



FY 2011 Adopted Budget



City of Dixon
600 East A Street
Dixon, CA 95620
(707) 678-7000
www.ci.dixon.ca.us

This page intentionally left blank.





ELECTED OFFICIALS

Jack Batchelor, Jr., Mayor
Rick Fuller, Vice-Mayor
Dane Besneatte, Councilmember
Michael Ceremello, Councilmember
Kay Fulfs-Cayler, Councilmember
James Slaughter, City Treasurer

EXECUTIVE STAFF

Nancy L. Huston, City Manager
Janice Beaman, City Clerk
Jon Cox, Police Chief
Jeremy Craig, Director of Finance & Information Technology
Royce W. Cunningham, City Engineer/Director of Utilities
Michael F. Dean, City Attorney
Dave Dowswell, Community Development Director
Mark Heckey, Economic Development Director
Steve Johnson, Human Resources Director
Jeff Matheson, Director of Public Works and Community Services
Aaron McAlister, Fire Chief (Effective May 2010)
Frank Moore, Interim Fire Chief (Ending May 2010)

BUDGET STAFF

Nancy L. Huston, City Manager
Jeremy Craig, Director of Finance & Information Technology
Kate Zawadzki, Accounting Manager
Rebecca A. Hendrix, Management Analyst (Finance)
Donna Jacobs, Accounting and Payroll Analyst

CITY WEBSITE ADDRESS

www.ci.dixon.ca.us

This page intentionally left blank.



Table of Contents

Guide to the Document.....	1
Transmittal Letter	3
Budget Overview (All Funds).....	15
Future Financial Forecasting	23
Council Goals	31
Budget Process and Calendar.....	37
Budget Practices and Policies.....	41
City Organization Chart.....	47
Staffing by Fiscal Year.....	48
Budgets.....
General Fund	49
Overview	53
Administration Services Departments	
111-City Council.....	60
112-City Manager.....	64
113-City Clerk.....	69
114-Finance and Information Technology.....	74
116-Information Technology.....	79
115-Human Resources/Risk Management.....	85
119-General Liability Insurance.....	89
118-City Attorney.....	92
Development Services Departments	
131-Economic Development.....	97
132-Community Development/Planning.....	102
133-Building Inspection.....	105
143-Engineering.....	111
Community Facilities Departments	
150- Public Works Operations & Maintenance.....	116
151- Public Works - Garage.....	119
152- Public Works - Park Maintenance.....	121
153- Public Works - Street Maintenance.....	125
154- Public Works - Storm Drain Maintenance.....	129
155- Public Works - City Building Maintenance.....	133
171- Recreation and Community Services.....	155
172- Senior Multi Use Center.....	159
Public Safety Departments	
161 - Police.....	138
169 - Code Compliance.....	144
166 - Fire.....	147
General Fund Sub Funds.....	165
Redevelopment Agency Funds	
Overview.....	181
Redevelopment Fund 510.....	182
Housing Program Fund 520.....	185

Budgets continued	
Enterprise Funds	
Overview.....	193
Sewer Operations and Maintenance Fund 305.....	194
Sewer Capital Improvements Fund 310.....	201
Sewer Rehabilitation Fund 315.....	202
Sewer Capital/Rehab Mixed Fund 316.....	203
Transit Fund 350.....	205
Grant Funds.....	215
Special Revenue Funds.....	229
Capital Improvement Funds.....	239
Special Assessments and Community Facilities Districts.....	255
Lighting and Landscaping Fund.....	256
Debt Service Funds.....	267
City Profile	275
Appendix	
Budget Resolution.....	281
Gann/Appropriation Limit.....	28
Cost Allocation and Transfers.....	286
Comparison to other cities.....	288
Glossary.....	291

Guide to the Document

A budget serves many purposes. It is the City's annual financing and spending plan, providing a means for allocating resources to meet the needs and desires of the residents of the City. The budget balances City revenues with community priorities and requirements. The annual budget serves as a communications device, a policy document, resource allocation tool, an accountability tool and a management tool. The budget document grants spending authority to City staff, as well as providing the spending plan for the City of Dixon.

Document Organization

Budget Overview

In this section, the City Manager's Transmittal Letter summarizes the budget by outlining major programs in progress, critical issues and challenges for the fiscal year. The budget overview also summarizes the financial components of the City, including revenues and expenditures.

Summary Information

This section of the budget contains summary information about the structure of the City Government. It includes a citywide organization chart, summary financial tables and staffing levels for the budget year.

General Fund and Sub Funds

The accounts of the City are organized based on funds, departments, and account groups. These funds and account groups are organized to segregate and account for restricted resources. Each fund and account group is a separate accounting entity. The General Fund is the primary revenue source for services that include public safety (police and fire), street maintenance, parks and recreation and neighborhood and community services. This section includes the department descriptions and staffing.

