bld/Site Maintenance	500	500
1,264	1,119	1,100	1,000	100-151-521800-0000	Communications	1,000	1,000
-	-	-	-	100-151-522400-0000	Consultants - Professional	-	-
-	65	90	-	100-151-524000-0000	DMV Exams/ Physicals	-	-
40	-	-	-	100-151-524200-0000	Dues/Subscriptions	-	-
-	-	-	-	100-151-525800-0000	Equip Rental	-	-
1,478	1,565	1,500	1,500	100-151-526000-0000	Equip Repairs/Maintenance	1,500	1,500
-	-	-	-	100-151-527200-0000	Hepatitis Shots	-	-
29	-	-	-	100-151-530200-0000	Meetings/Seminars	-	-
-	-	-	-	100-151-531400-0000	Office Equip Maint/Rental	-	-
-	86	100	-	100-151-531600-0000	Office Supplies	-	-
1,352	704	750	500	100-151-535500-0000	Small Tools	500	500
5,425	4,200	5,000	3,500	100-151-535600-0000	Special Supplies	5,000	5,000
89	-	200	-	100-151-535750-0000	Training	-	-
359	403	500	500	100-151-535900-0000	Uniforms	500	500
3,882	3,780	3,600	3,000	100-151-536000-0000	Utilities	3,000	3,000
147	965	1,000	800	100-151-537500-0000	Vehicle Fuel	800	800
250	1,521	750	500	100-151-538000-0000	Vehicle Maintenance	500	500
11	-	-	-	100-151-539000-0000	Water	-	-
-	3,409	720	900	100-151-560400-0000	Capital Outlay	-	-
-	-	-	-	100-151-560450-0000	Furniture & Fixtures	-	-
7,557	7,557	-	-	100-151-597300-0000	Transfer to Equip Replacement	-	-
91,465	118,039	103,234	105,881			100,950	100,950

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2009-10 BUDGET

Department #: 151
 Department Name: PW - GARAGE

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521000	500	500	500	Building maint. supplies, shop rags, cleaning chemicals
521800	1,100	1,000	1,000	Phone @ shop and Nextel phone for mechanic
524000	90	-	-	DMV physical for mechanic
526000	1,500	1,500	1,500	Maint. of jacks, hoists, and power tools
531600	100	-	-	Office supplies for garage mechanic
535500	750	500	500	Small tools for shop
535600	5,000	3,500	5,000	\$4,200-nuts, bolts, grease, parts, & other misc.supplies not charged to other divisions; \$500-first aid & eye wash kits; \$300-annual fire extinguisher service
535750	200	-	-	Training for mechanic
535900	500	500	500	\$150-boots; \$85-coat; \$50-shop coats; \$215- uniform cleaning service for Mechanic
536000	3,600	3,000	3,000	Gas and Electricity for garage, break room & shop office
537500	1,000	800	800	Fuel for Mechanic's truck
538000	750	500	500	Repair parts for Mechanic's truck
560400	720	900	-	See SS-2
560450	-	-	-	
597300	-	-	-	Equipment replacement reserve
Total	15,810	12,700	13,300	

CITY OF DIXON
 PAYROLL SUMMARY
 FY: 2009-10

FUND: 100
 DEPT: 151
 PW - GARAGE

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	PERS Retirement 512200	Health Insurance 512400	Soc Sec/ Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:											
Equipment Mechanic III	57,251	1,200	58,452	1	58,452	8,893	14,238	1,054	412	4,500	87,549
0	-	-	-		-	-	-	-	-	-	-
0	-	-	-		-	-	-	-	-	-	-
0	-	-	-		-	-	-	-	-	-	-
0	-	-	-		-	-	-	-	-	-	-
0	-	-	-		-	-	-	-	-	-	-
0	-	-	-		-	-	-	-	-	-	-
0	-	-	-		-	-	-	-	-	-	-
0	-	-	-		-	-	-	-	-	-	-
0	-	-	-		-	-	-	-	-	-	-
0	-	-	-		-	-	-	-	-	-	-
0	-	-	-		-	-	-	-	-	-	-
0	-	-	-		-	-	-	-	-	-	-
0	-	-	-		-	-	-	-	-	-	-
Subtotal:	57,251	1,200	58,452	1	58,452	8,893	14,238	1,054	412	4,500	87,549
Temporary Personnel											
0.00	-	-	-		-	-	-	-	-	-	-
0.00	-	-	-		-	-	-	-	-	-	-
0.00	-	-	-		-	-	-	-	-	-	-
0.00	-	-	-		-	-	-	-	-	-	-
0.00	-	-	-		-	-	-	-	-	-	-
Subtotal:	-	-	-	-	-	-	-	-	-	-	-
Total:	57,251	1,200	58,452	1	58,452	8,893	14,238	1,054	412	4,500	87,549
Other payroll costs:											
PERS Health Administration							-				-
Retirement Health Benefit											-
OVERTIME			100					1			101
Stand-by pay			-					-			-
Comp Time Cash Out			-					-			-
Subtotal:			100					1			101
GRAND TOTAL:	57,251	1,200	58,552	1	58,452	8,893	14,238	1,055	412	4,500	87,651

CITY OF DIXON
DEPARTMENTAL STAFFING
FY 2009-10 BUDGET

Department #: 151
Department Name: PW - GARAGE

FULL-TIME AND PERMANENT PART-TIME

<u>Position Title</u>	<u>Positions Funded FY 2008-09</u>	<u>Positions Funded FY 2009-10</u>
Equipment Mechanic III	1	1

City of Dixon Budget FY 2009-10

152 - PW PARKS MAINTENANCE

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
408,304	425,664	399,143	404,606	100-152-511000-0000	Salaries/Wages	402,456	402,456
29,728	31,969	37,593	20,443	100-152-511100-0000	Salaries/Wages PT	-	-
-	-	-	-	100-152-511110-0000	Wages PT Extra Hours	-	-
3,937	6,304	5,000	8,755	100-152-511200-0000	Overtime	5,000	5,000
6,370	4,980	8,320	6,868	100-152-511300-0000	Standby	8,320	8,320
-	385	-	-	100-152-511900-0000	Termination Pay	-	-
-	-	-	-	100-152-512000-0000	Social Security	-	-
8,233	8,741	10,532	7,367	100-152-512100-0000	Medicare	7,680	7,680
63,209	67,489	62,124	63,945	100-152-512200-0000	Retirement	61,230	61,230
3,892	4,006	3,798	3,079	100-152-512300-0000	Disability Insurance	2,774	2,774
113,455	116,039	112,020	112,154	100-152-512400-0000	Health Insurance	117,588	117,588
-	-	28,300	23,535	100-152-512600-0000	Worker's Comp Insurance	30,289	30,289
(85)	1,537	-	-	100-152-512500-0000	Unemployment Insurance	-	-
3,903	957	2,000	3,700	100-152-521000-0000	Bld/Site Maintenance	4,000	4,000
226	-	-	-	100-152-521000-0101	Bldg/Site Maintenance/Pool	-	-
29,862	23,697	20,000	17,600	100-152-521400-0000	Chemicals	20,000	20,000
2,920	3,265	3,200	3,200	100-152-521800-0000	Communications	3,200	3,200
378	333	-	-	100-152-521800-0101	Communications/Pool	-	-
-	-	-	-	100-152-522400-0000	Consultants - Professional	-	-
4,694	17,293	92,336	77,500	100-152-522600-0000	Contr Servs - Non Professional	9,500	9,500
-	-	-	-	100-152-523400-0000	Contract Servs - Temp	-	-
87	152	302	130	100-152-524000-0000	DMV Exams/Physicals	195	195
40	40	185	160	100-152-524200-0000	Dues/Subscriptions	160	160
3,960	5,627	5,000	4,700	100-152-525800-0000	Equip Rental	5,000	5,000
13,580	19,532	10,000	9,900	100-152-526000-0000	Equip Repairs/Maintenance	10,000	10,000
-	-	420	-	100-152-527200-0000	Hepatitis Shots	1,120	1,120
-	-	-	-	100-152-529400-0000	Lease Agreement	-	-
30	-	-	-	100-152-530200-0000	Meetings/Seminars	-	-
-	-	-	-	100-152-531000-0000	Mileage Reimbursement	-	-
-	-	-	-	100-152-531400-0000	Office Equip Maint/Rental	-	-
69	190	200	200	100-152-531600-0000	Office Supplies	200	200
-	-	-	-	100-152-533200-0000	Property Taxes	-	-
1,388	916	2,000	1,750	100-152-535500-0000	Small Tools	2,000	2,000

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
49,082	56,307	30,000	28,500	100-152-535600-0000	Special Supplies	30,000	30,000
-	-	-	-	100-152-535600-0101	Special Supplies/Pool	-	-
1,681	250	1,575	300	100-152-535750-0000	Training	900	900
4,013	3,713	5,500	5,000	100-152-535900-0000	Uniforms	5,000	5,000
41,014	38,242	65,000	82,000	100-152-536000-0000	Utilities	82,000	82,000
48,123	63,452	-	-	100-152-536000-0101	Utilities/Pool	-	-
3,423	3,278	2,600	2,600	100-152-536500-0000	Utilities - Park Path Lights	2,600	2,600
18,905	23,855	17,000	17,000	100-152-537500-0000	Vehicle Fuel	18,000	18,000
8,019	4,611	4,000	4,000	100-152-538000-0000	Vehicle Maintenance	4,000	4,000
48,624	57,819	51,000	90,000	100-152-539000-0000	Water	85,000	85,000
2,246	3,916	-	-	100-152-539000-0101	Water/Pool	-	-
14,617	39,000	15,900	15,200	100-152-560400-0000	Capital Outlay	-	-
-	-	-	-	100-152-560450-0000	Furniture & Fixtures	-	-
27,075	30,142	-	-	100-152-597300-0000	Transfer to Equip Replacement	-	-
965,003	1,063,698	995,048	1,014,192			918,212	918,212

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2009-10 BUDGET

Department #: 152
 Department Name: PW - PARKS

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521000	2,000	3,700	4,000	\$3,000-prune,shape, and spray trees Hall Park parking lot; \$1,000 misc. repairs @ pool
521400	20,000	17,600	20,000	\$5000 - fertilizer & weed program; \$15,000 - pool chemicals
521800	3,200	3,200	3,200	\$500-phone @ Muncipal Service Ctr & @ Pool Bld.;\$2,700-9 Nextel phones
522600	92,336	77,500	9,500	\$1,500-path light repairs; \$3,000-tree pruning/arborist; CDF \$5,000
524000	302	130	195	Class B license- DMV renewal & physicals (3 @ \$65)
524200	185	160	160	Annual dues for pesticide certification & pool operator certification(2@\$80)
525800	5,000	4,700	5,000	Misc.rental equipment \$1,000; Port-a-Potty for Patwin, WIP, & Veteran's Parks \$4,000
526000	10,000	9,900	10,000	Parts to repair non-licensed equipment including mowers, sweepers, and tractors
527200	420	-	1,120	Hepatitis shots (8 @ \$140)
530200	-	-	-	
531600	200	200	200	Office supplies
535500	2,000	1,750	2,000	Misc. small tools
535600	30,000	28,500	30,000	Supplies incl. sprinkler parts, infield mix, trees, mulch, ball field lights, tennis ct. nets, rest room supplies, park signs, graffiti remover, path light parts (\$2,000)
535750	1,575	300	900	Training for pesticide exam and pool maint. (3@\$300)
535900	5,500	5,000	5,000	8 personnel (\$500 ea): \$150/ea-boots; \$85/ea-coats; \$215/ea-uniform cleaning service; \$50/ea.-coveralls; safety apparel - goggles, gloves, vests (\$1,000)
536000	65,000	82,000	82,000	\$22,000- electricity for ball field lts. & arena, tennis ct. lts. & basket ball ct.; \$60,000-gas/ electricity at pool facility
536500	2,600	2,600	2,600	Park path lights (6 parks)
537500	17,000	17,000	18,000	Fuel for vehicles and equipment
538000	4,000	4,000	4,000	Parts to repair licensed vehicles
539000	51,000	90,000	85,000	\$78,000- water for rest rooms & irrigation (6 parks); \$7,000- pool facility
560400	15,900	15,200	-	Capital purchases - see form SS-2
597300	-	-	-	Equipment replacement reserve
Total	328,218	363,440	282,875	

CITY OF DIXON FUND: 100
PAYROLL SUMMARY DEPT: 152
FY: 2009-10 PW - PARKS MAINTENANCE

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	Temp Pay 511100	PERS Retirement 512200	Health Insurance 512400	Soc Sec/ Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:												
Parks & Bldg Maint Supervisor	64,074	5,374	69,448	1.0	69,448	-	10,566	14,238	1,213	461	5,037	100,963
Maintenance Worker III	51,866	5,709	57,575	1.0	57,575	-	8,759	14,238	1,041	373	4,077	86,064
Maintenance Worker II	47,091	987	48,078	1.0	48,078	-	7,315	14,238	904	339	3,702	74,575
Maintenance Worker II	47,091	1,975	49,066	1.0	49,066	-	7,465	14,238	918	339	3,702	75,727
Maintenance Worker II	47,091	1,975	49,066	1.0	49,066	-	7,465	14,238	918	339	3,702	75,727
Maintenance Worker I	42,701	1,119	43,820	1.0	43,820	-	6,667	14,238	842	307	3,357	69,231
Maintenance Worker I	42,701	-	42,701	1.0	42,701	-	6,497	14,238	826	307	3,357	67,925
Maintenance Worker I	42,701	-	42,701	1.0	42,701	-	6,497	14,238	826	307	3,357	67,925
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	385,316	17,140	402,456	8	402,456	-	61,230	113,904	7,487	2,774	30,289	618,139
Temporary Personnel												
0.00	-	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	-	-	-	-	-	-	-	-	-	-	-	-
Total:	385,316	17,140	402,456	8	402,456	-	61,230	113,904	7,487	2,774	30,289	618,139
Other payroll costs:												
PERS Health Administration								860				860
Retirement Health Benefit								2,824				2,824
OVERTIME			5,000						73			5,073
Stand-by pay			8,320						121			8,441
Comp Time Cash Out			-		-				-			-
Admin Leave Cash Out			-		-				-			-
Subtotal:			13,320		-			3,684	193			17,197
GRAND TOTAL:	385,316	17,140	415,776	8	402,456	-	61,230	117,588	7,680	2,774	30,289	635,336

CITY OF DIXON
DEPARTMENTAL STAFFING
FY 2009-10 BUDGET

Department #: 152
Department Name: PW - PARKS

FULL-TIME AND PERMANENT PART-TIME

Position Title	Positions Funded FY 2008-09	Positions Funded FY 2009-10
Parks & Bld. Maint. Supervisor	1	1
Maintenance Worker III	2	1
Maintenance Worker II	5	3
Maintenance Worker I	1	3
Total	<u>9</u>	<u>8</u>

City of Dixon Budget FY 2009-10

153 - STREETS MAINTENANCE

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
184,532	231,994	240,396	242,030	100-153-511000-0000	Salaries/Wages	248,079	248,079
-	-	-	-	100-153-511100-0000	Salaries/Wages PT	-	-
-	-	-	-	100-153-511110-0000	Wages PT Extra Hours	-	-
7,888	7,819	5,000	1,398	100-153-511200-0000	Overtime	5,000	5,000
5,860	3,395	8,320	7,384	100-153-511300-0000	Standby	8,320	8,320
86	-	-	-	100-153-511900-0000	Termination Pay	-	-
-	-	-	-	100-153-512000-0000	Social Security	-	-
2,078	2,655	4,725	2,628	100-153-512100-0000	Medicare	4,823	4,823
28,157	36,134	37,433	37,639	100-153-512200-0000	Retirement	37,339	37,339
1,825	2,133	2,314	1,870	100-153-512300-0000	Disability Insurance	1,713	1,713
52,466	63,478	67,870	67,952	100-153-512400-0000	Health Insurance	71,350	71,350
-	-	15,730	14,017	100-153-512600-0000	Worker's Comp Insurance	18,699	18,699
379	469	900	900	100-153-521000-0000	Bld/Site Maintenance	900	900
3,076	4,991	5,000	4,000	100-153-521400-0000	Chemicals	5,000	5,000
2,225	2,466	2,800	2,800	100-153-521800-0000	Communications	2,800	2,800
-	-	-	-	100-153-522400-0000	Consultants - Professional	-	-
131,413	145,642	151,272	150,000	100-153-522600-0000	Contr Servs - Non Professional	18,280	18,280
-	-	-	-	100-153-523400-0000	Contract Servs - Temp	-	-
353	151	604	260	100-153-524000-0000	DMV Exams/Physicals	260	260
486	266	460	510	100-153-524200-0000	Dues/Subscriptions	510	510
660	1,007	1,000	1,000	100-153-525800-0000	Equip Rental	1,000	1,000
12,350	9,564	5,000	8,000	100-153-526000-0000	Equip Repairs/Maintenance	5,000	5,000
-	-	420	-	100-153-527200-0000	Hepatitis Shots	420	420
-	-	-	-	100-153-530000-0000	Maintenance	-	-
17	-	-	-	100-153-530200-0000	Meetings/Seminars	-	-
-	-	-	-	100-153-531000-0000	Mileage Reimbursement	-	-
-	-	-	-	100-153-531400-0000	Office Equip Maint/Rental	-	-
416	508	500	320	100-153-531600-0000	Office Supplies	500	500
41	41	42	42	100-153-533200-0000	Property Taxes	42	42
1,465	3,978	3,000	2,500	100-153-535500-0000	Small Tools	3,000	3,000
19,037	34,544	21,000	20,000	100-153-535600-0000	Special Supplies	21,000	21,000
1,479	942	1,800	800	100-153-535750-0000	Training	1,800	1,800
3,197	2,802	3,000	3,000	100-153-535900-0000	Uniforms	3,000	3,000

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
53,033	51,697	50,000	43,920	100-153-536000-0000	Utilities	50,000	50,000
8,631	11,819	8,000	7,640	100-153-537500-0000	Vehicle Fuel	8,000	8,000
2,990	5,447	5,000	4,350	100-153-538000-0000	Vehicle Maintenance	5,000	5,000
7,539	7,598	5,500	8,500	100-153-539000-0000	Water	8,500	8,500
12,196	2,003	15,900	15,978	100-153-560400-0000	Capital Outlay	-	-
-	-	-	-	100-153-560450-0000	Furniture & Fixtures	-	-
23,615	28,015	-	-	100-153-597300-0000	Transfer to Equip Replacement	-	-
567,491	661,560	662,986	649,438			530,335	530,335

CITY OF DIXON
SERVICES/SUPPLIES SUMMARY SHEET
FY 2009-10 BUDGET

Department #: 153
Department Name: PW - STREETS

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521000	900	900	900	Maintenance supplies for street garage
521400	5,000	4,000	5,000	Chemicals for weed abatement; fertilizer/growth regulator
521800	2,800	2,800	2,800	\$700-MSC phone; \$2,100-7 Nextel phones including standby
522600	151,272	150,000	18,280	\$8,000-street light repairs (routine & est. 3 knockdown); Install & Remove Spare the Air Banners (\$280); CDF crews \$10,000
524000	604	260	260	Class B license-DMW renewal fees & physicals (4 @ 65/ea.)
524200	460	510	510	Annual dues for pesticide certification (4x\$60/ea.); USA membership fee (\$270/yr.)
525800	1,000	1,000	1,000	Equip. rental- ice machine (\$600); grinder, lift truck, misc. equip. for median island maint.(\$400)
526000	5,000	8,000	5,000	Parts to repair non-licensed equipment
527200	420	-	420	Hepatitis shots (3 @ \$140)
530000	-	-	-	
530200	-	-	-	
531600	500	320	500	Office supplies
533200	42	42	42	Property taxes for Market Lane Park and Ride Lot (L & L only)
535500	3,000	2,500	3,000	Tools for street/sidewalk, rights-of-way, and median island repairs, chainsaws, trimmers, pneumatic tools, leaf blowers, edgers, toppers, and grinding heads
535600	21,000	20,000	21,000	Concrete, traffic paint, gravel, rock, asphalt, signs, safety cones, bollards, reflectors, hardware (\$15,000); street light parts (\$5,000); safety gear (\$1,000)
535750	1,800	800	1,800	Training re: pesticide application, traffic control & working in confined spaces (6 @ \$300)
535900	3,000	3,000	3,000	Six (6) employees (\$500/ea): \$150/ea-boots; \$85/ea-coats; \$215/ea- uniform cleaning service; coveralls (\$50/ea.)
536000	50,000	43,920	50,000	PG&E charges for street/parking lot lights, flashing beacons, lighted crosswalks, traffic signals, & streets garage
537500	8,000	7,640	8,000	Fuel for vehicles and equipment
538000	5,000	4,350	5,000	Parts to repair licensed vehicles
539000	5,500	8,500	8,500	Water - median islands, landscaping, park & ride lot, multi-modal
560400	15,900	15,978	-	Capital purchases - see form SS-2
597300	-	-	-	Equipment replacement reserve - see schedule
Total	281,198	274,520	135,012	

CITY OF DIXON FUND: 100
PAYROLL SUMMARY DEPT: 153
FY: 2009-10 STREET MAINTENANCE

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	PERS Retirement 512200	Health Insurance 512400	Soc Sec/Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:											
Street Maint Supervisor	64,074	5,374	69,448	1.0	69,448	10,566	14,238	1,213	461	5,037	100,963
Maintenance Worker III	51,866	2,175	54,041	1.0	54,041	8,222	14,238	990	373	4,077	81,941
Maintenance Worker I	41,796	-	41,796	1.0	41,796	6,359	14,238	812	301	3,285	66,791
Maintenance Worker I	40,648	-	40,648	1.0	40,648	6,184	14,238	796	293	3,195	65,354
Maintenance Worker I	39,495	-	39,495	1.0	39,495	6,009	14,238	779	284	3,105	63,910
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	237,879	7,549	245,428	5	245,428	37,339	71,190	4,591	1,713	18,699	378,959
Temporary Personnel											
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	-	-	-	0	-	-	-	-	-	-	-
Total:	237,879	7,549	245,428	5	245,428	37,339	71,190	4,591	1,713	18,699	378,959
Other payroll costs:											
PERS Health Administration							160				160
Retirement Health Benefit											-
OVERTIME			5,000					73			5,073
Stand-by pay			8,320					121			8,441
Comp Time Cash Out			2,651		2,651			38			2,689
Admin Leave Cash Out			-		-			-			-
Subtotal:			15,971		2,651	-	160	232	-	-	16,363
GRAND TOTAL:	237,879	7,549	261,399	5	248,079	37,339	71,350	4,823	1,713	18,699	395,322

CITY OF DIXON
DEPARTMENTAL STAFFING
FY 2009-10 BUDGET

Department #: 153
Department Name: PW - STREETS

FULL-TIME AND PERMANENT PART-TIME

Position Title	Positions Funded FY 2008-09	Positions Funded FY 2009-10
Street Maintenance Supervisor	1	1
Maintenance Worker III	1	1
Maintenance Worker II	0	0
Maintenance Worker I	3	3
Total	<u>5</u>	<u>5</u>

City of Dixon Budget FY 2009-10

154 - STORM DRAIN MAINTENANCE

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
90,386	90,277	93,837	89,762	100-154-511000-0000	Salaries/Wages	95,521	95,521
-	-	-	-	100-154-511100-0000	Salaries/Wages PT	-	-
-	-	-	-	100-154-511110-0000	Wages PT Extra Hours	-	-
583	7,933	2,000	1,112	100-154-511200-0000	Overtime	2,000	2,000
1,935	4,595	2,080	3,328	100-154-511300-0000	Standby	2,080	2,080
-	-	-	-	100-154-511900-0000	Termination Pay	-	-
-	-	-	-	100-154-512000-0000	Social Security	-	-
1,176	1,439	1,838	1,415	100-154-512100-0000	Medicare	1,857	1,857
13,932	14,170	14,617	13,869	100-154-512200-0000	Retirement	14,406	14,406
787	855	928	733	100-154-512300-0000	Disability Insurance	682	682
25,193	25,808	27,144	27,161	100-154-512400-0000	Health Insurance	28,536	28,536
-	-	6,306	5,185	100-154-512600-0000	Worker's Comp Insurance	7,443	7,443
-	-	-	-	100-154-521000-0000	Site Maintenance	-	-
2,658	3,974	4,000	2,000	100-154-521400-0000	Chemicals	4,000	4,000
672	529	650	650	100-154-521800-0000	Communications	650	650
3,455	-	-	-	100-154-522400-0000	Consultants - Professional	-	-
29,843	25,815	28,200	28,200	100-154-522600-0000	Contr Servs - Non Professional	28,200	28,200
-	-	-	-	100-154-523400-0000	Contract Servs - Temp	-	-
238	119	302	130	100-154-524000-0000	DMV Exams/Physicals	130	130
-	110	250	170	100-154-524200-0000	Dues/Subscriptions	170	170
-	-	-	-	100-154-525800-0000	Equip Rental	-	-
5,119	1,071	3,500	2,500	100-154-526000-0000	Equip Repairs/Maintenance	3,500	3,500
-	-	140	140	100-154-527200-0000	Hepatitis Shots	140	140
9,492	8,132	10,000	10,000	100-154-527400-0000	Household Hazard Waste	10,000	10,000
-	-	-	-	100-154-530200-0000	Meetings/Seminars	-	-
-	-	-	-	100-154-531000-0000	Mileage Reimbursement	-	-
-	-	-	-	100-154-531400-0000	Office Equip Maint/Rental	-	-
-	-	-	-	100-154-531600-0000	Office Supplies	-	-
6,298	6,687	6,329	6,329	100-154-531900-0000	Permits/Licenses/Fees	6,329	6,329
837	1,171	1,100	500	100-154-535300-0000	Small Tools	1,000	1,000
4,532	10,536	5,000	5,000	100-154-535600-0000	Special Supplies	5,000	5,000
150	986	800	400	100-154-535750-0000	Training	800	800
993	790	1,200	1,135	100-154-535900-0000	Uniforms	1,200	1,200

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
1,525	793	1,750	1,300	100-154-536000-0000	Utilities	1,500	1,500
6,224	10,305	6,000	6,000	100-154-537500-0000	Vehicle Fuel	6,000	6,000
1,968	5,599	1,500	1,500	100-154-538000-0000	Vehicle Maintenance	1,500	1,500
174	157	500	300	100-154-539000-0000	Water	300	300
-	-	-	-	100-154-550500-0000	Contingency	-	-
-	38,200	3,500	3,424	100-154-560400-0000	Capital Outlay	-	-
-	-	-	-	100-154-560450-0000	Furniture & Fixtures	-	-
3,620	3,620	-	-	100-154-597300-0000	Transfer to Equip Replacement	-	-
211,790	263,670	223,471	212,243			222,944	222,944

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2009-10 BUDGET

Department #: 154
 Department Name: PW - STORM DRAIN

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521400	4,000	2,000	4,000	Chemicals for weed abatement in drainage ponds
521800	650	650	650	Monthly service fee for 2 Nextel phones (\$300/ea.) plus replacement/repairs
522600	28,200	28,200	28,200	\$12,800-annual DRCD fee; \$10,000 - Lateral 1 maint; \$5,400 flood control (per JPA);
524000	302	130	130	Class B DMV license & physical for 2 employees @ \$65
524200	250	170	170	Annual pesticide certificate for 2 employees @\$85
526000	3,500	2,500	3,500	Parts to repair equipment including drainage pond pumps
527200	140	140	140	Hepatitis shots
527400	10,000	10,000	10,000	Pro-rata cost for Dixon residents to use household hazardous waste facility in Vacaville
531900	6,329	6,329	6,329	SWRCB NPDES annual fee, \$4,500; State Dam Fee Pond A, General Fund Portion \$1,829
535500	1,100	500	1,000	Small tools for storm drain cleaning
535600	5,000	5,000	5,000	Gravel, concrete, tools, new cleaning heads, erosion control, rip rap, system repairs \$4500; educational brochures re: storm drain pollution information \$500;
535750	800	400	800	Pesticide application training for 2 employees
535900	1,200	1,135	1,200	\$500 per employee: \$150-boots; \$85- coat; \$50 coveralls; \$215- uniform cleaning service (2 employees); \$200 - safety goggles, vests & gloves
536000	1,750	1,300	1,500	Electricity Doyle Lane drainage pond pump
537500	6,000	6,000	6,000	Fuel for vehicles and equipment
538000	1,500	1,500	1,500	Parts to repair two pickups, vactor truck, and the pesticide truck
539000	500	300	300	Water for irrigation system at Doyle Lane pond & Creekside
560400	3,500	3,424	-	Capital purchases - see form SS-2
597300	-	-	-	Equipment replacement reserve
Total	74,721	69,678	70,419	

CITY OF DIXON FUND: 100
 PAYROLL SUMMARY DEPT: 154
 FY: 2009-10 PW - STORM DRAIN

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	PERS Retirement 512200	Health Insurance 512400	Soc Sec/Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:											
Maintenance Worker III	50,873	-	50,873	1	50,873	7,740	14,238	944	366	3,999	78,160
Maintenance Worker II	43,815	-	43,815	1	43,815	6,666	14,238	842	315	3,444	69,320
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	94,688	-	94,688	2	94,688	14,406	28,476	1,786	682	7,443	147,480
Temporary Personnel											
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	-	-	-	-	-	-	-	-	-	-	-
Total:	94,688	-	94,688	2	94,688	14,406	28,476	1,786	682	7,443	147,480
Other payroll costs:											
PERS Health Administration							60				60
Retirement Health Benefit											-
Overtime			2,000					29			2,029
Stand-by pay			2,080					30			2,110
Comp Time Cash Out			833		833			12			845
Admin Leave Cash Out			-		-			-			-
Subtotal:			4,913		833		60	71			5,044
GRAND TOTAL:	94,688	-	99,601	2	95,521	14,406	28,536	1,857	682	7,443	152,525

CITY OF DIXON
DEPARTMENTAL STAFFING
FY 2009-10 BUDGET

Department #: 154
Department Name: PW - STORM DRAIN

FULL-TIME AND PERMANENT PART-TIME

Position Title	Positions Funded FY 2008-09	Positions Funded FY 2009-10
Maintenance Worker III	1	1
Maintenance Worker II	<u>1</u>	<u>1</u>
Total	2	2

City of Dixon Budget FY 2009-10

155 - CITY BUILDING MAINTENANCE

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
97,159	103,341	101,770	96,516	100-155-511000-0000	Salaries/Wages	81,684	81,684
-	-	-	-	100-155-511100-0000	Salaries/Wages PT	-	-
-	-	-	-	100-155-511110-0000	Wages PT Extra Hours	-	-
-	33	600	-	100-155-511200-0000	Overtime	600	600
1,295	3,185	2,080	4,080	100-155-511300-0000	Standby	2,080	2,080
-	-	-	-	100-155-511900-0000	Termination Pay	-	-
-	-	-	-	100-155-512000-0000	Social Security	-	-
1,520	1,707	1,963	1,596	100-155-512100-0000	Medicare	1,533	1,533
14,912	16,190	16,148	15,062	100-155-512200-0000	Retirement	12,301	12,301
904	954	988	681	100-155-512300-0000	Disability Insurance	373	373
25,160	25,783	27,119	24,933	100-155-512400-0000	Health Insurance	21,392	21,392
-	-	-	-	100-155-512500-0000	Unemployment Insurance	10,800	10,800
-	-	6,719	5,343	100-155-512600-0000	Worker's Comp Insurance	7,958	7,958
5,882	3,856	3,000	3,000	100-155-521000-0000	Bldg/Site Maintenance	3,000	3,000
475	575	600	490	100-155-521800-0000	Communications	600	600
-	-	-	-	100-155-522400-0000	Consultants - Professional	-	-
12,417	13,194	12,575	16,200	100-155-522600-0000	Contr Servs - Non Professional	16,750	16,750
-	-	-	-	100-155-523400-0000	Contract Servs - Temp	-	-
-	-	-	-	100-155-525800-0000	Equip Rental	-	-
-	394	250	-	100-155-526000-0000	Equip Repairs/Maintenance	200	200
-	-	-	-	100-155-527200-0000	Hepatitis Shots	-	-
-	-	-	-	100-155-531000-0000	Mileage Reimbursement	-	-
1,112	1,970	2,000	2,700	100-155-535600-0000	Special Supplies	2,700	2,700
-	-	250	-	100-155-535750-0000	Training	-	-
804	731	1,000	1,000	100-155-535900-0000	Uniforms	1,000	1,000
19,496	20,277	19,000	18,700	100-155-536000-0000	Utilities	19,000	19,000
1,492	1,419	1,200	1,200	100-155-537500-0000	Vehicle Fuel	1,200	1,200
358	591	600	100	100-155-538000-0000	Vehicle Maintenance	300	300
1,313	2,075	1,300	1,700	100-155-539000-0000	Water	1,700	1,700
-	-	-	-	100-155-560400-0000	Capital Outlay	-	-
2,720	2,720	-	-	100-155-597300-0000	Transfer to Equip Replacement	-	-
187,017	198,995	199,162	193,301			185,171	185,171

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2009-10 BUDGET

Department #: 155
 Department Name: PW - Building Maintenance

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521000	3,000	3,000	3,000	\$700 - electric repairs, plumbing repairs, & building maintenance supplies doormats, mops, towels (Aramark contract); \$2,300-prune & spray palm trees @ City Hall
521800	600	490	600	\$600- 2 radio/cell phones for Maintenance Workers
522600	12,575	16,200	16,750	\$906 Transportation Bldg HVAC Maint; \$15,333-City Hall & Council Chambers HVAC maint. , including EBI system; \$510-pest control
526000	250	-	200	Parts to repair cleaning equipment (vacuum cleaners, buffer)
535600	2,000	2,700	2,700	\$500-carpet/furniture/cleaners, \$1700-bath room supplies, brooms, disinfectants, tubs, light bulbs, ballasts, misc. supplies; \$500-misc.hardware
535750	250	-	-	Training
535900	1,000	1,000	1,000	\$150- boots; \$85- coat; \$50-raingear; \$215- uniform cleaning service (X 2 employees)
536000	19,000	18,700	19,000	City Hall gas/electricity
537500	1,200	1,200	1,200	Fuel for 2 vehicles
538000	600	100	300	Parts to repair vehicles
539000	1,300	1,700	1,700	Water for City Hall
560400	-	-	-	Capital purchases; see form SS-2
560450	-	-	-	Furniture & fixtures; see form SS-2
597300	-	-	-	Equipment replacement reserve
Total	41,775	45,090	46,450	

CITY OF DIXON FUND: 100
 PAYROLL SUMMARY DEPT: 155
 FY: 2009-10 BUILDING MAINTENANCE

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	PERS Retirement 512200	Health Insurance 512400	Soc Sec/Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:											
Maintenance Worker III	51,866	3,806	55,672	1.0	55,672	8,470	14,238	1,014	373	4,077	83,844
Maintenance Worker II	49,370	987	50,357	0.5	25,179	3,831	7,119	468	-	3,881	40,477
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	101,235	4,794	106,029	2	80,851	12,301	21,357	1,482	373	7,958	124,321
Temporary Personnel											
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	-	-	-	-	-	-	-	-	-	-	-
Total:	101,235	4,794	106,029	2	80,851	12,301	21,357	1,482	373	7,958	124,321
Other payroll costs:											
PERS Health Administration							35				35
Retirement Health Benefit											-
Unemployment			10,800								10,800
Overtime			600					9			609
Stand-by pay			2,080					30			2,110
Comp Time Cash Out			833		833			12			845
Admin Leave Cash Out			-		-			-			-
Subtotal:			14,313		833	-	35	51	-	-	14,399
GRAND TOTAL:	101,235	4,794	120,342	2	81,684	12,301	21,392	1,533	373	7,958	138,720

CITY OF DIXON
DEPARTMENTAL STAFFING
FY 2009-10 BUDGET

Department #: 155
Department Name: PW - Building Maintenance

FULL-TIME AND PERMANENT PART-TIME

Position Title	Positions Funded FY 2008-09	Positions Funded FY 2009-10
Maintenance Worker III	1	1
Maintenance Worker II	<u>1</u>	<u>0.5</u>
Total	2	1.5

Intentionally left blank.

Dixon Police

The Dixon Police Department's primary responsibilities include responding to requests for emergency and non-emergency police service, offender apprehension, crime deterrence, case investigation, evidence gathering, traffic enforcement and investigation, and maintenance of order within the community.

The quality of life and low violent crime rate experienced in Dixon can be greatly attributed to the service provided by the Police Department. Police employees share a commitment to a 24 hour, seven day a week (holidays included), 365 days a year endeavor to insure that citizens can live and work here safely.

Dixon Police Department Mission

To be an exemplary, model police department that is responsive, progressive, and service oriented. The Dixon Police Department will be known for its ability to provide quality programs that adapt to changing community needs.

2008/09 Accomplishments

- Part One Crime rate remains status quo, no Part One increase in reported crime
- Two (2) Police Officers hired/trained and assigned solo patrol; first time in 4 ½ years department fully staffed
- Reduction in response times to priority one calls; from three minutes to 2 ½ minutes per call
- Completed and assisted in two (2) County Wide Radio Interoperability studies
- Daily Training Bulletin program implemented; enhanced policy adherence by staff
- Helicopter patrol service implemented county wide; via Contra Costa County Sheriff
- Draft Social Host Ordinance completed and provided to City Attorney
- Purchase of Evidence Barcode System for property/evidence room
- Completed outfitting patrol vehicles with mounted (mobile) traffic radar units
- Development of approved POST in house Patrol Rifle Training Course

City of Dixon Budget FY 2009-10

161 - POLICE

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
2,082,243	2,150,456	2,168,870	2,128,028	100-161-511000-0000	Salaries/Wages	2,078,575	2,078,575
13,807	17,100	18,432	18,990	100-161-511100-0000	Salaries/Wages PT	18,432	18,432
-	-	-	-	100-161-511110-0000	Wages PT Extra Hours	-	-
102,811	139,602	90,000	111,819	100-161-511200-0000	Overtime	90,000	90,000
-	-	10,000	8,019	100-161-511210-0000	Reimbursable Overtime	10,000	10,000
6,357	6,316	6,000	6,197	100-161-511300-0000	Standby	6,000	6,000
7,272	12,544	-	50,093	100-161-511900-0000	Termination Pay	-	-
-	-	-	-	100-161-512000-0000	Social Security	-	-
32,991	34,801	40,518	34,955	100-161-512100-0000	Medicare	38,370	38,370
726,655	739,782	747,299	732,294	100-161-512200-0000	Retirement	687,796	687,796
17,857	17,966	19,020	14,540	100-161-512300-0000	Disability Insurance	13,372	13,372
306,627	326,194	353,276	326,686	100-161-512400-0000	Health Insurance	334,905	334,905
11,700	6,237	-	-	100-161-512500-0000	Unemployment Insurance	28,800	28,800
-	-	98,792	76,111	100-161-512600-0000	Worker's Comp Insurance	119,563	119,563
-	-	-	-	100-161-520400-0000	Advertising/Legal Notices	-	-
13,381	15,047	21,060	18,760	100-161-521000-0000	Bld/Site Maintenance	23,250	23,250
117,566	119,253	121,025	121,025	100-161-521800-0000	Communications	109,900	109,900
-	-	-	-	100-161-521800-1001	Communications/Safety Grant	-	-
-	2,433	-	-	100-161-522400-0000	Consultants - Professional	-	-
-	-	-	-	100-161-522600-0000	Contr Servs - Non Professional	-	-
79,082	85,727	91,335	91,335	100-161-523000-0000	Contract Serv - Animal Control	119,000	119,000
-	-	-	-	100-161-523400-0000	Contract Servs - Temp	-	-
23,036	-	5,000	2,000	100-161-523600-0000	Contractual/Co. Booking Fees	3,000	3,000
2,093	1,517	581	600	100-161-524200-0000	Dues/Subscriptions	-	-
-	-	-	-	100-161-525800-0000	Equip Rental	-	-
2,254	1,811	2,500	2,500	100-161-526000-0000	Equip Repairs/Maintenance	2,500	2,500
1,167	4,386	4,000	3,250	100-161-526800-0000	Firing Range Supplies	2,500	2,500
-	-	-	165	100-161-527200-0000	Hepatitis Shots	-	-
9,617	10,657	15,245	11,000	100-161-528800-0000	Investigations	15,245	15,245
4,390	697	-	-	100-161-529000-0000	K-9 Unit Expense	-	-
162,930	159,008	151,250	150,000	100-161-529400-0000	Lease Purchase Payments	134,000	134,000
420	733	181	300	100-161-530200-0000	Meetings/Seminars	-	-
-	-	-	-	100-161-531000-0000	Mileage Reimbursement	-	-

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
320	1,073	230	250	100-161-531200-0000	Neighborhood Watch	-	-
95	2,293	7,855	5,000	100-161-531400-0000	Office Equip Maint/Rental	4,055	4,055
16,059	18,651	15,400	14,550	100-161-531600-0000	Office Supplies	18,900	18,900
-	-	-	-	100-161-531600-1001	Office Supplies/Safety Grant	-	-
5,461	8,395	12,460	13,521	100-161-532200-0000	Physical Fitness Program	12,460	12,460
-	-	-	-	100-161-534400-0000	Security Event Fees	-	-
6,683	7,887	9,130	4,750	100-161-535600-0000	Special Supplies	9,130	9,130
-	-	-	-	100-161-535600-1001	Special Supplies/Safety Grant	-	-
1,187	1,493	1,500	500	100-161-535750-0000	Training	-	-
-	-	-	-	100-161-535750-1001	Training-Safety Seat Grant	-	-
10,803	4,148	13,500	13,500	100-161-535850-0000	Training - POST	17,000	17,000
-	-	-	-	100-161-535850-1001	Training/Safety Grant	-	-
26,026	29,798	30,850	25,000	100-161-535900-0000	Uniforms	24,300	24,300
34,972	32,608	38,000	30,000	100-161-536000-0000	Utilities	30,000	30,000
54,585	62,667	52,000	45,000	100-161-537500-0000	Vehicle Fuel	52,000	52,000
2,898	2,559	2,750	3,000	100-161-538000-0000	Vehicle Parts/Maintenance	3,000	3,000
1,717	2,078	2,100	2,500	100-161-539000-0000	Water	2,500	2,500
60,322	24,720	63,500	63,500	100-161-540800-0000	Youth Programs	-	-
-	-	-	-	100-161-541000-0000	Youth Services/Supplies	-	-
-	-	-	-	100-161-550500-0000	Contingency	-	-
-	-	-	-	100-161-560400-0000	Capital Outlay	-	-
-	-	-	-	100-161-560450-0000	Furniture & Fixtures	-	-
38,168	44,468	-	-	100-161-597300-0000	Transfer to Equip Replacement	-	-
3,983,552	4,095,109	4,213,659	4,129,738			4,008,553	4,008,553

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2009-10 BUDGET

Department #: 161
 Department Name: POLICE

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521000	21,060	18,760	23,250	Building/Site Maintenance: HVAC \$8,900; Pest Control \$650; Electrical \$1,500; Janitorial \$1,000; Equip repair \$3,500; 5 Yr Fire Sprinkler System Inspection \$5,000; Tree Maintenance \$1,000, Generator Inspection \$500; Steri Cycle Hazardous Material \$1,200
521800	121,025	121,025	109,900	Communications: Line Charges AT&T (911, 678-7080/7081)& Solano Dispatch \$75,000; Clerts Solano Co. \$6,700; SBC-MCI & NEXTEL \$24,100; DSL, \$1,000; Solano County Communications \$3,100
523000	91,335	91,335	119,000	Annual Contract SACA - Humane Animal Services \$56,000; County Animal Shelter \$63,000
523600	5,000	2,000	3,000	Booking Fees Charged by Solano County for Prisoner Processing. 200 bookings per year at \$15
524200	581	600	-	Dues & Subscriptions:
526000	2,500	2,500	2,500	Dept. Equipment Mtce: Veh. Fire Extinguishers \$500; Radio Repair \$500; Printers/Computer Repairs \$1,000; Radar \$500
526800	4,000	3,250	2,500	Firing Range Supplies: Ammunition \$1,500; Weapon Repair \$500; Targets \$200; Supplies \$300
527200	-	165	-	Hepatitis Shots/Boosters: .
528800	15,245	11,000	15,245	Investigations: Sexual assault Exams \$6,000; Fingerprints \$1,500; Blood Alcohol/Drug Exams \$1,500; Polygraph/Medical/Psych \$1,000; ID-Kits \$250; Drug Kits \$145; Med Reports \$100; Transcription \$1,000, Photo Dev \$750; Image ware \$2,000; Livescan \$1,000;
529000	-	-	-	K-9 Unit - None
529400	151,250	150,000	134,000	Lease Purchase: Copy Machine \$4,000; Solano County Veh lease program (14 vehicles) \$130,000
530200	181	300	-	Meetings and Seminars: County Chiefs Mtg., Commanders, Special Mtgs
531200	230	250	-	Neighborhood Watch Supplies
531400	7,855	5,000	4,055	Office Equipment Mtce/Repair: Laptop Computer Mtce. \$2,000; Software maintenance \$1,000; Fax Machine \$500; Printer \$555;
531600	15,400	14,550	18,900	Office Supplies: Paper \$6,000; Dept Forms \$1,000; Year Tabs/Files \$800; Calendars \$100; Citations \$3,000; Writing Supplies \$1,700; Computer Discs/Printer Cart \$550; Letterhead \$1,500; Toner \$3,500; Misc Supp \$750
532200	12,460	13,521	12,460	Physical Fitness: 9 Officers receive a \$95-120 /mo. Participation is voluntary. Officers are tested bi-annually; Proctor Pay \$1,500

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
535600	9,130	4,750	9,130	Special Supplies: Computer Software/Misc Equip \$4,900; Office Chairs \$750; Business Cards \$500; DMV Guides \$100; Crime Scene Supplies \$500; Flares \$800; OC Spray \$80; Batteries \$150; Latex Gloves \$350; printing \$500; Shred It \$500
535750	1,500	500	-	Non-POST Training: Ca. Police Chiefs Conference, Liability Training, Non-Sworn Training
535850	13,500	13,500	17,000	POST - Reimbursed Training: Peace Officer Training for regular officers and reserves. Approx. 95% of Cost may be subject to reimbursement depending on State Budget resolution.
535900	30,850	25,000	24,300	Uniform Allowance: 26 Sworn @\$850 ea. =\$22,100; 3 Non-sworn CSOs @\$700 ea. = \$2,100;
536000	38,000	30,000	30,000	Utilities : PG&E (heating, Air Conditioning, Lights)
537500	52,000	45,000	52,000	Vehicle Expense Fuel
538500	2,750	3,000	3,000	Parts Vehicle: Maintenance/Repair \$1,500; Car Wash \$1,500
539000	2,100	2,500	2,500	Cal Water Service for the Police Department
540800	63,500	63,500	-	Alcohol, Tobacco & Other Drug City Team Grant - moved to Dept. 171 (Recreation)
541000	-	-	-	Youth Services Supplies; Brochures, Booklets, Stickers, etc
560400	-	-	-	Capital Outlay/Equipment & Buildings: (See Form SS-2 for Details)
560450	-	-	-	Capital Outlay/Furniture: (See Form SS-2 for Details)
597300	-	-	-	Equipment Replacement
Total	661,452	622,006	582,740	