Other Funds

The other funds section contains non-general fund sources of revenues. These funds are grouped into Redevelopment, Grants, Special Revenue Funds, Capital Funds, Special Assessments Districts, Debt Service, and Enterprise Funds. Each fund type is described in this section and a financial summary is provided for each.

Budget Process / Calendar / Policies

This section contains budget policies and procedures adopted by the City Council specific to the financial management of the City of Dixon.

This page intentionally left blank.





June 30, 2010

Honorable Mayor and City Council:

I am pleased to present you with a consolidated budget document for Fiscal Year 2010/11. The Budget includes City expenditures totaling \$32.9 million for the upcoming year. The proposed General Fund Budget for FY 2010/11 totals \$13.6 million. This letter covers the major issues which have impacted both this and future year's budgets. This information is organized in the following manner:

1. Economic Outlook – a brief summary of the economy and its impact on the FY11 budget;
2. Key Budget Decisions and Processes – a high level description of the processes and decisions proposed for the budget;
3. Budget Assumptions – key assumptions used in calculations for the budget;
4. Fund Highlights – financial information at the fund level;
5. Debt Service – a recap of outstanding debt service and its impact on the budget;
6. Personnel Changes – a recap of changes in personnel and personnel costs which impact the budget.
7. Property Tax Impact – a description of the impact on property taxes on the FY11 budget.

1) ECONOMIC OUTLOOK

The 2009-10 budget year saw continued weakness in the national economy. While the Gross Domestic Product (GDP) began demonstrating growth, declines in the housing market and the unemployment rate continued to dominate the news. National unemployment was 9.9% in April 2010, with GDP growth being attributed to increased productivity and record federal spending.

California's economy continued to perform at a rate even further depressed than the national economy. April's unemployment rate for California was 12.6% with a continued record housing downturn causing large decreases in property tax at the state and local level. These downward pressures have continued to create a large State Budget deficit. Despite the confiscation of nearly \$2 billion in Redevelopment and Local Agency funds in Budget Year 2010, the Governor's May Budget Revision estimated a \$19 billion deficit in the State Budget through Budget Year 2011. As the Governor and Assembly

City of Dixon

600 East A Street • Dixon, California • 95620-3697
(707) 678-7000 • FAX (707) 678-0960 • TTY (707) 678-1489

struggle to close this budget gap, the City will be in danger of continued lost funding to its various operations. For example, the State has already informed us that the Highway Users Tax (HUTA) will not be taken, but payments will be deferred until May 2011, in lieu of monthly payments we currently receive. This allows the State to use the cash flow of those revenues for nearly a year prior to passing them to cities and counties as required under the law.

Locally, the economic downturn has led to a near stop in all development in the City. This downturn is of particular concern to development fee funds which pay for existing debt, such as police and fire fees. With no new development in nearly three years, those funds are unable to pay debt service and those payments are being made from other reserve funds. Property tax reductions from the downturn in housing prices combined with reduced economic activity lowering sales taxes have led to the City's two major revenues sources being reduced significantly over the past two years and budget year 2011 does not appear to offer any relief from those reductions.

2) KEY BUDGET DECISIONS AND PROCESSES

In formulating the current budget FY 2010/11, the following major decisions were made:

1. One day furlough of all city employees will continue (4.6% reduction in salary)
2. Implementation of two year service credit provision in CalPERS for a small group of employees retiring
3. Continued decreases in overall staffing by reviewing all vacant positions for elimination or restructuring
4. No additional State of California cuts to City revenues (ex. HUTA and RDA)
5. No additional PERS employer costs than currently proposed by CalPERS.
6. City will continue to budget and purchase new technology products to make the organization more efficient and transparent to the Community.

As discussed above, the State of California's Budget is forecasted to have a large deficit and as of this writing has not yet begun to meet and discuss next year's State Budget and how the deficit will be addressed. We are very susceptible to being negatively impacted by whatever solutions are reached at the State level, so it is likely further budget revisions will be necessary whenever the State finally completes its budget process. In FY 2010/11, if the City continues to see no new residential development and/or is unable to seek grants and funding for new infrastructure and programs for Dixon, I will come back to the Council with another organization restructuring plan later in the year.

Budget workshops were held on June 7th and June 14th with the Council. A detailed budget calendar is included in the budget document.

NEW FUNDS

In 2011, there are two new funds for the City:

Fund 451 Core Area Drainage Project - was formed to track a large capital project for improving stormwater drainage in the City's Core Area. The funding for the project is coming from numerous sources and will take several years to complete, so this new fund was created to assist in tracking and reporting the project to the Council and Public.

Fund 316 Sewer Mixed Capital – was created to assist in tracking sewer projects which received funding from multiple sources. For example, when a project includes both developer and rehabilitation funds. Again, the goal of the fund is to assist financial reporting to the Council and Public.