CITY OF DIXON FUND: 100
 PAYROLL SUMMARY DEPT: 161
 FY: 2009-10 POLICE

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv Pay 511000	Temp Pay 511100	PERS Retirement 512200	Health Insurance 512400	Soc Sec/ Medicare 512100	Disability Insurance 512300	Workers' Comp 521600	Total Employee
PERMANENT EMPLOYEES:												
Police Chief	121,287	7,221	128,508	1.00	128,508		35,946	14,238	2,070	648	7,871	189,281
Police Captain	110,373	17,033	127,406	1.00	127,406		35,638	14,238	2,054	648	7,162	187,146
Police Captain	108,460	7,680	116,140	1.00	116,140		32,487	14,238	1,890	648	7,038	172,442
Public Safety Admin. Mana	59,107	4,957	64,064	1.00	64,064		9,747	14,238	1,135	426	386	89,996
Records Clerk	42,746	-	42,746	1.00	42,746		6,503	14,238	826	308	279	64,901
Police Sergeant	67,053	850	67,903	1.00	67,903		25,105	5,256	1,061	483	4,351	104,159
Police Sergeant	73,221	4,688	77,909	1.00	77,909		28,805	12,876	1,316	527	4,752	126,185
Police Sergeant	73,221	4,688	77,909	1.00	77,909		28,805	12,876	1,316	527	4,752	126,185
Police Sergeant	73,221	2,769	75,990	1.00	75,990		28,095	12,876	1,289	527	4,752	123,529
Police Sergeant	73,221	4,688	77,909	1.00	77,909		28,805	12,876	1,316	527	4,752	126,185
Police Sergeant	-	-	-	0.00	-		-	-	-	-	-	-
Police Officer	49,682	7,505	57,187	1.00	57,187		21,143	12,876	1,016	358	3,224	95,804
Police Officer	62,050	5,543	67,592	1.00	67,592		24,990	5,256	1,056	447	4,027	103,368
Police Officer	62,050	3,916	65,966	1.00	65,966		24,389	9,732	1,098	447	4,027	105,658
Police Officer	62,050	5,543	67,592	1.00	67,592		24,990	9,732	1,121	447	4,027	107,909
Police Officer	62,050	7,355	69,405	1.00	69,405		25,660	9,732	1,147	447	4,027	110,418
Police Officer	62,050	4,103	66,152	1.00	66,152		24,458	9,732	1,100	447	4,027	105,916
Police Officer	62,050	5,729	67,779	1.00	67,779		25,059	12,876	1,169	447	4,027	111,356
Police Officer	62,050	5,729	67,779	1.00	67,779		25,059	12,876	1,169	447	4,027	111,356
Police Officer	62,050	2,476	64,526	1.00	64,526		23,857	9,732	1,077	447	4,027	103,664
Police Officer	62,050	8,495	70,545	1.00	70,545		26,082	12,876	1,210	447	4,027	115,186
Police Officer	61,336	850	62,186	1.00	62,186		22,992	12,876	1,088	442	3,980	103,564
Police Officer	57,847	3,808	61,654	1.00	61,654		22,795	12,876	1,081	416	3,754	102,576
Police Officer	57,733	3,805	61,538	1.00	61,538		22,752	12,876	1,079	416	3,746	102,407
Police Officer	53,905	3,681	57,586	1.00	57,586		21,291	9,732	976	388	3,498	93,471
Police officer	54,121	850	54,971	1.00	54,971		20,324	12,876	984	390	3,512	93,057
Police Officer	52,367	3,598	55,965	1.00	55,965		20,691	9,732	953	377	3,398	91,117
Police Officer	56,211	4,944	61,155	1.00	61,155		22,610	9,732	1,028	405	3,648	98,577
CSO II	44,663	5,382	50,045	1.00	50,045		11,117	9,732	867	322	2,898	74,981
CSO I	-	-	-	0.00	-		-	-	-	-	-	-
CSO I	40,530	525	41,055	0.75	30,791		6,840	1,917	474	292	2,630	42,944
CSO I	38,601	1,490	40,091	0.75	30,068		6,679	1,917	464	278	2,505	41,911
Subtotal:	1,927,353	139,902	2,067,255	29.50	2,046,969	-	683,713	327,636	34,432	13,372	119,127	3,225,249

CITY OF DIXON FUND: 100
 PAYROLL SUMMARY DEPT: 161
 FY: 2009-10 POLICE

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv Pay 511000	Temp Pay 511100	PERS Retirement 512200	Health Insurance 512400	Soc Sec/ Medicare 512100	Disability Insurance 512300	Workers' Comp 521600	Total Employee
Temporary Personnel												
Records Clerk	18,432	-	18,432		-	18,432	-		1,410	-	120	19,962
Reserve Police Officer	-	-	-		-	-	-		-	-	316	316
Subtotal:	18,432	-	18,432	0.00	-	18,432	-	-	1,410	-	436	20,278
Total:	1,945,785	139,902	2,085,687	29.50	2,046,969	18,432	683,713	327,636	35,842	13,372	119,563	3,245,527
Other payroll costs:												
PERS Health Administration/Sr. Mgmt Life Insurance								669				669
Retirement Health Benefit								6,600				6,600
Unemployment			28,800									28,800
Overtime			90,000						1,305			91,305
Overtime - Reimbursable			10,000						145			10,145
Stand-by pay			6,000						87			6,087
Comp Time Cash Out			42,933		42,933				623			43,556
Admin Leave Cash Out			14,390		14,390				209			14,599
Night Differential			11,043		11,043		4,083		160			15,286
Subtotal:			203,166		68,366	-	4,083	7,269	2,528	-		217,046
GRAND TOTAL:	1,945,785	139,902	2,288,853	29.50	2,115,335	18,432	687,796	334,905	38,370	13,372	119,563	3,462,573

CITY OF DIXON
 WAGES/BENEFIT WORKSHEET
 SEASONAL/TEMPORARY & NON PERMANENT PART-TIME POSITIONS (NON-CONTRACT)
 FY 2009-10 BUDGET

Department #: 161
 Department Name: POLICE

Position Title (A)	Hourly Rate (B)	Total Hours (C)	Wages (D)	Medicare (E)	Worker's Comp. (F)	FICA (G)	TOTAL (H)
Records Clerk	19.20	960	18,432	267.26	120.23	1,142.78	19,962
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
		TOTAL	18,432	267.26	120.23	1,142.78	19,962

CITY OF DIXON
DEPARTMENTAL STAFFING
FY 2009-10 BUDGET

Department # 161
Department Name: POLICE

FULL-TIME AND PERMANENT PART-TIME

Position Title	Positions Funded FY 2008-09	Positions Funded FY 2009-10
Police Chief	1	1
Police Captain	1	2
Police Lieutenant	1	0
Police Sergeant	6	5
Police Officer	17	17
CSO I	2.5	1.5
CSO II	1	1
Public Safety Administrative Manager	1	1
Records Clerk	1	1
Total	31.5	29.5

City of Dixon Budget FY 2009-10
169 - CODE COMPLIANCE

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
25,454	34,777	41,913	39,762	100-169-511000-0000	Salaries/Wages	41,145	41,145
-	-	-	-	100-169-511100-0000	Salaries/Wages PT	-	-
-	-	-	-	100-169-511110-0000	Wages PT Extra Hours	-	-
-	-	-	-	100-169-511200-0000	Overtime	-	-
-	-	-	-	100-169-511900-0000	Termination Pay	-	-
-	-	-	-	100-169-512000-0000	Social Security	-	-
412	496	696	568	100-169-512100-0000	Medicare	683	683
4,054	7,996	9,522	9,228	100-169-512200-0000	Retirement	9,295	9,295
274	328	407	316	100-169-512300-0000	Disability Insurance	296	296
8,767	4,255	5,276	5,283	100-169-512400-0000	Health Insurance	5,276	5,276
-	-	1,907	220	100-169-512600-0000	Worker's Comp Insurance	2,670	2,670
-	-	-	-	100-169-520400-0000	Advertising/Legal Notices	-	-
-	-	-	-	100-169-521000-0000	Bld/Site Maintenance	-	-
-	635	400	400	100-169-521800-0000	Communications	400	400
-	-	800	800	100-169-522400-0000	Consultants - Professional	800	800
-	95	100	-	100-169-524200-0000	Dues/Subscriptions	-	-
-	-	80	-	100-169-530200-0000	Meetings/Seminars	-	-
-	161	-	-	100-169-531400-0000	Office Equip Maint/Rental	-	-
38	319	600	200	100-169-531600-0000	Office Supplies	350	350
-	-	-	-	100-169-533000-0000	Program Administration	-	-
547	144	1,000	-	100-169-535600-0000	Special Supplies	-	-
-	-	500	-	100-169-535750-0000	Training	-	-
-	320	-	-	100-169-535850-0000	Training - POST	-	-
850	281	700	700	100-169-535900-0000	Uniforms	700	700
-	-	-	-	100-169-536000-0000	Utilities	-	-
-	-	-	-	100-169-537000-0000	Vehicle Expense/Labor	-	-
586	1,016	1,000	800	100-169-537500-0000	Vehicle Fuel	1,000	1,000
15	44	500	150	100-169-538000-0000	Vehicle Maintenance	300	300
29	-	150	-	100-169-538500-0000	Vehicle Expense/Parts	150	150
10,810	-	-	-	100-169-560400-0000	Capital Outlay	-	-
-	-	-	-	100-169-560450-0000	Furniture & Fixtures	-	-
-	-	-	-	100-169-597300-0000	Transfer to Equip Replacement	-	-
51,835	50,867	65,551	58,427			63,065	63,065

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2009-10 BUDGET

Department #: 169
 Department Name: CODE COMPLIANCE

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521800	400	400	400	CELL PHONE
522400	800	800	800	HEARING OFFICER
524200	100	-	-	CALIFORNIA CODE ENFORCEMENT CORP DUES
530200	80	-	-	CODE ENFORCEMENT MEETINGS
531600	600	200	350	OFFICE SUPPLIES, POSTAGE, FILM
535600	1,000	-	-	WEED ABATEMENT LIST, GRAFFITI ABATEMENT PAINT, FOOD FOR VOLUNTEERS,ETC.
535750	500	-	-	CODE COMPLIANCE TRAINING-REG, ROOM, & PER DIEM
535900	700	700	700	UNIFORM ALLOWANCE
537500	1,000	800	1,000	VEHICLE EXPENSE/FUEL
538000	500	150	300	VEHICLE MAINTENANCE
538500	150	-	150	VEHICLE EXPENSE/PARTS
560400	-			EQUIPMENT
560450				FURNITURE/FIXTURES
Total	5,830	3,050	3,700	

CITY OF DIXON
 PAYROLL SUMMARY
 FY: 2009-10

FUND: 100
 DEPT: 169
 CODE COMPLIANCE

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	PERS Retirement 512200	Health Insurance 512400	Soc Sec/Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:											
CSO II	41,145	700	41,845	1	41,845	9,295	5,256	683	296	2,670	60,046
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	41,145	700	41,845	1	41,845	9,295	5,256	683	296	2,670	60,046
Temporary Personnel											
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	-	-	-	0	-	-	-	-	-	-	-
Total:	41,145	700	41,845	1	41,845	9,295	5,256	683	296	2,670	60,046
Other payroll costs:											
PERS Health Administration							20				20
Retirement Health Benefit											-
OVERTIME											-
FLSA (Y-time)											-
Stand-by pay											-
Comp Time Cash Out											-
Admin Leave Cash Out											-
Night Differential											-
Subtotal:							20				20
GRAND TOTAL:	41,145	700	41,845	1	41,845	9,295	5,276	683	296	2,670	60,066

CITY OF DIXON
DEPARTMENTAL STAFFING
FY 2009-10 BUDGET

Department #: 169
Department Name: CODE COMPLIANCE

FULL-TIME AND PERMANENT PART-TIME

Position Title	Positions Funded FY 2008-09	Positions Funded FY 2009-10
Community Service Officer II	1	1

Intentionally left blank.

Fire

The Fire Department is responsible for fire prevention, suppression and inspection functions required by the City. The Department also provides emergency medical response at the Advanced Life Support level. The Department also includes a volunteer and Regional Occupational Program (ROP).

The Dixon Fire Department is dedicated to protecting lives, property and the environment. – (Vision Statement)

Fire Department Mission

The Dixon Fire Department is committed to proudly serving our community with integrity and honor in the most professional and efficient manner by providing positive public education, fire prevention and emergency services.

2008/09 Accomplishments

- Recruited/Hired new Assistant Fire Chief
- Took delivery of new fire engine
- Purchased new Type III Brush Unit, paid for by Dixon Fire Protection District
- Achieved California State Fire Marshal's certification as a Rescue Systems I training site
- Received Council support to join Solano County Hazardous Materials Team
- Received CAL Fire Grant for purchase of wild land firefighting protective equipment
- Renewed contract between the City and the Dixon Fire Protection District for fire protection services within the District.
- Re-designed Fire Department website

City of Dixon Budget FY 2009-10

166 - FIRE

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
1,620,498	1,702,126	1,910,192	1,801,904	100-166-511000-0000	Salaries/Wages	1,777,906	1,777,906
40,323	52,528	9,197	6,097	100-166-511100-0000	Salaries/Wages PT	-	-
-	-	-	-	100-166-511110-0000	Wages PT Extra Hours	-	-
220,252	271,524	153,245	280,386	100-166-511200-0000	Overtime	153,245	153,245
-	2,610	-	65,422	100-166-511210-0000	Reimbursable Overtime	-	-
-	-	34,709	37,616	100-166-511220-0000	FLSA Overtime	34,709	34,709
13,619	13,655	14,420	15,301	100-166-511300-0000	Standby	14,420	14,420
13,732	9,874	14,000	10,255	100-166-511400-0000	Volunteer Pay	14,000	14,000
73,526	40,098	-	16,307	100-166-511900-0000	Termination Pay	-	-
-	-	-	-	100-166-512000-0000	Social Security	-	-
31,723	35,928	38,377	38,054	100-166-512100-0000	Medicare	34,298	34,298
414,580	452,535	499,267	456,208	100-166-512200-0000	Retirement	405,850	405,850
14,470	13,942	16,328	12,173	100-166-512300-0000	Disability Insurance	11,425	11,425
265,868	298,345	335,373	310,007	100-166-512400-0000	Health Insurance	290,674	290,674
8,210	7,310	9,000	6,401	100-166-512410-0000	Health Insurance - Volunteer	9,000	9,000
136	433	-	-	100-166-512500-0000	Unemployment Insurance	-	-
-	-	115,731	98,970	100-166-512600-0000	Worker's Comp Insurance	103,425	103,425
25,621	26,558	17,185	21,700	100-166-521000-0000	Bld/Site Maintenance	21,700	21,700
-	-	-	-	100-166-521000-0102	Bld/Site Maint-Paddon Station	-	-
64,502	62,271	69,740	69,740	100-166-521800-0000	Communications	69,740	69,740
-	-	-	-	100-166-521800-0102	Communications/Paddon Station	-	-
12,681	9,817	2,300	2,361	100-166-522400-0000	Consultants - Professional	2,300	2,300
-	50	-	-	100-166-522600-0000	Contr Servs - Non Professional	-	-
-	-	-	-	100-166-522800-0000	Contract Service/Abatement	-	-
-	-	-	-	100-166-523150-0000	Contract Services	-	-
-	-	-	-	100-166-523400-0000	Contract Servs - Temp	-	-
616	3,695	5,280	1,920	100-166-524000-0000	DMV Exams/Physicals	5,280	5,280
9,780	2,524	6,135	5,520	100-166-524200-0000	Dues/Subscriptions	5,520	5,520
12,270	11,910	12,240	12,240	100-166-525600-0000	EMS Supplies	12,240	12,240
-	-	-	-	100-166-525800-0000	Equip Rental	-	-
33,070	24,275	27,405	25,905	100-166-526000-0000	Equip Repairs/Maintenance	25,905	25,905
-	-	-	-	100-166-526600-0000	Fire Extrication	-	-
165	165	825	330	100-166-527200-0000	Hepatitis Shots	825	825

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
24,558	15,359	23,400	21,000	100-166-529400-0000	Lease Purchase	23,400	23,400
5,475	2,462	6,400	3,200	100-166-530200-0000	Meetings/Seminars	3,870	3,870
362	2,961	425	380	100-166-531000-0000	Mileage Reimbursement	425	425
-	-	-	-	100-166-531400-0000	Office Equip Maint/Rental	-	-
4,131	6,060	6,550	5,150	100-166-531600-0000	Office Supplies	5,950	5,950
30,808	31,500	37,800	23,241	100-166-532200-0000	Physical Fitness Program	3,600	3,600
4,368	3,938	3,672	2,300	100-166-533400-0000	Public Education	2,300	2,300
54	460	500	500	100-166-535500-0000	Small Tools	500	500
41,167	145,827	71,329	36,209	100-166-535600-0000	Special Supplies	36,209	36,209
13,923	21,795	19,195	12,050	100-166-535750-0000	Training	12,050	12,050
18,898	23,512	14,350	24,850	100-166-535900-0000	Uniform	23,150	23,150
29,258	31,283	34,000	29,000	100-166-536000-0000	Utilities	34,000	34,000
-	-	-	-	100-166-536000-0102	Utilities/Paddon Road Station	-	-
22,878	29,111	30,000	28,000	100-166-537500-0000	Vehicle Fuel	30,000	30,000
20,301	22,362	9,800	6,500	100-166-538000-0000	Vehicle Maintenance	9,800	9,800
15,000	20,330	11,000	9,100	100-166-538500-0000	Vehicle Parts	11,000	11,000
695	572	900	600	100-166-539000-0000	Water	900	900
20,462	32,980	19,400	19,000	100-166-560400-0000	Capital Outlay	-	-
-	-	-	-	100-166-560450-0000	Furniture & Fixtures	-	-
150,505	170,505	-	-	100-166-597300-0000	Transfer to Equip Replacement	-	-
-	-	-	-	100-166-550400-0000	Principal Payments	-	-
3,278,487	3,603,190	3,579,670	3,515,897			3,189,616	3,189,616

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2009-10 BUDGET

Department #: 166
 Department Name: FIRE

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521000	17,185	21,700	21,700	ELECTRICAL & DOORS, ROLL-UP DOOR MAINT, BUILDING & GROUNDS MAINTENANCE & SUPPLIES, HVAC MAINTENANCE CONTRACT
521800	69,740	69,740	69,740	DISPATCH SERVICE (UP APPROX \$11,000), PAGER RENTALS, PHONE, LEASED LINES, RADIO USE FEES, DSL
522400	2,300	2,361	2,300	MEDICAL DIRECTOR FOR ALS SERVICE - \$200 PER PAID MEDIC PER YR, \$100 PER VOL MEDIC PER YR, PLUS \$800 ANNUAL MALPRACTICE
524000	5,280	1,920	5,280	ANNUAL PHYSICALS FOR 56 PERSONNEL @ \$160 EA PER NEW WOODLAND FEES
524200	6,135	5,520	5,520	DUES & SUBSCRIPTIONS TO CHIEF'S & FIREFIGHTER'S ASSNS & CODE UPDATES
525600	12,240	12,240	12,240	MEDICATIONS, IV'S, ELECTRODES, BANDAGES, OXYGEN MASKS, GLOVES, OXYGEN, BIO-HAZARD PICKUP, MISC EMS EQUIPMENT
526000	27,405	25,905	25,905	ANNUAL LADDER TEST, DEFIB CONTRACT INCL BATTERIES, CALIBRATE DEFIBS, SCBA FIT TESTING, RADIO EQUIPMENT, MAINT. CONTRACTS, BI-ANNUAL BREATHING APPARATUS & CYLINDER MAINTENANCE, SCBA MASK REPAIRS
527200	825	330	825	HEPATITIS B SHOTS FOR 5 PERSONNEL @ \$165 PER SERIES (3 SHOTS X \$55 EA)
529400	23,400	21,000	23,400	COPY MACHINE LEASE, CHIEF'S & 2 ASST. CHIEF'S VEHICLE LEASES - SOLANO CO.
530200	6,400	3,200	3,870	LEAGUE OF CA CITIES WORKSHOP, CAL CHIEFS CONFERENCE, MISC FIRE RELATED MTGS, CA PREVENTION WORKSHOP, ARSON CONFERENCE, INTERNATIONAL ASSN OF CHIEFS CONFERENCE, SEMINARS FOR BUILDING & FIRE CODES
531000	425	380	425	EMPLOYEE MILEAGE REIMBURSEMENT
531600	6,550	5,150	5,950	OFFICE SUPPLIES, PREVENTION & INSPECTION FORMS & SUPPLIES, FILM, PRINTING INKS & TONERS, BINDING SUPPLIES, CD'S & DISKETTES
532200	37,800	23,241	3,600	PHYSICAL FITNESS PAY - 21 @ \$1,800 ANNUALLY (INCR. OF \$1800 FOR CHIEF)
533400	3,672	2,300	2,300	PUBLIC EDUCATION MATERIALS; HANDOUTS, BROCHURES, POSTERS, SAFETY VIDEOS, & JUVENILE FIRESETTER MATERIALS
535500	500	500	500	MISC. SMALL TOOLS TO PERFORM REPAIRS & MAINTENANCE

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
535600	71,329	36,209	36,209	MAP UPDATES, REPLACE WILDLAND GEAR, PROTECTIVE EQUIPMENT REPLACEMENT, HOSE REPLACEMENT, MISC SUPPLIES FOR EQUIPMENT, FILM DEV, COMP SOFTWARE & SUPPLIES; SCBA GEAR, EOC SUPPLIES, MATTRESS REPLACEMENTS, CHAIR REPLACEMENTS
535750	19,195	12,050	12,050	EMS TRAINING PROGRAM, TRAINING CONFERENCE, HAZ MAT TRAINING FOR CHIEF OFFICERS, MECHANICS ACADEMY, CLERICAL & ADMIN TRAINING, TRAINING SUPPLIES & MATERIALS, TRENCH RESCUE & ROPE SYSTEMS CLASSES, ARSON INVEST, PREVENTION, DISASTER & TERRORISM TRAINING, CONFINED SPACE TRAINING
535900	14,350	24,850	23,150	UNIFORM ALLOWANCE FOR 21 PERSONNEL, VOL UNIFORMS, 15 PR. SAFETY BOOTS, BADGES, HATS, NEW VOLUNTEER RECRUIT UNIFORMS
536000	34,000	29,000	34,000	GAS & ELECTRIC FOR STATION.
537500	30,000	28,000	30,000	FUEL EXPENSE (APPROX . 30% INCREASE) FOR FIRE APPARATUS, UTILITY VEHICLES & COMMAND VEHICLES
538000	9,800	6,500	9,800	ANNUAL LABOR SERVICES, OPACITY TESTS, SMOG TESTS, TOWS, FLATS, BRAKE INSPECTIONS, BODY & PAINT REPAIRS, MISC. MAINT.
538500	11,000	9,100	11,000	PARTS FOR ANNUAL SERVICES, TIRES, LIGHTS, BATTERIES, SWITCHES, GLASS, HARDWARE, VALVE KITS, SEALS, ETC.
539000	900	600	900	DSMWS WATER
560400	19,400	19,000	-	See SS-2
597300	-	-	-	Equipment replacement
Total	429,831	360,796	340,664	

CITY OF DIXON
 CAPITAL EQUIPMENT/FIXED ASSETS (not included in Capital Project Funds)
 FY 2009-10 BUDGET

Department #: 166
 Department Name: FIRE

(N)ew or (R)eplacement (A)	Category* (B)	Priority (C)	Item Description (Be Specific) (D)	Cost/Unit (incl Tax and Freight) (E)	Quantity (F)	Total (G)
N	E		Firehouse Software upgrade / link to dispatch	5,000.00	1	5,000
R	E		Replace tires for Units 610, 602, 600, 616	7,200.00	1	7,200
R	V		Replace Unit Nos. 601 & 617 (2001 Ford Expedition & 1994 Ford F150) with new Ford truck	45,000.00	1	45,000
N	B		Public Works to evaluate roof for ongoing leaks, with possible repairs	PW to provide quote		PW to provide quote
N	B		Public Works to evaluate HVAC problems, with possible repair/replacement	PW to provide quote		PW to provide quote
N	B		Engineering to evaluate grading/drainage problems at site for settling/standing water, with possible repairs	Eng to provide quote		Eng to provide quote
N	B		Engineering to evaluate engineering of building for settling, movement issues in building, with possible repairs	Eng to provide quote		Eng to provide quote
						-
						-
Total						-

Please see memo for further instructions.

*Category: V = Vehicles
 F = Furniture/Fixtures
 E = Equipment
 B = Buildings

CITY OF DIXON FUND: 100
 PAYROLL SUMMARY DEPT: 166
 FY: 2009-10 FIRE

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv Pay 511000	PERS Retirement 512200	Health Insurance 512400	Soc Sec/Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:											
Interim Fire Chief	119,060	-	119,060	1	119,060	-	-	1,726	415	7,427	128,628
Assistant Fire Chief	105,406	7,070	112,476	1	112,476	22,572	14,238	1,837	648	6,576	158,347
Assistant Fire Chief	87,840	5,874	93,714	1	93,714	18,807	14,238	1,565	632	5,480	134,436
Public Safety Admin. Manager	58,456	4,092	62,548	1	62,548	9,516	14,238	1,113	421	381	88,217
Administrative Clerk II	41,481	830	42,311	1	42,311	6,437	14,238	820	299	271	64,375
Fire Captain	84,168	850	85,018	1	85,018	22,162	13,560	1,429	606	5,251	128,027
Fire Captain	84,168	6,742	90,910	1	90,910	23,698	13,560	1,515	606	5,251	135,540
Fire Captain	84,168	850	85,018	1	85,018	22,162	13,560	1,429	606	5,251	128,027
Fire Engineer	75,900	6,163	82,063	1	82,063	21,392	13,560	1,387	546	4,735	123,683
Fire Engineer	75,900	5,404	81,304	1	81,304	21,194	13,560	1,376	546	4,735	122,715
Fire Engineer	75,900	6,163	82,063	1	82,063	21,392	13,560	1,387	546	4,735	123,683
Fire Engineer	75,900	4,645	80,545	1	80,545	20,996	13,560	1,365	546	4,735	121,747
Fire Engineer	75,900	17,548	93,448	1	93,448	24,360	13,560	1,552	546	4,735	138,201
Fire Engineer	75,900	6,163	82,063	1	82,063	21,392	13,560	1,387	546	4,735	123,683
Fire Fighter	66,528	4,842	71,370	1	71,370	18,605	13,560	1,231	479	4,150	109,395
Fire Fighter	66,528	4,842	71,370	1	71,370	18,605	13,560	1,231	479	4,150	109,395
Fire Fighter	66,528	5,507	72,035	1	72,035	18,778	13,560	1,241	479	4,150	110,243
Firefighter/Paramedic	73,224	5,976	79,200	1	79,200	20,646	13,560	1,345	527	4,568	119,846
Firefighter/Paramedic	73,224	5,976	79,200	1	79,200	20,646	13,560	1,345	527	4,568	119,846
Firefighter/Paramedic	61,850	850	62,700	1	62,700	16,345	12,060	1,084	445	3,858	96,492
Firefighter/Paramedic	66,408	2,178	68,586	1	68,586	17,879	12,060	1,169	478	4,143	104,316
Firefighter/Paramedic	69,218	850	70,068	1	70,068	18,265	13,560	1,213	498	4,318	107,922
Firefighter/Paramedic	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	1,663,654	103,414	1,767,068	22	1,767,068	405,850	284,472	29,747	11,425	98,203	2,596,765

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv Pay 511000	PERS Retirement 512200	Health Insurance 512400	Soc Sec/ Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
Temporary Personnel											
0.00	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	-	-	-	-	-	-	-	-	-	-	-
Total:	1,663,654	103,414	1,767,068	22	1,767,068	405,850	284,472	29,747	11,425	98,203	2,596,765
Other payroll costs:											
PERS Health Administration/Sr. Mgmt Life Insurance							554				554
Retirement Health Benefit							5,648				5,648
OVERTIME			153,245					2,222			155,467
FLSA (Y-time)			34,709					503			35,212
Stand-by pay			14,420					209			14,629
Comp Time Cash Out			29,865		29,865			433			30,298
Admin Leave Cash Out			7,723		7,723			112			7,835
Volunteer			14,000				9,000	1,071		5,222	29,293
Subtotal:			253,962		37,588	-	15,202	4,550	-	5,222	278,936
GRAND TOTAL:	1,663,654	103,414	2,021,030	22	1,804,656	405,850	299,674	34,298	11,425	103,425	2,875,701

CITY OF DIXON
DEPARTMENTAL STAFFING
FY 2009-10 BUDGET

Department # 166
Department Name: FIRE

FULL-TIME AND PERMANENT PART-TIME

Position Title	Positions Funded FY 2008-09	Positions Funded FY 2009-10
FIRE CHIEF	1	1
ASSISTANT FIRE CHIEF	2	2
FIRE CAPTAIN	3	3
FIRE ENGINEER	6	6
FIREFIGHTER	3	3
FIREFIGHTER/PARAMEDICS	6	5
ADMINISTRATIVE MANAGER	1	1
ADMINISTRATIVE CLERK	1	1
VOLUNTEER	25	25
 TOTAL	 48	 47

Intentionally left blank.

Recreation And Community Services

Park & Recreation Facility Development:

The department is responsible for the development of park and recreation facilities identified in the Parks Master Plan to meet the growing needs of the community. Dixon currently has two community parks and three neighborhood parks. Major facilities include a Senior/Multi-Use Center, Aquatic Center, Joint-use Performing Arts Theater, Jim Stevens Arena, multiple sports fields and 88 acres of developed park land.

The department is also responsible for the scheduling of the Cities facilities. A master calendar and agreements with each of the local sports organizations is maintained by the department. The Senior Multi-Use Center is one of only a few facilities in Dixon with capacity to hold a larger gathering. It is frequently rented for wedding receptions and other celebrations.

Senior Programs:

The Recreation Manager is responsible for the operation of the senior program. The Senior/Multi-Use Center is open M-F from 9:00-2:30 p.m. and hosts a number of senior programs including a nutritional lunch program, senior club meetings, various classes, and opportunities for social interaction. The senior program offers day trips to attractions found in the region as well as trips and tours in association with a local travel agency. Numerous special events are offered throughout the year including a holiday dinner, holiday light tour, senior summer barbeque, senior luau, golden anniversary party and others. An active Senior Club provides input into programs and supports many of the activities offered.

Recreation Department Mission

Provide the community with programs and services that enhance the quality of life in Dixon.

After School Programs:

The Department has developed a very successful collaborative with the Dixon Unified School District to offer free after school programs. Project ASPIRE currently is running on the campus of Anderson Elementary School and Gretchen Higgins Elementary School. These programs combined serve 160 students per day.

Aquatics:

In June of 2006 the City opened the newly renovated and expanded Pat Granucci Aquatic Center. This facility located in Hall Park has been a part of the community since the 1930's. The renovation and expansion included the widening of the existing lap pool from 6-lanes to 8-lanes, the addition of a training pool, the expansion of the deck and turf area and the complete renovation of the pool building. In 2008 the department offered over 600 learn to swim lessons. The aquatic center is also used by the high school swim team and the Dixon Dolphins Swim Team.

Youth and Adult Sports:

The City currently runs youth and adult indoor soccer programs, adult softball leagues, the Dixon Youth Basketball Program, and numerous drop-in sports programs.

Special Events:

Special events are the responsibility of the entire department. Special events are held throughout the year and include programs such as Movies in the Park, Spook Party Festival, Easter Extravaganza, family skate nights and many others.

City of Dixon Budget FY 2009-10

171 - RECREATION

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
185,689	237,689	233,970	230,374	100-171-511000-0000	Salaries/Wages	227,328	227,328
51,030	68,260	109,607	54,578	100-171-511100-0000	Salaries/Wages PT	112,412	112,412
-	-	-	-	100-171-511110-0000	Wages PT Extra Hours	-	-
55,310	60,121	-	58,523	100-171-511120-0000	Aquatics Personnel	-	-
774	233	-	-	100-171-511130-0000	Playground/Special Events Pers	-	-
232	29	250	14	100-171-511200-0000	Overtime	-	-
1,450	-	-	-	100-171-511900-0000	Termination Pay	-	-
-	-	-	-	100-171-512000-0000	Social Security	-	-
10,815	13,413	12,652	11,716	100-171-512100-0000	Medicare	12,564	12,564
30,633	36,150	36,678	36,519	100-171-512200-0000	Retirement	33,650	33,650
1,627	1,904	1,979	1,575	100-171-512300-0000	Disability Insurance	1,385	1,385
41,069	44,086	46,108	44,958	100-171-512400-0000	Health Insurance	43,752	43,752
-	-	-	281	100-171-512500-0000	Unemployment Insurance	-	-
-	-	3,162	3,850	100-171-512600-0000	Worker's Comp Insurance	3,393	3,393
4,982	5,299	5,500	5,000	100-171-520400-0000	Advertising/Legal Notices/Pubs	5,000	5,000
2,400	2,400	2,400	2,400	100-171-520600-0000	Auto Allowance	2,400	2,400
1,283	1,098	1,000	1,200	100-171-521800-0000	Communications	1,200	1,200
-	-	-	-	100-171-522400-0000	Consultants - Professional	-	-
-	-	-	-	100-171-522600-0000	Contr Servs - Non Professional	-	-
96	71	500	-	100-171-522610-0000	Contr Servs - Recnet	-	-
-	-	-	-	100-171-523400-0000	Contract Servs - Temp	-	-
456	560	260	330	100-171-524200-0000	Dues/Subscriptions	260	260
-	-	-	-	100-171-527200-0000	Hepatitis Shots	-	-
411	201	300	-	100-171-530200-0000	Meetings/Seminars	-	-
428	751	600	600	100-171-531000-0000	Mileage Reimbursement	600	600
-	-	-	-	100-171-531400-0000	Office Equip Maint/Rental	-	-
757	722	500	600	100-171-531600-0000	Office Supplies	600	600
2,995	2,495	4,000	2,500	100-171-532600-0000	Playground/Spec Events	-	-
-	-	-	-	100-171-532650-0000	July 4th Fireworks Celebration	-	-
4,000	4,990	3,000	3,000	100-171-533600-0000	Rec - Aquatics	3,000	3,000
-	-	-	-	100-171-534100-0000	Rental	-	-
-	399	-	-	100-171-534500-0000	Fees - Administration	-	-
4,894	7,182	5,000	5,000	100-171-535600-0000	Special Supplies	5,000	5,000

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
5,000	5,000	-	-	100-171-535650-0000	Subsidies to Comm. Groups	-	-
800	720	800	1,000	100-171-535750-0000	Training	1,000	1,000
-	-	-	-	100-171-540800-0000	Training	63,438	63,438
-	-	-	-	100-171-599900-0000	Recreation Refunds	-	-
-	5,000	10,000	10,000	100-171-535660-0000	Joint City/DUSD Perf. Arts	10,000	10,000
-	-	-	-	100-171-560400-0000	Capital Outlay	-	-
-	-	-	-	100-171-560450-0000	Furniture & Fixtures	-	-
1,400	3,400	-	-	100-171-597300-0000	Transfer to Equip Replacement	-	-
408,531	502,173	478,266	474,018			526,982	526,982

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2009-10 BUDGET

Department #: 171
 Department Name: RECREATION

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
520400	5,500	5,000	5,000	Recreation Guide/"City Connection" , flyers for utility billing, other promotion
520600	2,400	2,400	2,400	Auto allowance for Department Director (\$200 per month).
521800	1,000	1,200	1,200	Cell Phones for recreation coordinators (2)
522610	500	-	-	RecNet 1/4 cost share, Virtual tours for web site
524200	260	330	260	California Parks & Recreation Society (Director \$200) MMANC \$60.00
527200	-			
530200	300	-	-	California & Pacific Southwest Park & Recreation Training Conference. Supercal Training
531000	600	600	600	Mileage for work related travel by the Recreation Manager & Coordinator
531600	500	600	600	General office supplies.
532600	4,000	2,500	-	Funds to purchase equipment, supplies, and awards for special events such as the Spook Party Festival, Easter Extravaganza, Block Party, etc.
533600	3,000	3,000	3,000	Aquatic supplies, lifeguard shirts and suits, visors, whistles, sunscreen, first aid supplies, various pool related equipment purchased as needed.
535600	5,000	5,000	5,000	Special supplies for after school programs, Sandlot programs in the park, Movies in the Park
535650				Subsidy for July 4th fireworks
535660	10,000	10,000	10,000	Subsidy to Performing Arts Center Per MOU with District
535750	800	1,000	1,000	Lifeguards hired by the City of Dixon are reimbursed for their training costs. Also, some non-aquatic staff are provided training in CPR.
540800	-	-	63,438	Alcohol, Tobacco & Other Drug City Team Grant - moved from Dept. 161 (Police)
560400	-	-	-	See SS-2
560450	-	-	-	
597300	-	-	-	Equipment Replacement
Total	33,860	31,630	92,498	

CITY OF DIXON
 PAYROLL SUMMARY
 FY:

FUND: 100
 DEPT: 171
RECREATION

2009-10

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	Temp Pay 511100	PERS Retirement 512200	Health Insurance 512400	Soc Sec/ Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:												
Dir. of P. W. & Comm. Svcs.	113,500	5,355	118,855	1.00	118,855	-	18,083	14,238	1,930	648	740	154,493
Recreation Manager	74,314	1,247	75,560	0.40	30,224	-	4,598	5,695	521	227	194	41,459
Recreation Coordinator	43,589	1,143	44,732	1.00	44,732	-	6,806	14,238	855	314	284	67,229
Recreation Coordinator	41,029	-	41,029	0.67	27,367	-	4,164	9,497	535	197	268	42,026
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	272,432	7,744	280,176	3.07	221,177	-	33,650	43,668	3,840	1,385	1,486	305,207
Temporary Personnel												
Pool Manager	5,673	-	5,673	-	-	5,673	-	-	434	-	146.12	6,253
Assistant Pool Manager	5,304	-	5,304	-	-	5,304	-	-	406	-	136.60	5,846
Swim Instructor/Guard	21,378	-	21,378	-	-	21,378	-	-	1,635	-	550.61	23,564
Lifeguard/Instructor	28,684	-	28,684	-	-	28,684	-	-	2,194	-	738.78	31,617
Recreation Specialist II After School	19,732	-	19,732	-	-	19,732	-	-	1,509	-	128.71	21,370
Recreation Specialist I After School	31,329	-	31,329	-	-	31,329	-	-	2,397	-	204.36	33,930
Video Technician (Movies in the Park)	313	-	313	-	-	313	-	-	24	-	2.04	339
Subtotal:	112,412	-	112,412	0.00	-	112,412	-	-	8,600	-	1,907.23	122,919
Total:	384,844	7,744	392,589	3.07	221,177	112,412	33,650	43,668	12,440	1,385	3,393	428,126
Other payroll costs:												
PERS Health Administration/Sr. Mgmt Life Insurance	-	-	-	-	-	-	-	84	-	-	-	84
Retirement Health Benefit	-	-	-	-	-	-	-	-	-	-	-	-
Auto Allowance	-	-	2,400	-	-	-	-	-	35	-	-	2,435
Comp Time Cash Out	-	-	216	-	216	-	-	-	3	-	-	219
Admin Leave Cash Out	-	-	5,935	-	5,935	-	-	-	86	-	-	6,021
Subtotal:	-	-	8,551	-	6,151	-	-	84	124	-	-	8,759
GRAND TOTAL:	384,844	7,744	401,140	3.07	227,328	112,412	33,650	43,752	12,564	1,385	3,393	436,885

CITY OF DIXON
 WAGES/BENEFIT WORKSHEET
 SEASONAL/TEMPORARY & NON PERMANENT PART-TIME POSITIONS (NON-CONTRACT)
 FY 2009-10 BUDGET

Department #: 171
 Department Name: RECREATION

Position Title (A)	Hourly Rate (B)	Total Hours (C)	Wages (D)	Medicare (E)	Worker's Comp. (F)	FICA (G)	TOTAL (H)
Pool Manager	12.28	440	5,673	82.26	146.12	351.75	6,253
Assistant Pool Manager	11.48	440	5,304	76.90	136.60	328.83	5,846
Swim Instructor/Guard	10.18	2,000	21,378	309.98	550.61	1,325.44	23,564
Lifeguard/Instructor	9.42	2,900	28,684	415.92	738.78	1,778.40	31,617
Recreation Specialist II After School	13.05	1,440	19,732	286.11	128.71	1,223.36	21,370
Recreation Specialist I After School	10.36	2,880	31,329	454.27	204.36	1,942.38	33,930
Video Technician (Movies in the Park)	14.90	20	313	4.54	2.04	19.40	339
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
TOTAL			112,412	1,629.98	1,907.23	6,969.55	122,919

CITY OF DIXON
DEPARTMENTAL STAFFING
FY 2009-10 BUDGET

Department #: 171
Department Name: RECREATION

FULL-TIME AND PERMANENT PART-TIME

Position Title	Positions Funded FY 2008-09	Positions Funded FY 2009-10
Recreation & Community Services Director	1	-
Director of Public Works & Community Services	-	1
Recreation Manager ¹	0.40	0.40
Recreation Coordinator ²	<u>2</u>	<u>1.67</u>
Total	3.40	3.07

¹Budgeted .40 in GF Dept 171 and .60 in GF Dept 172

²Budgeted .33 in Fund 103 as of March 1, 2009

City of Dixon Budget FY 2009-10

172 - SENIOR MULTI-USE CENTER

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
43,431	44,206	45,916	48,486	100-172-511000-0000	Salaries/Wages	46,717	46,717
5,733	6,879	7,056	8,399	100-172-511100-0000	Salaries/Wages PT	8,820	8,820
-	-	-	-	100-172-511110-0000	Wages PT Extra Hours	-	-
-	-	-	-	100-172-511200-0000	Overtime	-	-
-	-	-	-	100-172-511900-0000	Termination Pay	-	-
-	-	-	-	100-172-512000-0000	Social Security	-	-
1,206	1,180	1,344	1,450	100-172-512100-0000	Medicare	1,476	1,476
6,711	7,125	7,084	7,269	100-172-512200-0000	Retirement	6,954	6,954
390	405	439	344	100-172-512300-0000	Disability Insurance	340	340
7,531	7,726	8,125	8,125	100-172-512400-0000	Health Insurance	8,543	8,543
-	-	327	341	100-172-512600-0000	Worker's Comp Insurance	348	348
1,050	1,500	1,500	1,300	100-172-520400-0000	Advertising/Legal Notices/Pubs	1,500	1,500
4,455	6,069	5,500	5,500	100-172-521000-0000	Bld/Site Maintenance	5,500	5,500
2,186	2,470	2,500	2,500	100-172-521800-0000	Communications	2,500	2,500
-	-	-	-	100-172-522400-0000	Consultants - Professional	-	-
1,449	1,320	2,000	1,500	100-172-522600-0000	Contr Servs - Non Professional	1,500	1,500
76	96	-	-	100-172-522610-0000	Contr Servs - Recnet	-	-
222	26	-	-	100-172-524200-0000	Dues/Subscriptions	-	-
215	523	-	-	100-172-526000-0000	Equip Repairs/Maintenance	-	-
307	285	200	200	100-172-531000-0000	Mileage Reimbursement	200	200
-	-	-	-	100-172-531400-0000	Office Equip Maint/Rental	-	-
94	342	500	500	100-172-531600-0000	Office Supplies	500	500
-	224	-	-	100-172-534500-0000	Fees - Administration	-	-
266	432	500	500	100-172-535520-0000	S/MUC Donations Expensed	500	500
1,174	1,340	1,250	1,000	100-172-535550-0000	Special Events	1,000	1,000
399	366	500	500	100-172-535600-0000	Special Supplies	500	500
-	-	150	-	100-172-535750-0000	Training	-	-
6,407	6,880	6,000	6,000	100-172-536000-0000	Utilities	6,000	6,000
440	488	500	500	100-172-539000-0000	Water	500	500
-	-	2,600	2,600	100-172-560400-0000	Capital Outlay	-	-
-	-	-	-	100-172-560450-0000	Furniture & Fixtures	-	-
2,150	2,650	-	-	100-172-597300-0000	Transfer to Equip Replacement	-	-
85,894	92,531	93,991	97,014			93,398	93,398

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2009-10 BUDGET

Department #: 172
 Department Name: SENIOR/MULTI-USE CENTER

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
520400	1,500	1,300	1,500	"City Connection"/Rec. Guide,. Utility bill flyers, Other promotional material
521000	5,500	5,500	5,500	Cleaning supplies,maintenance & repairs, SMUC share of HVAC repair & maintenance contract;
521800	2,500	2,500	2,500	Telephone (local and long distance) for three offices, one cell phone; DSL and firewall
522600	2,000	1,500	1,500	Alarm contract for the Senior/Multi-Use Center, pest control.
526000	-	-	-	
531000	200	200	200	Mileage for work related travel by Supervisor.
531600	500	500	500	General office supplies
535520	500	500	500	Cash donations expensed for senior citizen activities or items for Senior/Multi-Use Center.
535550	1,250	1,000	1,000	Senior citizen activity expenses \$250, day trips \$1000
535600	500	500	500	Supplies for luau, Mother's Day activities and other special events
535750	150	-	-	Funds for staff to participate in training opportunities and for Building Monitors to receive CPR training.
536000	6,000	6,000	6,000	Utilities
539000	500	500	500	Water
560400	2,600	2,600	-	See SS-2
597300	-	-	-	Equipment Replacement
Total	23,700	22,600	20,200	

CITY OF DIXON FUND: 100
 PAYROLL SUMMARY DEPT: 172
 FY: 2009-10 SENIOR MULTI-USE CENTER

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	Temp Pay 511100	PERS Retirement 512200	Health Insurance 512400	Soc Sec/Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:												
Recreation Manager	74,314	1,870	76,184	0.60	45,710	-	6,954	8,543	787	340	291	62,625
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	74,314	1,870	76,184	0.60	45,710	-	6,954	8,543	787	340	291	62,625
Temporary Personnel												
Building Monitor	8,820	-	8,820	-	-	8,820	-	-	675	-	58	9,552
0.00	-	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	8,820	-	8,820	0.00	-	8,820	-	-	675	-	58	9,552
Total:	83,134	1,870	85,004	0.60	45,710	8,820	6,954	8,543	1,461	340	348	72,177
Other payroll costs:												
PERS Health Administration												-
Retirement Health Benefit												-
Comp Time Cash Out			-		-							-
Admin Leave Cash Out			1,007		1,007				15			1,022
Subtotal:			1,007		1,007				15			1,022
GRAND TOTAL:	83,134	1,870	86,011	0.60	46,717	8,820	6,954	8,543	1,476	340	348	73,199

CITY OF DIXON
 WAGES/BENEFIT WORKSHEET
 SEASONAL/TEMPORARY & NON PERMANENT PART-TIME POSITIONS (NON-CONTRACT)
 FY 2009-10 BUDGET

Department #: 172
 Department Name: SENIOR/MULTI-USE CENTER

Position Title (A)	Hourly Rate (B)	Total Hours (C)	Wages (D)	Medicare (E)	Worker's Comp. (F)	FICA (G)	TOTAL (H)
Building Monitor	8.82	1,000	8,820	127.89	57.53	546.84	9,552
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
		TOTAL	8,820	127.89	57.53	546.84	9,552

CITY OF DIXON
DEPARTMENTAL STAFFING
FY 2009-10 BUDGET

Department #: 172
Department Name: SENIOR/MULTI-USE CENTER

FULL-TIME AND PERMANENT PART-TIME

Position Title	Positions Funded FY 2007-08	Positions Funded FY 2008-09
Recreation Manager ¹	0.60	0.60

¹Budgeted .40 in GF Dept 171 and .60 in GF Dept 172

Intentionally left blank.



General Fund Sub Funds

Intentionally left blank.

CITY OF DIXON

**BUDGET OVERVIEW
SPECIAL FUNDS - GENERAL FUND SUB FUNDS**

FUND			COUNCIL DISCRETIONARY FUND	RECREATION	PERFORMING ARTS	PLANNING AGREEMENTS	VACAVILLE / DIXON GREENBELT AUTHORITY	EQUIPMENT REPLACEMENT	BUILDING RESERVE	Total
			102	103	104	190	810	820	830	
FY 2008-09										
SUMMARY OF ESTIMATED RESOURCES AND EXPENDITURES										
BEGINNING FUND BALANCE	July-2008		213,076	41,913	(8,081)	8,717	89,695	2,254,091	116,041	2,715,452
PROJECTED										
	June 30, 2009	ACTUAL REVENUE	10,000	90,417	16,500	143,000	4,000	75,000	4,000	342,917
		TRANSFERS	-	-	-	-	-	-	-	
		ACTUAL REVENUE & TRANSFERS	10,000	90,417	16,500	143,000	4,000	75,000	4,000	342,917
		ESTIMATED EXPENDITURES	206,300	98,995	23,000	140,000	-	80,693	35,258	584,246
ESTIMATED FUND BALANCE	June 30, 2009		16,776	33,335	(14,581)	11,717	93,695	2,248,398	84,783	2,474,123
FY 2009-10										
SUMMARY OF PROJECTED RESOURCES AND APPROPRIATIONS										
ESTIMATED BEGINNING FUND BALANCE	July-2009		16,776	33,335	(14,581)	11,717	93,695	2,248,398	84,783	2,474,123
PROPOSED										
	July 1, 2009	ESTIMATED REVENUE								
		REVENUES	-	108,000	-	50,000	-	-	103,160	261,160
		INTEREST EARNINGS	500	-	-	-	-	55,000	3,000	58,500
		TRANSFERS	-	-	-	-	-	-	-	
		ESTIMATED REVENUE AND TRANSFERS	500	108,000	-	50,000	-	55,000	106,160	319,660
		TOTAL ESTIMATED AVAILABLE RESOURCES	17,276	141,335	(14,581)	61,717	93,695	2,303,398	190,943	2,793,783
		PROPOSED APPROPRIATIONS	17,276	107,430	-	50,000	93,695	130,375	50,558	449,334
ESTIMATED FUND BALANCE	June 30, 2010		-	33,905	(14,581)	11,717	-	2,173,023	140,385	2,344,449
ESTIMATED BEGINNING FUND BALANCE	July 1, 2010		-	33,905	(14,581)	11,717	-	2,173,023	140,385	2,344,449

City of Dixon Budget FY 2009-10

102 - COUNCIL DISCRETIONARY FUND

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
625	12,431	10,200	10,000	102-000-461600-0000	Interest Earned	500	500
501,706	250,000	-	-	102-000-490100-0000	Transfer from General Fund	-	-
502,331	262,431	10,200	10,000			500	500
-	15,945	7,705	-	102-100-522400-0000	Consultants	-	-
251,706	109,113	50,000	-	102-100-523700-0000	Contract- Shared Revenue Agree	-	-
-	-	8,000	-	102-100-529600-0000	Legal Fees	-	-
-	16,623	-	4,077	102-100-535600-0000	Special Supplies	-	-
-	-	7,500	7,500	102-100-535750-0000	Training	-	-
-	8,211	78,000	43,923	102-100-560400-0000	Capital Outlay	17,276	17,276
-	135,153	120,800	120,800	102-132-522400-0000	Consultants	-	-
-	14,934	-	-	102-132-560750-0000	Project Admin - Direct	-	-
-	-	-	28,610	102-520-522400-0000	Consultants	-	-
-	-	-	1,390	102-520-592700-0000	To Redevelopment Housing Fund	-	-
251,706	299,980	272,005	206,300			17,276	17,276

Note: If the Revenues are not sufficient to cover the expenditures; the expenditures will be reduced accordingly.

City of Dixon Budget FY 2009-10

103 - RECREATION

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
14,233	19,343	15,000	16,000	103-000-433650-0000	Rec - Adult Softball	18,000	18,000
8,080	9,233	12,000	20,000	103-000-433660-0000	Arena Soccer	23,000	23,000
20	-	-	-	103-000-433810-0000	Rec - Basketball - Adult	-	-
32,263	41,828	37,500	25,540	103-000-433811-0000	Rec - Basketball - Youth	28,000	28,000
10,873	4,355	9,600	3,000	103-000-433837-0000	Rec - Day Camp	4,000	4,000
1,838	8,764	4,000	14,000	103-000-433845-0000	Rec - Fitness	14,000	14,000
5,170	3,916	2,000	2,000	103-000-433860-0000	Rec - General Interest	6,000	6,000
2,271	70	1,000	8,000	103-000-433910-0000	Rec - Soccer	8,000	8,000
2,635	1,760	1,500	77	103-000-433915-0000	Rec - Teen Activities	-	-
4,660	3,809	3,000	3,000	103-000-433920-0000	Rec - Tennis Lessons	3,000	3,000
112	419	-	800	103-000-433925-0000	Rec - Volleyball - Drop-ins	1,000	1,000
-	-	(2,000)	(2,000)	103-000-433995-0000	Scholarship Offset	(2,000)	(2,000)
-	-	-	-	103-000-461499-0000	Misc Grants	5,000	5,000
2,104	2,184	2,500	-	103-000-461600-0000	Interest Earned	-	-
84,258	95,680	86,100	90,417			108,000	108,000

DEPT 179 - MISCELLANEOUS RECREATION

-	-	4,900	4,900	103-179-511000-0000	Salaries/Wages	14,212	14,212
636	278	-	1,200	103-179-511150-0000	Wages P/T Volleyball	1,044	1,044
2,757	8,181	8,960	5,500	103-179-511160-0000	Wages P/T Day Camp	3,111	3,111
-	43	-	-	103-179-511190-0000	Wages P/T Arena	-	-
-	-	-	-	103-179-512000-0000	Social Security	-	-
891	650	686	590	103-179-512100-0000	Medicare	592	592
-	-	-	700	103-179-512200-0000	Retirement	2,162	2,162
-	-	-	45	103-179-512300-0000	Disability Insurance	138	138
-	-	1,600	1,600	103-179-512400-0000	Health Insurance	4,699	4,699
-	-	407	290	103-179-512600-0000	Worker's Comp Insurance	541	541
-	-	-	-	103-179-520500-0000	After School Program	-	-

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	-	1,200	-	103-179-522400-0000	Consultants - Professional	-	-
-	-	-	-	103-179-522600-0000	Contract Svcs - Non Profession	-	-
96	96	-	-	103-179-522610-0000	Contr Servs - Recnet	-	-
-	-	-	-	103-179-527800-0000	Insurance/Registrations	-	-
-	-	1,000	-	103-179-533600-0000	Rec - Arts/Crafts	-	-
132	-	-	-	103-179-533810-0000	Rec - Basketball	-	-
-	-	-	-	103-179-533836-0000	Rec - Dance	-	-
2,153	1,797	2,500	2,000	103-179-533837-0000	Rec - Day Camp	2,000	2,000
1,351	5,348	1,500	12,000	103-179-533845-0000	Rec - Fitness	12,000	12,000
8,249	5,304	5,000	5,000	103-179-533860-0000	Rec - General Interest	5,000	5,000
-	-	-	-	103-179-533920-0000	Rec - Tennis Lessons	-	-
-	650	-	500	103-179-534500-0000	Fees - Administration	500	500
1,006	1,151	1,000	1,000	103-179-535600-0000	Special Supplies	1,000	1,000
2,242	1,611	2,500	1,000	103-179-535680-0000	Teen Activities	1,000	1,000
-	-	-	-	103-179-599900-0000	Recreation Refunds	-	-
-	-	-	1,500	103-179-520100-0000	Admin costs	1,500	1,500
4,063	5,465	-	5,465	103-179-590100-0000	Transfer to General Fund	5,465	5,465
23,575	30,575	31,253	43,290			54,964	54,964

DEPT 180 - SOFTBALL

-	-	-	-	103-180-511000-0000	Salaries/Wages	-	-
-	1,929	1,658	3,000	103-180-511180-0000	Salaries - Rec Softball	2,350	2,350
-	-	-	-	103-180-512000-0000	Social Security	-	-
-	148	127	300	103-180-512100-0000	Medicare	180	180
-	-	-	-	103-180-512200-0000	Retirement	-	-
-	-	75	75	103-180-512600-0000	Worker's Comp Insurance	146	146
6,992	8,581	6,640	7,500	103-180-522600-0000	Contract Svcs - Nonprof	7,500	7,500
-	-	-	-	103-180-527800-0000	Insurance & Registrations	-	-
155	362	-	155	103-180-534500-0000	Fees - Administration	150	150
3,033	4,123	3,000	5,000	103-180-535600-0000	Special Supplies	5,000	5,000
10,180	15,142	11,500	16,030			15,326	15,326

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
DEPT 182 - ARENA SOCCER							
-	-	-	-	103-182-511000-0000	Salaries/Wages	-	-
-	3,214	1,450	12,500	103-182-511180-0000	Salary - Rec Adult Soccer	3,000	3,000
-	-	-	-	103-182-512000-0000	Social Security	-	-
-	246	111	1,000	103-182-512100-0000	Medicare	856	856
-	-	-	-	103-182-512200-0000	Retirement	-	-
-	-	66	275	103-182-512600-0000	Worker's Comp Insurance	698	698
5,211	7,441	7,800	9,000	103-182-522600-0000	Contract Svcs - Nonprof	10,000	10,000
-	-	-	-	103-182-527800-0000	Insurance & Registrations	-	-
889	1,094	2,000	3,000	103-182-535600-0000	Special Supplies	3,000	3,000
6,100	11,994	11,427	25,775			17,554	17,554
DEPT 183 - BASKETBALL							
-	15,359	10,584	5,500	103-183-511180-0000	Wages PT Youth Basketball	6,350	6,350
-	1,175	810	300	103-183-512100-0000	FICA	486	486
-	-	480	100	103-183-512600-0000	Worker's Comp Insurance	396	396
-	15,977	4,000	2,500	103-183-522600-0000	Contract Svc Non Prof	2,500	2,500
-	140	-	-	103-183-534500-0000	Administration Fees	-	-
-	7,725	21,000	5,500	103-183-535600-0000	Special Supplies	5,000	5,000
-	40,377	36,874	13,900			14,732	14,732
DEPT 184 - COMMUNITY EVENTS/Concert in the Park							
-	-	-	-	103-184-511100-0000	Salaries/Wages PT	311	311
-	-	-	-	103-184-512100-0000	Medicare	24	24
-	-	-	-	103-184-512600-0000	Worker's Comp Insurance	19	19
-	-	-	-	103-184-520400-0000	Advertising/Publications	500	500
-	-	-	-	103-184-522600-0000	Contract Services	4,000	4,000
-	-	-	-			4,854	4,854
84,258	95,680	86,100	90,417		TOTAL REVENUES	108,000	108,000
39,855	98,089	91,054	98,995		TOTAL EXPENDITURES	107,430	107,430

CITY OF DIXON
 PAYROLL SUMMARY
 FY:

2009-10

FUND: 103
 DEPT: 179
 RECREATION FUND

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	Temp Pay 511100	PERS Retirement 512200	Health Insurance 512400	Soc Sec/ Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:												
Recreation Coordinator	43,066	0	43,066	0.33	14,212		2,162	4,699	274	138	281	21,765
0	0	0	0		0		0	0	0	0	0	0
0	0	0	0		0		0	0	0	0	0	0
0	0	0	0		0		0	0	0	0	0	0
0	0	0	0		0		0	0	0	0	0	0
0	0	0	0		0		0	0	0	0	0	0
0	0	0	0		0		0	0	0	0	0	0
0	0	0	0		0		0	0	0	0	0	0
0	0	0	0		0		0	0	0	0	0	0
0	0	0	0		0		0	0	0	0	0	0
0	0	0	0		0		0	0	0	0	0	0
0	0	0	0		0		0	0	0	0	0	0
0	0	0	0		0		0	0	0	0	0	0
Subtotal:	43,066	0	43,066	0	14,212	0	2,162	4,699	274	138	281	21,765
Temporary Personnel												
103-179 Volleyball Sports Coord	1,044	0	1,044		0	1,044	0		80	0	65	1,190
103-179 day camp rec spec I	994	0	994		0	994	0		76	0	62	1,133
103-179 day camp rec leader	2,117	0	2,117		0	2,117	0		162	0	132	2,411
103-180 Softball Sports Coord	2,350	0	2,350		0	2,350	0		180	0	147	2,676
103-182 arena soccer sports coord	9,923	0	9,923		0	9,923	0		759	0	619	11,301
103-182 arena soccer rec leader	1,270	0	1,270		0	1,270	0		97	0	79	1,446
103-183 basketball rec leader	6,350	0	6,350		0	6,350	0		486	0	396	7,232
103-184 rec spec II	311	0	311		0	311	0		24	0	19	354
Subtotal:	24,360	0	24,360	0	0	24,360	0	0	1,864	0	1,520	27,743
Total:	67,425	0	67,425	0	14,212	24,360	2,162	4,699	2,138	138	1,801	49,508
Other payroll costs:												
PERS Health Administration								0				0
OVERTIME			0						0			0
Subtotal:			0		0	0	0	0	0	0	0	0
GRAND TOTAL:	67,425	0	67,425	0	14,212	24,360	2,162	4,699	2,138	138	1,801	49,508

CITY OF DIXON
DEPARTMENTAL STAFFING
FY 2009-10 BUDGET

PR-4

FUND #: 103
FUND Name: RECREATION

FULL-TIME AND PERMANENT PART-TIME

<u>Position Title</u>	<u>Positions Funded FY 2008-09</u>	<u>Positions Funded FY 2009-10</u>
Recreation Coordinator ¹	0	0.33

¹Budgeted .67 in GF Dept 171 as of March 1, 2009

City of Dixon Budget FY 2009-10

104 - PERFORMING ARTS

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	-	-	-	104-000-434000-0000	Rental Reservations	-	-
-	8,417	15,000	3,805	104-000-437200-0000	Ticket Sales	-	-
-	5,732	5,000	12,695	104-000-437300-0000	Membership	-	-
-	12,543	15,000	-	104-000-460500-0000	Donations	-	-
-	53	-	-	104-000-461600-0000	Interest Earnings	-	-
-	26,744	35,000	16,500			-	-
-	4,946	3,639	5,000	104-104-511120-0000	PT Wages	-	-
-	-	226	-	104-104-512000-0000	Social Security	-	-
-	378	53	400	104-104-512100-0000	Medicare	-	-
-	-	84	60	104-104-512600-0000	Worker's Comp Insurance	-	-
-	24,900	30,000	12,540	104-104-522600-0000	Contract Services	-	-
-	45	-	-	104-104-531600-0000	Office Supplies	-	-
-	110	-	-	104-104-534500-0000	Fees - Administrative	-	-
-	4,447	12,000	5,000	104-104-535600-0000	Special Supplies	-	-
-	34,826	46,002	23,000			-	-

City of Dixon Budget FY 2009-10

190 - PLANNING AGREEMENTS

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
1,099,116	(88,200)	388,560	140,000	190-000-433350-0000	Planning Agreements	50,000	50,000
-	-	-	3,000	190-000-433350-2511	Proj Agreements Reimbursements	-	-
4,871	9,679	4,000	-	190-000-461600-0000	Interest Earned	-	-
1,103,987	(78,521)	392,560	143,000			50,000	50,000
-	-	-	-	190-000-522400-2544	Consultants - Genetech	-	-
-	-	-	-	190-000-529610-2544	Legal Svc-Genetech	-	-
-	-	32,000	34,000	190-114-522400-0000	Consultants	-	-
-	165	-	-	190-132-520400-2538	Publications/Dixon Twn Ctr	-	-
-	105	-	-	190-132-520400-2543	Publications/TVOB Project	-	-
-	-	15,238	-	190-132-522400-0000	Consultants	-	-
38,435	18,728	75,000	6,000	190-132-522400-2510	Consultants/Flying J	20,000	20,000
102,350	-	5,219	-	190-132-522400-2511	Consultants/Magna	-	-
24,412	7,428	181,266	-	190-132-522400-2513	Consultants/Southwest	-	-
-	-	3,291	-	190-132-522400-2514	Consultants/Simpson Housing	-	-
-	-	48,043	-	190-132-522400-2515	Consultants/Milk Farm	-	-
82,520	(87,536)	15,362	-	190-132-522400-2527	Consultants/Brookfield	-	-
-	14,392	1,858	-	190-132-522400-2538	Consultants - Dixon Twn Center	-	-
-	-	15,000	-	190-132-522400-2546	Consultants/Brookfield CFD	-	-
-	-	-	-	190-132-522410-0000	Consultants - Reim.	-	-
-	-	-	-	190-132-522610-0000	Planning Agreements	-	-
-	-	-	100,000	190-132-529610-0000	Legal Fees Reimbursable	30,000	30,000
379	264	-	-	190-132-529610-2537	Legal Fees Reimb - NE Quad CFD	-	-
1,403	41,387	-	-	190-132-529610-2538	Legal Fees Reimb/Dixon Twn Ctr	-	-
69	-	71,441	-	190-134-529610-2539	Legal Fees Reimb/Weyand	-	-
5,777	22,870	5,853	-	190-135-522400-0000	Consultants - Professional Svc	-	-
304	2,411	-	-	190-135-529600-0000	Legal Services	-	-
255,649	20,215	469,571	140,000			50,000	50,000

City of Dixon Budget FY 2009-10

810 - VACAVILLE/DIXON GREENBELT AUTHORITY

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
333,053	-	-	-	810-000-460700-0000	Loan Principal	-	-
9,024	-	-	-	810-000-460800-0000	Interest Earnings on Loans	-	-
40,063	1,454	3,500	4,000	810-000-461600-0000	Interest Earned	-	-
382,139	1,454	3,500	4,000			-	-
-	-	-	-	810-810-529600-0000	Legal Expenses	-	-
-	-	500	-	810-810-535600-0000	Special Supplies	-	-
302,051	-	-	-	810-810-550300-0000	Interest Expense	-	-
-	-	-	-	810-810-597400-0000	To Building Reserve	93,695	93,695
302,051	-	500	-			93,695	93,695

City of Dixon Budget FY 2009-10

820 - EQUIPMENT REPLACEMENT

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
92,606	77,933	80,000	75,000	820-000-461600-0000	Interest Earned	55,000	55,000
299,863	338,580	-	-	820-000-490100-0000	Transfer from General Fund	-	-
-	-	-	-	820-000-491100-0000	Transfer from Sewer O & M	-	-
392,469	416,513	80,000	75,000			55,000	55,000
107,815	134,520	156,737	80,693	820-820-590100-0000	Transfer to General Fund	130,375	130,375
-	-	-	-	820-820-591100-0000	To Sewer O & M	-	-
380,450	-	-	-	820-820-591800-0000	To Fire Cap Projs	-	-
-	-	-	-	820-820-592000-0000	To City Facilities	-	-
85,000	-	-	-	820-820-592100-0000	Transfer to PW Capital Project	-	-
573,265	134,520	156,737	80,693			130,375	130,375

City of Dixon Budget FY 2009-10

830 - BUILDING RESERVE

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
12,104	8,138	8,500	4,000	830-000-461600-0000	Interest Earned	3,000	3,000
-	-	-	-	830-000-497200-0000	From Greenbelt P/Ship	93,695	93,695
-	-	-	-	830-000-491740-0000	From Econ Dev/Industril Park	9,465	9,465
12,104	8,138	8,500	4,000			106,160	106,160
-	-	-	-	830-830-560200-0000	Contingency	50,000	50,000
7,500	10,700	34,700	35,258	830-830-590100-0000	To General Fund	558	558
83,200	-	-	-	830-830-591900-0000	To Police Capital Fund	-	-
20,000	80,000	20,000	-	830-830-592000-0000	To Admin Facilities Capital	-	-
110,700	90,700	54,700	35,258			50,558	50,558

Transfers from two funds which will have no more activity is being made to the Building Reserve Fund as there is no source of funding other than occasional transfers from the close-out of funds or one-time revenues. A contingency of \$50,000 is being budgeted in case unplanned repairs to City buildings become necessary.

Intentionally left blank.



Redevelopment

Intentionally left blank.

Redevelopment Agency Funds

The Redevelopment Agency funds are special revenue funds, which are funded by tax increment revenues. The Agency was organized pursuant to the Community Redevelopment Law of the California Health and Safety Code. The accounting methods and procedures adopted by the Agency conform to generally accepted accounting principles as applied to governmental entities.

The Agency is considered a component unit of the City of Dixon (the City). These entities are legally separate from each other. However, the City elected officials have a continuing full or partial oversight responsibility over and accountability for fiscal matters of the Agency. As a result, the Agency is presented as a blended component unit within the City's financial statements.

The City Manager as the Executive Director of the Agency is the manager of the Fund. She is assisted by the Economic Development and Finance Departments in managing the Redevelopment Agency Funds.

- **Fund 510 Redevelopment Fund**

Tax increment is the primary source of funding for the Redevelopment Agency. Tax Increment is created from the growth in property taxes after the agency is formed.

The primary purpose of the Agency is to prepare and carry out plans for improvement, rehabilitation and redevelopment of blighted areas within the City. The Agency has one project area, which encompasses about one fourth of the City.

- **Fund 520 Low and Moderate Income Housing Fund**

Section 333346 subdivision (c) of the California Health and Safety Code requires the Agency project areas to deposit 20% of allocated tax increment revenues into a Low and Moderate Income Housing Fund. The 20% set aside funds first time homebuyer and rehabilitation loans and grants to increase the supply of low and moderate income housing.

Intentionally left blank.

**CITY OF DIXON
BUDGET OVERVIEW
REDEVELOPMENT FUNDS**

FUND		RDA 510	RDA HOUSING SET-ASIDE 520	Total	
FY 2008-09					
SUMMARY OF ESTIMATED RESOURCES AND EXPENDITURES					
BEGINNING FUND BALANCE		902,155	1,988,269	2,890,424	
PROJECTED					
	June 30, 2009	ACTUAL REVENUE	1,901,761	464,432	2,366,193
		TRANSFERS	25,000	-	25,000
		ACTUAL REVENUE & TRANSFERS	1,926,761	464,432	2,391,193
		ESTIMATED EXPENDITURES	2,513,580	1,088,045	3,601,625
ESTIMATED FUND BALANCE	June 30, 2009	315,336	1,364,656	1,679,992	
FY 2009-10					
SUMMARY OF PROJECTED RESOURCES AND APPROPRIATIONS					
ESTIMATED BEGINNING FUND BALANCE	July-2009	315,336	1,364,656	1,679,992	
PROPOSED					
	July 1, 2009	ESTIMATED REVENUE			
		REVENUES	1,802,187	420,171	2,222,358
		INTEREST EARNINGS	38,000	-	38,000
		TRANSFERS	25,000	-	25,000
		ESTIMATED REVENUE AND TRANSFERS	1,865,187	420,171	2,285,358
		ESTIMATED AVAILABLE RESOURCES	2,180,523	1,784,827	3,965,350
		PROPOSED APPROPRIATIONS	1,844,541	1,223,917	3,068,458
ESTIMATED FUND BALANCE	June 30, 2010	335,982	560,910	896,892	
ESTIMATED BEGINNING FUND BALANCE	July 1, 2010	335,982	560,910	896,892	

City of Dixon Budget FY 2009-10

510 - REDEVELOPMENT

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	-	-	-	510-000-401100-0000	Homeowner's Exemption	-	-
1,477,028	1,726,452	1,666,822	1,770,430	510-000-401200-0000	Secured Property Taxes	1,593,387	1,593,387
118,611	53,705	80,000	6,729	510-000-401300-0000	Supplemental Taxes	6,728	6,728
140,064	100,104	120,000	80,570	510-000-401400-0000	Unsecured Property Taxes	80,570	80,570
-	-	-	2,182	510-000-460700-0000	Loan Principal	3,502	3,502
-	3,636	-	-	510-000-460700-0045	Bud's 2007 Principal	-	-
-	-	2,909	-	510-000-460700-0130	Principal Repay - MacLaughlin	118,000	118,000
-	-	-	41,850	510-000-460800-0000	Interest Earnings on Loans	38,000	38,000
-	-	-	-	510-000-460800-0045	Interest Earnings on Loans	-	-
-	-	-	-	510-000-460950-0000	Grant - HCD	-	-
86,605	39,674	50,000	-	510-000-461600-0000	Interest Earned	-	-
-	-	-	-	510-000-461700-0000	Lease Revenue	-	-
-	197	500	-	510-000-469900-0000	Other Revenue	-	-
25,000	25,000	25,000	25,000	510-000-491100-0000	From Sewer O & M	25,000	25,000
-	-	-	-	510-000-493200-0000	From CDBG	-	-
-	-	-	-	510-000-496200-0000	From NFSAD	-	-
1,847,307	1,948,767	1,945,231	1,926,761			1,865,187	1,865,187
-	-	-	-	510-510-520100-0000	Admin Costs - Finance	-	-
51,256	52,665	52,094	51,895	510-510-520200-0000	Administrative Costs - Gen'l	61,148	61,148
1,073	268	300	300	510-510-520400-0000	Advertising/Legal Notices/Pubs	300	300
-	-	-	-	510-510-520810-0000	Bad Debt Write Off	-	-
18,512	400	400	-	510-510-521200-0000	Business Development	-	-
2,500	5,620	-	-	510-510-522000-0000	Community Promotion	-	-
(1,865)	11,813	30,000	15,000	510-510-522400-0000	Consultants - Professional	18,000	18,000
1,400	2,791	-	-	510-510-522600-0000	Contract Serv - NonProf	2,000	2,000
2,180	1,686	2,000	2,000	510-510-523200-0000	Contract Serv - Audit	2,000	2,000
-	-	-	-	510-510-523400-0000	Contract Serv - Temp	-	-
24,790	20,346	28,470	29,656	510-510-523800-0000	County Charges	31,139	31,139

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	-	500	550	510-510-524200-0000	Dues and Subscriptions	550	550
-	-	-	-	510-510-526200-0000	Finance Costs	-	-
-	-	-	-	510-510-526400-0000	Financial Advisor	-	-
34,706	43,866	25,000	15,000	510-510-529600-0000	Legal Fees	15,000	15,000
-	39	3,000	3,000	510-510-530200-0000	Meetings/Seminars	3,000	3,000
1,462	59	-	500	510-510-531600-0000	Office Supplies	500	500
533,001	578,894	651,696	651,696	510-510-531800-0000	Pass-Through Agreements	716,866	716,866
-	-	-	-	510-510-532800-0000	Postage	-	-
-	-	-	-	510-510-533000-0000	Program Administration	-	-
1,481	2,587	-	-	510-510-535600-0000	Special Supplies	-	-
-	-	-	-	510-510-535650-0000	Subsidies/Community Groups	-	-
-	-	-	275	510-510-535750-0000	Training	1,000	1,000
498	414	-	500	510-510-536000-0000	Utilities	500	500
-	-	158,049	158,049	510-510-551050-0000	State "Take-aways"	160,000	160,000
22,327	-	-	-	510-510-560150-0000	Construction	-	-
6,628	-	-	-	510-510-560450-0000	Furniture & Fixtures	-	-
224,736	244,820	328,100	319,940	510-510-590100-0000	To General Fund	197,707	197,707
-	-	-	-	510-510-591300-0000	To Sewer Cap Proj	-	-
-	-	-	-	510-510-591800-0000	To Fire Capital Projects	-	-
3,000	-	-	-	510-510-592000-0000	To Admin Facilities Cap	-	-
155,000	-	-	-	510-510-592100-0000	To Public Works Cap Proj	-	-
225,000	70,000	-	-	510-510-592200-0000	To Storm Drain Cap Proj	200,000	200,000
355,000	133,000	-	60,000	510-510-592300-0000	To Transportation Cap Proj	10,000	10,000
-	-	-	-	510-510-592400-0000	To Transit Cap Projects	-	-
-	-	-	-	510-510-592500-0000	To Recreation Cap Proj	-	-
-	-	-	-	510-510-592700-0000	To Redevelopment Housing	-	-
-	-	-	-	510-510-597600-0000	Transfer to CDBG	-	-
1,662,685	1,169,267	1,279,609	1,308,361			1,419,710	1,419,710
2,427	2,275	2,500	2,477	510-520-527000-0000	Fiscal Agent Expense	2,500	2,500
213,680	207,380	213,160	200,660	510-520-550300-0000	Bond Interest	193,455	193,455
110,000	115,000	115,000	125,000	510-520-550400-0000	Bond Redemption	130,000	130,000
326,107	324,655	330,660	328,137			325,955	325,955

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	-	-	-	510-540-521303-0000	Comm'l Bldg Rehab	-	-
25,000	25,000	-	-	510-540-521305-0000	DDBA Grant	-	-
-	37	10,000	10,000	510-540-521310-0000	Facade Improvements	-	-
2,325	-	-	-	510-540-521312-0000	Historical Site Markers	-	-
4,600	-	-	-	510-540-521315-0000	Business Incentives - Proj Ast	-	-
-	-	-	-	510-540-522400-0000	Consultants - Professional	-	-
-	16,600	20,000	30,000	510-540-523120-0000	Farmers' Market	25,000	25,000
29,043	11,343	30,000	30,000	510-540-523900-0000	RDA Improvements/Promotions	30,000	30,000
-	-	-	-	510-540-523950-0000	Streetlight Relamp	-	-
-	-	10,000	1,000	510-540-531300-0000	Neighborhood Revitalization	10,000	10,000
-	-	50,000	-	510-540-531350-0000	Sidewalk Program	-	-
-	-	-	-	510-540-535600-0000	Special Supplies	-	-
-	-	-	-	510-540-560900-0000	Site Preparation	-	-
-	-	166,951	-	510-540-560150-0000	Construction	31,876	31,876
-	-	-	-	510-540-560250-0000	Design Hwy 113 Reconst	-	-
60,968	52,980	286,951	71,000			96,876	96,876
5,818	-	-	413	510-580-520200-0000	Admin Costs - General	-	-
-	400	-	5,669	510-580-522500-0000	Escrow/Tittle Fees	2,000	2,000
140,000	30,000	-	-	510-580-529800-0000	Loans	-	-
-	-	750,000	750,000	510-580-550800-8100	Loan - Old Firehouse Rehab	-	-
-	100,000	50,000	50,000	510-580-550900-8100	Grant - Old Firehouse Rehab	-	-
145,818	130,400	800,000	806,082			2,000	2,000
1,847,307	1,948,767	1,945,231	1,926,761		TOTAL REVENUES	1,865,187	1,865,187
2,195,578	1,677,302	2,697,220	2,513,580		TOTAL EXPENDITURES	1,844,541	1,844,541

CITY OF DIXON
SERVICES/SUPPLIES SUMMARY SHEET
FY 2009-10 BUDGET

Fund: 510
Department #: _____
Department Name: REDEVELOPMENT

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
510-510-520200-0000	52,094	51,895	61,148	Direct labor charges for City Staff charged to the Redevelopment Agency
510-510-520400-0000	300	300	300	Advertising for Legal Notices as required by law.
510-510-536000-0000	0	500	500	Phone for monitoring alarm for HVAC system Transportation Center (Chamber)
510-510-521200-0000	400	0	0	Assistance to businesses.
510-510-522400-0000	30,000	15,000	18,000	Consultants to assist with Redevelopment Project needs.
510-510-522600-0000	0	0	2,000	Contract services to assist with Redevelopment Project needs.
510-510-523200-0000	2,000	2,000	2,000	AUDIT: This year's audit cost will of \$4,000 to be split 50/50 between the Redevelopment and Housing Set-Aside Fund.
510-510-524200-0000	500	550	550	CALED membership and Redevelopment Project Area Citizens Committee expenses
510-510-529600-0000	25,000	15,000	15,000	LEGAL CONSULTANTS: These resources are utilized for legal consulting services required by the Agency as the need arises during the course of the year.
510-510-530200-0000	3,000	3,000	3,000	MEETINGS / CONFERENCES / SEMINARS (RDA ADVISORY COMMITTEE): The CALED conference will be funded in FY 08-09 (\$3,500). The newly formed Redevelopment Advisory Committee will have some minor meeting expenses in this category.
510-510-531600-0000	0	500	500	Office supplies to support the Agency operations.
510-510-531800-0000	651,696	651,696	716,866	PASS THRU PAYMENTS: Based upon a negotiated arrangement dating from the creation of the Redevelopment Agency, payments to other agencies are made from the Redevelopment Agency at revenue levels existing at the time the Agency was created.
510-510-535750-0000	0	275	1,000	Training for City staff (Finance & Econ Development) related to Redevelopment..
510-510-551050-0000	158,049	158,049	160,000	STATE TAKE-AWAYS
510-510-523800-0000	28,470	29,656	31,139	COUNTY ADMIN CHARGES: This money is budgeted for County charges for property tax collection and administration.
510-510-590100-0000	328,100	319,940	197,707	TRANSFER TO GENERAL FUND: These resources are utilized to fund a portion of the Economic Development Program in the General Fund.
510-520-527000-0000	2,500	2,477	2,500	DEBT SERVICE/RESERVES: A number of years ago, the Redevelopment Agency
510-520-550300-0000	213,160	200,660	193,455	borrowed \$4,575,000 in anticipation of carrying out future Redevelopment projects. Debt
510-520-550400-0000	115,000	125,000	130,000	service for this loan, called a tax increment bond, is paid by the property tax increment
510-540-531300-0000	0	1,000	10,000	NEIGHBORHOOD CLEAN-UP: Clean-up vacant Redevelopment Agency owned lots and general maintenance of Pardi site.
510-540-521310-0000	10,000	10,000	0	Façade Improvement Program

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
510-540-531350-0000	0	0	0	SIDEWALK REPAIR (PRIORITY ROUTES): A Council priority was to begin to address the improvement of damaged sidewalks on priority routes throughout the City. The resources budgeted in this fiscal year will address priority routes in the Redevelopment Projects. Since funds are transferred to the Transportation CIP Fund this account is no longer used (see 510-540-591730-0000)
510-540-523120-0000	20,000	30,000	25,000	FARMER'S MARKET: Based on a recommendation from the Downtown Dixon Business Association (DDBA), as a result of a Farmers' Market Feasibility Study previously funded by the RDA through a grant to the DDBA. Last year the Agency provided seed money to allow creation of a Downtown Farmers' Market. It is recommended that a second year of funding of \$20,000 be provided in the 2008-2009 budget.
510-540-523900-0000	30,000	30,000	30,000	REDEVELOPMENT PROJECT AREA IMPROVEMENTS AND PROMOTIONS: These funds can support various downtown area business and promotional efforts including events,
510-540-560150-0000	0	0	31,876	Construction/Core Area Drainage
510-540-591730-0000	60,000	60,000	10,000	SIDEWALK REPAIR (PRIORITY ROUTES): Sidewalk projects for the current fiscal year.
510-540-520150-0000	166,951	0	0	Prior year construction projects.
510-580-522500-0000	0	6,082	2,000	Escrow and title fees.
510-510-592200-0000	0	0	200,000	STORM DRAINAGE (CORE AREA): The RDA previously funded a core area drainage study, which identified improvement needs for drainage flowing west to east through the Redevelopment Project Area, generally crossing First Street between F and H Streets, and thereafter proceeding under the railroad tracks to a storm pond north of Anderson Elementary School. A proposed private development project will, as a condition of development, be required to replace an antiquated, undersized drain line which serves the drainage area which is much larger than the project site. \$225,000 transferred to the CIP budget in FY 2006-07 to be used to cover drainage improvements benefiting the additional area and for design work for enlargement of the railroad drain under crossing. The Engineering Department will complete the design of the project this year.
510-580-550800-8100	750,000	750,000	0	Firehouse Loan of \$750,000 carried over from FY 2007-08
510-580-550900-8100	50,000	50,000	0	Firehouse Grant balance of \$50,000 carried over from FY 2007-08
510-580-529800-0000	0	0	0	DEVELOPER IMPACT FEE LOANS: Short term loans at market interest rates allow projects to move forward and repay Agency at lease out.
Total	2,697,220	2,513,580	1,844,541	

City of Dixon Budget FY 2009-10

520 - REDEVELOPMENT SET ASIDE

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	431,613	-	442,608	520-000-401200-0000	Secured Property Taxes	398,347	398,347
-	13,426	-	1,682	520-000-401300-0000	Supplemental Taxes	1,682	1,682
-	25,026	-	20,142	520-000-401400-0000	Unsecured Property Taxes	20,142	20,142
433,926	-	466,705	-	520-000-401600-0000	20% Tax Increment Set Aside	-	-
103,641	1,000	65,000	-	520-000-460705-0000	Loan Proceeds -- HOME Program	-	-
3,820	-	-	-	520-000-460800-0000	Interest Earnings on Loans	-	-
-	-	-	-	520-000-460950-0000	Grant - HCD	-	-
96,914	97,355	75,000	-	520-000-461600-0000	Interest Earned	-	-
-	-	-	-	520-000-461800-0000	Miscellaneous Income	-	-
-	-	-	-	520-000-492600-0000	Transfer from Redevelopment	-	-
638,301	568,420	606,705	464,432			420,171	420,171
-	-	20,000	-	520-510-520100-0000	Admin Costs - Finance	-	-
16,264	35,011	147,455	73,824	520-510-520200-0000	Admin Costs - Gen'l	75,000	75,000
-	-	-	-	520-510-520400-0000	Advertising/Legal Notices/Pubs	-	-
-	-	-	-	520-510-521200-0000	Business Development	-	-
16,883	78,140	179,361	85,000	520-510-522400-0000	Consultants - Professional	45,000	45,000
12,961	-	-	-	520-510-522600-0000	Contract Serv - NonProf	-	-
329	1,350	2,000	2,000	520-510-523200-0000	Contract Serv - Audit	2,000	2,000
-	223	-	-	520-510-523400-0000	Contract Serv - Temp	-	-
-	5,086	6,000	5,931	520-510-523800-0000	County Charges	6,227	6,227
-	-	-	-	520-510-526200-0000	Finance Costs	-	-
-	-	-	-	520-510-526400-0000	Financial Advisor	-	-
2,052	43,893	20,000	10,000	520-510-529600-0000	Legal Fees	10,000	10,000
-	-	-	-	520-510-529600-2520	Legal Fees/St. Anton	-	-
-	-	-	-	520-510-530200-0000	Meetings/Seminars	-	-
64	3,650	-	-	520-510-535600-0000	Special Supplies	-	-

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	-	-	-	520-510-535650-0000	Subsidies/Community Groups	-	-
-	-	-	-	520-510-550300-0000	Interest	-	-
-	-	-	-	520-510-560940-0000	Studies	-	-
-	-	-	-	520-510-590100-0000	To General Fund	-	-
-	31,074	-	-	520-510-597700-0000	Transfer to Home Loans	-	-
48,552	198,428	374,816	176,755			138,227	138,227
-	-	-	-	520-520-550300-0000	Bond Interest	-	-
-	-	-	-	520-520-550400-0000	Bond Redemption	-	-
-	-	-	-			-	-
-	-	-	-	520-530-527100-0000	Senior Hshlds Rental Assist	-	-
-	-	25,000	18,000	520-530-527110-0000	Grants - Safe at Home	10,000	10,000
6,747	17,684	25,000	2,600	520-530-527120-0000	Grants - Emer Shelter Vouchers	5,000	5,000
-	-	-	-	520-530-527500-0000	Incentives	-	-
-	-	1,000,000	110,000	520-530-531700-0000	Opportunity Projects	250,000	250,000
-	-	-	-	520-530-592800-0000	Loans - Revolving Pool	-	-
-	30,000	-	170,690	520-530-590100-0000	Transfer to General Fund	170,690	170,690
6,747	47,684	1,050,000	301,290			435,690	435,690
-	-	-	-	520-540-520200-0000	Administrative Costs - Gen'l	-	-
19,257	1,416	-	-	520-540-522600-0000	Contract Svcs - Non Prof	-	-
-	-	-	-	520-540-529900-0000	Match Requirements	-	-
-	-	-	-	520-540-550200-0000	Bonding Set-Aside	-	-
19,257	1,416	-	-			-	-
-	-	-	-	520-550-520200-0000	Administrative Costs - Gen'l	-	-
-	20	-	-	520-550-529600-0000	Legal Fees	-	-
-	120,000	-	-	520-550-529810-0000	Loans - HOME Owner Rehab	-	-
-	-	-	-	520-550-529900-0000	Match Requirement	-	-
-	120,020	-	-			-	-

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	250,000	-	-	520-560-529820-0000	2002 HOME Investor/Owner Prog	-	-
-	906	-	-	520-560-529900-0000	Match Requirement	-	-
-	250,906	-	-			-	-
(6,019)	177,640	750,000	600,000	520-570-529800-0000	FTHB Loan Program	350,000	350,000
-	435	200,000	10,000	520-570-529810-0000	REHAB LOAN Program	300,000	300,000
(6,019)	178,075	950,000	610,000			650,000	650,000
638,301	568,420	606,705	464,432		TOTAL REVENUES	420,171	420,171
68,536	796,528	2,374,816	1,088,045		TOTAL EXPENDITURES	1,223,917	1,223,917

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2009-10 BUDGET

Fund: 520
 Department #: _____
 Department Name: RDA - HOUSING SET ASIDE

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
520-510-520100-0000	20,000	-	-	CITY ADMINISTRATION: City staff time devoted to working on general administration or specific projects under the low and moderate income housing fund is charged to this
520-510-520200-0000	147,455	73,824	75,000	
520-510-520400-0000	0			
520-510-521200-0000	0			
520-510-522400-0000	179,361	85,000	45,000	PROFESSIONAL CONSULTANT SERVICES: Miscellaneous consultant's services will be charged to this line item. Such services may include loan processing, loan servicing, appraisers, engineers, environmental consultants, planners, etc.
520-510-522600-0000	0			
520-510-523200-0000	2,000	2,000	2,000	AUDIT SERVICES: This item covers the direct cost of the annual audit for the Low and Moderate Income Housing fund.
520-510-523400-0000	0			
520-510-523800-0000	6,000	5,931	6,227	COUNTY PROPERTY TAX ADMINISTRATIVE FEE: This money is budgeted for the housing set aside portion of the Property Tax Administrative Fee.
520-510-526200-0000	0			
520-510-526400-0000	0			
520-510-529600-0000	20,000	10,000	10,000	LEGAL SERVICES : This item covers the cost of any legal services needed for administration or management of the Low and Moderate Income Housing fund, e.g., preparation and review of loan documents or regulatory agreements for affordable housing projects.
520-530-527110-0000	25,000	18,000	10,000	"SAFE AT HOME" GRANT PROGRAM: These funds, administered by staff through community Agency referrals, would be used for small grants to low income, owner/occupant households which are in desperate need of modest home repairs to permit them to remain in their homes, e.g. heating system repair, sewer problems, immediate safety hazards, etc.
520-530-527120-0000	25,000	2,600	5,000	SHELTER VOUCHERS: This Program will, in coordination with Dixon Family Services and local churches, provide shelter vouchers/reimbursement for short term emergency housing in local motels. Recession may increase demand.
520-530-527500-0000	0			

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
520-530-531700-0000	1,000,000	110,000	250,000	<p>OPPORTUNITY PROJECTS/NEW PROGRAMS: Resources are budgeted in anticipation of possible property acquisition or other opportunities to assist with acquisition or development of affordable housing. Any specific use would require consultation and approval by the Agency Board and possibly a budget amendment prior to any action.</p> <p>Potential identified projects include:</p> <p>Local Match Federal Stimulus Grants (\$100,000) Affordability Rental Housing (\$150,000)</p>
520-530-590100-0000		170,690	170,690	Reimbursement for costs paid by the General Fund per the Cost Allocation Plan.
520-530-592800-0000	0			Local Match to Federal Stimulus \$100,000
520-570-529800-0000	750,000	600,000	350,000	FIRST TIME HOMEBUYER PROGRAM: The Neighborhood Stabilization Program with Vacaville will provide \$300,000 additional funds which will generate 3-6 foreclosure purchases. In addition the Agency operates its own program with staff support from the City of Vacaville.
520-570-529810-0000	200,000	10,000	300,000	HOUSING REHABILITATION: Resources are recommended in this category in the event that the City can collaborate with a non-profit which specializes in housing rehabilitation or is interested in creating and implementing a housing rehabilitation program in Dixon.
Total	2,374,816	1,088,045	1,223,917	

Intentionally left blank.



Enterprise Funds

Intentionally left blank.

Enterprise Funds

The City has two Enterprise Funds, Sewer and Transit.

Sewer

The City's wastewater system serves more than 5,200 residential, industrial, and commercial customers. Wastewater operations are accounted for in the Sewer Enterprise Fund. For budgetary and legal compliance purposes, the Sewer Enterprise Fund is broken into three funds.

- **Fund 305 Sewer Operations and Maintenance**

Operations and Maintenance are funded by the ratepayers. This fund is managed jointly by the Finance and Engineering departments. Finance is responsible for the accounting and utility billing (revenue collections). Engineering is responsible for the operations of the Sewer Plant and the master planning of wastewater treatment and disposal infrastructure.

- **Fund 310 Sewer Capital Improvements**

Sewer Capital Improvements necessitated by growth are funded by development impact fees, which by law must be accounted for in a separate fund. This fund is managed by the Engineering Department.

- **Fund 315 Rehabilitation Capital**

A transfer from the Operations and Maintenance Fund 305 is made annually to a separate fund, which has been established to account for ratepayer funded capital rehabilitation projects.

Transit

- **Transit Fund**

The Transit Fund 350 is an Enterprise Fund managed by the Community Services Department.

The Transit Fund budget provides resources for the operation of the Read-Ride Transit System. The Read-Ride system provides curb-to-curb transit service within the Dixon City limits. The system provided approximately 70,000 rides during FY2008-09. The system operates Monday-Friday from 7:00 a.m. - 5:00 p.m. Read-Ride currently operates up to four busses during peak demand hours. The City received a Community Based Transportation Grant in 2006 to begin Saturday Service with one bus. This service began in March of 2007 and ridership has steadily increased. Grant funding to

continue this service is included in the proposed FY2009-10 budget.

The proposed budget contains funds for 6.8 full-time equivalent staff, vehicle maintenance, administrative expenses, operating supplies and insurance. The Transit operation is funded through the City's allocation of Transit Development Act funds as well as capital funds from Federal Transit Administration (FTA) Section 5311 grants, Lifeline grant funds and State Transit Administration funds.