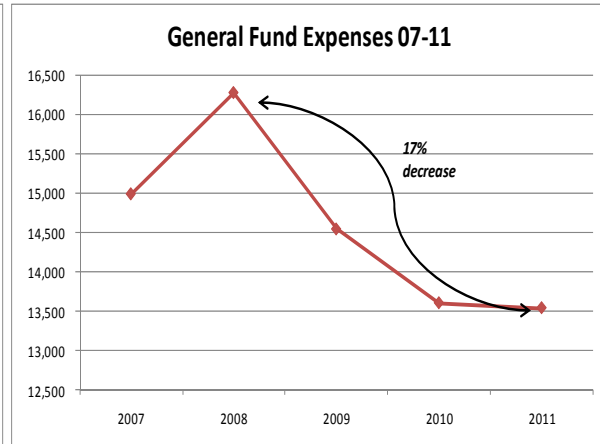
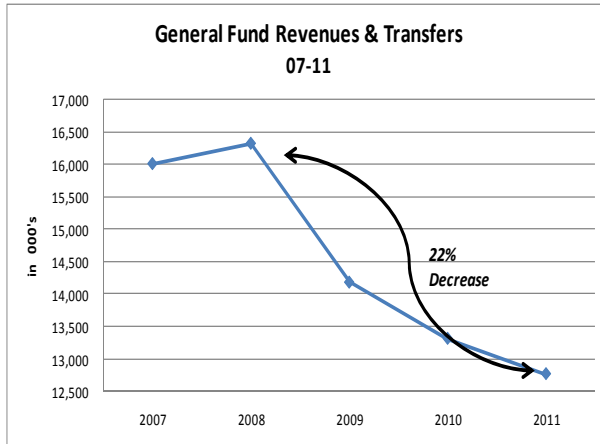
3. BUDGET ASSUMPTIONS

The 2011 Budget assumes continued weakness in the overall economy as reflected in assumed decreases in property tax revenues, flat sales tax revenues and assumes minimum new development within the City. Due to these decreases, the budget assumes continued staffing reductions, no new programs and services that generate higher costs to the City and controlled personnel cost increases. As in the prior year budget, potential employee cost reductions will continue to be discussed with all labor groups.

Onetime revenues, such as grants, have not been included unless already awarded to the City. Onetime expense savings have been included to the extent they are approved and quantifiable. Unknown savings are presented with a very conservative estimate and will be revised once the actual savings is known.

4. FUND HIGHLIGHTS

The General Fund is the main operating fund of the City and includes all activity not specifically restricted to a different fund. Major downturns, in property and sales tax revenues due to the severe recession, have placed pressure on the operating fund to continue to provide core services. The following charts demonstrate the impact the economic downturn has had on revenues and expenditure in the General Fund.



GENERAL FUND REVENUES

Below is a summary of major increases and decreases in revenues from the 2010 to the 2011 budget. In total, the change is small given the loss of some one-time revenues versus the return of property tax revenues which were taken away by the State last year. The City will continue to look for revenue enhancements via grant requests and other programs which would help the General Fund.

Revenue budget FY2010 11,429,386

Revenue increases:

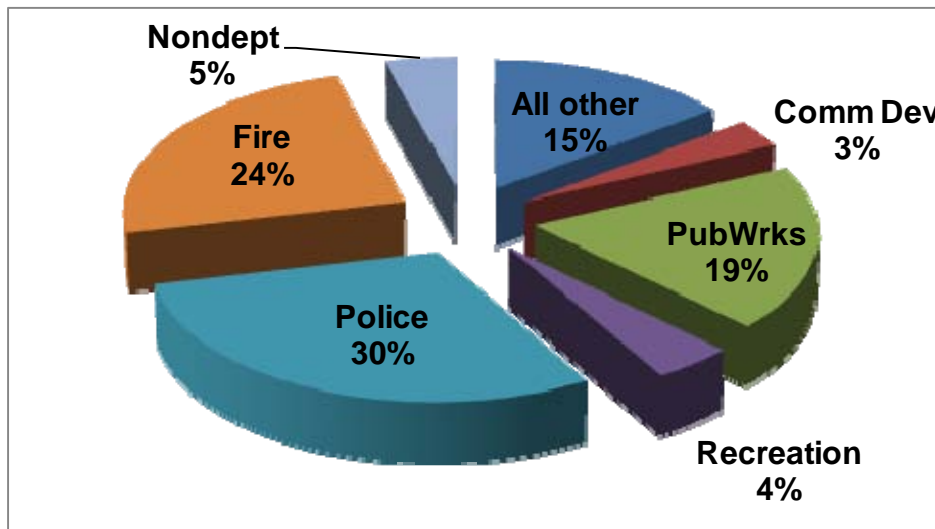
Property taxes with no Prop 1A borrowing	362,964
Motor vehicle/VLF swap increase	120,239
Building permits - anticipated activity	25,000
Fire dept fees - new countywide agreement	25,000
Grant funds - ATOD - additional funding 2011	30,744
Other miscellaneous increases	85,536
Sales tax - increase in activity	118,263