CITY OF DIXON

BUDGET OVERVIEW ENTERPRISE FUNDS

FUND		SEWER O&M 305	SEWER CAPITAL 310	SEWER REHAB 315	TRANSIT 350	Total
FY 2008-09						
SUMMARY OF ESTIMATED RESOURCES AND EXPENDITURES						
BEGINNING FUND BALANCE	July-2008	351,000	1,958,268	1,014,249	56,033	3,379,550
PROJECTED						
	June 30, 2009	1,805,000	158,790	25,000	675,566	2,664,356
	ACTUAL REVENUE	1,805,000	158,790	25,000	675,566	2,664,356
	TRANSFERS	-	568,070	243,303	-	811,373
	ACTUAL REVENUE & TRANSFERS	1,805,000	726,860	268,303	675,566	3,475,729
	ESTIMATED EXPENDITURES	1,846,317	680,392	661,270	672,455	3,860,434
ESTIMATED FUND BALANCE	June 30, 2009	309,683	2,004,736	621,282	59,144	2,994,845
FY 2009-10						
SUMMARY OF PROJECTED RESOURCES AND APPROPRIATIONS						
ESTIMATED BEGINNING FUND BALANCE	July-2009	309,683	2,004,736	621,282	59,144	2,994,845
PROPOSED						
	July 1, 2009	2,296,000	30,000	-	681,270	3,007,270
	ESTIMATED REVENUE	2,296,000	30,000	-	681,270	3,007,270
	REVENUES	3,000	45,000	20,000	250	68,250
	INTEREST EARNINGS	-	-	319,561	-	319,561
	TRANSFERS	2,299,000	75,000	339,561	681,520	3,395,081
	ESTIMATED REVENUE AND TRANSFERS	2,299,000	75,000	339,561	681,520	3,395,081
	ESTIMATED AVAILABLE RESOURCES	2,608,683	2,079,736	960,843	740,664	6,389,926
	PROPOSED APPROPRIATIONS	1,912,510	916,033	659,167	677,824	4,165,534
ESTIMATED FUND BALANCE	June 30, 2010	696,173	1,163,703	301,676	62,840	2,224,392
ESTIMATED BEGINNING FUND BALANCE	July 1, 2010	696,173	1,163,703	301,676	62,840	2,224,392

City of Dixon Budget FY 2009-10

305 - SEWER OPERATIONS AND MAINTENANCE

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
-	-	7,924	-	305-000-420300-0000	Administration - Finance	-	-
87,636	93,121	89,389	98,328	305-000-435100-0000	Sewer Fees - Apartments	125,860	125,860
28,141	31,421	28,704	31,574	305-000-435200-0000	Sewer Fees - Churches/Convales	40,415	40,415
330,180	261,520	346,254	380,879	305-000-435300-0000	Sewer Fees - Comm'l/Industrial	487,526	487,526
18,663	12,842	19,037	20,941	305-000-435400-0000	Sewer Fees - Motels	26,804	26,804
59,087	52,317	60,269	66,296	305-000-435500-0000	Sewer Fees - Multi-Family	84,859	84,859
1,019,432	911,469	1,039,820	1,142,702	305-000-435600-0000	Sewer Fees - Res SFD	1,462,659	1,462,659
21,623	20,454	20,000	30,280	305-000-435700-0000	Sewer Fees - Schools/Fairgrnd	36,877	36,877
35,417	30,123	25,000	3,000	305-000-461600-0000	Interest Earned	3,000	3,000
907	-	3,000	-	305-000-461800-0000	Miscellaneous Income	-	-
35,409	31,540	15,000	31,000	305-000-462200-0000	Penalties & Interest	31,000	31,000
-	-	-	-	305-000-462600-0000	Sale of Property	-	-
28,875	-	-	-	305-000-491600-0000	From Sewer Rehab	-	-
-	-	-	-	305-000-496200-0000	From NFSAD	-	-
-	28,875	-	-	305-000-497300-0000	From Equipment Replacement	-	-
1,665,372	1,473,682	1,654,397	1,805,000			2,299,000	2,299,000
312,108	353,686	397,942	394,932	305-300-511000-0000	Salaries/Wages	481,527	481,527
32,161	(0)	-	160	305-300-511100-0000	Salaries/Wages PT	-	-
25,007	29,593	28,335	26,200	305-300-511200-0000	Overtime	28,335	28,335
15,655	16,370	20,800	20,981	305-300-511300-0000	Standby	20,800	20,800
188	-	-	-	305-300-511900-0000	Termination Pay	-	-
6,357	5,259	6,695	5,037	305-300-512100-0000	Medicare	9,371	9,371
48,071	55,033	56,791	54,586	305-300-512200-0000	Retirement	73,119	73,119
2,652	3,125	3,504	2,752	305-300-512300-0000	Disability Insurance	4,390	4,390
69,424	83,859	90,442	85,749	305-300-512400-0000	Health Insurance	129,638	129,638
-	98	-	-	305-300-512500-0000	Unemployment Insurance	-	-
-	-	16,792	19,357	305-300-512600-0000	Worker's Comp Insurance	30,109	30,109
302,710	295,940	320,354	-	305-300-520100-0000	Administrative Costs - Finance	-	-

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
15,387	92,883	35,000	8,000	305-300-520300-0000	Administrative Costs - PW	10,000	10,000
196	-	300	3,600	305-300-520400-0000	Advertising/Publications	4,000	4,000
270	82	-	-	305-300-520810-0000	Bad Debt/Write Off	-	-
-	-	-	-	305-300-520850-0000	Bad Debt/Write-off	-	-
1,642	3,170	4,000	2,000	305-300-521000-0000	Site Maintenance	3,000	3,000
10,943	12,771	13,000	13,000	305-300-521400-0000	Chemicals	13,000	13,000
7,347	9,696	6,000	9,800	305-300-521800-0000	Communications	9,800	9,800
14,033	12,909	98,890	100,000	305-300-522400-0000	Consultants - Professional	75,000	75,000
27,595	49,387	45,000	43,800	305-300-522600-0000	Contract Serv/Non Professional	50,000	50,000
-	-	-	-	305-300-523400-0000	Contract Servs - Temp	-	-
686	262	755	300	305-300-524000-0000	DMV Physicals & Exams	500	500
611	530	1,600	500	305-300-524200-0000	Dues/Subscriptions	600	600
4,347	603	3,500	2,000	305-300-525800-0000	Equip Rental	2,000	2,000
45,012	23,419	30,000	24,000	305-300-526000-0000	Equip Repairs/Maint	30,000	30,000
17,856	66,815	25,000	44,000	305-300-529600-0000	Legal Expense	25,000	25,000
43,417	64,568	129,238	65,000	305-300-530100-0000	Maintenance - Sewer Line	65,000	65,000
47	-	-	-	305-300-530200-0000	Meetings/Seminars	-	-
183	202	100	200	305-300-531000-0000	Mileage Reimbursement	200	200
-	-	370	370	305-300-531400-0000	Office Equip Maint	370	370
34,599	37,113	27,000	38,000	305-300-531600-0000	Office Expense	38,000	38,000
2,305	1,760	2,490	2,700	305-300-531650-0000	Office/Software Maintenance	2,800	2,800
8,828	9,947	9,607	15,000	305-300-531900-0000	Permits/Licenses/Fees	15,000	15,000
-	120	-	-	305-300-534500-0000	Fees -- Administration	-	-
3,035	1,906	2,300	1,000	305-300-535500-0000	Small Tools	2,000	2,000
33,868	32,861	30,551	26,500	305-300-535600-0000	Special Supplies	35,000	35,000
2,140	4,660	5,000	2,500	305-300-535750-0000	Training	5,000	5,000
3,106	3,886	3,300	3,500	305-300-535900-0000	Uniforms	3,900	3,900
67,367	52,877	45,000	54,000	305-300-536000-0000	Utilities	60,000	60,000
23,816	30,056	24,000	31,000	305-300-537500-0000	Vehicle Fuel	31,000	31,000
9,274	10,775	9,500	6,000	305-300-538000-0000	Vehicle Maintenance	10,000	10,000
43,161	46,089	-	-	305-300-550700-0000	Depreciation	-	-

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
-	-	-	-	305-300-550720-0000	Disposition of Assets	-	-
-	220,000	-	-	305-300-565245-0000	Fines and Forfeitures	-	-
-	3,654	288,194	254,000	305-300-560400-0000	Capital Outlay	82,000	82,000
-	-	-	-	305-300-560450-0000	Furniture & Fixtures	-	-
-	42,738	-	-	305-300-560750-0000	Project Admin - Direct	-	-
1,313	15,285	-	217,490	305-300-590100-0000	To General Fund	217,490	217,490
-	325,000	-	-	305-300-591200-0000	To Sewer Improvements	-	-
-	-	243,303	243,303	305-300-591300-0000	To Sewer Rehab Projs	319,561	319,561
64,950	-	-	-	305-300-591600-0000	To Sewer Rehab Proj	-	-
-	-	-	-	305-300-592300-0000	To Transportation Cap Proj	-	-
-	25,000	25,000	25,000	305-300-592600-0000	Transfer to RDA	25,000	25,000
-	28,875	-	-	305-300-597300-0000	Transfer to Equip Replacement	-	-
1,301,667	2,072,860	2,049,653	1,846,317			1,912,510	1,912,510

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2009-10 BUDGET

Fund: 305
 Department #: 300
 Department Name: SEWER O&M

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
520100	320,354	-	-	Administration under the Cost Allocation Plan
520300	35,000	8,000	10,000	Engineering Administration
520400	300	3,600	4,000	Bid Advertisement for Sewer equipment & projects
521000	4,000	2,000	3,000	Building mtc. & cleaning supplies (\$1,020); mats for building (\$40/mo.\$480); fence repairs \$2,500
521400	13,000	13,000	13,000	Chemicals for weed abatement at WWTP, \$11,500; rodent control \$1,500
521800	6,000	9,800	9,800	\$3,900 - telephone,1 cell phone (for alarm system), 7 Nextel Radios, \$2,100;
522400	98,890	100,000	75,000	Eco:Logic Consultants-meet RWQCB requirements, pretreatment & discharge permit regs, groundwater degradation & salinity issues, \$30,000; annual/quarterly reports, \$12,000; update user rates \$18,000
522600	45,000	43,800	50,000	Lab testing & meter calibration
524000	755	300	500	Class B DMV license expenses, exam fees, physical (5 @ \$151)
524200	1,600	500	600	Dues re: pesticide certification (5 @ \$200=\$1,000); PAPA dues \$160;CWEA dues \$440
525800	3,500	2,000	2,000	Emergency equipment rental, \$1,000; Boom truck for servicing of aerators, \$1,000;copier rental \$1,500
526000	30,000	24,000	30,000	\$27,000-parts & labor to repair equip, including tractor; \$3,000-electrical repairs
529600	25,000	44,000	25,000	City Attorney support re: wastewater issues
530100	129,238	65,000	65,000	Sewer line maint - Maximum authorized on 3 year on-call contract for root control, video survey, and sewer repairs \$65,000
530200	0	-	-	Transferred to training line item
531000	100	200	200	Reimburse Finance employees for personal use of vehicles
531400	370	370	370	Billing Software maintenance, add'l programming
531600	27,000	38,000	38,000	Office supplies for WWTP personnel \$2,000; Billing forms, postage, envelopes - \$20,000; Lockbox \$5,000
531650	2,490	2,700	2,800	Springbrook maintenance, programming
531900	9,607	15,000	15,000	\$6,235-Regional Water Board permit;\$1,500-YSAQMD permit for 2 generators & pump; \$1,000 for water, CRWQCB discharge reg. fee (SSMP-new program) \$872
535500	2,300	1,000	2,000	Misc. small tools needed for repairs & maint. activities

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
535600	30,551	26,500	35,000	Maint. supplies-rip rap & road rock; new test equipment to meet increased RWQCB requirements; bottled water (no potable water @ plant); billing computer system supplies; traffic cones, safety gear -- goggles, gloves, signs, light bars for trucks
535750	5,000	2,500	5,000	Pesticide, CWEA, safety training (\$2,000); Finance training (utility billing, network, software \$500)
535900	3,300	3,500	3,900	Uniforms, jackets, boots, & coveralls for 6 employees (\$500/ea.)
536000	45,000	54,000	60,000	Electricity: (1) lift stations; (2)WWTP; (3) 4 Aerators
537500	24,000	31,000	31,000	Fuel for vehicles and equipment \$21,500; diesel fuel tank cleaning \$4,500
538000	9,500	6,000	10,000	Parts & labor to repair vehicles
560400	288,194	254,000	82,000	See Form SS-2
590100	0	217,496	217,496	GIS Grant Match; Transfer to General Fund
591300	243,303	243,303	319,561	Transfer to Sewer Rehab
592300	25,000	25,000	25,000	Transfer to RDA
592300	0	-	-	
597300	0	-	-	Equipment replacement
Total	1,428,352	1,236,569	1,135,227	

CITY OF DIXON
 CAPITAL EQUIPMENT/FIXED ASSETS (not included in Capital Project Funds)
 FY 2009-10 BUDGET

Fund: 305
 Department Name: 300
 Department #: Sewer O & M

(N)ew or (R)eplacement (A)	Category* (B)	Priority (C)	Item Description (Be Specific) (D)	Cost/Unit (incl Tax and Freight) (E)	Quantity (F)	Total (G)
N	E	1	WWTP Security Gate	15,000.00	1	15,000
N	E	2	Service Truck	25,000.00	1	25,000
N	E	3	Lift Station Scada	12,000.00	1	12,000
N	E	4	Trailer office portable	30,000.00	1	30,000
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total						82,000

Please see memo for further instructions.

*Category:
 V = Vehicles
 F = Furniture/Fixtures
 E = Equipment
 B = Buildings

CITY OF DIXON
 PAYROLL SUMMARY
 FY: 2009-10

FUND: 305
 DEPT: SEWER O&M

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	PERS Retirement 512200	Health Insurance 512400	Soc Sec/Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:											
Wastewater Operator I	45,557	0	45,557	1.00	45,557	6,931	14,238	867	442	3,581	71,617
Maintenance Worker III	51,866	0	51,866	1.00	51,866	7,891	14,238	959	503	4,077	79,533
Wastewater Operator I	53,597	4,495	58,092	1.00	58,092	8,838	14,238	1,049	520	4,213	86,950
Wastewater Operator I	53,597	0	53,597	1.00	53,597	8,154	14,238	984	520	4,213	81,706
Wastewater Operator II	58,496	1,227	59,723	1.00	59,723	9,086	14,238	1,072	567	4,598	89,285
Sr WW Systems Operator	64,074	4,702	68,776	1.00	68,776	10,464	14,238	1,204	622	5,037	100,340
Administrative Clerk I	34,311	0	34,311	0.50	17,155	2,610	7,119	352	159	112	27,508
Management Aide	58,368	0	58,368	0.165	9,631	1,465	2,349	174	85	63	13,767
Associate Civil Engineer	96,841	1,937	98,778	0.50	49,389	7,514	7,119	1,536	324	2,494	68,376
Engineering Tech III	66,819	0	66,819	1.00	66,819	10,166	14,238	1,175	648	1,721	94,767
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	583,526	12,361	595,887	8.165	480,605	73,119	116,253	9,371	4,390	30,109	713,847
Temporary Personnel											
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	-	-	-	-	-	-	-	-	-	-	-
Total:	583,526	12,361	595,887	8.165	480,605	73,119	116,253	9,371	4,390	30,109	713,847
Other special pays:											
PERS Health Administration							185				185
Retirement Health Benefit							13,200				13,200
OVERTIME			28,335								28,335
FLSA (Y-time)			-								-
Stand-by pay			20,800								20,800
Comp Time Cash Out			922		922						922
Admin Leave Cash Out			-		-						-
Night Differential			-		-						-
Subtotal:			50,057		922		13,385				63,442
GRAND TOTAL:	583,526	12,361	645,944	8.165	481,527	73,119	129,638	9,371	4,390	30,109	777,289

CITY OF DIXON
DEPARTMENTAL STAFFING
FY 2009-10 BUDGET

Department Name: SEWER O & MFund # 305

FULL-TIME AND PERMANENT PART-TIME

Position Title	Positions Funded FY 2008-09	Positions Funded FY 2009-10
Associate Civil Engineer ¹	0	0.5
Engineering Technician III ²	0	1
Wastewater Systems Operator I	3	3
Wastewater Systems Operator II	1	1
Senior Wastewater Systems Operator	1	1
Maintenance Worker III	1	1
Management Aide ³	0.165	0.165
Administrative Clerk I ⁴	<u>0.5</u>	<u>0.5</u>
TOTAL	6.665	8.165

¹This position is funded in two funds: Sewer (0.5) and General Fund (0.5)

²This position was previously funded in the General Fund.

³This position is funded in three funds: Sewer (0.165), DSMWS (0.5) and General Fund (0.335)

⁴This position is funded in two funds: Sewer (0.5) and General Fund (0.5)

City of Dixon Budget FY 2009-10

310 - SEWER CAPITAL IMPROVEMENTS

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	-	-	-	310-000-424000-0000	Developer Fees	-	-
357,845	409,541	-	108,790	310-000-425600-0000	Development Fees - Sewer	30,000	30,000
-	-	-	-	310-000-429400-0000	Mitigation Fees	-	-
125,382	-	-	-	310-000-425500-0000	Capital Contribution	-	-
-	-	-	-	310-000-460300-0000	Bond Proceeds	-	-
-	-	-	-	310-000-460950-0000	Grants - HUD	-	-
113,828	87,457	60,000	50,000	310-000-461600-0000	Interest Earned	45,000	45,000
64,950	-	-	-	310-000-491100-0000	Transfer from Sewer O & M	-	-
-	-	-	-	310-000-491300-0000	From Sewer Cap Rehab	-	-
-	-	-	-	310-000-491720-0000	From Unrestricted Cap Projs	-	-
-	-	-	568,070	310-000-490000-0000	Transfers-In	-	-
-	-	-	-	310-000-492000-0000	From City Facilities	-	-
-	-	-	-	310-000-492200-0000	From Storm Drain Facilities	-	-
-	-	-	-	310-000-492300-0000	From Transportation Projects	-	-
662,005	496,998	60,000	726,860			75,000	75,000
1,351,800	1,343,161	-	-	310-100-550700-0000	Depreciation	-	-
-	-	-	-	310-100-550710-0000	Depreciation - GASB	-	-
-	-	-	-	310-100-529600-0000	Legal Services	-	-
-	-	-	-	310-100-560300-0000	Development Fee Administration	-	-
-	-	-	-	310-100-560600-0000	Master Plan Update	-	-
-	-	-	-	310-100-560750-0000	Project Admin - Direct	-	-
-	-	-	-	310-100-560800-0000	Project Admin - Overhead	-	-
-	-	-	-	310-100-560850-0000	Project Management	-	-
-	-	-	6,033	310-100-590100-0000	To General Fund	6,033	6,033
-	-	-	-	310-101-529600-0000	Legal Fees	-	-
196,180	-	195,342	2,359	310-101-590900-0000	To DPFA - Sewer Bonds	-	-
-	-	-	-	310-101-591150-0000	To DPFA - Sewer Bonds	-	-

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	-	-	-	310-101-591300-0000	To Sewer Rehab Projects	-	-
-	-	-	-	310-102-560150-0000	Construction	-	-
-	-	-	-	310-102-560200-0000	Contingency	-	-
-	-	-	-	310-102-560250-0000	Design/Plans/Specs	-	-
-	-	-	-	310-102-560750-0000	Project Admin - Direct	-	-
-	-	-	-	310-102-560800-0000	Project Admin - Overhead	-	-
-	-	-	-	310-102-560850-0000	Project Management	-	-
143,189	-	-	-	310-105-461500-0000	Settlements	-	-
-	-	500,000	500,000	310-105-550750-0000	Interfund Interest	500,000	500,000
-	-	-	-	310-105-522600-0000	Contr Service-Non Professional	-	-
-	-	-	-	310-105-529600-0000	Legal Services	-	-
-	-	-	-	310-105-560150-0000	Construction	-	-
-	-	-	-	310-105-560200-0000	Contingency	-	-
-	-	-	-	310-105-560250-0000	Design/Plans/Specs	-	-
-	-	-	-	310-105-560350-0000	Environmental Review	-	-
-	-	-	-	310-105-560400-0000	Capital Outlay	-	-
-	-	-	-	310-105-560450-0000	Furniture & Fixtures	-	-
-	-	-	-	310-105-560500-0000	Inspection/Supervision/Testing	-	-
-	-	-	-	310-105-560550-0000	Land Acquisition/Right of Way	-	-
-	-	-	-	310-105-560650-0000	Misc Expenses	-	-
-	-	-	-	310-105-560700-0000	Permitting/Fees	-	-
-	-	-	-	310-105-560750-0000	Project Admin - Direct	-	-
-	-	-	-	310-105-560800-0000	Project Admin - Overhead	-	-
-	-	-	-	310-105-560850-0000	Project Management	-	-
-	-	-	-	310-105-560900-0000	Site Preparation	-	-
-	-	-	-	310-107-560150-0000	Construction	-	-
-	-	-	-	310-107-560250-0000	Design/Plans/Specs	-	-
-	-	-	-	310-107-560750-0000	Project Admin - Direct	-	-
-	-	-	-	310-108-522400-0000	Consultants - Professional	30,000	30,000
-	-	-	-	310-108-560100-0000	Appraisals	-	-
-	-	-	-	310-108-560150-0000	Construction	-	-
-	-	-	-	310-108-560200-0000	Contingency	-	-

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	-	418,650	-	310-108-560250-0000	Design/Plans/Specs	-	-
-	-	-	-	310-108-560350-0000	Environmental Review	-	-
-	-	-	-	310-108-560400-0000	Capital Outlay	-	-
-	-	-	-	310-108-560450-0000	Furniture & Fixtures	-	-
-	-	-	-	310-108-560500-0000	Inspection/Supervision/Testing	-	-
-	-	-	-	310-108-560550-0000	Land Acquisition/Right of Way	-	-
-	-	-	-	310-108-560600-0000	Master Plan Update	-	-
-	-	-	-	310-108-560650-0000	Misc Expenses	-	-
-	-	-	-	310-108-560700-0000	Permitting/Fees	-	-
-	-	-	-	310-108-560750-0000	Project Admin - Direct	-	-
-	-	-	-	310-108-560800-0000	Project Admin - Overhead	-	-
-	-	-	-	310-108-560850-0000	Project Management	-	-
-	-	-	-	310-108-560900-0000	Site Preparation	-	-
-	-	-	-	310-108-560950-0000	Utilities	-	-
-	-	-	-	310-108-591300-0000	Transfer to Sewer Rehab	-	-
-	-	-	-	310-109-560250-0000	Designs/Plans/Specs	-	-
-	-	-	6,000	310-109-560750-0000	Project Admin - Direct	-	-
-	-	-	-	310-115-560750-0000	Project Admin - Direct	-	-
-	-	-	-	310-115-592600-0000	To RDA	-	-
-	-	-	-	310-118-560250-0000	Designs/Plans/Specs	-	-
-	-	-	-	310-119-560750-0000	Project Admin - Direct	-	-
-	5,771	-	30,000	310-123-560750-0000	Project Admin - Direct	-	-
-	7,165	-	36,000	310-124-560750-0000	Project Admin - Direct	-	-
-	3,908	-	100,000	310-126-560750-0000	Project Admin - Direct*	380,000	380,000
1,691,169	1,360,006	1,113,992	680,392			916,033	916,033

*Note: Includes \$260,000 for reimbursement for oversized sewer line in 09-10 put in by developer.

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2009-10 BUDGET

Fund: 310
 Department #: _____
 Department Name: SEWER CAPITAL

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
310-100-590100-0000	-	6,036	6,036	Transfer to General Fund
310-101-590900-0000	195,342	2,359		Transfer to DPFA - Sewer Bonds
310-105-550750-0000	500,000	500,000	500,000	Interfund Interest
310-108-560250-0000	418,650	-	-	Design/Plans/Specs
310-109-560750-0000	-	6,000	-	Project Admin - Direct
310-123-560750-0000	-	30,000	-	Project Admin - Direct
310-124-560750-0000	-	36,000	-	Project Admin - Direct
310-126-560750-0000	-	100,000	380,000	Project Admin - Direct
Total	1,113,992	680,395	886,036	

City of Dixon Budget FY 2009-10

315 - SEWER REHAB PROJECTS

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	-	-	-	315-000-460300-0000	Bond Proceeds	-	-
34,171	31,252	25,000	25,000	315-000-461600-0000	Interest Earned	20,000	20,000
-	-	-	-	315-000-461700-0000	Lease Revenue	-	-
-	325,000	243,303	243,303	315-000-491100-0000	Transfer from Sewer O & M	319,561	319,561
-	-	-	-	315-000-491200-0000	From Sewer Capital Projects	-	-
-	-	-	-	315-000-491720-0000	From Unrestricted Cap Projs	-	-
-	-	-	-	315-000-492600-0000	From RDA	-	-
-	-	-	-	315-000-496200-0000	From NFSAD	-	-
34,171	356,252	268,303	268,303			339,561	339,561
-	-	-	-	315-100-560100-0000	Appraisals	-	-
-	-	-	-	315-100-560150-0000	Construction	-	-
-	-	-	-	315-100-560200-0000	Contingency	-	-
-	-	-	-	315-100-560250-0000	Design/Plans/Specs	60,000	60,000
-	-	-	-	315-100-560300-0000	Development Fee Administration	-	-
-	-	-	-	315-100-560350-0000	Environmental Review	-	-
-	-	659,064	57,500	315-100-560400-0000	Capital Outlay	-	-
-	-	-	-	315-100-560450-0000	Furniture & Fixtures	-	-
-	-	-	-	315-100-560500-0000	Inspection/Supervision/Testing	32,500	32,500
-	-	-	-	315-100-560550-0000	Land Acquisition/Right of Way	-	-
-	-	-	-	315-100-560600-0000	Master Plan Update	206,667	206,667
-	-	-	-	315-100-560650-0000	Misc Expenses	25,000	25,000
-	-	-	-	315-100-560700-0000	Permitting/Fees	-	-
-	-	54,432	28,200	315-100-560750-0000	Project Admin - Direct	-	-
-	-	-	-	315-100-560800-0000	Project Admin - Overhead	-	-
-	-	-	-	315-100-560850-0000	Project Management	-	-
-	-	-	-	315-100-560900-0000	Site Preparation	-	-
-	-	-	-	315-100-560950-0000	Utilities	-	-

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
28,875	-	-	-	315-100-591100-0000	To Sewer O & M	-	-
-	-	-	-	315-100-591200-0000	To Sewer Capital Proj	-	-
-	120,000	-	-	315-100-592100-0000	Transfer to PW Cap Proj	-	-
-	-	-	-	315-102-560150-0000	Construction	175,000	175,000
-	-	-	-	315-102-560250-0000	Design/Plans/Specs	-	-
-	-	-	-	315-102-560750-0000	Project Admin - Direct	-	-
-	-	-	-	315-105-560500-0000	Inspection/Supervision/Testing	-	-
-	-	-	-	315-107-560250-0000	Designs/Plans/Specs	-	-
-	-	-	209,374	315-108-560250-0000	Design/Plans/Specs	-	-
-	-	-	358,696	315-108-590000-0000	Transfers Out	-	-
-	-	-	-	315-109-560150-0000	Construction	-	-
-	-	-	-	315-109-560250-0000	Designs/Plans/Specs	-	-
(0)	-	-	7,500	315-109-560750-0000	Project Admin - Direct	-	-
-	-	-	-	315-114-520400-0000	Advertising/Legal Notices	-	-
-	-	-	-	315-114-560150-0000	Construction	160,000	160,000
-	-	-	-	315-114-560250-0000	Design/Plans/Specs	-	-
-	-	-	-	315-115-560250-0000	Designs/Plans/Specs	-	-
25,000	-	-	-	315-115-592600-0000	Transfer to RDA	-	-
53,875	120,000	713,496	661,270			659,167	659,167

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2009-10 BUDGET

Fund: 315
 Department #: _____
 Department Name: SEWER REHAB

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
315-100-560250-0000	-	-	60,000	Design/Plans/Specs
315-100-560400-0000	659,064	57,500	-	Capital Outlay
315-100-560500-0000	-	-	32,500	Inspection/Supervision/Training
315-100-560600-0000	-	-	206,667	Master Plan Update
315-100-560650-0000	-	-	25,000	Misc. Expenses
315-100-560750-0000	54,432	28,200	-	Project Admin Direct Costs
315-102-560150-0000	-	-	175,000	Construction
315-108-560250-0000	-	209,374	-	Design/Plans/Specs
315-108-590000-0000	-	358,696	-	Transfers Out
315-109-560750-0000	-	7,500	-	Project Admin Direct Costs
315-114-560150-0000	-	-	160,000	Construction
Total	713,496	661,270	659,167	

City of Dixon Budget FY 2009-10

350 - TRANSIT

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	-	25,000	25,000	350-000-414200-0000	STA Saturday Service	23,270	23,270
76,262	-	-	50,000	350-000-414250-0000	STA Funds - Operating	-	-
537,430	460,439	479,000	440,316	350-000-414300-0000	TDA - Operating	435,000	435,000
-	55,000	-	-	350-000-414350-0000	MTC Grants	-	-
-	-	15,000	-	350-000-414400-0000	TDA - Capital	15,000	15,000
5,250	62,043	60,000	60,000	350-000-414600-0000	Transit Grant - FTA 5311 (Op)	48,000	48,000
-	-	-	-	350-000-414650-0000	Transit Grant - FTA 5311 (Cap)	60,000	60,000
-	-	-	-	350-000-414700-0000	Prop 1B - Capital	-	-
81,276	88,848	110,000	100,000	350-000-436800-0000	Transit - Passenger Fares	100,000	100,000
-	-	-	-	350-000-461500-0000	Insurance Settlement	-	-
976	642	225	250	350-000-461600-0000	Interest Earned	250	250
-	-	-	-	350-000-461800-0000	Miscellaneous Income	-	-
-	53,757	-	-	350-000-492400-0000	Transfer Fr Transit CIP 470	-	-
701,194	720,730	689,225	675,566			681,520	681,520
145,524	193,919	284,903	268,368	350-300-511000-0000	Salaries/Wages	243,602	243,602
110,772	96,711	16,349	13,075	350-300-511100-0000	Salaries/Wages PT	17,851	17,851
168	-	-	87	350-300-511200-0000	Overtime	-	-
2,211	-	-	310	350-300-511900-0000	Termination Pay	-	-
-	-	-	-	350-300-512000-0000	Social Security	-	-
4,799	6,440	6,890	6,043	350-300-512100-0000	Medi-Care	6,226	6,226
38,751	42,123	43,471	41,954	350-300-512200-0000	Retirement	36,980	36,980
2,275	2,396	2,525	2,063	350-300-512300-0000	Disability Insurance	2,253	2,253
89,923	95,301	104,002	100,613	350-300-512400-0000	Health Insurance	91,568	91,568
137	-	-	-	350-300-512500-0000	Unemployment Insurance	-	-
-	-	6,786	3,881	350-300-512600-0000	Worker's Comp Insurance	6,579	6,579
-	25,553	21,000	18,729	350-300-520100-0000	Admin Costs	13,729	13,729
49,001	53,447	49,000	-	350-300-520200-0000	Admin Costs - Gen'l	-	-

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
1,750	933	1,000	1,000	350-300-520400-0000	Advertising/Legal Notices/Pubs	1,000	1,000
1,613	1,615	1,400	1,400	350-300-521000-0000	Bldg/Site Maintenance	1,400	1,400
2,747	2,784	2,500	2,300	350-300-521800-0000	Communications	2,500	2,500
-	8,185	31,696	31,696	350-300-522400-0000	Consultants - Professional	-	-
483	400	500	200	350-300-522600-0000	Contract Servs - Alarm	200	200
96	96	500	-	350-300-522610-0000	Contr Servs - Recnet	-	-
1,160	1,190	2,390	2,390	350-300-523200-0000	Contract Servs - Audit	2,390	2,390
-	-	-	-	350-300-523400-0000	Contract Servs-Temp	-	-
284	480	500	500	350-300-524000-0000	DMV Physicals & Exams	500	500
-	4	-	-	350-300-524200-0000	Dues/Subscriptions	-	-
-	-	-	-	350-300-525800-0000	Equipment Rental	-	-
1,777	437	-	-	350-300-526000-0000	Equip Repairs/Maintenance	-	-
8,327	9,036	9,500	14,875	350-300-527800-0000	Insurance - Liability	14,875	14,875
-	-	-	-	350-300-528000-0000	Insurance - Mobile Equip	-	-
-	-	-	-	350-300-528200-0000	Insurance - Property	-	-
950	981	-	-	350-300-528400-0000	Insurance - Vehicles	-	-
886	467	500	1,000	350-300-529600-0000	Legal Fees	1,000	1,000
-	-	-	-	350-300-530000-0000	Maintenance	-	-
69	116	250	-	350-300-530200-0000	Meetings/Seminars	-	-
281	484	350	400	350-300-531000-0000	Mileage Reimbursement	400	400
819	1,393	1,000	1,000	350-300-531600-0000	Office Supplies	1,000	1,000
-	-	-	-	350-300-531800-0000	Pass-Through Route 30	-	-
233	-	-	-	350-300-532400-0000	Physical/Psych Exams	-	-
-	287	-	-	350-300-534500-0000	Administrative Fees	-	-
1,824	2,018	1,000	500	350-300-535600-0000	Special Supplies	500	500
1,625	2,015	2,000	2,000	350-300-535750-0000	Training	2,000	2,000
1,930	2,282	2,000	1,800	350-300-536000-0000	Utilities	2,000	2,000
-	-	-	-	350-300-537000-0000	Vehicle Exp/Labor	-	-
49,007	61,704	55,000	55,000	350-300-537500-0000	Vehicle Fuel	50,000	50,000
47,632	40,143	40,000	45,000	350-300-538000-0000	Vehicle Maintenance	48,000	48,000
-	-	-	-	350-300-538500-0000	Vehicle Parts	-	-
-	-	-	-	350-300-550500-0000	Contingency	-	-

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
54,269	59,689	-	-	350-300-550700-0000	Depreciation	-	-
-	-	-	-	350-300-550720-0000	Disposition of Assets	-	-
-	-	-	-	350-300-551100-0000	TDA Reimbursement	-	-
-	(1)	75,000	-	350-300-560400-0000	Capital Outlay	75,000	75,000
-	-	-	-	350-300-560450-0000	Furniture & Fixtures	-	-
2,129	-	-	56,271	350-300-590100-0000	To General Fund	56,271	56,271
53,757	-	-	-	350-300-592100-0000	Transfer to PW Capital	-	-
677,208	712,627	762,012	672,455			677,824	677,824

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2009-10 BUDGET

Fund: 350
 Department #: _____
 Department Name: TRANSIT

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
520100	21,000	18,729	13,729	Administration Rec Director
520200	49,000	-	-	Cost of Administration per Full Cost Allocation Plan; moved to Transfer to Gen Fd in FY 2008-09 account number 590100
520400	1,000	1,000	1,000	Promotion and advertising
521000	1,400	1,400	1,400	Maintenance site
521800	2,500	2,300	2,500	Service for seven Nextel phones, office phones, DSL
522400	31,696	31,696	-	Dixon Read-Ride Transit Plan
522600	500	200	200	Alarm system monitoring and pest control
522610	500	-	-	RecNet Contract
523200	2,390	2,390	2,390	Audit of transit program. State Controlers report; Single Audit
524000	500	500	500	Paratransit vehicle drivers license and GPPV renewal.
524200	-	-	-	Membership in the California Association for Coordinated Transportation
526000	-	-	-	
527800	9,500	14,875	14,875	Liability and vehicle physical damage coverage through the California Transit Insurance Pool (CalTIP).
528400	-	-	-	Vehicle insurance
529600	500	1,000	1,000	Legal Fees
530200	250	-	-	Workshop opportunities for Coordinator.
531000	350	400	400	Mileage for work related travel by the transit staff.
531600	1,000	1,000	1,000	General office supplies.
532400	-	-	-	Required physical exams for licenses required for up to 5 Read-Ride drivers.
535600	1,000	500	500	Read-Ride ticket book printing \$600; other supplies as needed, new radio equipment
535750	2,000	2,000	2,000	Staff training
536000	2,000	1,800	2,000	Water, PGE for Transit Office.
537500	55,000	55,000	50,000	Fuel for Read-Ride vehicles.
538000	40,000	45,000	48,000	Maintenance of Read-Ride vehicles
551100	-	-	-	TDA Reimbursement
590100	-	56,271	56,271	Transfer to Gen Fund per Cost Allocation Plan formerly 520200
560400	75,000	-	75,000	See SS-2 for detail
Total	297,086	236,061	272,765	

CITY OF DIXON
 CAPITAL EQUIPMENT/FIXED ASSETS (not included in Capital Project Funds)
 FY 2009-10 BUDGET

Fund: 350
 Department #: 300
 Department Name: TRANSIT

(N)ew or (R)eplacement (A)	Category* (B)	Priority (C)	Item Description (Be Specific) (D)	Cost/Unit (incl Tax and Freight) (E)	Quantity (F)	Total (G)
R			Bus replacement with grant funding	75,000.00	1	75,000
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total						75,000

Please see memo for further instructions.

*Category: V = Vehicles
 F = Furniture/Fixtures
 E = Equipment
 B = Buildings

CITY OF DIXON
 PAYROLL SUMMARY
 FY: 2009-10

FUND: 350
 DEPT: 300
 TRANSIT

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	Temp Pay 511100	PERS Retirement 512200	Health Insurance 512400	Soc Sec/Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:												
Transit Coordinator	47,159	-	47,159	1.00	47,159		7,175	14,238	890	457	1,215	71,134
Transit Driver II	38,430	2,690	41,120	0.95	39,064		5,943	14,238	773	373	940	61,331
Transit Driver II	38,430	1,537	39,967	0.95	37,969		5,777	14,238	757	373	940	60,053
Transit Driver II	38,430	1,537	39,967	0.95	37,969		5,777	14,238	757	373	940	60,053
Transit Dispatcher/Driver	34,922	-	34,922	0.91	31,866		4,848	14,238	669	339	821	52,781
Transit Dispatcher/Driver	34,922	-	34,922	0.86	30,120		4,582	12,280	615	339	776	48,712
Transit Dispatcher/Driver	33,264	-	33,264	0.57	18,919		2,878	8,098	392	-	487	30,774
0	0	0	0		-		-	-	-	-	-	-
0	0	0	0		-		-	-	-	-	-	-
0	0	0	0		-		-	-	-	-	-	-
0	0	0	0		-		-	-	-	-	-	-
0	0	0	0		-		-	-	-	-	-	-
0	0	0	0		-		-	-	-	-	-	-
0	0	0	0		-		-	-	-	-	-	-
0	0	0	0		-		-	-	-	-	-	-
0	0	0	0		-		-	-	-	-	-	-
Subtotal:	265,556	5,764	271,320	6	243,065	0.00	36,979.95	91,568	4,852	2,253	6,119.34	384,838.12
Temporary Personnel												
Laborer (washes buses)	2,833	0	2,833		0	2,833	0		217	0	73	3,123
Transit Driver I back-up	7,509	0	7,509		0	7,509	0		574	0	193	8,277
TransitDriver/Dispatcher	7,509	0	7,509		0	7,509	0		574	0	193	8,277
0.00	0	0	0		0	0	0		0	0	0	0
0.00	0	0	0		0	0	0		0	0	0	0
Subtotal:	17,851	0	17,851	0	0	17,851	0	0	1,366	0	460	19,676
Total:	283,406	5,764	289,171	6	243,065	17,851	36,980	91,568	6,218	2,253	6,579	404,514
Other special pays:												
PERS Health Administration												-
Retirement Health Benefit												-
Comp Time Cash Out			537		537				8			544
Admin Leave Cash Out			-		-				-			-
Night Differential			-		-				-			-
Subtotal:			537		537				8			544
GRAND TOTAL:	283,406	5,764	289,171		243,602	17,851	36,980	91,568	6,226	2,253	6,579	405,058

CITY OF DIXON
DEPARTMENTAL STAFFING
FY 2009-10 BUDGET

Department Name: TRANSITFund # 350

FULL-TIME AND PERMANENT PART-TIME

Position Title	Positions Funded FY 2008-09	Positions Funded FY 2009-10
Transit Coordinator	1.00	1.00
Transit Driver II	3.00	2.85
Driver/Dispatcher	<u>3.68</u>	<u>2.34</u>
Total	7.68	6.19



Grant Funds

Intentionally left blank.

Grant Funds

There are a number of Grants, which the City receives for special purposes.

- **Fund 525 Home Loan Grant Fund**

The Home Loan Fund 525 exists to account for HCD HOME grant funds, which are used to fund first time homebuyer loans and the related program income. This fund was created during FY2007-08 to separate out these types of loans from other loans. Program income is estimated very conservatively because all loans have been deferred and therefore payoffs are only received when the buyer refinances.

Expenditures consist of loan disbursements and administration costs and should the revenues not be received, administrative expenditures will be transferred to the Redevelopment Housing Set-Aside Fund.

This fund is managed jointly by the Economic Development and Finance Departments, with the Economic Development Department being responsible for the program and compliance, and the Finance Department being responsible for loan administration and accounting.

- **Fund 526 CDBG Rehab Fund**

The CDBG (Community Development Block Grants) – Rehab Fund No. 526 exists to account for grant funds, which are used to make loans to homeowners for home rehabilitation and the related program income. This fund was created during FY2007-08 to separate out these types of loans from other loans.

Expenditures consist of loan disbursements and administration costs and should the revenues not be received, administrative expenditures will be transferred to the Redevelopment Housing Set-Aside Fund.

This fund is managed jointly by the Economic Development and Finance Departments, with the Economic Development Department being responsible for the program and compliance and the Finance Department being responsible for loan administration and accounting.

- **Fund 550 Used Oil Grant Fund**

Every year the City applies for a \$5,000 grant from the State for used oil collection, recycling, and the cost of education on the hazards of improper disposal of used oil. Appropriations are made to cover the cost of used oil collection and for education to the public on the hazards of improper disposal of used oil. This fund is managed by the Public Works Department.

- **Fund 560 Police Grants Fund**

The Police grant fund is used to account for special police expenditures, which are funded by a State grant.

- **Fund 570 CDBG Fund**

The CDBG (Community Development Block Grant) Fund exists to account for grant funds, which are used to make loans to businesses to promote the City's economic development goals and the related program income. Annual loan portfolio payments are approximately \$55,000 per year with additional payoffs when loans are refinanced.

Expenditures consist of loan disbursements and administration costs. This fund is managed jointly by the Economic Development and Finance Departments, with the Economic Development Department being responsible for the program and compliance and the Finance Department being responsible for loan administration and accounting.

- **Fund 571 PTA CDBG Fund**

The PTA (Planning Technical Assistance) CDBG (Community Development Block Grant) – Fund exists to account for planning technical assistance funds, which the City received in 2006 to promote economic development. This fund is managed jointly by the Economic Development and Finance Departments, with the Economic Development Department being responsible for the program and compliance and the Finance Department being responsible for accounting for the grant expenditures.

CITY OF DIXON

BUDGET OVERVIEW GRANT FUNDS

FUND		HOME LOAN PROGRAM 525	CDBG* REHAB LOAN PROGRAM 526	CALIF. USED OIL 550	POLICE 560	CDBG 570	CDBG PTA 571	Total
FY 2008-09								
SUMMARY OF ESTIMATED RESOURCES AND EXPENDITURES								
BEGINNING FUND BALANCE	July-2008	1,142	-	(1,521)	94,553	308,187	(6,947)	395,414
PROJECTED								
	June 30, 2009	25,100	-	5,550	103,500	63,000	22,360	219,510
	ACTUAL REVENUE	25,100	-	5,550	103,500	63,000	22,360	219,510
	TRANSFERS	-	-	-	-	-	-	-
	ACTUAL REVENUE & TRANSFERS	25,100	-	5,550	103,500	63,000	22,360	219,510
	ESTIMATED EXPENDITURES	17,700	-	2,280	39,659	177,000	15,413	252,052
ESTIMATED FUND BALANCE	June 30, 2009	8,542	-	1,749	158,394	194,187	-	362,872
FY 2009-10								
SUMMARY OF PROJECTED RESOURCES AND APPROPRIATIONS								
ESTIMATED BEGINNING FUND BALANCE	July-2009	8,542	-	1,749	158,394	194,187	-	362,872
PROPOSED								
	July 1, 2009	25,000	-	5,000	100,000	50,000	78,750	258,750
	ESTIMATED REVENUE	25,000	-	5,000	100,000	50,000	78,750	258,750
	REVENUES	100	-	10	2,500	6,000	-	8,610
	INTEREST EARNINGS	-	-	-	-	-	26,250	26,250
	TRANSFERS	25,100	-	5,010	102,500	56,000	105,000	293,610
	ESTIMATED REVENUE AND TRANSFERS	33,642	-	6,759	260,894	250,187	105,000	656,482
	ESTIMATED AVAILABLE RESOURCES	32,200	-	5,000	82,877	85,250	105,000	310,327
	PROPOSED APPROPRIATIONS	1,442	-	1,759	178,017	164,937	-	346,155
ESTIMATED FUND BALANCE	June 30, 2010	1,442	-	1,759	178,017	164,937	-	346,155
ESTIMATED BEGINNING FUND BALANCE	July 1, 2010	1,442	-	1,759	178,017	164,937	-	346,155

City of Dixon Budget FY 2009-10

525 - HOME LOAN PROGRAM

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	49,561	20,000	25,000	525-000-460705-0000	Loan Proceeds	25,000	25,000
-	20,524	5,000	100	525-000-461600-0000	Interest Earned	100	100
-	31,074	-	-	525-000-492700-0000	Transfer from RDA Set Aside	-	-
-	101,159	25,000	25,100			25,100	25,100
-	-	-	-	525-525-520100-0000	Administration	-	-
-	2,000	10,000	-	525-525-520200-0000	Admin costs - Gen'l	-	-
-	2,000	5,000	2,700	525-525-522400-0000	Contractual Services	7,200	7,200
-	1,016	2,000	-	525-525-522600-0000	Contract Serv - Non Prof	-	-
-	-	-	-	525-525-529600-0000	Legal Services	-	-
-	95,000	-	-	525-525-529800-0000	Loans HOME	-	-
-	-	-	15,000	525-525-529810-0000	Loans - Reuse Funded	25,000	25,000
-	100,017	17,000	17,700			32,200	32,200

City of Dixon Budget FY 2009-10

526 - CDBG HOME REHAB LOAN PROGRAM

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	-	50,000	-	526-000-460705-0000	Loan Proceeds	-	-
-	-	-	-	526-000-460950-0000	Grant Proceeds	-	-
-	-	5,000	-	526-000-461600-0000	Interest Earned	-	-
-	-	-	-	526-000-492600-0000	Transfer from RDA	-	-
-	-	-	-	526-000-592700-0000	Transfer to RDA Housing (520)	-	-
-	-	55,000	-			-	-
-	-	5,000	-	526-500-520100-0000	Administration	-	-
-	-	5,000	-	526-500-522400-0000	Contractual Services	-	-
-	-	-	-	526-500-529800-0000	Loans - Grant Funded	-	-
-	-	45,000	-	526-500-529810-0000	Loans - Reuse Funded	-	-
-	-	55,000	-			-	-

Note: Loans will only be made to the extent that there are loan payoffs to fund them. No funds are expected to become available in the near future.

City of Dixon Budget FY 2009-10

550 - CA USED OIL

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
6,000	5,000	5,000	5,500	550-000-461200-0000	Grant - Used Oil Recycle	2,500	2,500
-	-	-	-	550-000-461400-0000	Grant Funds - Used Oil	2,500	2,500
9	2	10	50	550-000-461600-0000	Interest Earned	10	10
6,009	5,002	5,010	5,550			5,010	5,010
-	-	2,500	780	550-500-521600-0000	Collection Facilities	2,500	2,500
-	793	-	-	550-500-521600-0708	Collection Facilities	-	-
-	-	2,500	1,500	550-500-533400-0000	Public Education	2,500	2,500
-	4,246	-	-	550-500-533400-0708	Public Education	-	-
-	-	-	-	550-567-520300-0000	Admin Costs - PW	-	-
816	1,497	-	-	550-567-521600-0000	Permanent Collection Facility	-	-
2,831	-	-	-	550-567-533400-0000	Public Education	-	-
3,647	6,537	5,000	2,280			5,000	5,000

City of Dixon Budget FY 2009-10

560 - POLICE GRANTS

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
136,830	63,170	90,000	100,000	560-000-460900-0000	Grant Funds - Police Other	100,000	100,000
3,053	6,700	2,500	3,500	560-000-461600-0000	Interest Earned	2,500	2,500
139,883	69,870	92,500	103,500			102,500	102,500
-	-	-	-	560-500-511000-0000	Salaries/Wages	-	-
-	-	34,397	-	560-500-511100-0000	Salaries/Wages	35,424	35,424
-	-	20,000	-	560-500-511200-0000	Overtime	-	-
-	-	-	-	560-500-511900-0000	Termination Pay	-	-
-	-	2,133	-	560-500-512000-0000	Social Security	2,196	2,196
-	-	498	-	560-500-512100-0000	Medicare	514	514
-	-	-	-	560-500-512200-0000	Retirement	-	-
-	-	1,561	-	560-500-512600-0000	Worker's Comp Insurance	1,608	1,608
-	-	-	-	560-500-521800-0000	Communication	11,125	11,125
-	-	5,000	2,910	560-500-522400-0000	Consultants - Professional	2,910	2,910
-	-	-	-	560-500-526800-0000	Firing Range Supplies	1,500	1,500
1,652	2,244	-	-	560-500-529000-0000	K-9 Unit	-	-
-	-	-	-	560-500-529400-0000	Lease Purchasing Agreements	7,000	7,000
8,328	18,304	-	-	560-500-535600-0000	Special Supplies	500	500
4,296	-	2,500	-	560-500-535750-0000	Training	2,500	2,500
-	-	-	-	560-500-535900-0000	Uniforms	3,900	3,900
20,986	45,982	55,750	36,749	560-500-560400-0000	Capital Outlay	13,700	13,700
-	44,000	-	-	560-500-590100-0000	To General Fund	-	-
-	-	-	-	560-500-591800-0000	To Fire Capital Projects	-	-
-	-	-	-	560-500-591900-0000	Transfer to Police CIP	-	-
-	-	-	-	560-500-592000-0000	To City Facilities	-	-
-	-	-	-	560-503-560750-0000	Project Admin - Direct	-	-
-	-	-	-	560-550-529900-0000	Match	-	-
35,262	110,530	121,839	39,659			82,877	82,877

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2009-10 BUDGET

Fund: 560
 Department #: 500
 Department Name: POLICE GRANTS

Account Code (A)	FY 2008-09		FY 2009-10	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521800	-	-	11,125	Communications - Seca Maintenance \$3,325; Livescan \$7,800
522400	5,000	2,910	2,910	Contra Costa Helicopter Program
526800	-	-	1,500	Firing Range; Ammunition
529400	-	-	7,000	Lease Purchase - RMS Streetgard \$7,000
535600	-	-	500	Network Server Battery Backup
535750	2,500	-	2,500	Non POST Training - Computer Voice Stress Analysis
535900	-	-	3,900	Uniforms - Police Vest (4 replacement - 2 new)
560400	55,750	36,749	13,700	Capital Equipment - See SS-2
Total	63,250	39,659	43,135	

CITY OF DIXON
 CAPITAL EQUIPMENT/FIXED ASSETS (not included in Capital Project Funds)
 FY 2009-10 BUDGET

Fund: 560
 Department Name: POLICE - GRANTS
 Department #: _____

(N)ew or (R)eplacement (A)	Category* (B)	Priority (C)	Item Description (Be Specific) (D)	Cost/Unit (incl Tax and Freight) (E)	Quantity (F)	Total (G)
N	E		Digital Audio/Video Equipment; Interview Room	5,000.00	1	5,000
N	E		Universal Forensic Extraction Device	4,000.00	1	4,000
R	E		Desktop Computers	4,700.00	1	4,700
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total						13,700

Please see memo for further instructions.

*Category:
 V = Vehicles
 F = Furniture/Fixtures
 E = Equipment
 B = Buildings

CITY OF DIXON
 WAGES/BENEFIT WORKSHEET
 SEASONAL/TEMPORARY & NON PERMANENT PART-TIME POSITIONS (NON-CONTRACT)
 FY 2008-09 BUDGET

Department Name: POLICE - GRANTS

Fund #: 560-500

Division Name: 161

Position Title (A)	Hourly Rate (B)	Total Hours (C)	Wages (D)	Medicare (E)	Worker's Comp. (F)	FICA (G)	TOTAL (H)
Police Sergeant Step "F"	36.90	960	35,424	513.65	1,607.75	2,196.29	39,742
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
		TOTAL	35,424	513.65	1,607.75	2,196.29	39,742

CITY OF DIXON
NEW PROGRAM WORKSHEET
FY 2009-10 BUDGET

Fund: 560

Department #: _____

Department Name: Police Grants

NAME OF PROGRAM: Overtime Account

PROGRAM START DATE:

PERSONNEL:

Position(s):	Full Time Equivalent	Hourly Rate	Hours	Notes/Fiscal Impact:
Overtime Account 511200-0000				Net Cost \$20,000

Special Pay (what types are applicable?):

Name	How compute?	Rate	# of Units

SERVICES & SUPPLIES:

Item	Object Code	Unit Cost	Quantity

CAPITAL OUTLAY:

Item	Category	Unit Cost	Quantity

City of Dixon Budget FY 2009-10

570 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	-	55,000	55,000	570-000-460700-0000	Loan Principal	50,000	-
-	-	-	-	570-000-460700-0031	Gone Fishin' Marine R-01	-	-
-	3,636	-	-	570-000-460700-0040	Bud's Pub & Grill 96-06	-	-
-	-	-	-	570-000-460700-0045	Principal Repay - Bud's 2007	-	-
-	4,000	-	-	570-000-460700-0052	Solano Baking Co. 96-07/98-02	-	-
21,261	21,261	-	-	570-000-460700-0060	Dixon Polaris 98-01	-	-
-	-	-	-	570-000-460700-0070	Lexrite Labs 98-07	-	-
7,928	5,543	-	-	570-000-460700-0090	Haughn&Sons Tire Service R-04	-	-
12,072	11,344	-	-	570-000-460700-0091	Haughn&Sons Tire Service R-08	-	-
665	4,420	-	-	570-000-460700-0110	The Embroidery Shop	-	-
1,014	4,168	-	-	570-000-460700-0120	Secure Storage & Shredding	-	-
-	-	-	-	570-000-460700-0130	Gabriella's	-	-
-	1,000	-	-	570-000-460700-0140	Firehouse Cafe	-	-
-	-	-	-	570-000-460700-0150	Glorie	-	-
-	-	-	-	570-000-460700-0160	Efficient Drive Trains	-	-
-	-	-	-	570-000-460710-0000	Loan Principal - '96 Grant	-	-
-	-	-	-	570-000-460720-0000	Loan Principal - '98 Grant	-	-
-	-	-	-	570-000-460800-0000	Interest Earnings on Loans	-	-
-	-	-	-	570-000-460950-0000	Grant - Fed HCD	-	-
-	-	-	-	570-000-461300-0000	Grant Funds - CDBG	-	-
18,047	15,002	15,000	8,000	570-000-461600-0000	Interest Earned	6,000	-
30,202	-	-	-	570-000-490100-0000	Transfer from General Fund	-	-
-	-	-	-	570-000-492600-0000	Transfer from RDA	-	-
91,189	70,373	70,000	63,000			56,000	-
-	16,800	-	-	570-000-597650-0000	Transfer to Fund 571	26,250	-
-	-	-	-	570-100-520810-0000	Bad Debt Write Off	-	-

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	4,251	-	2,000	570-100-535600-0000	Special Supplies	1,729	-
-	-	-	3,071	570-100-590100-0000	Transfer to General Fund	3,071	-
13,042	24,839	25,000	5,929	570-500-520100-0000	Admin Costs - Finance	-	-
380	26,666	12,300	4,800	570-500-520200-0000	Admin Costs - Gen'l	-	-
847	143	200	200	570-500-520400-0000	Publications	200	-
-	-	7,000	6,000	570-500-522400-0000	Consultants - Professional	-	-
-	500	2,000	2,000	570-500-522500-0000	Escrow/Title Fees	1,000	-
-	-	-	-	570-500-522600-0000	Contract Serv - Non Prof	-	-
-	-	-	-	570-500-530200-0000	Meetings/Seminars	-	-
-	-	-	-	570-500-590100-0000	To General Fund	-	-
-	-	-	-	570-501-529800-0000	Loans	-	-
-	-	-	-	570-502-529800-0000	Loans	-	-
90,000	-	-	-	570-502-529810-0000	Loans	-	-
-	-	-	-	570-510-520100-0000	Admin Costs - Finance	-	-
463	-	-	-	570-510-520200-0000	Admin Costs - Gen'l	-	-
39,645	8,084	-	-	570-510-522400-0000	Consultants - Professional	-	-
1,350	6,942	-	-	570-510-522600-0000	Contract Serv - Non Prof	-	-
329	1,350	2,000	1,000	570-510-523200-0000	Contract Svcs - Audit	1,000	-
-	-	-	-	570-510-529800-0000	Loans	-	-
-	-	-	-	570-510-530200-0000	Meetings/Seminars	-	-
105,000	75,000	200,000	-	570-511-529800-0000	Loans	-	-
-	-	-	-	570-512-529800-0000	Loans	-	-
-	-	-	150,000	570-512-529810-0000	Loans - Reuse	50,000	-
8,296	60	-	-	570-550-520200-0000	Admin Costs - Gen'l	-	-
-	9,873	500	2,000	570-550-529600-0000	Legal Expenses	2,000	-
259,351	174,507	249,000	177,000			85,250	-

City of Dixon Budget FY 2009-10

571 - CDBG PTA

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	44,840	22,360	22,360	571-000-461300-0000	Grant Funds - CDBG	78,750	-
-	-	-	-	571-000-461600-0000	Interest Earned	-	-
-	-	-	-	571-000-490100-0000	Transfer from General Fund	-	-
-	16,800	-	-	571-000-493200-0000	Transfer from Fund 570	26,250	-
-	61,640	22,360	22,360			105,000	-
-	-	-	-	571-500-520200-0000	Admin Costs - Gen'l	5,250	-
-	-	-	-	571-500-520400-0000	Publications	1,000	-
-	68,570	15,520	15,413	571-500-522400-0000	Consultants - Professional	98,750	-
-	17	-	-	571-500-529600-0000	Legal Fees	-	-
-	-	-	-	571-500-530200-0000	Meetings/Seminars	-	-
-	68,587	15,520	15,413			105,000	-

Note: This represents a grant for \$67,200 with a match of \$16,800 from the CDBG Fund No. 570 for a total expenditure over the life of the grant of \$86,000 and two grants totaling \$105,000 applied for in FY 2009-10.



Special Revenue Funds

Intentionally left blank.

Special Revenue Funds

Special Revenue Funds are funds, which are funded by revenues designated for a specific type of expenditure. These include the Gas Tax, Traffic Safety, Asset Forfeiture and Taxi Service Funds.

- **Fund 530 Gas Tax Fund**
All gas taxes are placed in this fund to be used for transportation purposes such as road maintenance and street lighting. Expenditures consist of transfers to the General Fund to cover the cost of Public Works and Engineering staff time and supplies for street lighting, energy and repairs and a transfer to the Transportation Capital Projects Fund to cover the cost of major street related capital projects. This fund is managed by the Finance Department.
- **Fund 540 Traffic Safety Fund**
The Traffic Safety Fund accounts for motor vehicle fines and forfeitures. Appropriations are made to cover the cost of maintenance of traffic signals by a contractor and to transfer to the Transportation CIP for traffic signal and signage upgrades as well as to reimburse the General Fund for a small amount of overhead per the cost allocation plan. This fund is managed by the Finance Department.
- **Fund 561 Asset Forfeiture Fund**
Revenues consist entirely of the proceeds of asset forfeitures resulting from Police activity. Appropriations are made for special Police activities. This fund is managed by the Police Department.
- **Fund 582 Taxi Service Fund**
The Taxi Service Fund accounts for transit funds received from for providing taxi-type transit service. Appropriations are made to cover the cost of a contractor to provide the service and for advertising and other operational costs and overhead. This fund is managed by the Community Services Department.

Intentionally left blank.

CITY OF DIXON
BUDGET OVERVIEW
SPECIAL REVENUE FUNDS

FUND		GAS TAX	TRAFFIC SAFETY	ASSET FORFEITURE	TAXI SERVICE	Total	
		530	540	561	582		
FY 2008-09							
SUMMARY OF ESTIMATED RESOURCES AND EXPENDITURES							
BEGINNING FUND BALANCE	July-2008	136,374	9,860	2,085	3,857	152,176	
PROJECTED							
	June 30, 2009	ACTUAL REVENUE	474,686	38,400	55	1,071	514,212
		TRANSFERS	29,112	3,991	-	-	33,103
		ACTUAL REVENUE & TRANSFERS	503,798	42,391	55	1,071	547,315
		ESTIMATED EXPENDITURES	416,308	39,796	-	1,000	457,104
ESTIMATED FUND BALANCE	June 30, 2009	223,864	12,455	2,140	3,928	242,387	
FY 2009-10							
SUMMARY OF PROJECTED RESOURCES AND APPROPRIATIONS							
ESTIMATED BEGINNING FUND BALANCE	July-2009	223,864	12,455	2,140	3,928	242,387	
PROPOSED							
	July 1, 2009	ESTIMATED REVENUE					
		REVENUES	487,362	38,000	-	30,200	555,562
		INTEREST EARNINGS	2,600	300	55	50	3,005
		TRANSFERS	-	-	-	-	-
		ESTIMATED REVENUE AND TRANSFERS	489,962	38,300	55	30,250	558,567
		ESTIMATED AVAILABLE RESOURCES	713,826	50,755	2,195	34,178	800,954
		PROPOSED APPROPRIATIONS	581,309	49,796	1,000	30,200	662,305
ESTIMATED FUND BALANCE	June 30, 2010	132,517	959	1,195	3,978	138,649	
ESTIMATED BEGINNING FUND BALANCE	July 1, 2010	132,517	959	1,195	3,978	138,649	

City of Dixon Budget FY 2009-10

530 - GAS TAX

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
106,663	104,208	113,000	108,050	530-000-412100-0000	Gas Tax - Sec 2105	110,211	110,211
75,785	72,904	80,000	75,246	530-000-412200-0000	Gas Tax - Sec 2106	76,751	76,751
142,560	139,449	150,000	127,590	530-000-412300-0000	Gas tax - Sec 2107	130,142	130,142
4,000	4,000	13,000	4,000	530-000-412400-0000	Gas Tax - Sec 2107.5	4,000	4,000
-	-	-	-	530-000-414100-0000	UMTA	-	-
-	-	-	-	530-000-414200-0000	STA	-	-
-	-	-	-	530-000-414300-0000	TDA	-	-
-	-	-	-	530-000-414400-0000	TCI	-	-
120,791	-	-	151,459	530-000-414600-0000	Traffic Congestion Relief	166,258	166,258
16,143	8,341	2,000	8,341	530-000-461600-0000	Interest Earned	2,600	2,600
-	-	-	29,112	530-000-492300-0000	From Transportation CIP	-	-
465,942	328,902	358,000	503,798			489,962	489,962
11,224	11,705	-	11,800	530-500-522200-0000	Congestion Management	12,000	12,000
-	-	-	29,112	530-500-530000-0000	Maintenance	20,000	20,000
-	-	-	-	530-500-535600-0000	Special Supplies	-	-
283,218	297,380	297,380	299,684	530-500-590100-0000	To General Fund	327,304	327,304
127,100	-	72,000	75,712	530-500-592300-0000	To Transportation Cap Proj	222,005	222,005
421,542	309,085	369,380	416,308			581,309	581,309

City of Dixon Budget FY 2009-10

540 - TRAFFIC SAFETY

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
55,036	37,398	38,000	38,000	540-000-429500-0000	Motor Vehicle Fines	38,000	38,000
1,401	1,503	1,000	400	540-000-461600-0000	Interest Earned	300	300
-	-	-	3,991	540-000-492300-0000	From Transportation CIP	-	-
56,437	38,901	39,000	42,391			38,300	38,300
36,167	36,465	20,000	33,306	540-500-522600-0000	Contract Serv - Non Prof	33,306	33,306
-	-	-	-	540-500-535600-0000	Special Supplies	-	-
-	-	-	-	540-500-535700-0000	Traffic Control Supplies	10,000	10,000
6,180	6,490	6,490	6,490	540-500-590100-0000	To General Fund	6,490	6,490
-	20,000	20,000	-	540-500-592300-0000	Transfer to Transportation CIP	-	-
42,347	62,955	46,490	39,796			49,796	49,796

City of Dixon Budget FY 2009-10

561 - POLICE - ASSET FORFEITURE

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
-	-	-	-	561-000-461100-0000	Federal Funds	-	-
1,936	-	-	-	561-000-461110-0000	Federal Funds	-	-
-	-	-	-	561-000-461120-0000	State Funds	-	-
69	80	55	55	561-000-461600-0000	Interest Earned	55	55
2,005	80	55	55			55	55
-	-	-	-	561-500-535600-0000	Special Supplies	1,000	1,000
-	-	-	-	561-500-535750-0000	Training	-	-
-	-	-	-	561-500-560400-0000	Capital Outlay	-	-
-	-	-	-	561-500-590100-0000	To General Fund	-	-
-	-	-	-	561-500-591800-0000	To Fire Capital Projects	-	-
-	-	-	-	561-500-591900-0000	Transfer to Police CIP	-	-
-	-	-	-	561-500-592000-0000	To City Facilities	-	-
-	-	-	-	561-503-560750-0000	Project Admin - Direct	-	-
-	-	-	-	561-550-529900-0000	Match	-	-
-	-	-	-			1,000	1,000

City of Dixon Budget FY 2009-10

582 - TAXI SERVICE

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
873	-	12,480	500	582-000-414200-0000	STA	11,980	11,980
-	-	-	-	582-000-414300-0000	TDA	-	-
-	-	18,720	500	582-000-461499-0000	Misc Grants	18,220	18,220
165	182	200	71	582-000-461600-0000	Interest Earned	50	50
-	-	-	-	582-000-490100-0000	Transfer from General Fund	-	-
1,038	182	31,400	1,071			30,250	30,250
48	-	-	-	582-500-520200-0000	Admin Costs - Gen'l	-	-
-	-	2,000	250	582-500-520400-0000	Advertising/Publications	1,750	1,750
694	871	23,770	500	582-500-522600-0000	Contract Serv - Non Prof	23,270	23,270
-	-	750	250	582-500-531600-0000	Office Supplies	500	500
-	-	4,680	-	582-500-590100-0000	To General Fund	4,680	4,680
742	871	31,200	1,000			30,200	30,200

Intentionally left blank.



Capital Improvement Funds

Intentionally left blank.

Capital Improvement Projects Funds

Capital Improvement Projects Funds are used to account for financial resources used for the acquisition or construction of major capital facilities.

The City of Dixon's non-major Capital Improvement Project (CIP) funds are summarized as follows:

- **Fund 400 Unrestricted CIP**

Accounts for the revenue and expenses budgeted for capital projects relating to administrative infrastructure. Interest is the only revenue anticipated for FY2009-10. \$62,865 has been budgeted for ADA improvements to the City Council Chambers.
- **Fund 402 Industrial Park/Economic Development (IP/ED)**

Fund 402 was created from one time monies received in the 1970's and accounts for miscellaneous capital projects and for portions of capital projects which do not have other resources available, i.e. ineligible for development impact fees, and for economic development support. This fund is being closed out in FY2009-10 and the remaining \$9,465 transferred to the Building Reserve Fund.
- **Fund 404 Community Development Capital Improvement**

Fund 404 is an unrestricted fund designated for Capital Improvement Projects, which has been on the books of the City since the 1970's and represents one-time monies, which can be used for any purpose, capital or non-capital. A one-time transfer of \$215,000 to cover debt service on the Fire Facility is being budgeted for FY 2009-10. This fund is managed by the Finance Department.
- **Fund 410 Fire CIP**

Accounts for the revenue and expenses budgeted for capital projects relating to fire infrastructure. The major challenge here is funding the debt service payments on the Fire Station in an environment where impact fees have declined to zero due to the slowdown in development. A one-time transfer of \$250,000, funded in part by the transfer from the Capital Improvement CIP Fund No. 404 has been budgeted in FY2009-10 to pay

Intentionally left blank.

this debt service. This fund is managed by the Finance Department.

- **Fund 420 Police CIP**

Accounts for the revenue and expenses budgeted for capital projects relating to police infrastructure. The major challenge here is funding the debt service payments on the Police Station in an environment where impact fees have declined to zero due to the slowdown in development. A one-time transfer of \$192,000, funded in part by a \$153,000 transfer from the City Hall Debt Service Fund, has been budgeted in FY2009-10 to pay this debt service. This fund is managed by the Finance Department.

- **Fund 430 City Facilities CIP**

Accounts for development impact fees collected to fund expansion of City Administrative Facilities. In FY2009-10, appropriations are for the debt service payment on City Hall (\$54,800). This fund is managed by the Finance Department.

- **Fund 440 Public Works Facilities CIP**

Accounts for development impact fees collected to fund public works facilities. In FY2009-10, the balance of the \$515,000 appropriation will be carried over from FY2008-09 for the MSC facility. Work will continue on the ground water remediation project for which \$175,000 has been budgeted. The MSC is partially funded by transfers from other funds (Sewer, Redevelopment, Building Reserve and Transit Funds) which will benefit from the facility. This fund is managed by the Engineering Department.

- **Fund 450 Storm Drainage Facilities CIP**

Accounts for development impact fees collected to fund expansion of the City's drainage facilities. The City is faced with a challenge in obtaining funding to cover the cost of interfund loans to fund facilities, which were constructed with interfund loans for which impact fees are insufficient due to the slowdown in development. Interest will continue to be added to the principal of the \$1,275,000 loan, which was made to fund Pond C.

- **Fund 460 Transportation Facilities CIP**

Accounts for grants, fees, transfers from other funds and development impact fees collected to fund streets and transportation infrastructure. Projects proposed to

continue in FY2009-10 from FY2008-09, or proposed to start in FY2009-10 include; sidewalk improvement projects, replacement of non-ADA compliant curb ramps, preparation of a Street Master Plan, perform a realignment study for Vaughn Road at the UPRR and completion of the EIR and plans and specifications for the Parkway Boulevard Over-Crossing Project. This fund is managed by the Engineering Department.

- **Fund 470 Transit Facilities CIP**

Accounts for grants received to fund transit facilities. Projects proposed to continue in FY2009-10 from FY2008-09, or proposed to start in FY2009-10 include, purchase of a REDI-Ride Para-transit vehicle, completion of plans and specifications for the B Street Pedestrian Under-Crossing Project, and continuation of feasibility studies and preliminary design of the Dixon Train Station Project. This fund is managed by the Engineering Department.

- **Fund 480 Recreation & Parks CIP**

Accounts for development impact fees collected to fund expansion of recreation and parks facilities. No revenues are anticipated for FY2009-10 except for interest income and there are no proposed appropriations. This fund is managed by the Community Services Department.

- **Fund 490 Agricultural Land Mitigation CIP**

Accounts for development impact fees collected to fund greenbelts. Funds received in FY2007-08 are being re-budgeted in FY2009-10 to buy land to add to the Greenbelt. This fund is managed by the Finance Department.

CITY OF DIXON
BUDGET OVERVIEW
CAPITAL IMPROVEMENT PROJECT FUNDS

FUND		CIP 400	IP/ED 402	Comm Dev 404	Fire 410	Police 420	City Facilities 430	Public Works 440	Storm Drainage 450	Trans- portation 460	Transit 470	Recreation 480	Ag. Land Mitigation 490	Total	
FY 2008-09															
SUMMARY OF ESTIMATED RESOURCES AND EXPENDITURES															
ESTIMATED AVAILABLE RESOURCES															
BEGINNING FUND BALANCE	July-2008	239,514	9,035	1,203,885	(378)	19,152	315,325	858,236	522,491	3,820,849	409,937	338,088	1,136,469	8,872,603	
PROJECTED															
	June 30, 2009	ACTUAL REVENUE	32,712	330	25,000	34,800	15,500	-	22,100	-	769,112	58,800	15,000	36,000	1,009,354
		TRANSFERS	-	-	-	134,000	105,000	20,000	-	-	135,712	-	-	-	394,712
		ACTUAL REVENUE & TRANSFERS	32,712	330	25,000	168,800	120,500	20,000	22,100	-	904,824	58,800	15,000	36,000	1,404,066
		ESTIMATED EXPENDITURES	50,000	-	-	168,000	115,000	71,145	87,159	24,600	1,128,165	341,148	41,520	-	2,026,737
ESTIMATED FUND BALANCE	June 30, 2009	222,226	9,365	1,228,885	422	24,652	264,180	793,177	497,891	3,597,508	127,589	311,568	1,172,469	8,249,932	
FY 2009-10															
SUMMARY OF PROJECTED RESOURCES AND APPROPRIATIONS															
ESTIMATED BEGINNING FUND BALANCE	July-2009	222,226	9,365	1,228,885	422	24,652	264,180	793,177	497,891	3,597,508	127,589	311,568	1,172,469	8,249,932	
PROPOSED															
	July 1, 2009	ESTIMATED REVENUE													
		REVENUES	-	200	-	35,000	15,000	-	557,000	-	750,000	1,295,000	-	-	2,652,200
		INTEREST EARNINGS	26,000	100	20,000	-	400	-	-	-	-	10,000	38,000	94,500	
		TRANSFERS	-	-	-	215,000	153,000	-	-	200,000	232,005	-	-	800,005	
		ESTIMATED REVENUE AND TRANSFERS	26,000	300	20,000	250,000	168,400	-	557,000	200,000	982,005	1,295,000	10,000	38,000	3,546,705
		ESTIMATED AVAILABLE RESOURCES	248,226	9,665	1,248,885	250,422	193,052	264,180	1,350,177	697,891	4,579,513	1,422,589	321,568	1,210,469	11,796,637
		PROPOSED APPROPRIATIONS	62,865	9,465	215,000	250,000	192,000	54,800	1,050,059	328,000	2,187,300	1,303,148	12,325	1,174,469	6,839,431
ESTIMATED FUND BALANCE	June 30, 2010	185,361	200	1,033,885	422	1,052	209,380	300,118	369,891	2,392,213	119,441	309,243	36,000	4,957,206	
ESTIMATED BEGINNING FUND BALANCE	July 1, 2010	185,361	200	1,033,885	422	1,052	209,380	300,118	369,891	2,392,213	119,441	309,243	36,000	4,957,206	

City of Dixon Budget FY 2009-10

400 - UNRESTRICTED CIP

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
303,334	31,960	40,000	32,712	400-000-461600-0000	Interest Earned	26,000	26,000
-	-	-	-	400-000-461800-0000	Miscellaneous Income	-	-
-	-	-	-	400-000-491000-0000	Transfer from DPFA Fire Sta	-	-
-	-	-	-	400-000-491200-0000	From Sewer Capital Projects	-	-
-	-	-	-	400-000-491800-0000	From Fire Cap Proj	-	-
-	-	-	-	400-000-492000-0000	From Public Works Fac	-	-
-	-	-	-	400-000-497200-0000	From Greenbelt P/Ship	-	-
303,334	31,960	40,000	32,712			26,000	26,000
					Administration		
-	4,410	-	-	400-100-535600-0000	Special Supplies	-	-
-	-	-	-	400-100-560100-0000	Appraisals	-	-
-	-	-	-	400-100-560150-0000	Construction	-	-
-	-	50,000	37,135	400-100-560200-0000	Contingency	-	-
-	-	-	-	400-100-560250-0000	Design/Plans/Specs	-	-
-	-	-	-	400-100-560300-0000	Development Fee Admin	-	-
-	-	-	-	400-100-560350-0000	Environmental Review	-	-
-	-	-	-	400-100-560400-0000	Capital Outlay	-	-
-	-	-	-	400-100-560450-0000	Furniture & Fixtures	-	-
-	-	-	-	400-100-560500-0000	Inspection/Supervision/Testing	-	-
-	-	-	-	400-100-560550-0000	Land Acquisition/Right of Way	-	-
-	-	-	-	400-100-560600-0000	Master Plan Update	-	-
-	-	-	-	400-100-560650-0000	Miscellaneous	-	-
-	-	-	-	400-100-560700-0000	Permitting/Fees	-	-
-	-	-	-	400-100-560750-0000	Project Admin - Direct	-	-
-	-	-	-	400-100-560800-0000	Project Admin - Overhead	-	-
-	-	-	-	400-100-560850-0000	Project Management	-	-
-	-	-	-	400-100-560900-0000	Site Preparation	-	-
-	-	-	-	400-100-560950-0000	Utilities	-	-

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
26,119	47,804	-	12,865	400-100-590100-0000	To General Fund	12,865	12,865
-	-	-	-	400-100-590700-0000	Transfer to DPFA Police Sta	-	-
-	-	-	-	400-100-590800-0000	To DPIC	-	-
-	-	-	-	400-100-591000-0000	To DPFA - Fire Station	-	-
-	-	-	-	400-100-591300-0000	To Sewer Rehab Projects	-	-
-	-	-	-	400-100-591750-0000	To Sewer Capital Improvements	-	-
-	-	-	-	400-100-591800-0000	To Fire Cap Proj	-	-
-	-	-	-	400-100-591900-0000	To Police Cap Proj	-	-
-	-	-	-	400-100-592000-0000	To City Facilities	-	-
-	-	-	-	400-100-592100-0000	To Public Works Cap Projs	-	-
10,000	-	-	-	400-100-592200-0000	To Storm Drain Cap Proj	-	-
900,000	-	-	-	400-100-592300-0000	To Transportation Cap Projs	-	-
-	-	-	-	400-100-592400-0000	To Transit Cap Projs	-	-
-	-	-	-	400-100-592500-0000	To Recreation Fac Cap Proj	-	-
-	-	-	-		Council ADA Improvements		
-	-	-	-	400-112-560150-0000	Construction	40,000	40,000
-	-	-	-	400-112-560750-0000	Project Admin - Direct	10,000	10,000
936,119	52,214	50,000	50,000			62,865	62,865

Note: In addition to interest on the cash balance interest is being earned from the Sewer Trunk Loan of \$547,953; transfer to the General Fund is per the Cost Allocation Plan. The Council Chambers ADA Project is being budgeted from this fund.

City of Dixon Budget FY 2009-10

402 - CAPITAL FUNDS IP/ED

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
-	-	-	-	402-000-429400-0000	Mitigation Fees	-	-
70,394	-	-	-	402-000-460700-0000	Loan Principal	-	-
49,714	6,945	-	330	402-000-461600-0000	Interest Earned	300	300
795	-	-	-	402-000-461800-0000	Miscellaneous Income	-	-
-	-	-	-	402-000-496200-0000	From NFSAD	-	-
120,904	6,945	-	330			300	300
-	-	3,500	-	402-100-521200-0000	Business Promotion	-	-
1	-	-	-	402-100-535600-0000	Special Supplies	-	-
9,410	2,250	2,840		402-100-521315-0000	Business Incentives Proj Asst	-	-
-	-	-	-	402-100-560100-0000	Appraisals	-	-
-	-	-	-	402-100-560150-0000	Construction	-	-
247,000	189,885	-	-	402-100-590100-0000	To General Fund	-	-
-	-	-	-	402-100-597400-0000	To Building Reserve	9,465	9,465
256,411	192,135	6,340	-			9,465	9,465

There are no on-going revenues and the fund balance is minimal; it is therefore appropriate at this point to close-out this fund. The original source of this fund was one time revenues that came from the development of a industrial park, therefore the balance is not restricted and the recommended use is the Building Replacement Reserve Fund, as this fund is funded by periodic transfers which become available from time to time. If interest revenues are different than projected in the budget the amount of the actual transfer to close-out the fund will be adjusted accordingly.

City of Dixon Budget FY 2009-10

404 - CAPITAL FUNDS - COMMUNITY DEVELOPMENT

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	-	-	-	404-000-433000-0000	Sale of Ag Mitigation CRs	-	-
-	-	-	-	404-000-460700-0000	Loan Proceeds	-	-
49,530	46,304	51,000	25,000	404-000-461600-0000	Interest Earned	20,000	20,000
49,530	46,304	51,000	25,000			20,000	20,000
-	-	-	-	404-100-529800-0000	Loans	-	-
-	-	-	-	404-100-560400-0000	Capital Outlay	-	-
-	-	-	-	404-100-590100-0000	To General Fund	-	-
13,400	-	-	-	404-100-590800-0000	Transfer to DPIC	-	-
-	-	-	-	404-100-591800-0000	To Fire CIP	215,000	215,000
-	-	-	-	404-101-590800-0000	To DPIC	-	-
13,400	-	-	-			215,000	215,000

City of Dixon Budget FY 2009-10

410 - FIRE CIP

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
216,519	125,942	50,000	34,800	410-000-425200-0000	Development Fees - Fire	35,000	35,000
4,301	228	-	-	410-000-461600-0000	Interest Earned	-	-
-	-	-	-	410-000-490000-0000	Transfer In (from Fund 404)	215,000	215,000
-	-	-	-	410-000-491000-0000	From DPFA - Fire Station	-	-
-	-	-	-	410-000-491750-0000	Transfer from Unrestricted CIP	-	-
-	-	-	-	410-000-491800-0000	From Police Capital Proj	-	-
-	-	-	-	410-000-492600-0000	From RDA	-	-
-	-	-	-	410-000-493100-0000	From Police Grants	-	-
-	-	-	-	410-000-496200-0000	From NFSAD	-	-
380,450	-	-	-	410-000-497300-0000	From Equip Replacement	-	-
-	196,031	110,000	134,000	410-000-497710-0000	From Debt Service Fund 210	-	-
601,271	322,201	160,000	168,800			250,000	250,000
-	-	-	-	410-100-560250-0000	Design/Plans/Specs	-	-
-	-	-	-	410-100-560300-0000	Development Fee Admin	-	-
-	-	-	-	410-100-560650-0000	Miscellaneous	-	-
-	-	-	-	410-100-560750-0000	Project Admin - Direct	-	-
1	-	-	-	410-100-560800-0000	Project Admin - Overhead	-	-
-	-	-	-	410-100-560850-0000	Project Management	-	-
-	-	-	-	410-101-590650-0000	Transfer to Fire Truck D/S	-	-
243,798	244,000	230,000	168,000	410-101-591000-0000	To DPFA - Fire Station	250,000	250,000
-	-	-	-	410-101-591730-0000	To Capital Projects	-	-
-	-	-	-	410-102-560150-0000	Construction	-	-
-	-	-	-	410-102-560200-0000	Contingency	-	-
-	-	-	-	410-102-560400-0000	Capital Outlay	-	-
-	-	-	-	410-103-560150-0000	Construction	-	-
380,448	-	-	-	410-103-560400-0000	Capital Outlay	-	-
-	-	-	-	410-106-529600-0000	Legal Services	-	-
1,922	-	149,631	-	410-106-560250-0000	Design/Plans/Specs	-	-
-	-	-	-	410-106-560750-0000	Project Admin - Direct	-	-
626,169	244,000	379,631	168,000			250,000	250,000

City of Dixon Budget FY 2009-10

420 - POLICE CIP

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
47,064	28,580	11,000	15,000	420-000-425300-0000	Development Fees - Police	15,000	15,000
-	-	-	-	420-000-460300-2518	Bond Proceeds/Rivendale	-	-
12,264	7,259	1,000	500	420-000-461600-0000	Interest Earned	400	400
-	-	-	-	420-000-490000-0000	Transfer In	-	-
-	-	-	-	420-000-491750-0000	Transfer from Unrestricted CIP	-	-
-	-	-	-	420-000-491900-0000	Transfer from Police Grant	-	-
-	-	-	-	420-000-492600-0000	Transfer from RDA	-	-
83,200	-	-	-	420-000-497500-0000	From Building Reserve	-	-
-	-	110,000	105,000	420-000-497710-0000	From Debt Service Fund 210	153,000	153,000
142,528	35,839	122,000	120,500			168,400	168,400
-	-	-	-	420-100-560300-0000	Development Fee Admin	-	-
-	-	-	-	420-100-560750-0000	Project Admin - Direct	-	-
21	-	-	-	420-100-560800-0000	Project Admin - Overhead	-	-
-	-	-	-	420-100-560850-0000	Project Management	-	-
-	-	-	-	420-100-560900-0000	Site Preparation	-	-
-	-	-	-	420-100-590100-0000	Transfer to General Fund	-	-
-	-	-	-	420-100-590700-0000	To DPFA	-	-
-	-	-	-	420-100-591800-0000	Transfer to Fire Capital Proj	-	-
-	-	-	-	420-101-560750-0000	Project Admin - Direct	-	-
187,625	186,873	115,000	115,000	420-101-590700-0000	Transfer to DPFA Police Sta	192,000	192,000
575	172	-	-	420-103-560750-0000	Project Admin - Direct	-	-
188,221	187,045	115,000	115,000			192,000	192,000

City of Dixon Budget FY 2009-10

430 - CITY FACILITIES CIP

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
26,126	15,530	6,000	-	430-000-425100-0000	Development Fees -- Comm Fac	-	-
29,548	16,122	15,000	-	430-000-461600-0000	Interest Earned	-	-
-	-	-	-	430-000-491210-0000	Sewer Interfund Loan Payment	-	-
-	-	-	-	430-000-491750-0000	Transfer from Unrestricted CIP	-	-
-	-	-	-	430-000-491790-0000	From Comm Dev Cap Proj	-	-
3,000	-	-	-	430-000-492600-0000	From RDA	-	-
-	-	-	-	430-000-493100-0000	From COPS Grants	-	-
-	-	-	-	430-000-497300-0000	From Equipment Replacement	-	-
20,000	-	-	20,000	430-000-497500-0000	From Building Reserve	-	-
24,214	359	-	-	430-000-497700-0000	Transfer fr Fund 230 1987 COPS	-	-
102,888	32,011	21,000	20,000			-	-
2,809	3,963	-	-	430-100-529600-0000	Legal Services	-	-
21,617	-	-	-	430-100-560300-0000	Development Fee Admin	-	-
(1)	105	-	-	430-100-560650-0000	Miscellaneous	-	-
-	-	-	-	430-100-560750-0000	Project Admin - Direct	-	-
2,659	6,449	-	-	430-100-560800-0000	Project Admin - Overhead	-	-
-	-	-	-	430-100-560850-0000	Project Management	-	-
-	-	-	-	430-100-590100-0000	Transfer to General Fund	-	-
-	-	-	-	430-100-591200-0000	to Sewer Capital Improvements	-	-
-	-	-	-	430-101-590600-0000	To 87 COP's	-	-
40,225	52,375	51,145	51,145	430-101-590800-0000	To DPIC	54,800	54,800
-	-	-	-	430-101-592000-0000	To 87 COP's	-	-
7,910	20,000	50,000	16,124	430-106-560150-0000	Construction	-	-
-	-	-	-	430-109-560150-0000	Construction	-	-
-	-	-	-	430-109-560250-0000	Design/Plans/Specs	-	-
-	-	-	-	430-109-560650-0000	Miscellaneous	-	-
-	-	-	-	430-109-560750-0000	Project Admin - Direct	-	-

371,167	-	-	-	430-111-560555-0000	Building Acquisiton	-	-
-	-	-	3,876	430-112-560750-0000	Project Admin - Direct	-	-
-	-	-	-	430-112-560150-0000	Construction	-	-
446,387	82,892	101,145	71,145			54,800	54,800

City of Dixon Budget FY 2009-10

440 - PUBLIC WORKS FACILITIES CIP

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	-	-	-	440-000-414300-0000	TDA - Capital Projects	-	-
28,737	17,224	6,825	-	440-000-425400-0000	Development Fees - Pub Wks	-	-
-	-	-	-	440-000-461110-0000	Grant Funds - Federal	382,000	382,000
-	-	-	-	440-000-461120-0000	Grant Funds - State	-	-
36,200	5,809	22,100	22,100	440-000-461200-0000	Grant Funds - UGST	175,000	175,000
21,332	30,424	18,000	-	440-000-461600-0000	Interest Earned	-	-
-	120,000	-	-	440-000-491300-0000	Transfer from Sewer Rehab Proj	-	-
53,757	-	-	-	440-000-491700-0000	Transfer fr Transit O&M	-	-
-	-	-	-	440-000-491750-0000	Transfer from Unrestricted CIP	-	-
155,000	-	-	-	440-000-492600-0000	From RDA	-	-
85,000	-	-	-	440-000-497300-0000	Transfer from Equipment Repl	-	-
-	80,000	-	-	440-000-497500-0000	Transfer from Building Reserve	-	-
380,026	253,457	46,925	22,100			557,000	557,000
-	-	-	-	440-100-529600-0000	Legal Fees	-	-
2,350	-	-	-	440-100-560300-0000	Development Fee Admin	-	-
-	-	-	-	440-100-560750-0000	Project Admin - Direct	-	-
-	16,648	-	-	440-100-560800-0000	Project Admin - Overhead	-	-
-	-	-	-	440-100-560850-0000	Project Management	-	-
-	-	-	-	440-100-590100-0000	To General Fund	-	-
-	-	-	-	440-104-560150-0000	Construction	-	-
-	-	-	-	440-104-560200-0000	Contingency	-	-
36,200	14,822	106,745	80,000	440-104-560250-0000	Design/Plans/Specs	175,000	175,000
-	-	-	-	440-104-560500-0000	Inspection/Supervision/Testing	-	-
50	-	-	-	440-104-560700-0000	Permitting/Fees	-	-
428	375	-	-	440-104-560750-0000	Project Admin - Direct	-	-
-	-	-	-	440-104-560800-0000	Project Admin - Overhead	-	-
-	-	-	-	440-104-560850-0000	Project Management	-	-

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	-	-	-	440-104-560950-0000	Utilities	-	-
-	-	-	-	440-105-529600-0000	Legal Services	2,000	2,000
-	-	515,000	-	440-105-560150-0000	Construction	700,000	700,000
-	-	-	-	440-105-560200-0000	Contingencies	35,000	35,000
7,110	38,758	5,102	5,100	440-105-560250-0000	Design/Plans/Specs	-	-
644	35	-	-	440-105-560650-0000	Miscellaneous	-	-
6,937	5,682	-	-	440-105-560750-0000	Project Admin - Direct	136,000	136,000
-	-	-	-	440-107-560150-0000	Construction	-	-
-	-	-	2,059	440-107-590100-0000	To General Fund	2,059	2,059
53,719	76,319	626,847	87,159			1,050,059	1,050,059

City of Dixon Budget FY 2009-10

450 - STORM DRAINAGE FACILITIES CIP

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	-	-	-	450-000-424000-0000	Developer Agreements	-	-
40,789	24,888	9,706	-	450-000-425700-0000	Development Fees - Storm Drain	-	-
-	-	-	-	450-000-429400-2507	Mitigation Fees/Pheasant Run 7	-	-
(164,215)	-	-	-	450-000-425409-0000	Developer Contributions	-	-
-	-	-	-	450-000-436000-0000	State Highway Pass Through	-	-
-	-	-	-	450-000-460950-0000	Grant Funds - EDA	-	-
13,720	10,500	1,000	-	450-000-461600-0000	Interest Earned	-	-
164,215	-	-	-	450-000-461800-0000	Miscellaneous Income	-	-
-	-	-	-	450-000-462600-0000	Sale of Property	-	-
-	-	-	-	450-000-491200-0000	From Sewer Capital Proj	-	-
-	-	-	-	450-000-491210-0000	Interfund Sewer Trunk Line pym	-	-
10,000	-	-	-	450-000-491750-0000	Transfer from Unrestricted CIP	-	-
225,000	70,000	-	-	450-000-492600-0000	From RDA	200,000	200,000
-	-	-	-	450-000-496200-0000	From NFSAD	-	-
-	-	-	-	450-000-497600-0000	Transfer from CFD	-	-
289,509	105,389	10,706	-			200,000	200,000
-	-	-	-	450-100-529600-0000	Legal Fees	-	-
-	-	-	-	450-100-530200-0000	Meetings	-	-
-	-	-	-	450-100-560250-0000	Design/Plans/Specs	-	-
2,999	-	-	-	450-100-560300-0000	Development Fee Admin	-	-
-	-	-	-	450-100-560350-0000	Environmental Review	-	-
-	-	-	-	450-100-560500-0000	Inspection/Supervision/Testing	-	-
-	-	-	-	450-100-560600-0000	Master Plan Update	-	-
-	-	-	-	450-100-560650-0000	Miscellaneous	-	-
-	-	-	-	450-100-560700-0000	Permitting/Fees	-	-
-	-	-	-	450-100-560750-0000	Project Admin - Direct	-	-
-	-	-	-	450-100-560800-0000	Project Admin - Overhead	-	-

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	-	-	-	450-100-560850-0000	Project Management	-	-
-	-	-	-	450-100-591200-0000	To Sewer Capital Improvements	-	-
-	-	-	-	450-100-592500-0000	To Recreation Facilities	-	-
-	-	-	-	450-100-596300-0000	Transfer to CFD	-	-
-	-	-	-	450-104-550750-0000	Interfund Interest	-	-
-	-	-	-	450-104-425409-0000	Donated Capital Outlay	-	-
2,446	917	-	-	450-104-529600-0000	Legal Fees	-	-
-	926,644	80,000	20,000	450-104-560150-0000	Construction	-	-
-	-	-	-	450-104-560200-0000	Contingency	-	-
38,271	47,389	4,196	-	450-104-560250-0000	Design/Plans/Specs	-	-
-	-	-	-	450-104-560350-0000	Environmental Review	-	-
-	15,002	-	-	450-104-560500-0000	Inspection/Supervision/Testing	-	-
-	-	-	-	450-104-560550-0000	Land Acquisition/Right of Way	-	-
804	29	-	-	450-104-560650-0000	Miscellaneous	-	-
1,185	-	-	-	450-104-560700-0000	Permitting/Fees	-	-
42,809	68,218	-	-	450-104-560750-0000	Project Admin - Direct	-	-
-	-	-	-	450-104-560800-0000	Project Admin - Overhead	-	-
-	-	-	-	450-104-560850-0000	Project Management	-	-
-	-	-	-	450-104-560900-0000	Site Preparation	-	-
-	-	-	-	450-105-529600-0000	Legal Fees	-	-
-	-	-	-	450-105-560100-0000	Appraisals	-	-
-	-	-	-	450-105-560150-0000	Construction	-	-
-	-	-	-	450-105-560200-0000	Contingency	-	-
-	-	-	-	450-105-560250-0000	Design/Plans/Specs	-	-
-	-	-	-	450-105-560350-0000	Environmental Review	-	-
-	-	-	-	450-105-560550-0000	Land Acquisition/Right of Way	-	-
2,195	1,927	-	600	450-105-560750-0000	Project Admin - Direct	-	-
-	-	-	-	450-105-560800-0000	Project Admin - Overhead	-	-
-	-	-	-	450-105-560850-0000	Project Management	-	-
-	-	-	-	450-105-560900-0000	Site Preparation	-	-
4,246	3,217	-	-	450-106-560250-0000	Design/Plans/Specs	-	-
-	-	-	-	450-106-560750-0000	Project Admin - Direct	-	-

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
9,900	-	-	-	450-108-560150-0000	Construction	-	-
-	-	-	-	450-108-560200-0000	Contingencies	-	-
-	-	-	-	450-108-560250-0000	Design/Plans/Specs	-	-
214	2,091	-	-	450-108-560750-0000	Project Admin - Direct	-	-
4,985	-	215,000	-	450-111-560150-0000	Construction	240,000	240,000
-	-	-	-	450-111-560250-0000	Design/Plans/Specs	75,000	75,000
7,249	4,388	17,000	4,000	450-111-560750-0000	Project Admin - Direct	13,000	13,000
7,015	-	-	-	450-112-560250-0000	Design/Plans/Specs	-	-
619	1,438	-	-	450-112-560750-0000	Project Admin - Direct	-	-
124,938	1,071,261	316,196	24,600			328,000	328,000

City of Dixon Budget FY 2009-10

460 - TRANSPORTATION CIP

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
-	-	-	-	460-000-414300-0000	TDA	-	-
184,059	43,444	-	-	460-000-425800-0000	Development Fees - T/ortation	-	-
-	-	-	-	460-000-429400-0000	Mitigation Fees	-	-
117,495	-	-	-	460-000-414600-0000	STP Grant Funds	-	-
(957,597)	-	-	-	460-000-425409-0000	Developer Contributions	-	-
190,726	54,869	970,000	220,000	460-000-461110-0000	Grant Funds - Street - Fed	750,000	750,000
-	400,000	549,112	549,112	460-000-461120-0000	Grant Funds - Street - State	-	-
-	-	-	-	460-000-461200-0000	Grant Funds - UGST	-	-
159,821	170,356	100,000	-	460-000-461600-0000	Interest Earned	-	-
957,597	-	-	-	460-000-461800-0000	Miscellaneous	-	-
-	-	-	-	460-000-491100-0000	From Sewer O & M	-	-
-	-	-	-	460-000-491600-0000	From DSMWS Rehab	-	-
-	-	-	-	460-000-491740-0000	From Econ Dev/Industril Park	-	-
900,000	-	-	-	460-000-491750-0000	Transfer from Unrestricted CIP	-	-
-	-	-	-	460-000-492500-0000	From Recreation Facilities	-	-
355,000	133,000	60,000	60,000	460-000-492600-0000	From Redevelopment	10,000	10,000
127,100	-	-	75,712	460-000-492800-0000	Transfer from Gas Tax	222,005	222,005
-	-	-	-	460-000-492900-0000	Transfer from Traffic Control	-	-
10,000	4,000	-	-	460-000-496200-0000	From N First St Assess	-	-
-	20,000	-	-	460-000-497900-0000	Transfers-In	-	-
-	1,094,604	-	-	460-000-497990-0000	Transfers In	-	-
2,044,201	1,920,274	1,679,112	904,824			982,005	982,005
-	-	-	-	460-100-520400-0000	Advertising/Publications	-	-
118,471	-	-	-	460-100-560300-0000	Development Fee Admin	-	-
-	-	-	-	460-100-560750-0000	Project Admin - Direct	-	-
-	24,787	-	-	460-100-560800-0000	Project Admin - Overhead	-	-
-	-	-	-	460-100-560850-0000	Project Management	-	-

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	-	-	5,300	460-100-590100-0000	To General Fund	5,300	5,300
-	-	-	3,991	460-100-592900-0000	To Traffic Safety Fund 540	-	-
-	-	-	-	460-100-591200-0000	To Sewer Capital Improvements	-	-
-	-	-	29,112	460-100-592350-0000	To Gas Tax Fund	-	-
-	-	-	-	460-101-522400-0000	Consultants	-	-
-	-	-	-	460-102-529600-0000	Legal Services	-	-
1,035	14,423	20,000	19,840	460-102-560150-0000	Construction	19,000	19,000
-	-	-	-	460-102-560200-0000	Contingency	-	-
-	-	-	-	460-102-560250-0000	Design/Plans/Specs	-	-
-	-	-	-	460-102-560650-0000	Miscellaneous	-	-
-	-	-	-	460-102-560700-0000	Permitting/Fees	-	-
1,866	197	-	160	460-102-560750-0000	Project Admin - Direct	1,000	1,000
-	-	-	-	460-102-560800-0000	Project Admin - Overhead	-	-
-	-	-	-	460-102-560850-0000	Project Management	-	-
1,672	-	-	-	460-103-520400-0000	Advertising/Publications	500	500
110	-	-	-	460-103-529600-0000	Legal Services	500	500
1,233,863	128,426	-	-	460-103-560150-0000	Construction	37,000	37,000
-	-	-	-	460-103-560200-0000	Contingency	-	-
59,247	-	-	-	460-103-560250-0000	Design/Plans/Specs	6,500	6,500
-	-	-	-	460-103-560400-0000	Capital Outlay	-	-
633	31	-	-	460-103-560500-0000	Inspection/Supervision/Testing	7,500	7,500
98	-	-	-	460-103-560650-0000	Miscellaneous	-	-
111,367	3,239	-	750	460-103-560750-0000	Project Admin - Direct	-	-
-	-	-	-	460-103-560800-0000	Project Admin - Overhead	-	-
-	-	-	-	460-103-560850-0000	Project Management	-	-
-	-	-	-	460-103-560950-0000	Utilities	-	-
-	-	-	-	460-105-520400-0000	Advertising/Publications	1,000	1,000
-	-	-	-	460-105-529600-0000	Legal Services	1,000	1,000
-	-	87,000	82,300	460-105-560150-0000	Construction	120,000	120,000
-	-	-	-	460-105-560250-0000	Design/Plans/Specs	14,000	14,000
-	-	-	-	460-105-560500-0000	Inspection/Supervision/Testing	10,000	10,000
-	-	5,000	9,700	460-105-560750-0000	Project Admin - Direct	4,000	4,000