Revenue decreases:

Grant funds - PW - grant completed	(127,271)
EMS fire project - decrease in funding	(25,000)
Sale of property - none anticipated 2011	(31,000)
Worker's comp refund - less anticipated	(56,812)
Other miscellaneous decreases	(111,016)

Revenue budget FY2011 11,846,033

GENERAL FUND EXPENSES



Public Safety is the primary expenditure of the General Fund comprising fifty-four (54%) percent of the budget. Public Works, Recreation and Community Development combine for an additional twenty-six (26%) percent. All other expenditures contains City Council, City Manager, City Clerk, Finance, Information Technology, Human Resources, and Economic Development Departments, which all combine to comprise fifteen (15%) percent of the fund's budget.

Expenditures are budgeted to slightly decrease compared to the 2010 budget year which is a positive development given 2011 budget year is an election year and those costs were not present in 2010. Reductions in total staffing in the fund combined with the continued furlough program have held General Fund costs flat.

DIXON REDEVELOPMENT AGENCY (Fund 510)

The Dixon Redevelopment Agency budget has been greatly impacted in recent years by the State confiscation of funds from the Agency's annual budget. In budget year 2010, the Dixon RDA remitted \$768,000 to the County due to the California Redevelopment Association losing its legal battle with the State of California. In Fiscal Year 2011, the Dixon RDA is due to pay \$168,000 to the State of California. However, this number could change as the State addresses its budget deficits in the coming months. These confiscations have severely handicapped the RDA's ability to perform its main role of encouraging economic development within the Redevelopment Area.

5. DEBT SERVICE

The City has multiple external and two internal debts which are funded through various fund budgets. A brief summary of each is charted below.

Debt Service	Debt Fund	FY2011 Payment	Outstanding Balance	Funding Source
External Debt Service				
City Hall	240	53,250.00	450,000.00	430 - Administrative Facilities CIP Fund
Redevelopment Tax Increment Bonds	510	325,760.00	3,055,000.00	510 - Redevelopment
1996 Refunding Lease Revenue Bonds (Police I	250	187,320.00	665,000.00	404 - Community Development CIP Fund
1997 Lease Revenue Bonds (Fire Building)	270	246,295.00	2,015,000.00	404 - Community Development CIP Fund
1998 Senior Lien Reassessment Revenue Bond	280	609,202.50	3,730,000.00	Assessments
1998 Junior Lien Reassessment Revenue Bond	280	1,045,625.00	7,270,000.00	Assessments
DPFA Sewer COPS	260	192,238.00	1,580,000.00	308 - Sewer Debt Fund
Internal Debt Service				
Pond C Advance	450	-	1,371,818.00	460 - Transportation
South Dixon Sewer Trunk Line	310	125,000.00	504,078.00	310 - Sewer Improvements

Debt financing continues to be an issue for the City, as development related fees intended to finance debt service for the police and fire facilities have disappeared with no development in the past three years within the City. Once again in 2011, the City will be drawing down funds from its Community Development CIP fund to pay for the debt service of both of those debt issues. It appears the Community Development Fund has adequate funds to provide debt service payments through 2012, but if development activity does not return after that year a new financing source will need to be identified for those bonds.

In addition, the Sewer Debt fund will run out of funds in 2011 to pay debt service and the payment of the DPFA Sewer COPS debt in future years will need to come out of the Sewer Operating Fund (305) unless adequate development occurs to generate sufficient fees to cover the debt service.

6. PERSONNEL CHANGES

The City will continue to lower its staffing levels in budget year 2011, with total FTE's citywide reducing from 115.195 to 107.79, or approximately a six percent (6%) reduction. Total FTE's are seventeen percent (17%) lower than staffing highs of 2008, when total FTE's were 129.58. The 2011 budget year FTE could lower further depending on the number of employees choosing to accept the two year service credit program through CalPERS for early retirement from the City.

Proposition 8 write-down can be written upwards when market conditions improve, but only back to the original tax value plus two percent annual growth. Therefore, for those properties where the tax value has been written down with no ownership change, the tax value and property tax revenues could return to the City when market conditions warrant such an increase.

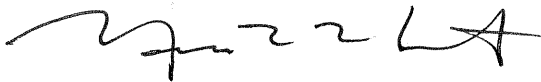
In total, the City has adopted a very conservative estimate of property tax revenues as we continue to determine which properties fall under these state provisions and what the market forecast is for new development and overall housing prices.

ACKNOWLEDGEMENTS

In conclusion, I would like to personally thank Finance and Technology Director Jeremy Craig for his efforts to produce the consolidated Budget Document. I would also like to thank the following Finance employees who worked on the budget: Rebecca Hendrix, Donna Jacobs and Kate Zawadzki.

Finally, I would also like to thank my senior managers, Jeff Matheson, Royce Cunningham, Frank Moore, Jon Cox, Mark Heckey, Dave Dowswell, Janice Beaman, Jeremy Craig and Steve Johnson for their contributions on their individual departmental budgets.

Respectfully submitted,



Nancy L. Huston

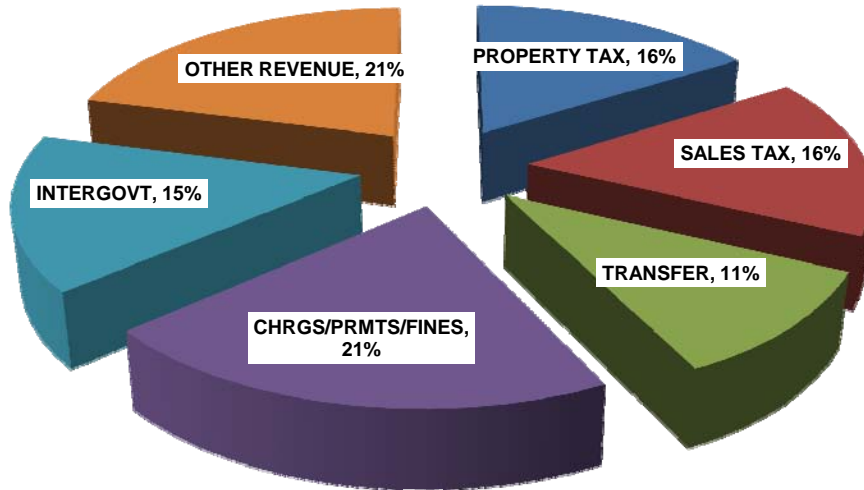
City Manager

CITY OF DIXON REVENUE SUMMARY BY FUND

FUND	ACTUAL 2007-08	ACTUAL 2008-09	REVISED 2009-10	PROJECTED 2009-10	PROPOSED 2010-11	% Change FY11 PROPOSED TO FY10 REVISED	% Change FY11 PROPOSED TO FY10 PROJECTED
General							
General Fund	(15,091,968)	(12,925,831)	(11,446,444)	(11,429,386)	(11,846,033)	3%	4%
Council Discretionary	(14,171)	(6,038)	(500)	(5,159)	(3,250)	550%	-37%
Recreation Fund	(96,039)	(112,352)	(108,000)	(81,123)	(88,100)	-18%	9%
Performing Arts Fund	(26,744)	(15,972)	-	-	-	N/A	N/A
Planning Fund	(125,218)	(100,173)	(50,000)	(40,500)	-	-100%	-100%
Vacaville-Dixon Greenbelt Authority Fund	(7,741)	3,380	-	(309)	-	N/A	-100%
Equipment Replacement Fund	(78,587)	(70,442)	(55,000)	(40,000)	(90,000)	64%	125%
Building Reserve Fund	(23,645)	12,161	(3,000)	(2,000)	(2,500)	-17%	25%
	(15,464,114)	(13,215,266)	(11,662,944)	(11,598,477)	(12,029,883)		
Enterprise							
Wastewater O&M	(1,448,887)	(1,744,002)	(2,299,000)	(2,198,993)	(2,231,564)	-3%	1%
Wastewater Capital	(513,754)	(155,039)	(75,000)	(2,802)	-	-100%	-100%
Wastewater Rehab	(37,686)	(23,530)	(20,000)	(858)	-	-100%	-100%
Wastewater Mixed	-	-	-	-	(428,333)	N/A	N/A
Transit	(667,445)	(766,900)	(788,575)	(812,255)	(860,071)	9%	6%
	(2,667,772)	(2,689,470)	(3,182,575)	(3,014,908)	(3,519,968)		
Special Revenue							
Redevelopment Fund	(1,934,299)	(1,936,930)	(1,840,187)	(1,740,045)	(1,775,828)	-3%	2%
Low and Moderate Income Housing Fund	(579,913)	(517,560)	(420,171)	(448,923)	(414,631)	-1%	-8%
Home Loan Grant Fund	(70,085)	(32,843)	(25,100)	(25,200)	(25,000)	0%	-1%
Used Oil Grant Fund	(5,008)	(10,068)	(5,010)	(525)	(5,000)	0%	852%
Police Grants Fund	(71,040)	(101,976)	(102,500)	(101,400)	(100,000)	-2%	-1%
CDBG Fund	(74,780)	(83,846)	(56,000)	(59,162)	(44,000)	-21%	-26%
PTA CDBG Fund	(44,840)	(15,640)	(78,750)	(6,920)	-	-100%	-100%
Gas Tax Fund	(330,799)	(413,518)	(489,962)	(450,706)	(464,762)	-5%	3%
Traffic Safety Fund	(39,170)	(37,905)	(38,300)	(36,019)	(36,000)	-6%	0%
Asset Forefeiture Fund	(95)	(61)	(55)	(1,736)	-	-100%	-100%
Taxi Service Fund	(217)	(87)	(30,250)	(746)	-	-100%	-100%
Valley Glen CFD	(161,051)	(235,872)	(234,900)	(244,449)	(228,900)	-3%	-6%
Pond C Lateral 2 CFD	-	(5,440)	(1,362)	(1,372)	(1,336)	-2%	-3%
Landscape and Lighting Zones 1-10	(145,125)	(144,021)	(348,125)	(141,000)	(143,174)	-59%	2%
	(3,456,423)	(3,535,768)	(3,670,672)	(3,258,203)	(3,238,631)		
Capital Projects							
Unrestricted CIP	(33,831)	(20,662)	(32,592)	(8,592)	(2,000)	-94%	-77%
Industrial Park/Economic Development	(7,937)	754	(300)	(30)	-	-100%	-100%
Community Development Capital Improvement	(55,117)	(30,214)	(20,000)	(12,000)	(12,000)	-40%	0%
Fire	(126,405)	(34,149)	(35,000)	(380)	-	-100%	-100%
Police	(36,890)	(14,497)	(15,400)	(198)	-	-100%	-100%
City Facilities	(34,250)	(28,908)	-	(1,600)	(1,500)	N/A	-6%
Public Work Facilities	(59,259)	(46,828)	(600,600)	(224,421)	(432,000)	-28%	92%
Storm Drainage Facilities	(35,753)	(43,338)	-	(1,549)	-	N/A	-100%
Core Area Drainage	-	-	-	(30,000)	(807,500)	N/A	2592%
Transportation Facilities	(697,410)	(564,944)	(750,000)	(996,586)	(1,166,000)	55%	17%
Transit Facilities	(188,720)	(204,905)	(1,295,000)	(145,548)	(1,301,000)	0%	794%
Recreation and Parks	(123,666)	(10,596)	(10,000)	(3,000)	(5,000)	-50%	67%
Agricultural Land Mitigation	(1,148,594)	(34,439)	(38,000)	(500)	(500)	-99%	0%
	(2,547,832)	(1,032,727)	(2,796,892)	(1,424,404)	(3,727,500)		
Debt Service							
City	(25,999)	(8,229)	(1,000)	(625)	-	-100%	-100%
Dixon Public Improvement Corp	(67)	(70)	-	(96)	(75)	N/A	-22%
DPFA Police	(8,988)	(2,983)	(2,000)	(431)	(950)	-53%	120%
DPFA Sewer COPS	(26,318)	(7,520)	-	(2,600)	(900)	N/A	-65%
DPFA Fire	(10,319)	(2,748)	(2,500)	(368)	(1,250)	-50%	240%
DPFA Assessment Districts	(2,739,445)	(2,352,007)	(2,231,920)	(2,234,120)	(1,688,000)	-24%	-24%
	(2,811,136)	(2,373,556)	(2,237,420)	(2,238,240)	(1,691,175)		
Agency							
West A Street Assessment District	(733,309)	(696,400)	(590,000)	(575,000)	(677,238)	15%	18%
North First Street Assessment District	(1,848,797)	(1,787,350)	(1,670,000)	(1,631,037)	(1,745,589)	5%	7%
	(2,582,105)	(2,483,751)	(2,260,000)	(2,206,037)	(2,422,827)		
	(29,529,382)	(25,330,537)	(25,810,503)	(23,740,269)	(26,629,984)		