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	-	-	-	460-106-560150-0000	Construction	-	-
-	-	-	-	460-113-560850-0000	Project Management	-	-
-	-	-	-	460-113-560950-0000	Utilities	-	-
-	-	-	-	460-201-560250-0000	Design/Plans/Specs	-	-
754	1,327	-	-	460-201-560750-0000	Project Admin - Direct	-	-
-	-	-	-	460-202-560250-0000	Designs/Plans/Specs	-	-
754	670	-	-	460-202-560750-0000	Project Admin - Direct	-	-
-	-	-	-	460-203-560250-0000	Designs/Plans/Specs	-	-
-	84	-	-	460-203-560750-0000	Project Admin - Direct	-	-
-	-	42,500	42,500	460-206-522400-0000	Consultants - Professional	90,000	90,000
-	-	-	-	460-206-529600-0000	Legal Fees	-	-
-	-	-	-	460-206-560250-0000	Design/Plans/Specs	-	-
-	-	-	-	460-206-560400-0000	Capital Outlay	-	-
-	-	40,000	-	460-206-560600-0000	Master Plan Update	-	-
-	-	-	-	460-206-560650-0000	Misc Expenses	-	-
838	-	10,000	30,000	460-206-560750-0000	Project Admin - Direct	10,000	10,000
-	-	-	-	460-208-560250-0000	Designs/Plans/Specs	-	-
402	-	-	-	460-208-560750-0000	Project Admin - Direct	-	-
-	-	40,000	-	460-209-560750-0000	Project Admin - Direct	30,000	30,000
1,160	1,548	1,000	1,000	460-301-520400-0000	Publications	-	-
440	407	500	500	460-301-529600-0000	Legal Services	-	-
175,674	211,314	418,000	521,212	460-301-560150-0000	Construction	-	-
-	1,754	5,000	1,000	460-301-560250-0000	Design/Plans/Specs	-	-
486	1,147	20,000	30,000	460-301-560500-0000	Inspection/Supervision/Testing	-	-
122	-	-	-	460-301-560650-0000	Misc Expenses	-	-
25	-	-	-	460-301-560700-0000	Permits/Fees	-	-
(6,561)	67,127	5,500	-	460-301-560750-0000	Project Admin - Direct	-	-
-	-	-	-	460-301-560850-0000	Project Management	-	-
-	-	-	-	460-306-560150-0000	Construction	-	-
-	-	-	-	460-306-560200-0000	Contingencies	-	-
-	-	-	-	460-306-560250-0000	Design/Plans/Specs	-	-
-	-	-	-	460-306-560750-0000	Project Admin - Direct	-	-

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	-	-	-	460-308-560250-0000	Design/Plans/Specs	-	-
-	-	-	-	460-308-560550-0000	Land Acquisition/Right of Way	-	-
-	-	-	-	460-308-560750-0000	Project Admin - Direct	-	-
-	-	-	-	460-309-560150-0000	Construction	-	-
-	-	-	-	460-310-560750-0000	Project Admin - Direct	-	-
-	-	-	-	460-311-560750-0000	Project Admin - Direct	-	-
-	-	-	-	460-313-560150-0000	Construction	-	-
-	-	90,000	85,000	460-314-560150-0000	Construction	-	-
-	-	-	500	460-314-560250-0000	Design/Plans/Specs	-	-
-	-	-	4,500	460-314-560750-0000	Project Admin - Direct	-	-
-	-	-	-	460-406-560250-0000	Design/Plans/Specs	-	-
-	-	-	-	460-406-560750-0000	Project Admin - Direct	-	-
-	-	-	-	460-407-560750-0000	Project Admin - Direct	-	-
-	-	-	-	460-408-560750-0000	Project Admin - Direct	-	-
-	-	-	-	460-409-560750-0000	Project Admin - Direct	-	-
-	-	-	-	460-410-560750-0000	Project Admin - Direct	-	-
-	-	-	-	460-411-520400-0000	Publications	-	-
-	-	-	-	460-411-529600-0000	Legal Services	-	-
-	-	-	-	460-411-560150-0000	Construction	-	-
-	-	-	-	460-411-560250-0000	Design/Plans/Specs	-	-
-	-	-	-	460-411-560650-0000	Miscellaneous	-	-
-	-	-	-	460-411-560750-0000	Project Admin - Direct	-	-
-	-	10,000	-	460-415-560150-0000	Construction	-	-
-	-	-	-	460-415-560250-0000	Design/Plans/Specs	-	-
-	-	-	-	460-501-529600-0000	Legal Services	-	-
104	-	-	-	460-501-560150-0000	Construction	-	-
-	-	-	-	460-501-560200-0000	Contingency	-	-
-	-	-	-	460-501-560250-0000	Design/Plans/Specs	-	-
-	-	-	-	460-501-560400-0000	Capital Outlay	-	-
-	-	-	-	460-501-560500-0000	Inspection/Supervision/Testing	-	-
-	-	-	-	460-501-560550-0000	Land Acquisition/Right of Way	-	-
-	-	-	-	460-501-560650-0000	Miscellaneous	-	-

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	-	-	-	460-501-560700-0000	Permitting/Fees	-	-
2,011	-	-	-	460-501-560750-0000	Project Admin - Direct	-	-
-	-	-	-	460-501-560850-0000	Project Management	-	-
-	-	-	-	460-501-560950-0000	Utilities	-	-
-	-	-	-	460-508-529600-0000	Legal Fees	-	-
-	-	-	-	460-508-560150-0000	Construction	-	-
-	-	-	-	460-508-560200-0000	Contingencies	-	-
376	-	-	-	460-508-560250-0000	Design/Plans/Specs	-	-
-	-	-	-	460-508-560650-0000	Misc Expenses	-	-
-	8,103	-	-	460-508-560750-0000	Project Admin - Direct	-	-
-	-	-	-	460-508-560850-0000	Project Management	-	-
-	4,796	10,000	10,800	460-510-560150-0000	Construction	-	-
-	-	-	-	460-511-560150-0000	Construction	-	-
47	-	-	-	460-511-560250-0000	Designs/Plans/Specs	-	-
-	-	-	-	460-511-560400-0000	Capital Outlay	-	-
3,998	1,600	5,000	-	460-511-560650-0000	Miscellaneous	-	-
-	-	-	-	460-512-560150-0000	Construction	-	-
-	-	-	-	460-601-520400-0000	Publications	-	-
-	-	-	-	460-601-529600-0000	Legal Services	-	-
-	-	50,000	-	460-601-560100-0000	Appraisals	50,000	50,000
-	-	-	-	460-601-560150-0000	Construction	-	-
227,037	307,582	559,969	225,000	460-601-560250-0000	Design/Plans/Specs	600,000	600,000
-	-	830,000	-	460-601-560550-0000	Land Acquisition	1,150,000	1,150,000
89	-	-	-	460-601-560650-0000	Miscellaneous	-	-
21,550	27,075	20,000	25,000	460-601-560750-0000	Project Admin - Direct	30,000	30,000
8,803	-	-	-	460-701-560750-0000	Project Admin - Direct	-	-
1,966,470	805,636	2,269,469	1,128,165			2,187,300	2,187,300

City of Dixon Budget FY 2009-10

470 - TRANSIT FACILITIES CIP

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	-	-	-	470-000-433550-0000	Railroad Grade Fee	-	-
-	-	-	-	470-000-433550-2512	RR Grade Fee/Valley Glen	-	-
50,504	-	-	-	470-000-433550-2526	RR Grade Fee/Fairfield Dev	-	-
-	-	-	-	470-000-433550-2527	RR Grade Fee/Brookfield	-	-
0	24,667	-	-	470-000-461110-0000	Grant - Federal	-	-
-	101,756	1,727,000	58,800	470-000-461120-0000	Grant Funds - State	1,295,000	1,295,000
-	-	-	-	470-000-461130-0000	Grant Funds	-	-
-	-	-	-	470-000-461250-0000	Grants - Fed	-	-
75,154	58,230	15,000	-	470-000-461600-0000	Interest Earned	-	-
-	-	-	-	470-000-461800-0000	Miscellaneous Income	-	-
-	-	-	-	470-000-491700-0000	Transfer from Transit O & M	-	-
-	-	-	-	470-000-491750-0000	Transfer from Unrestricted CIP	-	-
-	-	-	-	470-000-492300-0000	From Transportation Cap Proj	-	-
-	-	-	-	470-000-492600-0000	From RDA	-	-
125,658	184,653	1,742,000	58,800			1,295,000	1,295,000
-	1,148,361	-	-	470-000-597990-0000	Transfers Out	-	-
-	-	-	-	470-100-560250-0000	Design/Plans/Specs	-	-
4,954	-	-	-	470-100-560300-0000	Development Fee Admin	-	-
-	-	-	-	470-100-560400-0000	Capital Outlay	-	-
-	-	-	-	470-100-560600-0000	Master Plan Update	-	-
-	-	-	-	470-100-560700-0000	Permitting/Fees	-	-
10,260	-	-	-	470-100-560750-0000	Project Admin - Direct	-	-
-	-	-	-	470-100-560800-0000	Project Admin - Overhead	-	-
-	-	-	-	470-100-560850-0000	Project Management	-	-
-	-	-	8,148	470-100-590100-0000	To General Fund	8,148	8,148

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	-	-	-	470-101-560150-0000	Construction	-	-
-	-	-	-	470-101-560200-0000	Contingency	-	-
-	-	-	-	470-101-560250-0000	Design/Plans/Specs	-	-
-	-	-	-	470-101-560350-0000	Environmental Review	-	-
-	-	-	-	470-101-560400-0000	Capital Outlay	-	-
-	-	-	-	470-101-560550-0000	Land Acquisition/Right of Way	-	-
-	-	-	-	470-101-560750-0000	Project Admin - Direct	-	-
-	-	-	-	470-101-560800-0000	Project Admin - Overhead	-	-
-	-	-	-	470-101-560850-0000	Project Management	-	-
139,111	-	-	-	470-102-526000-0000	Equipment Maintenance	-	-
33,458	51,269	5,000	5,000	470-102-529600-0000	Legal Services	-	-
-	-	-	-	470-102-520400-0000	Advertising/Publications	-	-
-	-	-	-	470-102-530200-0000	Meetings	-	-
-	-	-	-	470-102-560100-0000	Appraisals	-	-
16,910	126,000	10,000	10,000	470-102-560150-0000	Construction	-	-
-	-	-	-	470-102-560200-0000	Contingency	-	-
2,253	142,786	2,187,239	308,000	470-102-560250-0000	Design/Plans/Specs	1,275,000	1,275,000
-	-	-	-	470-102-560350-0000	Environmental Review	-	-
-	-	-	-	470-102-560400-0000	Capital Outlay	-	-
-	-	-	-	470-102-560450-0000	Furniture & Fixtures	-	-
-	-	-	-	470-102-560500-0000	Inspection/Supervision/Testing	-	-
-	-	-	-	470-102-560550-0000	Land Acquisition/Right of Way	-	-
-	-	-	-	470-102-560600-0000	Master Plan Update	-	-
174	103	-	-	470-102-560650-0000	Miscellaneous	-	-
9,119	10,845	20,000	10,000	470-102-560750-0000	Project Admin - Direct	20,000	20,000
-	-	-	-	470-102-560800-0000	Project Admin - Overhead	-	-
-	-	-	-	470-102-560850-0000	Project Management	-	-
-	-	-	-	470-102-560900-0000	Site Preparation	-	-
-	-	-	-	470-102-560950-0000	Utilities	-	-
216,239	1,479,365	2,222,239	341,148			1,303,148	1,303,148

City of Dixon Budget FY 2009-10

480 - RECREATION & PARKS CIP

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
7,215	65,962	-	-	480-000-425500-0000	Development Fees - Recreation	-	-
-	-	-	-	480-000-429400-0000	Mitigation	-	-
-	-	-	-	480-000-433000-0000	Park-in-Lieu Fees	-	-
-	-	-	-	480-000-433000-2512	Park-in-Lieu Fees/Valley Glen	-	-
-	-	-	-	480-000-433000-2527	Park-in-Lieu Fees/Brookfield	-	-
-	-	-	-	480-000-433300-2507	Plan. & Zoning/Pheasant Run 7	-	-
124,000	-	-	-	480-000-461120-0000	State Grant Funds	-	-
91,871	54,696	15,000	12,000	480-000-461600-0000	Interest Earned	10,000	10,000
-	-	-	3,000	480-000-462600-0000	Sale of Property	-	-
-	-	-	-	480-000-491750-0000	Transfer from Unrestricted CIP	-	-
-	-	-	-	480-000-492200-0000	From Storm Drain Capital Proj	-	-
-	-	-	-	480-000-492600-0000	From RDA	-	-
-	-	-	-	480-000-493100-0000	FROM COPS Grants	-	-
-	-	-	-	480-000-496200-0000	From NFSAD	-	-
72,642	1,078	-	-	480-000-497700-0000	Transfer fr Fund 230 1987 COPS	-	-
295,727	121,736	15,000	15,000			10,000	10,000
-	-	-	-	480-100-560300-0000	Development Fee Admin	-	-
-	-	-	-	480-100-560750-0000	Project Admin - Direct	-	-
-	6,218	-	-	480-100-560800-0000	Project Admin - Overhead	-	-
1,760	-	-	-	480-100-560850-0000	Project Management	-	-
32,445	-	-	12,325	480-100-590100-0000	To General Fund	12,325	12,325
-	-	-	-	480-101-560750-0000	Project Admin - Direct	-	-
-	-	-	-	480-101-560800-0000	Project Admin - Overhead	-	-
-	-	-	-	480-101-560850-0000	Project Management	-	-
-	-	-	-	480-103-535600-0000	Special Supplies	-	-
49,977	15,698	-	-	480-103-560150-0000	Construction	-	-
-	-	-	-	480-103-560200-0000	Contingency	-	-

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
9,197	2,754	-	-	480-103-560400-0000	Capital Outlay	-	-
(305)	-	-	-	480-103-560450-0000	Furniture & Fixtures	-	-
-	-	-	-	480-103-560650-0000	Miscellaneous	-	-
-	-	-	-	480-103-560750-0000	Project Admin - Direct	-	-
-	-	-	-	480-103-560800-0000	Project Admin - Overhead	-	-
-	-	-	-	480-103-560850-0000	Project Management	-	-
-	-	-	-	480-103-592300-0000	To Transportation	-	-
45	-	-	-	480-117-529600-0000	Legal Services	-	-
69,777	29,288	19,205	19,205	480-117-560600-0000	Master Plan Update	-	-
92	-	-	-	480-117-560650-0000	Miscellaneous	-	-
-	-	-	-	480-118-529600-0000	Legal Fees	-	-
-	-	-	-	480-118-560150-0000	Construction	-	-
-	-	-	-	480-118-560200-0000	Contingency	-	-
-	-	-	-	480-118-560250-0000	Design/Plans/Specs	-	-
-	-	-	-	480-118-560350-0000	Environmental Review	-	-
-	-	-	-	480-118-560400-0000	Capital Outlay	-	-
-	-	-	-	480-118-560450-0000	Furniture & Fixtures	-	-
-	-	-	-	480-118-560750-0000	Project Admin - Direct	-	-
-	-	-	-	480-118-560800-0000	Project Admin - Overhead	-	-
-	-	-	-	480-118-560850-0000	Project Management	-	-
-	-	-	-	480-118-560900-0000	Site Preparation	-	-
-	-	-	-	480-130-560150-0000	Construction	-	-
-	-	-	-	480-130-560750-0000	Project Admin - Direct	-	-
-	-	-	-	480-131-560750-0000	Project Admin - Direct	-	-
-	180	-	-	480-133-529600-0000	Legal Services	-	-
-	-	-	-	480-133-560150-0000	Construction	-	-
777	-	-	-	480-133-560250-0000	Design/Plans/Specs	-	-
304	-	-	-	480-137-529600-0000	Legal Services	-	-
37,680	88,699	-	-	480-137-560150-0000	Construction	-	-
4,074	-	-	-	480-137-560250-0000	Designs/Plans/Specs	-	-
3,415	-	-	-	480-137-560750-0000	Project Admin - Direct	-	-
-	-	-	-	480-138-560150-0000	Construction	-	-

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
47	-	-	-	480-138-560250-0000	Designs/Plans/Specs	-	-
-	-	-	-	480-138-560750-0000	Project Admin - Direct	-	-
-	-	-	-	480-139-529600-0000	Legal Services	-	-
-	-	-	-	480-139-560150-0000	Construction	-	-
10,000	-	-	-	480-139-560250-0000	Designs/Plans/Specs	-	-
-	-	-	-	480-139-560750-0000	Project Admin - Direct	-	-
-	-	10,000	9,990	480-140-531350-0000	Sidewalk Program	-	-
219,284	142,838	29,205	41,520			12,325	12,325

City of Dixon Budget FY 2009-10

490 - AGRICULTURAL LAND MITIGATION CIP

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	-	-	-	490-000-429400-0000	Mitigation Fees	-	-
-	1,145,727	-	-	490-000-433000-0000	Agricultural Mitigation Pymts	-	-
-	-	-	-	490-000-433300-0000	Planning & Zoning Charges	-	-
(1)	125	-	36,000	490-000-461600-0000	Interest Earned	38,000	38,000
-	-	-	-	490-000-490100-0000	Transfer from General Fund	-	-
-	-	-	-	490-000-493300-0000	Transfer from Community Devel.	-	-
(1)	1,145,852	-	36,000			38,000	38,000
-	-	-	-	490-100-529600-0000	Legal Fees	-	-
-	-	1,136,343	-	490-100-560550-0000	Land Acquisition	1,174,469	1,174,469
-	-	-	-	490-100-590100-0000	To General Fund	-	-
-	-	-	-	490-200-590200-0000	Contingency	-	-
-	-	1,136,343	-			1,174,469	1,174,469

It is unknown when the purchase of agricultural easements will take place; therefore all the interest plus fund balance is being re-budgeted in 2009-10. The fund is expected to be zeroed out by the purchase. If the interest isn't earned the purchase amount will be reduced accordingly so that no more than is in the fund can be spent.

Intentionally left blank.



Special
Assessments and
Community Facilities
Districts

Intentionally left blank.

Special Assessment and Community Facilities Districts Funds

There are two Special Assessment Districts and two CFD (Community Facilities District) Funds, which are funded by either a special assessment or a special tax, placed annually on the county tax rolls. The Community Facilities funds are managed by the Public Works Department and the Special Assessment funds are managed by the Finance Department.

- **Fund 651 Valley Glen CFD – 2003-1**

The California State Legislature approved the Mello-Roos Community Facilities District Act of 1982 that provides for the levy of a special tax within a defined geographic area. Community Facilities Districts (CFDs) can generate funding for a broad range of facilities and eligible services. The development agreement between the City of Dixon and Pulte Homes Corporation (the “Developer”) required the developer create a funding mechanism for long-term operations and maintenance of certain storm drainage facilities, including a pump station and a portion of the improvements to the Pond A/Lateral One Detention and Conveyance facilities. On September 23, 2003, the Dixon City Council adopted Resolution No. 03-210, which established the Community Facilities District No. 2003-01 (Valley Glen). Valley Glen is a residential community located in the southern portion of the City of Dixon and its boundaries encompass a 212-acre site.

This category encompasses the two Community Service Districts (Funds 651 & 655) and the two Special Assessment Funds (Funds 710 & 720). Each of these funds receives an annual levy from the property tax roll.

- **Fund 655 Pond C Lateral 2 CFD (Brookfield)**

This District is for the maintenance of drainage Pond C, has yet to be activated, and is being funded by a voluntary contribution from the development, which represents the developer’s (Brookfield) 22.9% share. The City’s share for areas the pond serves, which existed prior to Brookfield development, is 77.1%.

Expenditures consist of labor for maintenance of the pond provided by Public Works staff and the necessary materials.

- **Fund 710 West A Street Assessment District** – The West A Street Assessment District accounts for the proceeds of Special Assessments collected on the property tax roll. These assessments fund the payment of \$6,847,053 in bonds issued under the 1915 Bond Act. These bonds have been in turn used as security for bonds issued by the Dixon Public Financing Authority, which is the conduit for the limited obligation bonds, which are backed solely by the special assessments collected from property owners in the District. The City's only obligation is to pay the bonds based upon collection of the assessments from the property owners and pursue legal action to collect from delinquent property owners.

The principal and interest payment due in FY2009-10 is \$517,828.75. This would reduce the principal balance to \$1,870,000 as of June 30, 2010. The bonds will be repaid in full in 2014.

- **Fund 720 North First Street Assessment District** – The North First Street Assessment District accounts for the proceeds of Special Assessments collected on the property tax roll. These assessments fund the payment of \$20,997,433 in bonds issued under the 1915 Bond Act. These bonds have been in turn used as security for bonds issued by the Dixon Public Financing Authority, which is the conduit for the limited obligation bonds, which are backed solely by the special assessments collected from property owners in the District. The City's only obligation is to pay the bonds based upon collection of the assessments from the Property owners and pursue legal action to collect from delinquent property owners.

The principal and interest payment due in FY2009-10 is \$1,485,960. This would reduce the principal balance to \$11,050,000 as of June 30, 2010. The bonds will be repaid in full in 2020.

The interest rate on the financing authority bonds is lower than the interest rate on the assessment district bonds. As a result, over the years the trustee of the bonds held by the DPFA (Dixon Public Financing Authority) bonds has been able to call bonds. This in turn has resulted in a surplus at the financing authority level. In the last year, over \$3,000,000 in bonds have been called which in turn has even further lowered the debt service requirements

on the financing authority bonds.

It is now possible to either lower the assessments on the West A and North First Street Assessment Districts or refund the taxpayers. The Finance and Technology Director is working with the City's consultant to accomplish this, hopefully in time to lower the assessment for FY 2009-10 or to make a refund. Due to current economic uncertainties and the number of foreclosures, it is not possible to lower the assessments permanently at this time.

Intentionally left blank.

CITY OF DIXON

BUDGET OVERVIEW

SPECIAL ASSESSMENTS AND COMMUNITY FACILITIES DISTRICTS (CFD) FUNDS

FUND			VALLEY GLEN	POND C /	WEST A	N. FIRST	Total
			CFD	LATERAL TWO	STREET ASSMT	STREET ASSMT	
			651	655	710	720	
FY 2008-09							
SUMMARY OF ESTIMATED RESOURCES AND EXPENDITURES							
BEGINNING FUND BALANCE	July-2008		302,613	-	439,614	1,288,647	2,030,874
PROJECTED							
	June 30, 2009	ACTUAL REVENUE	235,875	17,695	697,324	1,772,427	2,723,321
		TRANSFERS	-	-	-	-	-
		ACTUAL REVENUE & TRANSFERS	235,875	17,695	697,324	1,772,427	2,723,321
		ESTIMATED EXPENDITURES	186,710	16,055	473,204	1,743,786	2,419,755
ESTIMATED FUND BALANCE	June 30, 2009		351,778	1,640	663,734	1,317,288	2,334,440
FY 2009-10							
SUMMARY OF PROJECTED RESOURCES AND APPROPRIATIONS							
ESTIMATED BEGINNING FUND BALANCE	July-2009		351,778	1,640	663,734	1,317,288	2,334,440
PROPOSED							
	July 1, 2009	ESTIMATED REVENUE					
		REVENUES	228,900	11,470	590,000	1,670,000	2,500,370
		INTEREST EARNINGS	6,000	-	-	-	6,000
		TRANSFERS	-	-	-	-	-
		ESTIMATED REVENUE AND TRANSFERS	234,900	11,470	590,000	1,670,000	2,506,370
		ESTIMATED AVAILABLE RESOURCES	586,678	13,110	1,253,734	2,987,288	4,840,810
		PROPOSED APPROPRIATIONS	198,610	13,110	544,752	1,517,882	2,274,354
ESTIMATED FUND BALANCE	June 30, 2010		388,068	-	708,982	1,469,406	2,566,456
ESTIMATED BEGINNING FUND BALANCE	July 1, 2010		388,068	-	708,982	1,469,406	2,566,456

City of Dixon Budget FY 2009-10

651 - CFD VALLEY GLEN

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
213,071	147,231	200,000	228,875	651-000-401900-0000	Assessments	228,900	228,900
-	-	-	-	651-000-429100-0000	L & L City Share	-	-
9,863	11,432	7,000	7,000	651-000-461600-0000	Interest Earned	6,000	6,000
-	-	-	-	651-000-492200-0000	Transfer from Storm Drain CIP	-	-
222,933	158,663	207,000	235,875			234,900	234,900
-	-	5,000	4,900	651-610-520100-0000	Administration	4,900	4,900
2,181	1,196	1,570	-	651-610-522600-0000	Consultants	-	-
2,131	1,472	2,130	-	651-610-523800-0000	County Charges	-	-
-	-	-	-	651-610-525800-0000	Equip Rental	1,000	1,000
1,708	2,295	3,000	1,500	651-610-526000-0000	Equip Repairs/Maintenance	3,000	3,000
1,471	1,537	3,000	3,000	651-610-531900-0000	Permits/Licenses/Fees	3,000	3,000
1,151	3,109	3,500	2,500	651-610-535600-0000	Special Supplies	3,500	3,500
15,975	12,248	20,000	12,000	651-610-536000-0000	Utilities	20,000	20,000
324	205	300	300	651-610-539000-0000	Water	300	300
-	-	-	-	651-610-550700-0000	Depreciation	-	-
-	4,860	3,000	3,600	651-610-560400-0000	Capital Outlay	-	-
-	23,281	13,640	17,000	651-610-560750-0000	Project Admin - Direct	13,640	13,640
10,960	11,510	11,510	11,510	651-610-590100-0000	Transfer to General Fund	11,510	11,510
35,902	61,711	66,650	56,310			60,850	60,850
-	-	1,500	-	651-620-520100-0000	Administration	-	-
381	1,196	4,570	-	651-620-522600-0000	Consultants	-	-
-	-	356	-	651-620-523800-0000	County Charges	-	-
18,042	4,212	5,000	3,000	651-620-526000-0000	Equip Repairs/Maintenance	3,000	3,000
4,260	4,643	-	2,000	651-620-529200-0000	Landscape Maintenance	2,000	2,000
488	1,395	9,000	6,500	651-620-535600-0000	Special Supplies	9,000	9,000
90	143	500	300	651-620-536000-0000	Utilities	500	500

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
261	164	600	300	651-620-539000-0000	Water	600	600
10,558	2,699	81,400	60,000	651-620-560400-0000	Capital Outlay	60,000	60,000
11,362	67,981	51,150	50,000	651-620-560750-0000	Project Admin - Direct	50,000	50,000
-	-	-	-	651-620-592200-0000	Transfer to Storm Drain	-	-
45,443	82,432	154,076	122,100			125,100	125,100
-	-	1,500	-	651-630-520100-0000	Administration	-	-
381	1,196	-	-	651-630-522600-0000	Consultants	-	-
-	-	-	-	651-630-523800-0000	County Charges	-	-
-	86	5,000	650	651-630-526000-0000	Equip Repairs/Maintenance	3,000	3,000
891	-	-	-	651-630-529200-0000	Landscape Maintenance	2,000	2,000
-	638	4,000	2,500	651-630-535600-0000	Special Supplies	4,000	4,000
79	76	250	150	651-630-536000-0000	Utilities	250	250
(19)	1,196	3,410	5,000	651-630-560750-0000	Project Admin - Direct	3,410	3,410
1,332	3,192	14,160	8,300			12,660	12,660
222,933	158,663	207,000	235,875		TOTAL REVENUE	234,900	234,900
82,677	147,335	234,886	186,710		TOTAL EXPENDITURES	198,610	198,610

City of Dixon Budget FY 2009-10

655 - CFD POND C/LATERAL TWO

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
-	-	-	-	655-000-401900-0000	Assessments	-	-
-	-	-	12,378	655-000-490100-0000	Transfer from General Fd	10,108	10,108
-	-	-	5,317	655-000-429200-0000	Miscellaneous Fees*	1,362	1,362
-	-	-	-	655-000-461600-0000	Interest Earned	-	-
-	-	-	17,695			11,470	11,470
-	-	-	-	655-601-520100-0000	Administration	-	-
-	-	-	-	655-601-522600-0000	Contract Svcs - Non Prof	1,000	1,000
-	-	-	-	655-601-523800-0000	County Charges	-	-
-	-	500	-	655-601-525800-0000	Equip Rental	500	500
-	-	-	-	655-601-526000-0000	Equip Repairs/Maintenance	500	500
-	-	-	-	655-601-531900-0000	Permits/Licenses/Fees	-	-
-	-	3,000	3,000	655-601-535600-0000	Special Supplies	3,000	3,000
-	-	-	-	655-601-536000-0000	Utilities	-	-
-	-	250	-	655-601-539000-0000	Water	250	250
-	-	-	-	655-601-550700-0000	Depreciation	-	-
-	-	8,100	6,000	655-601-560400-0000	Capital Outlay	-	-
-	-	2,055	2,055	655-601-560750-0000	Project Admin - Direct	2,055	2,055
-	-	13,905	11,055			7,305	7,305
-	-	-	-	655-602-520100-0000	Administration	-	-
-	-	-	-	655-602-522600-0000	Consultants	-	-
-	-	-	-	655-602-523800-0000	County Charges	-	-
-	-	500	-	655-602-526000-0000	Equip Repairs/Maintenance	500	500
-	-	-	-	655-602-531900-0000	Permits/Licenses/Fees	-	-
-	-	3,000	3,000	655-602-535600-0000	Special Supplies	3,000	3,000
-	-	-	-	655-602-536000-0000	Utilities	-	-
-	-	-	-	655-602-539000-0000	Water	250	250

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	-	-	-	655-602-550700-0000	Depreciation	-	-
-	-	-	-	655-602-560400-0000	Capital Outlay	-	-
-	-	2,055	2,000	655-602-560750-0000	Project Admin - Direct	2,055	2,055
-	-	5,555	5,000			5,805	5,805
<hr/>							
-	-	-	17,695		TOTAL REVENUE	11,470	11,470
-	-	19,460	16,055		TOTAL EXPENDITURES	13,110	13,110

*Note: This is a CFD which has not yet been formed since there part of the undeveloped Brookfield Subdivision. Brookfield is responsible for 22.9% of the CFD's cost, the remaining 77.1 is the City's share, which is funded by a transfer from the General Fund to the Lighting & Landscaping & Community Facilities Districts. Brookfield share FY in 2008-09 was \$3,677. The amount paid was \$5,317; balance to be used against \$3002 due in FY 2009-10.

City of Dixon Budget FY 2009-10

710 - WEST A STREET ASSESSMENT DISTRICT

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
679,415	713,285	699,074	697,324	710-000-401900-0000	Assessments	590,000	590,000
-	-	-	-	710-000-401900-2507	Assessments	-	-
-	6,174	-	-	710-000-460300-0000	Bond Proceeds/Early Redemption	-	-
13,106	9,534	10,000	-	710-000-461600-0000	Interest Earned	-	-
692,521	728,993	709,074	697,324			590,000	590,000
-	31,499	20,000	-	710-700-520100-0000	Admin costs - Finance	-	-
40,105	21,292	9,300	15,000	710-700-520200-0000	Admin Costs - Gen'l	15,000	15,000
-	-	1,140	2,000	710-700-527000-0000	Fiscal Agent Expense	2,000	2,000
808	-	2,000	1,000	710-700-529600-0000	Legal Fees	1,000	1,000
226,403	202,283	178,089	176,876	710-700-550300-0000	Bond Interest	122,829	122,829
370,000	362,750	550,000	269,405	710-700-550400-0000	Bond Redemption	395,000	395,000
-	-	-	8,923	710-700-590100-0000	To General Fund	8,923	8,923
637,316	617,823	760,529	473,204			544,752	544,752

City of Dixon Budget FY 2009-10

720 - NORTH FIRST STREET ASSESSMENT DISTRICT

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
1,760,613	1,781,327	1,773,498	1,772,427	720-000-401900-0000	Assessments	1,670,000	1,670,000
-	7,454	-	-	720-000-460300-0000	Bond Proceeds/Early Redemption	-	-
-	-	-	-	720-000-460300-2518	Bond Proceeds/Rivendale	-	-
62,036	55,699	40,000	-	720-000-461600-0000	Interest Earned	-	-
1,822,650	1,844,481	1,813,498	1,772,427			1,670,000	1,670,000
-	-	-	-	720-200-550300-0000	Bond Interest	-	-
-	-	-	-	720-700-529800-0000	Dixon/Davis Greenbelt	-	-
-	161	15,000	-	720-700-520100-0000	Admin costs - Finance	-	-
8,518	31,602	8,000	8,000	720-700-520200-0000	Admin Costs - Gen'l	8,000	8,000
-	-	-	-	720-700-522400-0000	Consultants	-	-
-	-	1,000	960	720-700-523800-0000	County Charges	1,000	1,000
-	-	-	-	720-700-527000-0000	Fiscal Agent Expense	-	-
352	-	1,400	2,500	720-700-529600-0000	Legal Fees	2,500	2,500
995,418	946,485	895,365	869,735	720-700-550300-0000	Bond Interest	765,000	765,000
665,000	1,110,000	1,035,000	842,169	720-700-550400-0000	Bond Redemption	720,960	720,960
-	-	-	-	720-700-560400-0000	Capital Outlay	-	-
-	-	-	-	720-700-590100-0000	To General Fund	-	-
-	-	-	-	720-700-591100-0000	To Sewer O & M	-	-
-	-	-	-	720-700-591300-0000	To Sewer Rehab Cap Proj	-	-
-	-	-	-	720-700-591720-0000	To Unrestricted Cap Proj	-	-
-	-	-	-	720-700-591740-0000	To IP/ED Capital Proj	-	-
-	-	-	-	720-700-591800-0000	To Fire Capital Projects	-	-
-	-	-	-	720-700-592200-0000	To Storm Drain Cap Proj	-	-
10,000	4,000	-	-	720-700-592300-0000	To Transportation Projects	-	-
-	-	-	-	720-700-592500-0000	Transfer to Recreation Capital	-	-
-	-	-	-	720-700-592600-0000	To RDA	-	-
-	-	-	-	720-700-592900-0000	To Traffic Safety	-	-
-	-	-	-	720-700-597200-0000	Transfer to Greenbelt	-	-
-	-	-	20,422	720-710-590100-0000	To General Fund	20,422	20,422
1,679,287	2,092,248	1,955,765	1,743,786			1,517,882	1,517,882

Intentionally left blank.



Lighting
And Landscaping
Funds

Intentionally left blank.

Special Assessments Lighting and Landscaping Districts Funds

This category encompasses the ten Lighting and Landscaping Districts (Funds 601-610). These funds are managed by the Public Works Department.

An assessment is placed on the tax roll for each of these districts and the expenses of each district are accounted for separately.

The City of Dixon has 10 Landscape and Lighting Maintenance Assessment Districts throughout the City. Residential dwellings and commercial lots in each zone pay an annual assessment for the maintenance of landscaping and lighting that has a specific benefit to the zone. Assessments charged in each zone vary by the size and complexity of the landscape area maintained and the number of street lights included.

All zones are maintained by the City Department of Public Works. The Streets division maintains eight zones while the Park division maintains two zones. Maintenance staff is fully funded in the City's General Fund. Maintenance staff tracks their time worked in each zone. The City General Fund is then reimbursed from the zones for the cost of the staffing time.

Zones 1-9 were created with no escalators built in for increases in the cost to maintain the zones and for increases to utilities. Zone 10 covers the Valley Glen subdivision and was created with an escalator tied to the Consumer Price Index (CPI). The annual increase provides the necessary resources to maintain a fixed level of service year after year. For zones 1-9 the fixed assessments have not covered the increased cost to maintain these zones. For most zones the cost of Utilities has increased to the point where this cost represents more than 50% of the total assessment for the zone. An increase in the assessment for any zone is subject to a vote of the property owners within the specific zones. Over the past several years the cost to maintain several of the zones has exceed the annual assessment collected. This has resulted in a deficit fund balance for several of the zones.

During the Council meeting of April 28, 2009, the council approved a Professional Services Agreement with Willdan Financial Services to begin to evaluate the City's Landscape & Lighting District and the 10 zones that comprise the district. The study will provide the Council with a number of options regarding the future composition of the zones. The Council also gave direction to pay the longstanding negative fund balances in

zone 2 with surplus proceeds from the West A Street Assessment District and zones 5 and 7 from the surplus proceeds in the North First Street Assessment District.

CITY OF DIXON
BUDGET OVERVIEW
SPECIAL ASSESSMENTS - LIGHTING AND LANDSCAPING FUNDS

FUND		ZONE 1	ZONE 2	ZONE 3	ZONE 4	ZONE 5	ZONE 6	ZONE 7	ZONE 8	ZONE 9	ZONE 10	Total	
		601	602	603	604	605	606	607	608	609	610		
FY 2008-09													
SUMMARY OF ESTIMATED RESOURCES AND EXPENDITURES													
BEGINNING FUND BALANCE	July-2008	(21,212)	(95,718)	1,286	(38,125)	(12,274)	(8,940)	(86,021)	2,895	26,250	61,979	(169,880)	
PROJECTED													
	June 30, 2009	ACTUAL REVENUE	2,155	19,201	2,793	8,555	4,986	3,463	38,326	3,210	13,938	46,282	142,909
		TRANSFERS	-	-	930	1,325	2,542	1,765	6,975	1,075	-	5,000	19,612
		ACTUAL REVENUE & TRANSFERS	2,155	19,201	3,723	9,880	7,528	5,228	45,301	4,285	13,938	51,282	162,521
		ESTIMATED EXPENDITURES	2,209	19,683	3,805	10,130	8,852	3,550	45,515	4,350	13,839	51,554	163,487
ESTIMATED FUND BALANCE	June 30, 2009	(21,266)	(96,200)	1,204	(38,375)	(13,598)	(7,262)	(86,235)	2,830	26,349	61,707	(170,845)	
FY 2009-10													
SUMMARY OF PROJECTED RESOURCES AND APPROPRIATIONS													
ESTIMATED BEGINNING FUND BALANCE	July-2009	(21,266)	(96,200)	1,204	(38,375)	(13,598)	(7,262)	(86,235)	2,830	26,349	61,707	(170,845)	
PROPOSED													
	July 1, 2009	ESTIMATED REVENUE											
		REVENUES	2,155	117,568	2,777	8,555	20,760	3,463	129,572	3,169	13,500	45,293	346,812
		INTEREST EARNINGS	-	-	13	-	-	-	-	-	300	1,000	1,313
		TRANSFERS	-	-	930	1,325	2,442	7,652	6,075	1,075	-	5,000	24,499
		ESTIMATED REVENUE AND TRANSFERS	2,155	117,568	3,720	9,880	23,202	11,115	135,647	4,244	13,800	51,293	372,624
		ESTIMATED AVAILABLE RESOURCES	(19,111)	21,368	4,924	(28,495)	9,604	3,853	49,412	7,074	40,149	113,000	201,779
		PROPOSED APPROPRIATIONS	2,398	21,368	4,131	10,997	9,604	3,853	49,412	4,723	18,023	55,969	180,478
ESTIMATED FUND BALANCE	June 30, 2010	(21,509)	-	793	(39,492)	-	-	-	2,351	22,126	57,031	21,299	
ESTIMATED BEGINNING FUND BALANCE	July 1, 2010	(21,509)	-	793	(39,492)	-	-	-	2,351	22,126	57,031	21,299	

City of Dixon Budget FY 2009-10

601 - LIGHTING AND LANDSCAPING ZONE #1

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
2,155	2,155	2,155	2,155	601-000-401900-0000	Assessments	2,155	2,155
-	-	-	-	601-000-429100-0000	L & L City Share	-	-
-	-	-	-	601-000-461600-0000	Interest Earned	-	-
2,155	2,155	2,155	2,155			2,155	2,155
-	-	25	25	601-600-520100-0000	Admin Costs - Finance	25	25
72	-	175	175	601-600-520300-0000	Admin Costs - Engineering	175	175
21	21	60	114	601-600-522600-0000	Contract Services	303	303
22	22	50	50	601-600-523800-0000	County Charges	50	50
70	-	-	-	601-600-529600-0000	Legal Services	-	-
363	812	1,225	1155	601-600-529700-0000	L/L Labor	1155	1155
957	437	-	-	601-600-529710-0000	L/L Labor - Split	-	-
-	-	-	-	601-600-531600-0000	Office Supplies	-	-
-	-	-	-	601-600-534000-0000	Refunds	-	-
606	-	200	200	601-600-535600-0000	Special Supplies	200	200
-	-	-	-	601-600-535610-0000	Special Supplies L/L Split	-	-
201	192	120	140	601-600-536000-0000	Utilities	140	140
-	-	-	-	601-600-536500-0000	Utilities/Park Path Lights	-	-
411	462	300	350	601-600-539000-0000	Water	350	350
-	-	-	-	601-600-539500-0000	Water - City/L&L Split	-	-
2,721	1,945	2,155	2,209			2,398	2,398

City of Dixon Budget FY 2009-10

602 - LIGHTING AND LANDSCAPING ZONE #2

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
19,201	19,201	19,201	19,201	602-000-401900-0000	Assessments	19,201	19,201
-	-	-	-	602-000-469900-0000	Other Revenue	98,367	98,367
-	-	-	-	602-000-461600-0000	Interest Earned	-	-
19,201	19,201	19,201	19,201			117,568	117,568
-	-	50	50	602-600-520100-0000	Admin Costs - Finance	50	50
251	636	300	300	602-600-520300-0000	Admin Costs - Engineering	300	300
-	-	-	-	602-600-521800-0000	Communications	-	-
694	882	1,000	1,482	602-600-522600-0000	Contract Services	3,167	3,167
-	-	-	-	602-600-523400-0000	Contract Serv - Temp	-	-
-	-	-	-	602-600-523450-0000	Contract Serv-Temp L&L Split	-	-
192	192	200	200	602-600-523800-0000	County Charges	200	200
-	-	-	-	602-600-525800-0000	Equipment Rental	-	-
-	-	-	-	602-600-525900-0000	Equip Rental/L & L Split	-	-
-	-	-	-	602-600-526000-0000	Equipment Repars/Maint	-	-
70	-	-	-	602-600-529600-0000	Legal Services	-	-
2,317	3,871	6,000	6,450	602-600-529700-0000	L/L Labor	6,450	6,450
1,674	843	-	-	602-600-529710-0000	L/L Labor - Split	-	-
-	-	-	-	602-600-531600-0000	Office Supplies	-	-
-	-	-	-	602-600-534000-0000	Refunds	-	-
2,273	6,908	5,101	5,101	602-600-535600-0000	Special Supplies	5,101	5,101
-	-	-	-	602-600-535610-0000	Special Supplies L/L Split	-	-
9,685	9,272	5,700	5,700	602-600-536000-0000	Utilities	5,700	5,700
420	448	850	400	602-600-539000-0000	Water	400	400
-	-	-	-	602-600-539500-0000	Water - City/L&L Split	-	-
17,576	23,053	19,201	19,683			21,368	21,368

City of Dixon Budget FY 2009-10

603 - LIGHTING AND LANDSCAPING ZONE #3

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
2,781	2,763	2,782	2,777	603-000-401900-0000	Assessments	2,777	2,777
-	-	-	-	603-000-429100-0000	L & L City Share	-	-
14	16	-	16	603-000-461600-0000	Interest Earned	13	13
-	930	930	930	603-000-490100-0000	Transfer from General Fund	930	930
2,796	3,709	3,712	3,723			3,720	3,720
-	-	25	25	603-600-520100-0000	Admin Costs - Finance	25	25
108	179	225	225	603-600-520300-0000	Admin Costs - Engineering	225	225
105	126	300	393	603-600-522600-0000	Contract Services	719	719
21	63	350	350	603-600-522610-0000	Repairs L/L Split	350	350
-	-	-	-	603-600-523400-0000	Contract Serv - Temp	-	-
-	-	-	-	603-600-523450-0000	Contract Serv - Temp - Split	-	-
28	28	50	50	603-600-523800-0000	County Charges	50	50
-	-	-	-	603-600-525800-0000	Equipment Rental	-	-
-	-	-	-	603-600-526000-0000	Equipment Repars/Maint	-	-
-	-	-	-	603-600-529200-0000	Landscape Maintenance	-	-
70	-	-	-	603-600-529600-0000	Legal Services	-	-
46	-	182	82	603-600-529700-0000	L/L Labor	82	82
179	120	300	300	603-600-529710-0000	L/L Labor - Split	300	300
-	-	-	-	603-600-531600-0000	Office Supplies	-	-
-	-	-	-	603-600-534000-0000	Refunds	-	-
482	-	-	-	603-600-535600-0000	Special Supplies	-	-
-	-	150	50	603-600-535610-0000	Special Supplies L/L Split	50	50
2,006	1,574	1,070	1,270	603-600-536000-0000	Utilities	1,270	1,270
624	597	760	1,060	603-600-536100-0000	Utility L/L Split	1,060	1,060
561	537	-	-	603-600-536110-0000	Utilities/ L & L Split	-	-
-	-	-	-	603-600-539000-0000	Water	-	-
179	157	300	-	603-600-539500-0000	Water - City/L&L Split	-	-
4,408	3,381	3,712	3,805			4,131	4,131

City of Dixon Budget FY 2009-10

604 - LIGHTING AND LANDSCAPING ZONE #4

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
8,555	8,555	8,557	8,555	604-000-401900-0000	Assessments	8,555	8,555
-	-	-	-	604-000-429100-0000	L & L City Share	-	-
-	-	-	-	604-000-461600-0000	Interest Earned	-	-
-	1,325	1,325	1,325	604-000-490100-0000	Transfer from General Fund	1,325	1,325
8,555	9,880	9,882	9,880			9,880	9,880
-	-	25	25	604-600-520100-0000	Admin Costs - Finance	25	25
72	-	100	100	604-600-520300-0000	Admin Costs - Engineering	100	100
274	252	600	748	604-600-522600-0000	Contract Services	1,615	1,615
84	63	100	100	604-600-522610-0000	Repairs L/L Split	100	100
-	-	-	-	604-600-523400-0000	Contract Serv - Temp	-	-
86	86	125	125	604-600-523800-0000	County Charges	125	125
-	-	-	-	604-600-525800-0000	Equipment Rental	-	-
-	-	-	-	604-600-526000-0000	Equipment Repars/Maint	-	-
-	-	-	-	604-600-529200-0000	Landscape Maintenance	-	-
70	-	-	-	604-600-529600-0000	Legal Services	-	-
632	8,893	2,482	2,582	604-600-529700-0000	L/L Labor	2,582	2,582
-	2,484	1,000	1,000	604-600-529710-0000	L/L Labor - Split	1,000	1,000
-	-	-	-	604-600-531600-0000	Office Supplies	-	-
-	-	-	-	604-600-534000-0000	Refunds	-	-
1,097	384	200	200	604-600-535600-0000	Special Supplies	200	200
-	-	100	100	604-600-535610-0000	Special Supplies L/L Split	100	100
4,329	4,500	2,200	2,500	604-600-536000-0000	Utilities	2,500	2,500
22	23	650	650	604-600-536100-0000	Utility L/L Split	650	650
571	415	1,500	1,200	604-600-539000-0000	Water	1,200	1,200
690	364	800	800	604-600-539500-0000	Water - City/L&L Split	800	800
7,926	17,464	9,882	10,130			10,997	10,997

City of Dixon Budget FY 2009-10

605 - LIGHTING AND LANDSCAPING ZONE #5

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
6,164	6,196	6,193	4,986	605-000-401900-0000	Assessments	6,187	6,187
-	-	-	-	605-000-469900-0000	Other Revenue	14,573	14,573
-	-	-	-	605-000-461600-0000	Interest Earned		
-	2,542	2,542	2,542	605-000-490100-0000	Transfer from General Fund	2,442	2,442
6,164	8,738	8,735	7,528			23,202	23,202
-	-	25	25	605-600-520100-0000	Admin Costs - Finance	25	25
4,669	381	175	175	605-600-520300-0000	Admin Costs - Engineering	175	175
-	-	-	-	605-600-521000-0000	Bldg/Site Maintenance	-	-
168	189	285	602	605-600-522600-0000	Contract Services	1,359	1,359
84	126	200	200	605-600-522610-0000	Repairs L/L Split	200	200
-	-	-	-	605-600-523400-0000	Contract Serv - Temp	-	-
-	-	-	-	605-600-523450-0000	Contract Svcs - Temp - Split	-	-
62	62	56	56	605-600-523800-0000	County Charges	51	51
-	-	-	-	605-600-525800-0000	Equipment Rental	-	-
-	-	-	-	605-600-525900-0000	Equip Rental/L & L Split	-	-
-	-	-	-	605-600-526000-0000	Equipment Repars/Maint	-	-
-	-	-	-	605-600-529200-0000	Landscape Maintenance	-	-
70	-	-	-	605-600-529600-0000	Legal Services	-	-
-	-	-	-	605-600-529700-0000	L/L Labor	-	-
1,495	770	1,468	1,468	605-600-529710-0000	L/L Labor - Split	1,468	1,468
-	-	-	-	605-600-531600-0000	Office Supplies	-	-
-	-	-	-	605-600-534000-0000	Refunds	-	-
433	110	-	-	605-600-535600-0000	Special Supplies	-	-
-	-	433	233	605-600-535610-0000	Special Supplies L/L Split	233	233
4,790	4,467	3,110	3,110	605-600-536000-0000	Utilities	3,110	3,110
2,205	2,701	1,830	1,830	605-600-536100-0000	Utility L/L Split	1,830	1,830
615	-	-	-	605-600-536110-0000	Utilities/ L & L Split	-	-
-	-	-	-	605-600-539000-0000	Water	-	-
1,523	996	1,153	1,153	605-600-539500-0000	Water - City/L&L Split	1,153	1,153
16,112	9,801	8,735	8,852			9,604	9,604