Note: Transfers excluded from revenue totals

**CITY OF DIXON
2010-11 BUDGET REVENUE BY SOURCE**



FUND	PROPERTY TAX	SALES TAX	TRANSFER	CHARGES/PERMITS/FINES	INTERGOVT	OTHER REVENUE	TOTAL
General Fund	2,581,507	4,645,287	1,073,839	923,299	198,194	3,263,762	12,685,888
Council Discretionary	-	-	-	2,500	-	750	3,250
Recreation Fund	-	-	-	88,100	-	-	88,100
Planning Fund	-	-	-	-	-	-	-
Vacaville-Dixon Greenbelt Authority Fund	-	-	-	-	-	-	-
Equipment Replacement Fund	-	-	50,000	-	-	40,000	90,000
Building Reserve Fund	-	-	-	-	-	2,000	2,000
Redevelopment Fund	1,646,128	-	25,000	-	-	129,700	1,800,828
Low and Moderate Income Housing Fund	411,531	-	-	-	-	15,600	427,131
Home Loan Grant Fund	-	-	-	-	-	25,200	25,200
Used Oil Grant Fund	-	-	-	-	5,000	10	5,010
Police Grants Fund	-	-	-	-	100,000	800	100,800
CDBG Fund	-	-	-	-	-	44,500	44,500
Gas Tax Fund	-	-	-	-	464,762	-	464,762
Traffic Safety Fund	-	-	-	36,000	-	-	36,000
Asset Forfeiture Fund	-	-	-	-	-	50	50
Valley Glen CFD	-	-	-	228,900	-	5,000	233,900
Pond C Lateral 2 CFD	-	-	-	1,336	-	35	1,371
Landscape and Lighting Zones 1-10	-	-	174,586	143,174	-	1,000	318,760
Unrestricted CIP	-	-	125,000	-	-	2,000	127,000
Community Development Capital Improvement	-	-	-	-	-	12,000	12,000
City Facilities	-	-	-	-	-	1,500	1,500
Public Work Facilities	-	-	-	-	432,000	-	432,000
Core Area Drainage	-	-	-	-	42,500	750,000	792,500
Transportation Facilities	-	-	160,000	-	1,156,000	10,000	1,326,000
Transit Facilities	-	-	-	-	1,301,000	-	1,301,000
Recreation and Parks	-	-	-	-	-	5,000	5,000
Agricultural Land Mitigation	-	-	-	-	-	500	500
Wastewater O&M	-	-	-	2,193,564	-	38,000	2,231,564
Wastewater Capital	-	-	-	-	-	-	-
Wastewater Rehab	-	-	490,000	-	-	-	490,000
Wastewater Mixed	-	-	428,333	-	-	-	428,333
Transit	-	-	85,000	-	775,071	-	860,071
Storm Drainage Facilities	-	-	-	-	-	-	-
Dixon Public Improvement Corp	-	-	53,250	-	-	75	53,325
DPFA Police	-	-	190,000	-	-	950	190,950
DPFA Sewer COPS	-	-	-	-	-	900	900
DPFA Fire	-	-	215,000	-	-	1,250	216,250
DPFA Assessment Districts	-	-	-	-	-	1,688,000	1,688,000
West A Street Assessment District	-	-	-	676,238	-	1,000	677,238
North First Street Assessment District	-	-	-	1,736,089	-	9,500	1,745,589
TOTAL	4,639,166	4,645,287	3,070,008	6,029,200	4,474,527	6,049,082	28,907,270
PERCENT OF TOTAL	16%	16%	11%	21%	15%	21%	100%

CITY OF DIXON

APPROPRIATIONS SUMMARY BY FUND

FUND	ACTUAL 2007-08	ACTUAL 2008-09	REVISED 2009-10	PROPOSED 2010-11	% Change FY11 PROPOSED TO FY10 ADOPTED	% Change FY11 PROPOSED TO FY10 REVISED
General						
General Fund	15,811,001	14,472,653	13,967,613	13,562,105	-3%	-3%
Council Discretionary	299,980	68,841	26,276	-	-100%	-100%
Recreation Fund	92,624	110,049	101,965	73,827	-28%	-28%
Performing Arts Fund	34,826	20,186	-	-	N/A	N/A
Planning Fund	31,288	111,381	50,000	-	-100%	-100%