City of Dixon Budget FY 2009-10

606 - LIGHTING AND LANDSCAPING ZONE #6

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
3,461	3,461	3,463	3,463	606-000-401900-0000	Assessments	3,463	3,463
-	-	-	-	606-000-429100-0000	L & L City Share	-	-
-	-	-	1,765	606-000-490100-0000	Transfer from General Fund	7,652	7,652
-	-	-	-	606-000-461600-0000	Interest Earned	-	-
3,461	3,461	3,463	5,228			11,115	11,115
-	-	25	25	606-600-520100-0000	Admin Costs - Finance	24	24
-	43	100	100	606-600-520300-0000	Admin Costs - Engineering	100	100
63	105	140	227	606-600-522600-0000	Contract Services	531	531
-	-	-	-	606-600-523400-0000	Contract Serv - Temp	-	-
-	-	-	-	606-600-523450-0000	Contract Serv - Temp - Split	-	-
35	35	40	40	606-600-523800-0000	County Charges	40	40
-	-	-	-	606-600-525800-0000	Equipment Rental	-	-
-	-	-	-	606-600-525900-0000	Equip Rental/L & L Split	-	-
-	-	-	-	606-600-526000-0000	Equipment Repars/Maint	-	-
70	-	-	-	606-600-529600-0000	Legal Services	-	-
412	562	1,518	1,518	606-600-529700-0000	L/L Labor	1,518	1,518
-	687	-	-	606-600-529710-0000	L/L Labor - Split	-	-
-	-	-	-	606-600-531600-0000	Office Supplies	-	-
-	-	-	-	606-600-534000-0000	Refunds	-	-
-	233	300	100	606-600-535600-0000	Special Supplies	100	100
-	-	-	-	606-600-535610-0000	Special Supplies L/L Split	-	-
1,480	1,540	940	940	606-600-536000-0000	Utilities	940	940
510	496	400	600	606-600-539000-0000	Water	600	600
-	-	-	-	606-600-539500-0000	Water - City/L&L Split	-	-
2,569	3,701	3,463	3,550			3,853	3,853

City of Dixon Budget FY 2009-10

607 - LIGHTING AND LANDSCAPING ZONE #7

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
38,934	38,934	38,326	38,326	607-000-401900-0000	Assessments	38,326	38,326
-	-	-	-	607-000-469900-0000	Other Revenue	91,246	91,246
-	-	-	-	607-000-461600-0000	Interest Earned	-	-
-	6,975	6,975	6,975	607-000-490100-0000	Transfer from General Fund	6,075	6,075
38,934	45,909	45,301	45,301			135,647	135,647
-	-	25	25	607-600-520100-0000	Admin Costs - Finance	25	25
179	87	300	300	607-600-520300-0000	Admin Costs - Engineering	300	300
420	588	500	1,614	607-600-522600-0000	Contract Services	5,511	5,511
42	63	200	200	607-600-522610-0000	Repairs/L & L Split	200	200
-	-	-	-	607-600-523400-0000	Contract Serv - Temp	-	-
389	389	600	600	607-600-523800-0000	County Charges	600	600
-	-	-	-	607-600-525800-0000	Equipment Rental	-	-
-	-	-	-	607-600-526000-0000	Equipment Repars/Maint	-	-
70	-	-	-	607-600-529600-0000	Legal Services	-	-
18,177	40,102	11,000	11,000	607-600-529700-0000	L/L Labor	11,000	11,000
-	-	6,000	6,000	607-600-529710-0000	L/L Labor - Split	6,000	6,000
-	-	-	-	607-600-531600-0000	Office Supplies	-	-
-	-	-	-	607-600-534000-0000	Refunds	-	-
2,877	4,421	2,076	2,076	607-600-535600-0000	Special Supplies	2,076	2,076
-	945	2,000	2,000	607-600-535610-0000	Special Supplies L/L Split	2,000	2,000
6,544	6,280	2,850	3,750	607-600-536000-0000	Utilities	3,750	3,750
957	920	750	950	607-600-536500-0000	Utilities/Park Path Lights	950	950
13,781	11,179	14,000	14,000	607-600-539000-0000	Water	14,000	14,000
540	462	5,000	3,000	607-600-539500-0000	Water - City/L&L Split	3,000	3,000
43,976	65,436	45,301	45,515			49,412	49,412

City of Dixon Budget FY 2009-10

608 - LIGHTING AND LANDSCAPING ZONE #8

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
3,169	3,169	3,169	3,169	608-000-401900-0000	Assessments	3,169	3,169
-	-	-	-	608-000-429100-0000	L & L City Share	-	-
20	55	-	41	608-000-461600-0000	Interest Earned	-	-
-	1,075	1,075	1,075	608-000-490100-0000	Transfer from General Fund	1,075	1,075
3,189	4,299	4,244	4,285			4,244	4,244
-	-	25	25	608-600-520100-0000	Admin Costs - Finance	25	25
108	36	200	200	608-600-520300-0000	Admin Costs - Engineering	200	200
105	147	100	156	608-600-522600-0000	Contract Services	529	529
21	21	50	50	608-600-522610-0000	Repairs L/L Split	50	50
-	-	-	-	608-600-523400-0000	Contract Serv - Temp	-	-
32	32	49	49	608-600-523800-0000	County Charges	49	49
-	-	-	-	608-600-525800-0000	Equipment Rental	-	-
-	-	-	-	608-600-526000-0000	Equipment Repars/Maint	-	-
70	-	-	-	608-600-529600-0000	Legal Services	-	-
153	62	600	500	608-600-529700-0000	L/L Labor	500	500
-	1,780	1,200	1,000	608-600-529710-0000	L/L Labor - Split	1,000	1,000
-	-	-	-	608-600-531600-0000	Office Supplies	-	-
-	-	-	-	608-600-534000-0000	Refunds	-	-
-	-	150	50	608-600-535600-0000	Special Supplies	50	50
-	-	300	300	608-600-535610-0000	Special Supplies L/L Split	300	300
741	680	420	320	608-600-536000-0000	Utilities	320	320
-	-	-	150	608-600-536500-0000	Utilities/Park Path Lights	150	150
223	315	500	700	608-600-539000-0000	Water	700	700
273	385	650	850	608-600-539500-0000	Water - City/L&L Split	850	850
1,725	3,458	4,244	4,350			4,723	4,723

City of Dixon Budget FY 2009-10

609 - LIGHTING AND LANDSCAPING ZONE #9

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
13,500	13,500	13,500	13,500	609-000-401900-0000	Assessments	13,500	13,500
672	811	700	438	609-000-461600-0000	Interest Earned	300	300
14,172	14,311	14,200	13,938			13,800	13,800
-	-	25	25	609-600-520100-0000	Admin Costs - Finance	25	25
215	122	250	250	609-600-520300-0000	Admin Costs - Engineering	250	250
-	-	-	-	609-600-521000-0000	Bldg/Site Maintenance	-	-
63	105	400	739	609-600-522600-0000	Contract Services	1,923	1,923
-	-	-	-	609-600-523400-0000	Contract Serv - Temp	-	-
-	-	-	-	609-600-523450-0000	Contract Serv-Temp L & L Split	-	-
135	135	125	125	609-600-523800-0000	County Charges	125	125
-	-	-	-	609-600-525800-0000	Equipment Rental	-	-
-	-	-	-	609-600-526000-0000	Equipment Repars/Maint	-	-
-	-	-	-	609-600-529200-0000	Landscape Maintenance	-	-
70	-	-	-	609-600-529600-0000	Legal Services	-	-
1,973	2,685	7,750	7,750	609-600-529700-0000	L/L Labor	9,750	9,750
-	-	-	-	609-600-530000-0000	Maintenance	-	-
-	-	-	-	609-600-531600-0000	Office Supplies	-	-
-	-	-	-	609-600-534000-0000	Refunds	-	-
623	942	1,000	1,000	609-600-535600-0000	Special Supplies	1,500	1,500
2,545	2,490	950	1,550	609-600-536000-0000	Utilities	2,050	2,050
-	-	-	-	609-600-536500-0000	Utilities/Park Path Lights	-	-
1,700	587	3,000	2,400	609-600-539000-0000	Water	2,400	2,400
-	-	-	-	609-600-539500-0000	Water - City/L&L Split	-	-
7,324	7,066	13,500	13,839			18,023	18,023

City of Dixon Budget FY 2009-10

610 - LIGHTING AND LANDSCAPING ZONE #10

2007	2008	2009	2009			2010	2010
Actual	Actual	Adopted	Estimated	Account	Description	Proposed	Adopted
42,154	43,606	45,283	45,282	610-000-401900-0000	Assessments	45,293	45,293
-	-	-	-	610-000-429100-0000	L & L City Share	-	-
1,651	2,018	1,000	1,000	610-000-461600-0000	Interest Earned	1,000	1,000
-	5,000	5,000	5,000	610-000-490100-0000	Transfer from General Fund	5,000	5,000
43,806	50,623	51,283	51,282			51,293	51,293
-	-	150	150	610-600-520100-0000	Admin Costs - Finance	150	150
467	331	900	900	610-600-520300-0000	Admin Costs - Engineering	900	900
46	-	-	-	610-600-521000-0000	Bldg/Site Maintenance	-	-
357	829	1,000	2,261	610-600-522600-0000	Contract Services	6,676	6,676
-	-	-	-	610-600-523400-0000	Contract Serv - Temp	-	-
-	-	-	-	610-600-523450-0000	Contract Serv-Temp L & L Split	-	-
422	436	500	500	610-600-523800-0000	County Charges	500	500
-	-	-	-	610-600-525800-0000	Equipment Rental	-	-
-	-	-	-	610-600-526000-0000	Equipment Repars/Maint	-	-
-	-	-	-	610-600-529200-0000	Landscape Maintenance	-	-
70	-	-	-	610-600-529600-0000	Legal Services	-	-
17,704	24,414	15,308	15,328	610-600-529700-0000	L/L Labor	15,328	15,328
-	-	8,000	8,000	610-600-529710-0000	L/L Labor - Split	8,000	8,000
-	-	-	-	610-600-530000-0000	Maintenance	-	-
-	-	-	-	610-600-531600-0000	Office Supplies	-	-
-	-	-	-	610-600-534000-0000	Refunds	-	-
-	-	7,210	7,200	610-600-534200-0000	Sidewalk Replacement/Reserve F	7,200	7,200
1,280	218	2,500	2,500	610-600-535600-0000	Special Supplies	2,500	2,500
61	93	600	600	610-600-535610-0000	Site Supplies L/L Split	600	600
12,477	12,781	8,615	8,615	610-600-536000-0000	Utilities	8,615	8,615
-	-	-	-	610-600-536500-0000	Utilities/Park Path Lights	-	-
2,189	2,327	4,100	4,100	610-600-539000-0000	Water	4,100	4,100
755	803	1,400	1,400	610-600-539500-0000	Water - City/L&L Split	1,400	1,400
35,827	42,232	50,283	51,554			55,969	55,969

Intentionally left blank.



Debt Service

Intentionally left blank.

Debt Service

- **City Debt Service Fund 210**

In FY2009-10, \$153,000 is being used to fund debt service payments on the Police facility, as development fees are insufficient to cover the debt service due to the slowdown in development. This fund is managed by the Finance Department.

- **DPIC (Dixon Public Improvement Corporation) Fund 240**

The DPIC Fund is a legally separate entity, which exists solely for paying off the debt service for the 1981 lease revenue refunding bonds, which were used to construct City Hall. The bonds were originally issued in 1981 for a total of \$915,000. The current balance of the debt is \$509,000. The annual payments range from \$50,000 to \$57,000 and will be completely retired in the year 2022. This fund is managed by the Finance Department.

- **DPFA (Dixon Public Financing Authority)**

The DPFA (Dixon Public Financing Authority) is a legally separate entity, which is a joint powers authority between the City of Dixon and the Dixon Redevelopment Agency, formed on October 24, 1979. Although it is a component unit of the City of Dixon, it is a legally separate entity. The City Council serves as the Board of Directors, with the Mayor serving as Chair. City staff hold corresponding roles for the authority (City Manager is the Executive Director, City Clerk is the Secretary, City Attorney is authority's counsel, etc.). The only purpose of the authority is to serve as a conduit for debt issued by the City. These funds are managed by the Finance Department.

- **DPFA Police Fund 250**

DPFA Police Fund 250 was established to fund the debt service for the Police Building. Funds are received from the Police Capital Project Fund (Fund 420) to pay principal, interest, and on-going administration. The original bonds were refinanced in 1996 for \$2,290,000 and the balance owed as of June 30, 2010 will be \$815,000. The debt will be retired in 2015.

- **DPFA Sewer COPS Fund 260**

DPFA Sewer COPS Fund 260 was established to fund the debt service for the Sewer Bonds issued in 1996. A transfer is made annually from the Sewer fund to the Sewer COPS (debt service) Fund 260 in order to cover the cost of principal, interest, and on-going administration. The bonds were originally issued for \$2,635,000 and the balance owed as of June 30, 2010 will be \$1,685,000. The Sewer Bond debt will be retired in 2022. For budgeting purposes, Fund 260 and the Sewer Debt Service Fund 308 have been merged into one fund.

- **DPFA Fire Fund 270**

DPFA Fire Fund 270 was established to fund the debt service for the Fire Station Construction project. The bonds were issued in 1997 for \$3,300,000 and the balance owed as of June 30, 2010 will be \$2,155,000. The Fire Station bonds will be retired in 2022.

- **DPFA Assessment District Fund 280**

Fund 280 is the fund from which the pooled Assessment District debt service is paid. The present bonds were issued in 1998. Property tax assessments collected in the West A Street Assessment District and the North First Street Assessment District are transferred to the DPFA to cover the debt service on the DPFA Revenue bonds. The interest and principal payments on the Assessment Districts bonds are the sole security for the payment of the debt service on the DPFA Revenue bonds.

These bonds are limited obligations of the City and the City is only responsible to collect assessments from the property owners in the assessment district and to transfer these funds to make the debt service payments on the DPFA Revenue bonds. In the event of non-payment by property owners, the City is only responsible for filing for judicial foreclosure against delinquent property owners.

Bonds were called in FY2008-09 due to a surplus, which has been accumulating for some time. Council agreed to apply a portion of some surplus fund to Lighting and Landscape Districts to be used for maintenance of the

improvements with the balance being used to call bonds. This will result in a reduction/refund of the Assessments paid in North First Street and West A Street Assessment Districts.

Intentionally left blank.

CITY OF DIXON

BUDGET OVERVIEW

DEBT SERVICE FUNDS CITY AND DPFA (DIXON PUBLIC FINANCING AUTHORITY)

FUND		CITY HALL	DPIC CITY	DPFA POLICE	DPFA/SEWER	DPFA FIRE	ASSMT.	Total	
		DEBT RESERVE	HALL		DEBT SVC		DISTRICT		
		210	240	250	260/308*	270	280		
FY 2008-09									
SUMMARY OF ESTIMATED RESOURCES AND EXPENDITURES									
BEGINNING FUND BALANCE	July-2008	381,495	28,929	76,912	424,714	74,236	2,233,960	3,220,246	
PROJECTED									
	June 30, 2009	ACTUAL REVENUE	13,000	-	3,500	1,388	5,000	2,158,185	2,181,073
		TRANSFERS	-	51,145	115,000	2,359	168,000	-	336,504
		ACTUAL REVENUE & TRANSFERS	13,000	51,145	118,500	3,747	173,000	2,158,185	2,517,577
		ESTIMATED EXPENDITURES	239,000	51,145	194,991	193,591	246,620	4,015,574	4,940,921
ESTIMATED FUND BALANCE	June 30, 2009	155,495	28,929	421	234,870	616	376,571	796,902	
FY 2009-10									
SUMMARY OF PROJECTED RESOURCES AND APPROPRIATIONS									
ESTIMATED BEGINNING FUND BALANCE	July-2009	155,495	28,929	421	234,870	616	376,571	796,902	
PROPOSED									
	July 1, 2009	ESTIMATED REVENUE							
		REVENUES	-	-	-	-	2,231,920	2,231,920	
		INTEREST EARNINGS	1,000	-	2,000	-	2,500	5,500	
		TRANSFERS	-	54,800	192,000	-	250,000	496,800	
		ESTIMATED REVENUE AND TRANSFERS	1,000	54,800	194,000	-	252,500	2,734,220	
		ESTIMATED AVAILABLE RESOURCES	156,495	83,729	194,421	234,870	253,116	2,608,491	3,531,122
		PROPOSED APPROPRIATIONS	153,000	54,800	193,820	193,856	251,170	2,074,813	2,921,459
ESTIMATED FUND BALANCE	June 30, 2010	3,495	28,929	601	41,014	1,946	533,678	609,663	
ESTIMATED BEGINNING FUND BALANCE	July 1, 2010	3,495	28,929	601	41,014	1,946	533,678	609,663	

*For budgetary purposes the two funds: DPFA Sewer COPS Fund 260 and the Sewer Debt Service COPS Fund 308 are budgeted together.

City of Dixon Budget FY 2009-10

210 - CITY HALL DEBT SERVICE

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
23,013	22,252	20,000	13,000	210-000-461600-0000	Interest Earned	1,000	1,000
-	-	-	-	210-000-490100-0000	Transfer from General Fund	-	-
23,013	22,252	20,000	13,000			1,000	1,000
-	-	-	-	210-000-590100-0000	To General Fund	-	-
-	196,031	199,000	134,000	210-000-591800-0000	Transfer to Fire CIP Fund 410	-	-
-	-	40,000	105,000	210-200-591900-0000	Transfer to Police CIP Fund 420	153,000	153,000
-	-	-	-	210-200-590200-0000	Contingency	-	-
-	196,031	239,000	239,000			153,000	153,000

City of Dixon Budget FY 2009-10

240 - DIXON PUBLIC IMPROVEMENT CORPORATION (DPIC)

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
-	67	-	-	240-000-461600-0000	Interest Earned	-	-
-	-	-	-	240-000-461700-0000	Lease Revenue	-	-
40,225	52,375	51,145	51,145	240-000-490800-0000	From Admin Facilities Capital	54,800	54,800
13,400	-	-	-	240-000-491760-0000	From Community Develop Capital	-	-
-	-	-	-	240-000-491800-0000	Transfer from Fire	-	-
-	-	-	-	240-000-491900-0000	Transfer from Police	-	-
53,625	52,442	51,145	51,145			54,800	54,800
0	-	-	-	240-200-527000-0000	Fiscal Agent Expense	-	-
28,625	27,375	26,125	26,125	240-200-550300-0000	Bond Interest	24,750	24,750
25,000	25,000	25,000	25,000	240-200-550400-0000	Bond Redemption	30,000	30,000
-	20	20	20	240-200-551000-0000	State Filing Fee	50	50
53,625	52,395	51,145	51,145			54,800	54,800

City of Dixon Budget FY 2009-10

250 - DPFA POLICE

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
12,483	8,988	8,000	3,500	250-000-461600-0000	Interest Earned	2,000	2,000
-	-	-	-	250-000-461700-0000	Lease Revenue	-	-
-	-	-	-	250-000-461800-0000	Miscellaneous Income	-	-
-	-	-	-	250-000-491750-0000	From Unrestricted CIP	-	-
187,625	186,873	115,000	115,000	250-000-491900-0000	Transfer from Police Capital	192,000	192,000
200,108	195,861	123,000	118,500			194,000	194,000
265	273	350	156	250-200-523200-0000	Contract Servs - Audit	200	200
3,774	3,754	4,500	3,900	250-200-527000-0000	Fiscal Agent Expense	4,300	4,300
-	-	-	-	250-200-550100-0000	Amortization	-	-
67,453	61,873	55,935	55,935	250-200-550300-0000	Bond Interest	49,320	49,320
120,000	125,000	135,000	135,000	250-200-550400-0000	Bond Redemption	140,000	140,000
191,491	190,899	195,785	194,991			193,820	193,820

City of Dixon Budget FY 2009-10

260/308 - DPFA SEWER COPS FUND 260 and SEWER DEBT SERVICE COPS FUND 308*

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
318	(322)	300	1,388	260-000-461600-0000	Interest Earned	-	-
-	-	-	-	260-000-491100-0000	Transfer from Sewer O & M	-	-
-	191,877	195,336	2,359	260-000-491150-0000	Transfer from Sewer D/S	-	-
-	-	-	-	260-000-491200-0000	Transfer from Sewer Improve	-	-
318	191,555	195,636	3,747			-	-
-	-	600	155	260-200-523200-0000	Contract Svcs - Audit	200	200
-	1,100	1,200	1,100	260-200-527000-0000	Fiscal Agent Expense	1,200	1,200
-	-	-	-	260-200-550100-0000	Amortization	-	-
-	106,877	102,336	102,336	260-200-550300-0000	Bond Interest	97,456	97,456
-	85,000	90,000	90,000	260-200-550400-0000	Bond Redemption	95,000	95,000
-	192,977	194,136	193,591			193,856	193,856

* For budgetary purposes both Fund 260 DPFA Sewer COPS and Fund 308 Sewer Debt Service COPS are added together, starting with 2009. In 2010 the fund balance will be sufficient to fund the debt service, therefore no revenues are anticipated.

City of Dixon Budget FY 2009-10

270 - DPFA FIRE

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
15,532	10,319	9,500	5,000	270-000-461600-0000	Interest Earned	2,500	2,500
243,798	244,000	230,000	168,000	270-000-491800-0000	Transfer from Fire	250,000	250,000
259,330	254,319	239,500	173,000			252,500	252,500
265	273	500	200	270-200-523200-0000	Contract Svcs - Audit	250	250
3,656	3,657	4,500	3,000	270-200-527000-0000	Fiscal Agent Expense	3,250	3,250
-	-	-	-	270-200-550100-0000	Amortization	-	-
138,798	133,810	128,420	128,420	270-200-550300-0000	Bond Interest	122,670	122,670
105,000	110,000	115,000	115,000	270-200-550400-0000	Bond Redemption	125,000	125,000
-	-	-	-	270-200-591730-0000	Transfer to Capital Projects	-	-
-	-	-	-	270-200-591800-0000	To Fire CIP	-	-
247,718	247,739	248,420	246,620			251,170	251,170

City of Dixon Budget FY 2009-10

280 - DPFA ASSESSMENT DISTRICTS

2007 Actual	2008 Actual	2009 Adopted	2009 Estimated	Account	Description	2010 Proposed	2010 Adopted
2,256,820	2,621,518	2,658,454	2,158,185	280-000-401900-0000	Assessments	2,231,920	2,231,920
158,133	117,928	100,000	-	280-000-461600-0000	Interest Earned	-	-
-	-	-	-	280-000-461800-0000	Miscellaneous Income	-	-
-	-	-	-	280-000-496100-0000	Transfer from West A Assess	-	-
-	-	-	-	280-000-496200-0000	Transfer from N First St Asses	-	-
2,414,953	2,739,445	2,758,454	2,158,185			2,231,920	2,231,920
265	273	800	2,538	280-200-523200-0000	Contract Svcs - Audit	1,594	1,594
5,770	17,420	7,000	5,470	280-200-527000-0000	Fiscal Agent Expense	6,300	6,300
-	-	12,750	22,750	280-200-550100-0000	Amortization	22,750	22,750
974,025	921,729	867,779	844,816	280-200-550300-0000	Bond Interest	679,983	679,983
1,115,000	1,525,000	1,615,000	3,140,000	280-200-550400-0000	Bond Redemption/Trfs	1,364,186	1,364,186
2,095,060	2,464,421	2,503,329	4,015,574			2,074,813	2,074,813

Intentionally left blank.

Appendix Section



Budget Resolutions



Fiscal Policies



Comparison to Other Cities



Glossary

Intentionally left blank.



Budget Resolutions

Intentionally left blank.

CITY OF DIXON RESOLUTION NO. 09-098
REDEVELOPMENT AGENCY RESOLUTION NO. 09-004
DPIC RESOLUTION NO. 09-001
DPFA RESOLUTION NO. 09-001

**RESOLUTION APPROVING AND AUTHORIZING THE CITY OF DIXON, DIXON
 REDEVELOPMENT AGENCY, DIXON PUBLIC FINANCING AUTHORITY (DPFA), AND
 DIXON PUBLIC IMPROVEMENT CORPORATION (DPIC) BUDGETS FOR FISCAL YEAR
 2009-10 IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH IN THIS RESOLUTION**

WHEREAS, the City Manager has prepared, transmitted, and presented the Preliminary FY2009-10 aforementioned budgets to the City Council, Redevelopment Agency Board, Improvement Corporation Board, and Financing Authority Board for their consideration; and

WHEREAS, budget workshops were held by City/Agency/Authority/Corporation on May 18 and 27, 2009. The City Council has completed an open public process to review the Preliminary FY2009-10 budgets for the purposes of evaluating and discussing the proposed budget, and has concluded its deliberation/discussion with a public meeting held on June 9, 2009, for the purpose of providing additional opportunity for Council and public discussion; and

WHEREAS, changes to the Preliminary Budget have been identified and will be included in the Adopted Budget; and

WHEREAS, the City/Agency/Authority/Corporation and their respective governing boards prepare and adopt the aforementioned budgets with the intent of providing for services and to carry out the program of services; and

WHEREAS, the Preliminary Budget for FY2009-10, as amended, proposes transfers-in and revenue in the amounts as follows:

General Fund	\$ 12,844,317
General Fund Sub Funds	\$ 319,660
RDA Funds	\$ 2,285,358
Enterprise Funds	\$ 3,395,081
Grants	\$ 293,610
Special Revenue Funds	\$ 558,567
Capital Improvement Funds	\$ 3,546,705
Special Assessments – Lighting and Landscaping	\$ 372,624
Special Assessments and Community Facilities Districts	\$ 2,506,370
Debt Service – City Hall	\$ 1,000
DPFA Funds	\$ 2,678,420
DPIC Fund	\$ 54,800
Total All Funds	\$ 28,856,512

NOW, THEREFORE BE IT RESOLVED, that the City Council/Agency/Authority/ Corporation does hereby approve the FY2009-10 budgets as outlined in Exhibits A thru D and incorporated herein and authorizes preparation of the final budget document, which shall be retained on file in the office of the City Clerk;

BE IT FURTHER RESOLVED, that resources hereby appropriated in the amounts as follows:

FY2009-10 Appropriations	
General Fund ⁽¹⁾	\$ 13,617,923
General Fund Sub Funds	\$ 449,334
RDA Funds	\$ 3,068,458
Enterprise Funds	\$ 4,165,534
Grants	\$ 310,327
Special Revenue Funds	\$ 662,305
Capital Improvement Funds	\$ 6,839,431
Special Assessments – Lighting and Landscaping	\$ 180,478
Special Assessments and Community Facilities Districts	\$ 2,274,354
Debt Service – City Hall	\$ 153,000
DPFA Funds	\$ 2,713,659
DPIC Fund	\$ 54,800
Total All Funds	\$ 34,489,603

Note ⁽¹⁾: The General Fund appropriation is comprised of proposed amount of \$14,067,923 less cuts of \$450,000 from the FY2009-10 revenues, reserves, and/or General Fund Unallocated Balance for a net total appropriations of \$13,617,923; and

BE IT FURTHER RESOLVED, that the City Council’s intent is to retain a General Fund Contingency Reserve of 12.23% of the General Fund total operations appropriation; and

BE IT FURTHER RESOLVED, that the City Council’s intent is to retain a designation for encumbrances for goods and services in an amount to be determined upon the final accounting of June 30, 2009 and authorize the carryover of such appropriations to the ensuing fiscal year; and

BE IT FURTHER RESOLVED, that the carryover of capital appropriations for programs authorized in the FY2008-09 Annual Budget in an amount to be determined upon the final accounting of June 30, 2009, is hereby authorized. If the funding source becomes unavailable for a capital item, the authorization to purchase is automatically rescinded; and it is further noted that other funding sources budgets will reflect the commitments for funding as noted above; and

BE IT FURTHER RESOLVED, that the City Manager, in conjunction with individual department heads and the Finance and Technology Director, is directed to control the departmental budgets at the departmental bottom line, and the City Manager is authorized to make line item modifications within each department budget. Said modifications shall be reported to the City Council/Agency Board/Authority Board /Corporation Board and reflected in the Preliminary Budget for the upcoming year; and

RA Resolution No. 09 - 004
 DPIC Resolution No. 09 - 001
 DPFA Resolution No. 09 - 001

RESOLUTION NO.: 09 - 098
DATE: JUN 09 2009 380
 Page 2 of 3

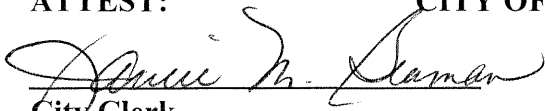
BE IT FURTHER RESOLVED, that the FY2008-09 estimated expenditures reflected in the Preliminary Budget for FY2009-10 constitute the City Manager's report to Council regarding the end of year budget review and that the actual year-end expenditures will constitute the final Annual Budget for FY2008-09;


BE IT FURTHER RESOLVED, that the Finance and Technology Director through the City Manager is hereby authorized to approve payment for goods and services received by the City Council/Agency/Authority/Corporation in accordance with the approved budgets, ordinances, programs, and policies.

PASSED AND ADOPTED THIS 9TH DAY OF JUNE 2009 BY THE FOLLOWING VOTES:

AYES: Besneatte, Cayler, Fuller, Batchelor
NOES: Ceremello
ABSENT: None
ABSTAIN: None

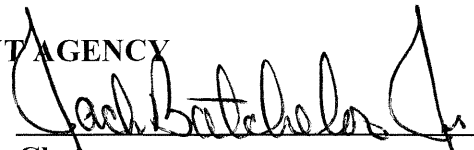
ATTEST: CITY OF DIXON


City Clerk

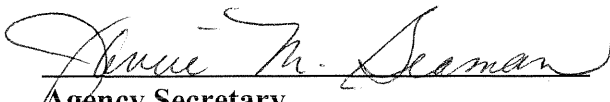

Mayor

ATTEST: REDEVELOPMENT AGENCY


Secretary

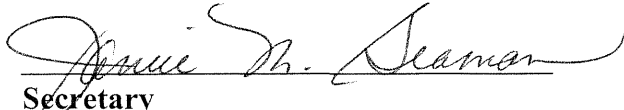

Chairperson

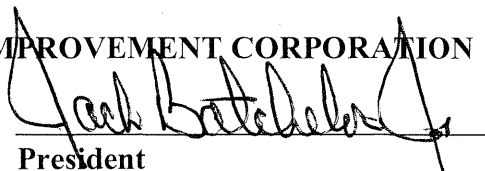
ATTEST: DIXON PUBLIC FINANCING AUTHORITY


Agency Secretary


Chairperson

ATTEST: DIXON PUBLIC IMPROVEMENT CORPORATION


Secretary


President

RA Resolution No. 09-004
DPIC Resolution No. 09-001
DPFA Resolution No. 09-001

RESOLUTION NO.: 09-098

DATE: JUN 09 2009

Intentionally left blank.



Fiscal Policies



Gann / Appropriation Limit



Cost Allocation



Investments

Intentionally left blank.

Fiscal Policies

The City has a number of formal fiscal policies.

Formal Policies (see Appendix) adopted by Resolution include the Budget Policy, Investment Policy, Purchasing Policy, Fixed Assets Capitalization, Inventory Control, and Replacement Policy, and a Debt Policy, which at present only addresses Community Services Districts.

Reserve Policy

General Fund Reserve Policy

The beginning fund balance available reserve is comprised of the June 30th undesignated unreserved fund balance of the General Fund No. 100, plus the carry-over encumbrance reserves from the prior fiscal year which will be re-budgeted in the next fiscal year and the total fund balance of the General Fund Contingency Reserve Fund No. 101 as of June 30th.

It is the policy of the City Council of the City of Dixon to maintain a minimum General Fund reserve level of between 5% and 15%, depending upon the City's economic conditions. A higher reserve level is desirable.

Reserve Levels for Other Funds and related Agencies

- A. The budgets for other funds and related agencies are considered balanced on a case-by-case basis to be determined by the City Council at the time the budget is adopted, if the resources available including the undesignated fund balance or the working capital in the case of proprietary funds are sufficient to cover the uses of funds.
- B. Certain funds have specific minimum reserve levels as follows:

The Water (which is part of a related but separate agency budget for the Dixon Solano Municipal Water Service) and the Sewer

Enterprise Funds will strive to maintain a minimum reserve level of between 25% and 50% in order to provide for rate stabilization. Due to the current budgetary situation, rates may be increased over a gradual period to achieve the required reserve levels.

1. The Water and Sewer funds are divided into three funds for budgetary purposes. Development impact-fee funds shall be treated separately. The two other funds financed by user fees (the operating and maintenance fund and the capital replacement fund) shall be taken together for purposes of determining the minimum reserve level.
2. The Redevelopment Funds shall each have a minimum reserve level of \$100,000 at all times.

Definition of Balanced Budget

The General Fund budget will be considered balanced when revenues equal expenditures; however, reserves can be used to offset a revenue shortfall during a fiscal year as long as the minimum General Fund Reserve level of between 5% and 15% is maintained.

CITY OF DIXON RESOLUTION NO.: 09-048

RESOLUTION ADOPTING A BUDGET POLICY FOR THE CITY OF DIXON IN
ORDER TO MAINTAIN FISCAL SUSTAINABILITY

WHEREAS, it is a goal of the City Council of the City of Dixon in accordance with prudent fiscal management practices to maintain the fiscal sustainability of the City of Dixon;

WHEREAS, a policy statement of budget principles including a definition of a balanced budget and reserve levels is an objective of the City Council of the City of Dixon;

WHEREAS, a Budget Policy to state the City's budget principles including a definition of a balanced budget and reserve levels is a Recommended Practice for government agencies by the GFOA (Government Finance Officers Association of the United States and Canada);

WHEREAS, the proposed "City of Dixon City Council Budget Policy" incorporated herein as Exhibit A, has been presented to the City Council for approval.

NOW THEREFORE BE IT RESOLVED that the City Council approves the "City of Dixon City Council Budget Policy", incorporated herein as Exhibit A.

PASSED AND ADOPTED THIS 24th DAY OF MARCH 2009, BY THE FOLLOWING VOTE:


AYES: Cayler, Ceremello, Coppes, Fuller, Batchelor

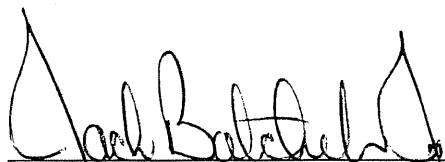
NOES: None

ABSENT: None

ABSTAIN: None

ATTEST:


City Clerk


Mayor

CITY OF DIXON CITY COUNCIL BUDGET POLICY

I. INTRODUCTION

The City of Dixon City Council Budget Policy ("Budget Policy") was prepared by the Dixon Finance and Technology Director and reviewed by the City Manager and City Council for adoption at the March 24, 2009 City Council Meeting.

II. PURPOSE OF STATEMENT

The purpose of this Budget Policy is to provide the City of Dixon with a statement of budget principles that will be followed by the City in connection with the preparation of future budgets for the City in accordance with sound fiscal practices to promote the fiscal sustainability of the City of Dixon. In most cases the General Fund is the fund that is most impacted by these principles as it is the primary source for revenues for services that include public safety, street maintenance, parks and recreation and neighborhood and community services.

III. SCOPE

The General Fund is the fund that is most impacted by these principles and unless otherwise stated these principles apply to the General Fund. The General Fund is comprised of several funds. However for the purposes of establishing budget policies that relate to fiscal sustainability, the general purpose fund of the City officially known as the General Fund No. 100 and the General Fund Contingency Reserve Fund No. 101 comprise the General Fund.

IV. DEFINITION OF A BALANCED BUDGET

The General Fund budget will be considered balanced when revenues equal expenditures; however, reserves can be used to offset a revenue shortfall during a fiscal year as long as the minimum General Fund Reserve level of between 5% and 15% is maintained.

V. DEFINITION OF THE GENERAL FUND RESERVE

The beginning fund balance available reserve is comprised of the June 30th undesignated unreserved fund balance of the General Fund No. 100, plus the carry-over encumbrance reserves from the prior fiscal year which will be re-budgeted in the next fiscal year and the total fund balance of the General Fund Contingency Reserve Fund No. 101 as of June 30th.

VI. GENERAL FUND RESERVE POLICY

It is the policy of the City Council of the City of Dixon to maintain a minimum General Fund reserve level of between 5% and 15%, depending upon the City's economic conditions. A higher reserve level is desirable.

VII. RESERVE LEVELS FOR OTHER FUNDS AND RELATED AGENCIES

A. The budgets for other funds and related agencies are considered balanced on a case by case basis to be determined by the City Council at the time the budget is adopted, if the resources available including the undesignated fund balance or the working capital in the case of proprietary funds are sufficient to cover the uses of funds.

B. Certain funds have specific minimum reserve levels as follows:

The Water (which is part of a related but separate agency budget for the Dixon Solano Municipal Water Service) and the Sewer Enterprise Funds will strive to maintain a minimum reserve level of between 25% and 50% in order to provide for rate stabilization. Due to the current budgetary situation rates may be increased over a gradual time period to achieve the required reserve levels.

1. The Water and Sewer funds are divided into three funds for budgetary purposes. Development impact fee funds shall be treated separately. The two other funds financed by user fees (the operating and maintenance fund and the capital replacement fund) shall be taken together for purposes of determining the minimum reserve level.
2. The Redevelopment Funds shall each have a minimum reserve level of \$100,000 at all times.

Intentionally left blank.

Gann/ Appropriation Limit

Article XIII B of the California Constitution was a ballot initiative adopted in 1980 and modified by Proposition 111 that passed in 1990 to limit the amount of tax proceeds state and local governments can spend each year. The limit is different for each agency and the limit changes each year. Each year's limit is based on the amount of tax proceeds authorized to be spent in fiscal 1978-1979 in each agency modified for changes in inflation and population in each subsequent year. The formula used in calculating the growth rate is:

- Percent (%) change in population +100/100 times either percent (%) change in per capital income +100/ 100 or change in non-residential assessments +100/100

The calculated rate times the previous appropriation limit equals the new appropriation limit. The California Department of Finance is mandated to notify each city of the population changes and the per capita personal income factor to be used in calculating the growth rate.

The City of Dixon's limit was calculated as follows:

APPROPRIATION LIMIT FOR THE FISCAL YEAR ENDING JUNE 30, 2010			
A.	LAST YEAR'S LIMIT		\$ 23,708,280
B.	ADJUSTMENT FACTORS		
	Population	1.0055	
	Personal Income	<u>1.0062</u>	
	Total Adjustment Factors		<u>1.011734</u>
C.	ANNUAL DOLLAR ADJUSTMENT		<u>278,195</u>
D.	OTHER ADJUSTMENTS		
	Lost Responsibility		0
	Transfer to Private		0
	Transfer to Fees		0
	Assumed Responsibility		0
	Total Adjustments		0
E.	TOTAL ADJUSTMENTS		<u>278,195</u>
F.	LIMIT FOR FY 2009-10		<u>\$ 23,986,476</u>

CITY OF DIXON RESOLUTION NO. 09-097

RESOLUTION ADOPTING THE FY 2009-10 APPROPRIATIONS LIMIT

WHEREAS, the City Council is required under Article XIII B of the California Constitution to select the changes in the personal income factor and the population factor to compute the appropriations limit and to adopt the appropriations limit prior to adopting the annual budget;

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Dixon, California, that in accordance with Article XIII B of the California Constitution, the City of Dixon does hereby adopt the personal income factor of 0.62% and the population factor of 0.55% to calculate the appropriations limit of \$23,986,476 as reflected in Exhibit A for FY 2009-10.

PASSED AND ADOPTED THIS 9th DAY OF JUNE 2009 BY THE FOLLOWING VOTE:

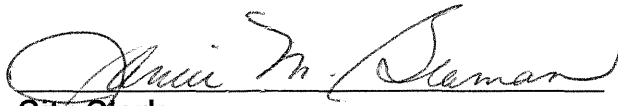
AYES: Besneatte, Cayler, Ceremello, Fuller, Batchelor

NOES: None

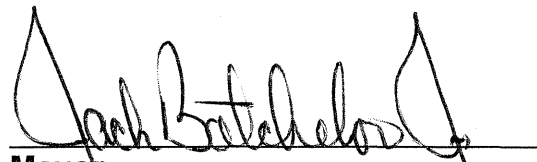
ABSENT: None

ABSTAIN: None

ATTEST:



City Clerk



Mayor

EXHIBIT A

APPROPRIATION LIMIT
FOR THE FISCAL YEAR ENDING JUNE 30, 2010

A.	LAST YEAR'S LIMIT		\$	23,708,280
B.	ADJUSTMENT FACTORS			
	Population	1.0055		
	Personal Income	<u>1.0062</u>		
	Total Adjustment Factors			<u>1.011734</u>
C.	ANNUAL DOLLAR ADJUSTMENT			<u>278,195</u>
D.	OTHER ADJUSTMENTS			
	Lost Responsibility			0
	Transfer to Private			0
	Transfer to Fees			0
	Assumed Responsibility			0
	Total Adjustments			0
E.	TOTAL ADJUSTMENTS			<u>278,195</u>
F.	LIMIT FOR FY 2009-10		\$	<u><u>23,986,476</u></u>

RESOLUTION NO.: 09-097

DATE: JUN 09 2009

Intentionally left blank.

Cost Allocation & Transfers

The City of Dixon uses a cost allocation plan to allocate costs to the various funds and departments throughout the organization.

City of Dixon Cost Allocation Factors

All costs are assigned to the department to which the costs are incurred; for example, all finance department staff are charged to the finance department. The costs for the staff are then allocated to the other departments and funds, which are supported by the finance department, based upon a plan prepared by an outside consultant that is updated biannually.

An additional part of the cost allocation process is the allocation of charges from central service overhead. These costs are calculated by a cost allocation plan prepared by a consultant.

In addition to the cost allocation there are a number of transfers some of which are for the purpose of allocating costs and others are for the purposes of providing funding to various programs.

FY2009-10 Transfers

<u>Transfers In - Acct #</u>	<u>Amount</u>	<u>Transfers out Acct #</u>	<u>Amount</u>	<u>Reason for transfer</u>
601-000-490100-0000	-	100-000-590300-0000		Transfer from General Fund to Lighting and Landscaping
602-000-490100-0000	-	100-000-590300-0000		Transfer from General Fund to Lighting and Landscaping
603-000-490100-0000	930.00	100-000-590300-0000		Transfer from General Fund to Lighting and Landscaping
604-000-490100-0000	1,325.00	100-000-590300-0000		Transfer from General Fund to Lighting and Landscaping
605-000-490100-0000	2,442.00	100-000-590300-0000		Transfer from General Fund to Lighting and Landscaping
606-000-490100-0000	7,652.00	100-000-590300-0000		Transfer from General Fund to Lighting and Landscaping
607-000-490100-0000	6,075.00	100-000-590300-0000		Transfer from General Fund to Lighting and Landscaping
608-000-490100-0000	1,075.00	100-000-590300-0000		Transfer from General Fund to Lighting and Landscaping
609-000-490100-0000	-	100-000-590300-0000		Transfer from General Fund to Lighting and Landscaping
610-000-490100-0000	5,000.00	100-000-590300-0000		Transfer from General Fund to Lighting and Landscaping
655-000-490100-0000	10,108.00	100-000-590300-0000	34,607.00	Transfer from General Fund to Maintenance Districts
240-000-490800-0000	54,800.00	430-101-590800-0000	54,800.00	Fund DPIC Debt Service fr Admin Fac Fd
270-000-491800-0000	250,000.00	410-101-591000-0000	250,000.00	Fund Fire Debt Service in DPFA Fd
250-000-491900-0000	192,000.00	420-101-590700-0000	192,000.00	Fund Police Debt Service in DPFA
420-000-497710-0000	153,000.00	210-200-591900-0000	153,000.00	Fund Police CIP Trf to Debt Service in 09-10
410-000-490000-0000	215,000.00	404-100-591800-0000	215,000.00	To Fire CIP fund
830-000-497200-0000	93,695.00	810-810-597400-0000	93,695.00	To Closeout Vacaville/Dixon Greenbelt Fund
830-000-491740-0000	9,465.00	402-100-597400-0000	9,465.00	Closeout Industrial Park Fund
100-000-490300-0000	5,465.00	103-179-590100-0000	5,465.00	Transfer from Recreation 103
100-000-491100-0000	217,490.00	305-300-590100-0000	217,490.00	Transfer from Sewer O & M
100-000-491100-0000	6,033.00	310-101-590100-0001	6,033.00	Transfer from Sewer Capital
100-000-491700-0000	56,271.00	350-300-590100-0000	56,271.00	from Transit Fund 350
100-000-491700-0000	4,680.00	582-500-590100-0000	4,680.00	from Taxi Service (582)
100-000-492600-0000	197,707.00	510-510-590100-0000	197,707.00	from RDA (510)
100-000-429700-0000	170,690.00	520-530-590100-0000	170,690.00	from RDA Housing (520)
100-000-492800-0000	327,304.00	530-500-590100-0000	327,304.00	Transfer from Gas Tax for cost of Street maintenance paid by GF
100-000-492900-0000	6,490.00	540-500-590100-0000	6,490.00	from Traffic Safety
100-000-496100-0000	11,510.00	651-610-590100-0000	11,510.00	from Maintenance District
100-000-497300-0000	130,375.00	820-820-590100-0000	130,375.00	(\$128,200 + \$2,175 - cost allocation)...
100-000-497500-0000	558.00	830-830-590100-0000	558.00	from Building Reserve
100-000-493200-0000	3,071.00	570-100-590100-0000	3,071.00	from CDBG Fund 570
100-000-496100-0000	8,923.00	710-700-590100-0000	8,923.00	from West A Street Ass Dist
100-000-496200-0000	20,422.00	720-710-590100-0000	20,422.00	from NFSAD
		430-100-590100-0000	5,565.00	from CIP 430

		440-107-590100-0000	2,059.00	from PW Facilities CIP (440)
		400-100-590100-0000	12,865.00	from Unrestricted CIP
		460-100-590100-0000	5,300.00	from Transportation CIP
		470-100-590100-0000	8,148.00	from Transit CIP
100-000-491750-0000	46,262.00	480-10-590100-0000	12,325.00	from Recreation CIP
510-000-491100-0000	25,000.00	305-300-592600-0000	25,000.00	from Sewer O & M (305)
571-000-493200-0000	26,250.00	570-000-597650-0000	26,250.00	from CDBG Fund 570
450-000-492600-0000	200,000.00	510-510-592200-0000	200,000.00	to Storm Drain CIP 450 / from RDA 510
460-000-492600-0000	10,000.00	510-510-592300-0000	10,000.00	to Transportation CIP 460 / fr RDA 510
460-000-492800-0000	222,005.00	530-500-592300-0000	222,005.00	to Transportation CIP 460 / fr Gas Tax 530
315-000-491200-0000	319,561.00	305-300-591300-0000	319,561.00	to Sewer Rehab / fr Sewer O & M
	3,018,634.00		3,018,634.00	

**Recovery of General Fund Costs Through Labor Distribution
 FY 2009-10
 Debit-Exp Credit-Rev**

Recreation Admin Fees

Expenses	350-300-520100-0000	13,729	Transit Fund Admin Costs
Expenses	103-179-520100-0000	1,500	Rec Fd Admin Costs
Revenues	100-000-420100-1000		15,229 Gen Fd Recreation Admin Fees

City Management Admin Fees

Expenses	571-500-520200-0000	5,250	CDBG Fund Admin Fees
Expenses	510-510-520200-0000	54,428	RDA Admin Fees
Expenses	520-510-520200-0000	75,000	RDA Set Aside Admin Fees
Expenses	Planning Fund OH	26,000	Various accounts Fund 190
Revenues	100-000-420200-0000		160,678 Gen Fd City Management Admin f

Finance Admin Fees

Expenses	320-310-520200-0000	142,396	<i>DSMWS Op Fd - Admin Costs*</i>
Expenses	325-100-520200-0000	8,163	<i>DSMWS CIP Fd - Admin Costs*</i>
Revenues	100-000-420300-0000		150,559 Gen Fd Finance Admin Costs

*Note: DSMWS is a separate agency and is not part of the City budget.

Public Works/Engineering Admin Fees

Expenses	Various Eng Projects	269,310	Projects in Sewer, RDA & CIP Fur
Expenses	Various PW & Steets Labor	133,163	L&L & CFD Districts PW & Streets
Revenues	100-000-420400-0000		402,473 Gen Fd Admin Fees - PW/Engine

Totals		728,939	728,939
--------	--	---------	---------

CITY OF DIXON RESOLUTION NO. 09-108

ADOPT A RESOLUTION APPROVING THE INVESTMENT STRATEGY FOR THE PERIOD ENDING JULY, 2009 AND ACCEPTING THE INVESTMENT REPORT FOR THE PERIOD ENDING MARCH 31, 2009.

WHEREAS, the City of Dixon desires to diversify and increase the safety and liquidity of its investment portfolio while maintaining the highest possible yield consistent with its desire to maintain a high degree of safety and liquidity in its overall portfolio, and

WHEREAS, the City Council has discussed the investment strategy recommendations of the Investment Committee for the period ending July, 2009, and

WHEREAS, it is the City Council's intention to maintain liquidity as well as to increase security while earning the highest possible yield, and

WHEREAS, the Investment Committee met on June 8, 2009 and discussed the Investment Report for the period ending March 31, 2009 and recommends acceptance of the report by the City Council,

NOW, THEREFORE BE IT RESOLVED, that the City Council hereby approves the investment strategy recommendations:

1. Purchase \$2 million in 3-year Treasury notes. The U.S. yield curve has steepened significantly. In a steep yield curve environment, the 3 year maturity has the potential to appreciate in value as it moves closer to maturity. This can add value beyond just the yield of the investment, 1.95% at the time of purchase.

This purchase will be funded by the \$1.2 million maturity on June 11, 2009 and \$800,000 from investment pool balances.

2. Sell the City's \$3.3 million U.S. Treasury Bills before they mature. The decline of short-term interest rates has caused the value of the Treasury Bills to increase, so the sale will result in the City realizing a gain on the sale of the Treasury Bills. Because of the recent pickup in longer-term yields and the steepening yield curve, the City will be able to reinvest the funds at a significantly higher yield than the yield on Treasury Bills.

The proceeds from selling the Treasury Bills will be used to purchase non-callable, 2 year Federal Agency notes, which are yielding 1.60%.

BE IT FURTHER RESOLVED, that the purchase of securities as outlined above are hereby authorized to be executed as market conditions warrant and that PFM is authorized, upon consultation and approval of the Finance and Technology Director to execute these purchases

BE IT FURTHER RESOLVED, that the City Council accepts the Investment Report for the period ending March 31, 2009.

PASSED AND ADOPTED THIS 23rd DAY OF JUNE 2009 BY THE FOLLOWING VOTE:

AYES: Besneatte, Cayler, Ceremello, Fuller

NOES: None

ABSENT: Batchelor

ABSTAIN: None

ATTEST:


~~City Clerk~~ Deputy Clerk


Vice-Mayor

RESOLUTION NO.: 09-108
DATE: JUN 23 2009

CITY OF DIXON RESOLUTION NO. 09-109

RESOLUTION ADOPTING THE CITY'S INVESTMENT
POLICY FOR FY 2009-10

WHEREAS, State law requires each City to adopt and maintain an investment policy for funds not required for the immediate needs of the City; and

WHEREAS, the City's current policy was revised on March 10, 2009; and

WHEREAS, the City Council has determined that the policy adopted on March 31, 2009 can be adopted as the Investment Policy for FY 2009-10 attached as Exhibit A, and finds it consistent with the requirements of State law and the current needs of the City of Dixon.

NOW, THEREFORE BE IT RESOLVED, that the City of Dixon Statement of Investment Policy for FY 2009-10 attached hereto as Exhibit A is hereby approved.

PASSED AND ADOPTED THIS 23rd DAY OF JUNE 2009 BY THE FOLLOWING VOTE:


AYES: Besneatte, Cayler, Ceremello, Fuller

NOES: None

ABSENT: Batchelor

ABSTAIN: None

ATTEST:



City Clerk



Vice-Mayor

Exhibit A
CITY OF DIXON STATEMENT OF INVESTMENT POLICY for FY 2009-10
(Last Revised March 10, 2009, Re-adopted for FY 2009-10 on June 23, 2009)

I. INTRODUCTION

This Statement of Investment Policy (“this Policy”) was prepared by the Dixon Finance Director and reviewed by the Investment Committee inclusive of the City Treasurer. It was last revised on March 10, 2009 and is being re-adopted as the Investment Policy for FY 2009-10 at the City Council meeting of June 23, 2009.

II. PURPOSE OF STATEMENT:

The purpose of this Policy is to provide the City of Dixon with a statement of recommended principles that will be followed by the City in connection with the future investment of funds not required for the immediate needs of the City. This Policy is also intended to provide guidance and direction to the officers of the City who may be charged by the City Council with the responsibility of carrying out the City’s approved investment program for funds not required for the immediate needs of the City. Investment of bond proceeds, employee retirement or deferred compensation plans shall be governed by their respective authorizing documents.

This Policy generally requires the City of Dixon to invest public funds in a manner which will achieve the maximum security while meeting the daily cash flow demands of the City, reasonable investment return and conforming to all statutes, regulations, ordinances and resolutions governing the investment of public funds.

III. SCOPE

It is intended that the principles contained in this Policy cover and apply to the investment activities of all funds not required for the immediate needs of the City made under the direct authority of the City Council. Funds not required for the immediate needs of the City for the purpose of this Policy are all City funds which are determined by the City Council to be available for investment at any one time, including the estimated checking account float, excepting those minimum balances, if any, required by the City’s bank or banks to compensate for the cost of

RESOLUTION NO.: 09 - 109

DATE: JUN 23 2009

providing the City with banking services. This Policy is also intended to apply to the funds not required for the immediate needs of related public entities for which the City of Dixon provide financial management services.

This Policy applies to all investments for the City and the related public entities which have, to the extent allowed by law, been made on a pooled basis for the City and the related public entities which have, to the extent allowed by law, been made on a pooled basis, including the funds of City of Dixon, the City of Dixon Public Improvement Corporation, the Dixon Public Financing Authority, the Dixon Redevelopment Agency, and the Dixon-Solano Municipal Water System. This Policy addresses, but is not limited to, funds not required for the immediate needs of the City which are a part of the funds listed below:

- General Fund
- Special Revenue Funds
- Debt Service Funds
- Capital Project Funds
- Enterprise Funds
- Internal Service Funds
- Redevelopment Funds
- Trust Funds
- Miscellaneous Special Funds
- Any new funds created by the City Council, unless specifically exempted from investment under this Policy

Investments representing bond proceeds must be held separately from the pooled investment funds when required by the bond indentures or when necessary to meet arbitrage regulations. If allowed by the bond indentures, or if the arbitrage regulations do not apply, investments representing bond proceeds will be held as part of the pooled investments.

IV. PRUDENCE

Section 53600.3 of the California Government Code identifies as trustees those persons

RESOLUTION NO.: 09-109

DATE: JUN 23 2009

authorized to make investment decisions on behalf of a local agency such as the City. As a trustee, the standard of prudence that the law requires is the “prudent investor” standard and that legal standard is applicable to the management by the City of its overall portfolio of investments. When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency.

V. INVESTMENT OBJECTIVES

Funds not required for the immediate needs of the City should be invested in accordance with principles of sound treasury management and must be invested in accordance with provisions of the California Government Code Sections 53600 et. seq., and other applicable statutes, regulations, ordinances and resolutions governing such investments, including those contained in this Policy. The objectives of this Policy which are desired to be attained in the investment of funds not required for the immediate needs of the City are as follows:

A. **Overall Risk Profile:** The basic objectives of Dixon’s investment program are, in order of priority:

- Safety of invested funds;
- Maintenance of sufficient liquidity to meet cash flow needs; and
- Attainment of the maximum yield possible consistent with the first two objectives.

B. **Achievement of Objectives**

The achievement of these desired objectives of this Policy will be accomplished in the manner described below:

1. **Safety:** This Policy will ensure the safety of its invested funds by limiting credit and interest rate risks. Credit risk is the risk of loss due to the failure of the security issuer or backer. Interest rate risk is the risk that the market

value of portfolio securities will fall due to an increase in general interest rates.

- a. Credit Risks Mitigation:** Credit Risk will be mitigated by:
- * Limiting investments to the safest types of securities;
 - * Pre-qualifying with an established procedure the financial dealers and/or institutions with which the City will do business;
 - * Diversifying the investment portfolio so that the failure of any one issuer or backer will not place an undue financial burden on the City; and
 - * Monitoring all of the City's investments to anticipate and respond appropriately to a significant reduction of creditworthiness of any of the issuers. The current health of depositories or security dealers with whom the city does business will be evaluated at least annually. The results of the evaluation will be submitted to the City Council by the Investment Committee annually not later than the first Council meeting in September.
- b. Interest Rate Mitigation:** Interest rate risk will be mitigated by:
- * Structuring the City's portfolio so that securities mature to meet the City's cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to their maturation to meet those specific needs;
 - * Investing primarily in short-term securities; and
 - * Occasionally restructuring the portfolio to minimize the loss of market value and/or to maximize cash flows.
- 2. Physical Safety:** The physical security or safekeeping of the City's investments is also an important element of safety. Detailed safekeeping requirements are defined in the section of this Policy entitled "Safekeeping

and Custody.”

3. **Liquidity:** The City’s financial portfolio should be structured in a manner which will provide that securities mature at approximately the same time as cash is needed to meet anticipated demands. Additionally, since all possible cash demands cannot be anticipated, the portfolio should normally consist largely of securities with active secondary or resale markets. The specific percentage mix of different investment instruments and maturities as selected by the City from time to time should reflect these principles.
4. **Yield:** Yield on the City’s investment portfolio is of tertiary importance compared to the safety and liquidity objectives described above. Investments should be limited to relatively low-risk securities in anticipation of earning a fair return relative to the risk being assumed. While it may occasionally be necessary or strategically prudent of the City to sell a security prior to maturity to either meet unanticipated cash needs or to restructure the portfolio, this Policy specifically prohibits trading securities for the sole purpose of speculating or taking an unhedged position on the future direction of interest rates. Specifically, “when, as and if issued” trading and open-ended portfolio restructuring transactions are prohibited.

VI. INVESTMENT AUTHORITY OF THE CITY COUNCIL

The City Council has the statutory right to invest funds not required for the immediate needs of the City, in certain specified forms of investments described in Government Code Sections 53600 to 53602. That general investment authority of the City Council is intended to be voluntarily limited and refined by the Council through the adoption and subsequent implementation of the principles set forth in this Policy.

VII. CITY COUNCIL RETENTION OF INVESTMENT AUTHORITY

In accordance with the State of California Government Code section 53607, the City Council is authorized to consider the delegation of its investment authority to the City Treasurer

RESOLUTION NO.: 09-109

DATE: JUN 23 2009

for a period not to exceed one year with such investment authority required to be renewed annually. Based on the expression of mutual interest by the City Council and the City Treasurer, this Policy provides for the retention by the City Council of its statutory investment authority annually until the first regular meeting in September, unless revised by action of the City Council prior to that date. The first regular meeting in September represents the first City Council meeting date after the August 31 deadline for submittal of the annual Investment Report and recommendations from the Investment Committee as proposed by this Policy.

VIII. PROPOSED ALLOCATION OF CITY COUNCIL'S RETAINED INVESTMENT AUTHORITY

A. Responsibilities of the City Council

The City Council shall annually consider and adopt a written Investment Policy. As provided in that Policy, the Council shall receive, review, and approve/accept quarterly and annual Investment Reports and other reports from the Investment Committee. The City Council will also, on a quarterly basis, adopt an investment strategy for the subsequent quarter that will thereafter be administratively implemented by officers of the City as provided in this Policy.

B. Responsibilities of the Investment Committee

An Investment Committee ("the Committee") is hereby created. The Committee will be composed of the one Councilmember, the City Treasurer, the City Manager, and the Finance Director. The Committee will be responsible for the following:

- Review and recommendation for Council approval of financial institutions
- Development of quarterly investment strategy for Council review and approval
- Development of internal controls and investment operations guidelines, and procedures for Council review and approval
- Review of controls to assure compliance with the State law and the City's Investment Policy
- Recommendation to the City Council of outside investment managers or advisors if such managers are deemed to be needed
- Review of Investment Reports and other related issues with the City Council on a

quarterly and annual basis

- Recommending modifications to the list of permitted investments or this Policy

The Committee will meet at least quarterly to discuss the Investment Reports, proposed investment strategy for the quarter, investment and banking procedures, and significant investment-related activities being undertaken. Following said quarterly meeting, the Committee will report to the City Council with regard to the quarterly or annual status of City investments and will make its recommendations to the City Council as to the investment strategy that should be adopted by the City Council for the next quarter.

C. Responsibilities of the City Treasurer

The City Treasurer will be an active member of the Investment Committee as well as performing for the City those depository and investment functions as to the funds of the City which come into his or her hands as said depository and investment duties are provided for by statute, regulation, ordinance or resolution.

D. Responsibilities of the Finance Department

The Finance Department will be charged with the responsibility of maintaining or tracking custody of all invested public funds and securities belonging to or under the control of the City in accordance with principles of sound treasury management and with applicable laws and ordinances and this Policy.

E. Responsibilities of the Finance Director

The Finance Director is appointed by the City Manager and is subject to his or her direction and supervision. The Finance Director will be responsible for the day to day administrative implementation of both this Policy and the quarterly investment strategy approved by the City Council as provided in this Policy. In addition, the Finance Director is charged with the responsibility for the conduct of all Finance Department functions, and the development of procedures for internal control for implementation of this Investment Policy. Said internal controls will be prepared by the Finance Director for review and approval by the Investment Committee and the City Council.

F. Responsibilities of the City Manager

The City Manager is responsible for directing and supervising the Finance Director. He or

she is responsible for keeping the City Council fully advised as to the financial condition of the City. In the temporary absence or unavailability of the Finance Director, the City Manager will be responsible for the day to day administrative implementation of both this Policy and the quarterly investment strategy approved by the City Council.

G. Responsibilities of the City's Auditing Firm

The City's auditing firm's responsibilities should include, but not be limited to, the examination and analyses of internal control procedures and the verification that this policy is in place and reviewed on an annual basis. The city's auditing firm should also work with the Finance Department to ensure that all reporting requirements promulgated by the Governmental Accounting Standards Board, most recently, Statement #40, *Deposit and Investment Risk Disclosures*, are met in the Comprehensive Annual Financial Report.

IX. ETHICS AND CONFLICT

All participants in the City's investment process must act responsibly as custodians of the public trust. Officers and employees involved in the investment process must refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment recommendations and decisions. Investment officials and employees are required by law to make all disclosures appropriate under the Political Reform Act and Government Code Sections 1090 to 1097. Such officers and employees should seek the advice of the City Attorney and/or the Fair Political Practices Commission whenever there is a question of personal financial or investment positions that could represent potential conflicts of interest.

X. AUTHORIZED DEALERS AND INSTITUTIONS

United States Treasury issue transactions will be conducted only with the Federal Reserve, or the bank or banks providing banking services for the City, or broker/dealers (from the list issued by the Federal Reserve Bank of New York) authorized to provide investment services to the City.

The Finance Director will maintain a list of financial institutions and broker/dealers authorized to provide investment services to the City. The authorized financial institutions and

RESOLUTION NO.: 09-109
DATE: JUN 23 2009

broker/dealers must maintain an office in the State of California, and shall qualify under the Securities & Exchange Commission Rule 15C3-1 (uniform net capital rule). If at any time the Finance Director learns that a financial institution or broker/dealer does not maintain an office in the State of California or no longer qualifies under the SEC Rule 15C3-1, the Finance Director will immediately notify the City Council and should place the item on the next Investment Committee agenda. Annually, all authorized firms must supply the City Investment Committee with a current audited financial statement and documents verifying compliance with Rule 15C3-1.

The Finance Director will send a copy of the current edition of this Investment Policy and enabling resolution upon opening an account and annually to all institutions which are approved to handle City of Dixon investments. Receipt of this Policy and authorizing resolution, including confirmation that it has been reviewed by persons handling the City's account, shall be acknowledged in writing and returned to the Finance Director within thirty days.

For transactions initiated through an investment advisor, the investment advisor may use their own list of approved broker/dealers and financial institutions, which it will maintain and review periodically.

XI. LIMITATIONS UPON INVESTMENTS MADE BY CITY

Investment of City funds is governed by the California Government Code Sections 53600 *et seq.* It is intended by this Policy that the permissible scope of City investments authorized by said code sections be further limited to the following:

1. United States Treasury Bills, Bonds, and Notes or those for which the full faith and credit of the United States are pledged for payment of principal and interest. There is no percentage limitation of the portfolio which can be invested in this category.
2. Federal agency or United States government-sponsored enterprise obligations, participation, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. There is no percentage limitation of the portfolio which can be invested in this category.
3. Local Agency Investment Fund (LAIF), which is a State of California managed

RESOLUTION NO.: 09-109
DATE: JUN 23 2009

- investment pool, may be used up to the maximum permitted by California state law.
4. CAMP (California Asset Management Program) Investment Pool to a maximum of \$5,000,000 and under extraordinary circumstances the City Manager may temporarily allocate more subject to a meeting of the Investment Committee as soon as practical thereafter..
 5. Bonds issued by the City, including bonds payable solely out of the revenues from a revenue producing property owned, controlled or operated by the City or by a department, board, agency, or authority of the City. The per issuer percentage limitation for this investment is set forth below.
 6. Various daily money market funds administered for or by trustees, paying agents and custodian bank or banks contracted by the City of Dixon may be purchased as allowed under the California Government Code. Other than meeting the minimum reserve balances required by bond covenants, the percentage limitation for this investment is set forth below. Only funds holding U.S. Treasury or Government agency obligations can be utilized. Funds eligible for investment under this subdivision shall be rated in the highest letter and numerical rating provided by not less than two nationally recognized statistical-rating organization (NRSRO).
 7. Banker's Acceptances (bills of exchange or time drafts drawn on and accepted by commercial banks) may not exceed 180 days to maturity. Purchases of Banker's Acceptances may not exceed 40% of the City's investment portfolio. The per issuer percentage limitation for this investment is set forth below.
 8. Commercial paper rated in the highest letter and number rating as provided for by a nationally recognized statistical rating organization (NRSRO). The entity that issues the commercial paper shall meet all of the conditions in either paragraph (a) or paragraph (b) below:

- (a) The entity meets the following criteria:
 - (i) Is organized and operating in the United States as a general corporation.
 - (ii) Has total assets in excess of five hundred million dollars (\$500,000,000).

(iii) Has debt other than commercial paper, if any, that is rated "A" or higher by a nationally recognized statistical rating organization.

(b) The entity meets the following criteria:

(i) Is organized within the United States as a special purpose corporation, trust, or limited liability company.

(ii) Has program-wide credit enhancements including, but not limited to, over-collateralization, letters of credit, or surety bond.

(iii) Has commercial paper that is rated "A-1" or higher, or the equivalent, by a nationally recognized statistical-rating organization (NRSRO).

Purchase of commercial paper may not exceed 25 percent of the City's investment portfolio and not represent more than 10 percent of the outstanding paper of an issuing corporation. The per issuer percentage limitation for this investment is set forth below.

9. Negotiable Certificates of Deposits issued by nationally or state chartered banks or state or federal savings institutions. The per issuer percentage limitation for this investment is set forth below.
10. Certificates of Deposit (time deposits), non-negotiable and collateralized in accordance with the California Government Code, may be purchased through banks or savings and loan associations. Purchase of negotiable certificates of deposit may not exceed 30 percent of the City's investment portfolio. The per issuer percentage limitation for this investment is set forth below.
11. Medium Term Corporate Notes issued by corporations organized and operating in the United States with a maximum maturity of five years may be purchased. Notes eligible for investment under this subdivision shall be rated "A" or better by a nationally recognized statistical-rating organization (NRSRO). Purchase of medium term corporate notes may not exceed 30 percent of the City's investment portfolio. The per issuer percentage limitation for this investment is set forth below.
12. Registered state warrants or treasury notes or bonds of this state, including bonds payable solely out of the revenues from a revenue producing property owned, controlled or operated by the state or by a department, board, agency or authority of the State of California. The per issuer percentage limitation for this investment is set

RESOLUTION NO.: 09-109

DATE: JUN 23 2009

forth below.

13. Bonds, notes, warrants or other evidences of indebtedness of any other local agency within the State of California. The per issuer percentage limitation for this investment is set forth below.
14. Funds held in the City operations checking account may be invested in short-term overnight accounts which hold Investment Policy eligible investments. Repurchase agreements may be allowed in accounts as long as the underlying investment is an eligible investment. In order to allow the investment in repurchase agreements, the City will maintain master repurchase agreements with all counterparts providing this product. Repurchase Agreements must be collateralized to 102% of par value. In the case of repurchase agreements collateralized by money market securities, the City will not accept as collateral any security which it is precluded from buying outright by the provisions of this policy.

Investments detailed in items 4 through 13 above will be further restricted to percentage of the cost value of the portfolio in any one issuer name to a maximum of ten percent (10%). The total value invested in any one issuer should not exceed five percent (5%) of the issuer's net worth. A five year maximum maturity limitation is applicable unless further restricted by this Policy.

Consistent with Government Code Sections 53601.6 and 53602, the following investments should be specifically prohibited and should not be utilized by any party in conducting the City's investment program:

- inverse floaters, range notes, or interest-only strips that are derived from a pool or mortgages.
- any security that could result in zero interest accrual if held to maturity.
- any note, bond, bill, certificate of indebtedness, warrant or registered warrant that is not a legal investment for savings banks in the State of California.

See Appendix A for a description of the above securities.

XII. COLLATERALIZATION

Uninsured time deposits with banks and savings and loans must be collateralized in the

12

RESOLUTION NO.: 09-109
DATE: JUN 23 2009

413

manner prescribed by law for depositories accepting municipal investment funds.

California Government Code Section 53652 requires depositories receiving public funds to collateralize them; that is, the depository must secure its public fund deposits by placing with an agent, securities having a market value exceeding the amount of the deposits by a specified percentage. As permitted by Government Code Section 53653, the City Treasurer, in his or her discretion is authorized to waive collateralization for the City's deposits of public funds to the extent such deposits are insured by the Federal Deposit Insurance Corporation.

XIII. SAFEKEEPING AND CUSTODY

All trades, where applicable, must be executed by delivery versus payment (DVP) to ensure that securities are deposited in the City's custodial account prior to the release of funds.

Investment securities purchased by authorized city officials from brokers/dealers must be held in a third party custodian account which the City has established for safekeeping. Such securities must to be held in the name of the City of Dixon with the custodian executing investment transactions as directed by appropriate City officials. Investment securities purchased by a fiscal agent or trustee, operating at the direction of the City through a trust agreement, may be held as provided in the agreement.

XIV. MATURITY

The City's investment portfolio will be structured by the City Council to provide that sufficient funds from investments are available every month to meet the City's anticipated cash needs. Subject to the safety provisions outlined above, the choice of investment instruments and maturities will be based upon an analysis of anticipated cash needs, existing and anticipated revenues, interest rate trends and specific market opportunities. As a general rule, and subject to annual review by the Investment Committee and the City Council, the average maturity of the investment portfolio will not exceed one to two years and no investment should have a maturity of more than five years from its date of purchase.

It will be the City's intent, at the time of purchase, to hold all investments until maturity to ensure the return of all invested principal dollars. However, it is realized that market prices of

RESOLUTION NO.: 09-109
DATE: JUN 23 2009

securities will vary depending on economic and interest rate conditions at any point in time. As a result, the City may choose to sell a security short of final maturity to realize a capital gain if it is to the City's economic advantage to do so. It should be further recognized, that in a well diversified portfolio, occasional measured losses are inevitable due to economic, bond market, or individual security credit analysis. These occasional losses must be considered within the context of the overall investment program objectives and resultant long term rate of return.

XV. INTERNAL CONTROLS

The City Council, after considering the recommendations of the Investment Committee, is responsible for establishing and maintaining an internal control structure designed to ensure that the financial assets of the City of Dixon are protected from loss, theft or misuse. The internal control structure will be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that: 1) the cost of a control should not exceed the benefits likely to be derived and; 2) the valuation of costs and benefits requires estimates and judgments by the Committee. The internal control structure will address, at a minimum:

- control of collusion
- separation of transaction authority from accounting and record keeping
- custodial safekeeping
- clear delegation of authority to subordinate staff members
- written confirmation of transactions for investments and wire transfers'

The City Council, after considering the recommendations of the Investment Committee, will ensure that the annual independent review of the City's financial asset controls under the City's comprehensive independent audit reviews with policies and procedures.

Wherever possible, the City will use pre-formatted wire transfers to restrict the transfer of funds to pre-authorized accounts only. When transferring funds to an account not previously approved, the bank must be required to call back a second designated City officer for confirmation that the transfer is authorized.

Investment transactions shall be conducted from City Hall.

XVI. PERFORMANCE STANDARDS

Investment performance is monitored and evaluated by the Investment Committee. Investment performance statistics and activity reports will be generated on a quarterly and annual basis for presentation to the City Council. Yield on the City’s investment portfolio should be of tertiary importance compared to the safety and liquidity objectives described above. The City’s investment portfolio should be designed to at least attain a market average rate of return through economic cycles. The City will establish an appropriate total rate of return performance benchmark consistent with its investment objective. The city’s portfolio rate of return will be compared to the benchmark at the end of each quarter. Whenever possible, and consistent with risk limitations as defined herein and prudent investment principles, the City Council will seek to augment return.

XVII. REPORTING

Reports on the status and performance of the City’s investment program will be provided by the Treasurer to the City Manager and the City Council within four weeks after the end of each quarter. The Treasurer’s report showing the status of the investment portfolio will contain all information required by law including, but not limited to, the following for each investment:

- the type of investment
- the issuer of the investment
- maturity date
- coupon, discount and/or yield rate
- par amount, dollar amount invested and market value of the investment
- percentage of the portfolio represented by each investment

The report should be in sufficient detail to permit an evaluation of compliance with this Policy. The report will include a description of any of the City’s funds, investments or programs that are under contracted management. The report will also include the average dollar amount of surplus funds invested during the period and the average rate of return.

The report must include a statement that the investment program has been conducted in compliance with this Policy or it must include a description of the manner in which it is not in

RESOLUTION NO.: 09-109
DATE: JUN 23 2009

compliance. The report should also include a statement confirming the ability of the City to meet its cash flow requirements for the next six months or an explanation as to why sufficient cash flow will not, or may not, be available.

In addition to the quarterly report prepared at the end of each fiscal year, the Treasurer and Finance Director shall, within eight weeks after the end of the fiscal year, provide an annual report on the performance of the investment program. The report shall include a narrative discussion of the performance of the investment portfolio and shall include comparisons with appropriate benchmarks to facilitate evaluation of the performance. The annual report shall also include a proposed statement of the City's investment policy, which the City Council shall consider at a public meeting. Any changes to this Policy shall also be considered at that time.

Within 60 days after the quarter ending June 30 of each year, the Finance Director shall forward to the California Debt and Investment Advisory Commission (CDIAC) a copy of the Statement of Investment Policy adopted by the City Council. In addition, within 60 days after the adoption of any amendment to the Investment Policy, the Finance Director shall forward to CDIAC a copy of the amended Statement of Investment Policy adopted by the City Council.

XVIII. ADOPTION - ANNUAL REVIEW

This Investment Policy should be reviewed each year (no later than the first regular City Council meeting in September) by the City Council to ensure its consistency with respect to the overall objectives of safety, liquidity, and yield. Proposed amendments to this Policy should be jointly prepared by the City Treasurer and Finance Director, reviewed by the Investment Committee and be forwarded to the City Council for consideration, possible revision and approval.

XIX. GLOSSARY

Terms that are used in this Policy or are frequently used in connection with the investments made by public agencies are defined in Appendix A.

RESOLUTION NO.: 09-109¹⁶
DATE: JUN 23 2009

APPROVAL OF STATEMENT OF INVESTMENT POLICY BY THE CITY COUNCIL

This Statement of Investment Policy was considered by the City Council of the City of Dixon at its regular meeting held on June 23, 2009, and by Resolution No. CC09-109. In approving said resolution, all of the recommendations of the City Finance Director and Investment Committee, inclusive of the City Treasurer, as to the investment policies of the City which are contained in the above Statement of Investment Policy were expressly approved by the City Council and are a part of the adopted Investment Policy of the City of Dixon except as may be otherwise expressly noted in said resolution.

Dated: June 23, 2009



Vice-Mayor

Attest:


~~City Clerk~~ Deputy Clerk

RESOLUTION NO.: 09-109
DATE: JUN 23 2009

APPENDIX A - GLOSSARY OF TERMS

Terms that are used in this Policy or are frequently used in connection with the investment made by public agencies are defined below:

Accrued Interest - Interest earned but not yet received.

Active Deposits - Funds which are immediately required for disbursement.

Amortization - An accounting practice of gradually decreasing (increasing) an asset's book value by spreading its depreciation (accretion) over a period of time.

Asked Price - The price a broker dealer offers to sell securities.

Bankers' Acceptance (BA) - A draft or bill of exchange accepted by a bank or a trust company. The accepting institution guarantees payment of the bill, as well as the issuer.

Basis Point - One basis point is one hundredth of one percent (.01).

Bid Price - The price a broker dealer offers to purchase securities.

Bond - A financial obligation for which the issuer promises to pay the bondholder a specified stream of future cash flows, including periodic interest payments and a principal repayment.

Book Value - The value at which a debt security is shown on the holder's balance sheet. Book value is acquisition cost less amortization of premium or accretion of discount.

Broker - A broker brings buyers and sellers together for a commission. He does not take a position.

RESOLUTION NO.: 09-109
DATE: JUN 23 2009

Callable Securities – Bonds that the issue has the right to redeem prior to maturity under certain, specified conditions.

Certificate of Deposit - A deposit insured up to \$100,000 by the FDIC at a set rate for a specified period of time.

Collateral - Securities, evidence of deposit or pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposit of public monies.

Commercial Paper - Financial obligation or short term note bearing interest issued by a corporation.

Comprehensive Annual Financial Report (CAFR) - The official annual financial report for the City. It includes the Independent Auditor's Report, the Management's Discussion and Analysis, the Basic Financial Statements (Government-Wide and Fund Financial Statements), Accompanying Notes and various schedules of individual fund balances and activities prepared in conformity with Generally Accepted (Governmental) Accounting Principles and requirements promulgated by the Governmental Accounting Standards Board. The CAFR also includes a statistical section reflecting information about the City on an unaudited basis.

Constant Maturity Treasury - An average yield of a specific Treasury maturity sector for a specific time frame. This is a market index for reference of past direction of interest rates for the given Treasury maturity range.

Corporate Notes - Obligations issued by corporations bearing interest and return of principal at maturing.

Coupon - **a)** The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. **b)** A certificate attached to a bond evidencing interest due on the payment date.

RESOLUTION NO.: 09-109
DATE: JUN 23 2009

Credit Analysis - A critical review and appraisal of the economic and financial conditions or of the ability to meet debt obligations.

Current Yield - The interest paid on an investment expressed as a percentage of the current price of the security.

Custody (Safekeeping) - A banking service that provides safekeeping for the individual securities in a customer's investment portfolio under a written agreement which also calls for the bank to collect and pay out income, to buy, sell, receive and deliver securities when ordered to do so by the principal.

Dealer - A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

Debenture - A bond secured only by the general credit of the issuer.

Delivery Versus Payment - There are two methods of delivery of securities: delivery versus payment and delivery versus receipt. Delivery versus payment is the delivery of securities with an exchange of money for the securities. Delivery versus receipt is the delivery of securities with an exchange of a signed receipt for the securities.

Discount - The difference between the cost of a security and its value at maturity when quoted at lower than face value. A security selling below original offering price shortly after sale also is considered to be at a discount.

Discount Securities - Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full face value (e.g., U. S. Treasury Bills).

RESOLUTION NO.: 09-109
DATE: JUN 23 2009

Diversification - Dividing investment funds among a variety of securities offering independent returns and risk profiles. The technique is used to minimize risk to the City's portfolio.

Fannie Mae - Trade name for the Federal National Mortgage Association (FNMA), a U. S, sponsored corporation.

Federal Agency Bond or Notes - Securities paying interest either issued or fully guaranteed by the United States Government sponsored enterprises or agencies.

Federal Credit Agencies - Agencies of the Federal Government set up to supply credit to various classes of institutions (e.g., S&L's, small business firms, students, farmers, farm cooperatives, and exporters).

Federal Deposit Insurance Corporation (FDIC) - A federal agency that insures bank deposits, currently up to \$100,000.

Federal Funds Rate - The rate of interest at which Fed funds are traded. This rate is currently pegged by the Federal Reserve through open-market operations.

Federal Home Loan Banks (FHLB) - The institutions that regulate and lend to savings and loan associations. The Federal Home Loan Banks play a role analogous to that played by the Federal Reserve Banks vis a vis member commercial banks.

Federal Open Market Committee (FOMC) - Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank Presidents. The President of the New York Federal Reserve Bank is a permanent member, while the other presidents serve on a rotating basis. The Committee periodically meets to set Federal Reserve guidelines regarding the purchase and sale of Government Securities in the open market as a means of influencing the volume of bank credit and money.

RESOLUTION NO.: 09-109
DATE: JUN 23 2009

Federal Reserve System - The central bank of the U.S. which consists of a seven member Board of Governors, 12 regional banks, and 5,700 commercial banks that are members.

Fed Wire - A wire transmission service established by the Federal Reserve Bank to facilitate the transfer of funds through debits and credits of funds between participants within the Fed system.

Freddie Mac - Trade name for the Federal Home Loan Mortgage Corporation (FHLMC), a U.S. sponsored corporation.

Funds Not Required . . . The term used to reflect funds not required for the immediate needs of the City. These are the funds not immediately needed for disbursement to meet the City's obligations. The term "Inactive Deposits" was previously used.

Ginnie Mae - Trade name for the Government National Mortgage Association (GNMA), a direct obligation bearing the full faith and credit of the U. S. Government.

Inactive Deposits - Term no longer in use. It has been replaced with "funds not required for the immediate needs of the City."

Interest Rate - The annual yield earned on an investment, expressed as a percentage.

Investment Agreements - An agreement with a financial institution to borrow public funds subject to certain negotiated terms and conditions concerning collateral, liquidity and interest rates.

Investment Committee – A committee established by the City Council to oversee the City's investment program. It is made up of one Councilmember, the City Treasurer, the City Manager and the Finance Director.

Liquidity - Refers to the ability to rapidly convert an investment into cash. A liquid asset is one that can be converted easily and rapidly to cash without a substantial loss of value.

Local Government Investment Pool - The aggregate of all funds from political subdivisions that are placed in the custody of the State Treasurer for investment and reinvestment. In California, the pool is called the Local Agency Investment Fund (LAIF).

Market Value - The price at which a security is trading and could presumably be purchased or sold.

Mark-to-Market – Adjustment of an account or portfolio to reflect actual market price rather than book price, purchase price or some other valuation. Adjustment is required under GASB #31 for reporting purposes.

Master Purchase (or Repurchase) Agreement - A written contract covering all future transactions between the parties to repurchase-reverse repurchase agreements that establish each party’s rights in the transaction. A master agreement will often specify, among other things, the right of the buyer-lender to liquidate the underlying securities in the event of default by the seller-borrower.

Maturity - The date upon which the principal or stated value of an investment becomes due and payable. Short-term maturity is defined as under one year. Medium-term maturity is defined as greater than one year and less than five years. Long-term maturity is defined as greater than five years.

Money Market - The market in which short-term debt instruments (bills, commercial paper, bankers’ acceptances, etc.) are issued and traded.

New Issue - Term used when a security is originally “brought” to market.

Offer - The price asked by a seller of securities. (When you are buying securities, you ask for an

RESOLUTION NO.: 09-109
DATE: JUN 23 2009

offer.) See “Asked” and “Bid.”

Open Market Operations - Purchases and sales of government and certain other securities in the open market by the New York Federal Reserve Bank as directed by the FOMC in order to influence the volume of money and credit in the economy. Purchases inject reserves into the banking system and simulate growth of money and credit; sales have the opposite effect. Open market operations are the Federal Reserve’s most important and most flexible monetary policy tool.

Par Value – The amount of principal which must be paid at maturity. Also referred to as the face amount of the bond, normally quoted in \$1,000 increments per bond.

Perfected Delivery - Refers to an investment where the actual security or collateral is held by an independent third party representing the purchasing entity.

Portfolio - Collection of securities held by an investor.

Primary Dealer - A group of government securities dealers that submit daily reports of market activity and security positions held to the Federal Reserve Bank of New York and are subject to its informal oversight.

Prudent Investor Standard – A standard of conduct where a person acts with care, skill, prudence and diligence when investment, reinvesting, purchasing, acquiring, exchanging, selling, and managing funds. The test of whether the standard is being met is if a prudent person acting in a similar situation would engage in similar conduct to ensure that investments safeguard principal and maintain liquidity.

Purchase Date - The date in which a security is purchased for settlement on that or a later date.

Rate of Return - The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond or the current income return.

Rating – The designation used by investor services to rate the quality of a security’s creditworthiness.

Repurchase Agreement (REPO) - A transaction where the seller (bank) agrees to buy back from the buyer (city) the securities at an agreed upon price after a stated period of time. The buyer in effect lends the seller money for the period of this agreement, and the terms of the agreement are structured to compensate the buyer for this.

Risk - Degree of uncertainty of return on an asset.

Safekeeping - See Custody.

Sallie Mae - Trade name for the Student Loan Marketing Association (SLMA), a U. S. sponsored corporation.

Secondary Market - A market made for the purchase and sale of outstanding issues following the initial distribution.

Securities and Exchange Commission - Agency created by Congress to protect investors in securities transactions by administering securities legislation.

Settlement Date - The date on which a trade is cleared by delivery of securities against funds.

Treasury Bills - U. S. Treasury Bills which are short-term, direct obligations of the U. S. Government issued with original maturities of 13 weeks, 26 weeks, and 52 weeks; sold in minimum amounts of \$10,000 in multiples \$5,000 above the minimum. Issued in book entry form

RESOLUTION NO.: 09-109
DATE: JUN 23 2009

only. T-bills are sold on a discount basis.

Treasury Bond - Long-term U. S. Treasury securities having initial maturities of more than 10 years.

Treasury Notes - Intermediate-term coupon bearing U. S. securities having maturities from one year to ten years.

Weighted Average Maturity (WAM) – The average maturity of all the securities that comprise a portfolio that is typically expressed in days or years.

Yield - The rate of annual income return on an investment, expressed as a percentage. It is obtained by dividing the current dollar income by the current market price of the security.

Yield to Maturity - The rate of income return on an investment, minus any premium above par or plus any discount fro par in purchase price, with the adjustment spread over the period from the date of the purchase to the date of maturity of the bond.

Yield Curve - The yield on bonds, notes or bills of the same type and credit risk at a specific date for maturities up to thirty years.

RESOLUTION NO.: 09-109
DATE: JUN 23 2009

Intentionally left blank.



Comparison to Other Cities

Intentionally left blank.

COMPARISON TO OTHER NEARBY CITIES

<u>City</u>	<u>City Population</u> (As of January 2008)*	<u>Property Taxes</u> (FY2008-09 Budget)	<u>Sales Taxes</u> (Calendar Year - 2008)	<u>Sales Tax per Capita</u> (Calendar Year - 2008)	<u>Rank of Sales Tax per Capita</u> (Calendar Year - 2008)	<u>General Fund Appropriations</u> (FY2008-09 Budget)
Dixon	17,577	\$ 3,236,392	\$ 5,512,837	\$ 314	42	\$ 15,531,673
Suisun City	28,193	1,088,239	1,028,605	36	495	10,130,500
Benicia	27,978	14,530,620	6,424,451	230	100	32,929,990
Rio Vista	8,071	1,736,661	1,110,383	248	138	7,056,655
Vacaville	96,905	12,591,306	14,113,977	146	225	71,980,319
Fairfield	106,753	42,567,000	15,803,829	148	222	73,029,000
Vallejo	121,097	19,532,615	11,946,268	99	335	78,649,957
Davis	65,814	15,341,810	5,690,684	87	86	40,177,756

*State of California Dept. of Finance - <http://www.dof.ca.gov/research/demographic/reports>

Intentionally left blank.



Glossary

Intentionally left blank.

Glossary of Budget Terms

Accounting System

The total set of records and procedures which are used to record, classify and report information on the financial status and operations of an entity.

Accrual Basis of Accounting

The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether or not cash disbursements are made at that time).

Appropriation

An authorization made by the City Council of the City of Dixon which permits officials to incur obligations against and make expenditures of governmental resources. Appropriations are usually made for fixed amounts and typically are granted for a one-year period.

Assessment District

A defined area of land that will be benefited by the acquisition, construction, or maintenance of a public improvement.

Assessed Valuation

The appraised valuation less any exemptions on real estate or other property by the County of Solano as a basis for levying property taxes.

Audit

A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to:

- Ascertain whether financial statements fairly present financial position as a result of operations
- Test whether transactions have been legally performed.
- Identify areas for possible improvements in accounting practices and procedures
- Ascertain whether transactions have been recorded accurately and consistently.
- Ascertain the stewardship of officials responsible for governmental resources

Base Budget

Under traditional budgeting, the base budget is that amount that is required, at a minimum, to provide resources for the operations of the organization. Each year, approved amounts are added to the base budget.

Beginning Balance

Unencumbered resources available in a fund from the prior fiscal year after payment of prior fiscal year expenditures.

Bond

Capital raised by issuing a written promise to pay a specified sum of money, called the face value or principal amount, with interest at predetermined intervals.

Budget

A plan of financial operation embodying an estimate of proposed expenditures for a given time (usually a fiscal year) and the proposed means of financing them (revenue estimates). This term is sometimes used to describe the officially approved expenditure level under which the City of Dixon and its departments operate. The budget must be approved by the City Council prior to the beginning of the fiscal year.

Budget Calendar

The schedule of key dates or milestones that the City of Dixon follows in the preparation and adoption of the Budget.

Budget Document

The official written statement prepared by the Finance Department and supporting departments and staff that presents the proposed budget to the City Council.

Budget Message/Transmittal Letter

A general discussion of the proposed budget presented in writing as part of the budget document. The budget message explains the principal budget issues against the background of financial experience in recent year and presents recommendations by the City Manager.

Budgetary Control

The management of the City of Dixon in accordance with the approved budget for the purposes of keeping expenditures within the limitation of the available appropriations and available revenues.

Capital Assets

Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Budget

A plan of proposed capital expenditures and the means of financing them.

Capital Improvement Projects

A plan for capital expenditures to be incurred each year over a fixed period of several years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount to be expended each year and the method of financing those expenditures.

Capital Outlay

Expenditures for the acquisition of capital assets.

Capital Projects

Projects that purchase or construct capital assets. This could include the purchase of land or the construction of a facility.

Cash Basis

The method of accounting under which revenues are recorded when received in cash and expenditures are recorded when paid.

Contingency

An amount, set aside to be used at the discretion of the City Council to fund emergency or extraordinary items.

Cost

The amount of money or other consideration exchanged for property, services or expenses.

Debt Service

The expense of retiring such debts as loans and bond issues. It includes principal and interest payment and the administrative costs for paying agents registrars, and escrow agents.

Deficit

The excess of expenditures over revenues during an accounting period, or in the case of enterprise funds, the excess of expense over income during an accounting period.

Department

An organizational unit comprised of divisions or functions. It is the basic unit of service responsibility encompassing a broad mandate of related activities.

Depreciation

That portion of the cost of a capital asset that is charged as an expense during a particular period.

Development Impact Fees

Fees placed on the development of land or condition required for the approval of a development project. Fees must be expended on those projects for which the fees were collected.

Division

A major section of a department indicating management responsibility for a group of related operations within that department.

Encumbrance

A commitment of funds against an appropriation, it may be in the form of a purchase order or contract; until such time as the goods or services are received, the commitment is referred to as an encumbrance.

Enterprise Fund

A type of fund established for the total cost of those governmental facilities and services that are operated in a manner similar to private enterprise. The programs are entirely or predominately self-supporting. The City has two enterprise funds, the Sewer Fund and the Transit Fund. This type of fund is also known as a Proprietary Fund.

Expenditure

Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered, whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purchases are made.

Expenses

Decreases in net total assets. Expenses represent the total cost of operations during a period, regardless of the timing of related expenses.

Fees

Charges for services that are based upon the cost of providing the service.

Fiscal Year

A twelve-month period of time to which a budget applies. The City of Dixon' fiscal year is July 1-June 30.

Full Faith and Credit

A pledge of the general taxing power of a government to repay debt obligations. (Usually used in reference to bonds.)

Full-Time Equivalent (FTE)

A measure of effective authorized positions, indicating the percentage of time a position or group of positions is funded. It is calculated by equating 2,080 hours of work per year with the full-time equivalent of one position; thus one position would have an FTE of 1.0

Fund

An independent fiscal and accounting entity with a self balancing set of accounts, used to record all financial transactions related to the specific purpose for which the fund was created.

Fund Balance

The difference between fund assets and fund liabilities.

Gas Tax

A tax on fuel used to propel a motor vehicle or aircraft. Its use is restricted to planning, construction, improvement, maintenance and operation of public streets and highways or public mass transit guide ways.

General Fund

The governmental accounting fund supported by property taxes, licenses and permits, service charges, and other general revenues to provide for operating services.

General Obligation Bonds

Bonds backed by the full faith and credit of the City that may be used for various purposes and repaid by the regular revenue raising powers (generally taxes and/or other general revenues) of the City.

Goal

A statement that describes the purpose toward which an endeavor is directed, such as a target or target area.

Grant

Contributions or gifts of cash or other assets from another governmental entity or foundation to be used or expended for a specific purpose, activity or facility. An example is the Community Development Block Grant provided by the federal government.

Interfund Transfers

Money transferred from one fund to another such as from a fund receiving revenue to the fund through which the expenditures are to be made.

Internal Service Fund

Funds used to account for the financing of goods or services provided by one department of an agency to other departments of the agency on a cost reimbursement basis.

Levy

The total amount of taxes special assessments, or charges imposed by a government.

Material, Supplies and Services

Expenditures for items that are normally consumed within a fiscal year.

Memorandum of Understanding (MOU)

The result of labor negotiations between the City of Dixon and its various bargaining units.

Motor Vehicle License Fee (VLF)

Based on the market value of a vehicle, VLF is a fee for the privilege of operating a vehicle on public streets. A portion of the fee is returned to cities by the State and its use by a city is unrestricted.

Objective

A defined method to accomplish and establish goals.

Operating Budget

Annual appropriation of funds for ongoing program costs, including salaries and benefits, services and supplies. This is the primary means by which most of the financing,

acquisition, spending and service delivery of the city are controlled.

Ordinance

A formal legislative enactment by the City Council. It has the full force and effect of law within the City boundaries.

Public Employees' Retirement System (PERS)

The retirement system administered by the State of California, to which all permanent City employees belong.

Reserve

An account used to indicate that a portion of a fund's balance is restricted for a specific purpose and is therefore, not available for general appropriation.

Resolution

A special order of the City Council that has a lower legal standing than an ordinance.

Retained Earnings

The excess of an enterprise fund's assets over its liabilities. A negative retained earnings is sometimes called a deficit.

Revenue

Funds that a city receives as income. Revenues include such items as taxes, licenses, user fees, service charges, fines and penalties and grants.

Revenue Estimate

A formal estimate of how much revenue will be earned from a specific revenue source for some future period, usually a future fiscal year.

Salaries and Benefits

A budget category that generally accounts for full-time and temporary employees, overtime and all employee benefits, such as medical and dental insurance and retirement contributions.

Special Assessment

A compulsory levy imposed on certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Stipend

A fixed sum of money paid for a specific purpose.

Tax Base

The total property valuations on which the City of Dixon receives property taxes.

Tax Increment Financing

A tax incentive designed to attract business investment by dedicating to the project area the new property tax revenues generated by redevelopment. The increase in revenues (increment) is used to finance development related costs in the project area.

Transfers In and Transfers Out

Movement of revenue out of one fund to another. The recipient fund uses the money to cover the cost of services provided, or to cover the cost of a contract between two funds.

Warrant

An order drawn by a locality's officers directing the treasurer of the locality to pay a specified amount to the bearer, either after the current or some future date.



End of Budget Document

Intentionally left blank.