Vacaville-Dixon Greenbelt Authority Fund	-	-	-	-	N/A	N/A
Equipment Replacement Fund	-	-	-	165,000	N/A	N/A
Building Reserve Fund	-	-	50,000	60,000	20%	20%
	16,269,718	14,783,110	14,195,854	13,860,932		
Enterprise						
Wastewater O&M	1,678,700	1,308,631	1,350,459	2,380,291	76%	76%
Wastewater Capital	3,442	102,026	-	170,833	N/A	N/A
Wastewater Rehab	1,360,006	1,399,708	910,000	490,000	-46%	-46%
Wastewater Mixed	-	254,104	659,167	428,333	-35%	-35%
Transit	712,627	637,128	728,608	860,071		
	3,754,776	3,701,597	3,648,234	4,329,528		
Special Revenue						
Redevelopment Fund	1,229,482	1,278,311	1,933,475	1,847,286	29%	-4%
Low and Moderate Income Housing Fund	785,454	660,805	1,053,227	1,311,321	25%	25%
Home Loan Grant Fund	100,017	431	32,200	42,000	30%	30%
CDBG Rehab Fund	-	-	-	-	N/A	N/A
Used Oil Grant Fund	6,537	4,523	5,000	5,000	0%	0%
Police Grants Fund	66,530	84,364	82,877	85,142	3%	3%
CDBG Fund	157,707	257,180	55,929	42,478	-24%	-24%
PTA CDBG Fund	68,587	15,960	105,000	-	-100%	-100%
Gas Tax Fund	11,705	41,762	32,000	629,485	1867%	1867%
Traffic Safety Fund	36,465	27,121	43,306	45,297	5%	5%
Asset Forfeiture Fund	-	-	1,000	1,000	0%	0%
Taxi Service Fund	871	948	25,520	-	-100%	-100%
Valley Glen CFD	135,825	172,772	187,100	72,160	-61%	-61%
Pond C Lateral 2 CFD	-	12,996	13,110	5,953	-55%	-55%
Landscape and Lighting Zones 1-10	177,537	126,933	180,479	317,762	76%	76%
	2,776,716	2,684,107	3,750,223	4,404,884		
Capital Projects						
Unrestricted CIP	4,410	-	56,592	12,479	-75%	-78%
Industrial Park/Economic Development	2,250	-	-	-	N/A	N/A
Community Development Capital Improvement	-	-	-	405,000	N/A	N/A
Fire	-	-	-	-	N/A	N/A
Police	35,496	-	-	-	N/A	N/A
City Facilities	24,681	20,692	-	58,648	N/A	N/A
Public Work Facilities	76,319	63,586	1,091,600	691,997	-34%	-37%
Storm Drainage Facilities	1,075,196	32,872	328,000	-	-100%	-100%
Core Area Drainage	-	-	-	975,550		
Transportation Facilities	823,592	434,504	2,182,000	1,776,141	-19%	-19%
Transit Facilities	331,003	364,909	1,300,000	1,303,404	1%	0%
Recreation and Parks	2,064,888	11,998	21,000	261,955	N/A	1147%
Agricultural Land Mitigation	-	-	1,174,469	-	-100%	-100%
	4,437,835	928,561	6,153,661	5,485,174		
Debt Service						
City	-	-	-	-	N/A	N/A
Dixon Public Improvement Corp	52,395	51,125	54,800	53,250	-3%	-3%
DPFA Police	190,899	194,687	193,820	190,870	-2%	-2%
DPFA Sewer COPS	192,977	1,250	193,856	193,638	0%	0%
DPFA Fire	247,739	247,077	251,170	249,795	-1%	-1%
DPFA Assessment Districts	2,464,421	2,410,981	2,074,813	1,685,172	-19%	-19%
	3,148,431	2,905,120	2,768,459	2,372,725		
Agency						
West A Street Assessment District	617,823	1,114,669	535,829	689,351	29%	29%
North First Street Assessment District	2,088,248	3,431,684	1,497,460	1,759,647	18%	18%
	2,706,072	4,546,353	2,033,289	2,448,998		
TOTALS	33,093,548	29,548,848	32,549,720	32,902,240		

This page intentionally left blank.



**CITY OF DIXON
BUDGET OVERVIEW
FY2010 and FY2011**

		GENERAL FUND AND SUB FUNDS							
		Vacaville/ Dixon Greenbelt Authority							
		General Fund	Council Discretionary	Recreation	Planning	Equip. Repl. Reserve	Bldg. Reserve		
		100	102	103	190	810	820	830	Total
FY2010 PROJECTED RESOURCES AND APPROPRIATIONS									
Beginning Fund Balance - July 2009	24,371,567	2,911,203	152,013	26,815	(1,290)	92,601	2,166,276	164,129	5,511,747
Estimated Revenue & Transfers	27,288,042	13,134,063	5,159	81,123	40,500	309	40,000	104,213	13,405,367
Total Projected Available Resources	51,659,608	16,045,266	157,172	107,938	39,210	92,910	2,206,276	268,342	18,917,114
Proposed Appropriations	30,569,098	13,604,104	18,202	101,177	23,433	92,910	626,473	558	14,466,857
Ending Fund Balance - June 30, 2010	21,090,510	<u>2,441,161</u>	<u>138,970</u>	<u>6,761</u>	<u>15,777</u>	<u>-</u>	<u>1,579,803</u>	<u>267,784</u>	4,450,256
		17.99% General Fund Reserve							
Fund Balance Variance: June 30, 2009 to June 30, 2010	-13.46%							Percent Increase/Decrease(-)	-19.26%
FY2011 PROJECTED RESOURCES AND APPROPRIATIONS									
Beginning Fund Balance - July 2009	21,090,510	2,441,161	138,970	6,761	15,777	-	1,579,803	267,784	4,450,256
Estimated Revenue & Transfers	29,156,754	12,919,872	3,250	88,100	-	-	90,000	2,500	13,103,722
Total Projected Available Resources	50,247,264	15,361,034	142,220	94,861	15,777	-	1,669,803	270,284	17,553,979
Proposed Appropriations	32,990,363	13,568,700	-	73,827	-	-	165,000	60,000	13,867,527
Ending Fund Balance - June 30, 2010	17,256,901	<u>1,792,333</u>	<u>142,220</u>	<u>21,034</u>	<u>15,777</u>	<u>-</u>	<u>1,504,803</u>	<u>210,284</u>	3,686,451
		13.38% General Fund Reserve							
Fund Balance Variance: June 30, 2010 to June 30, 2011	-18.18%							Percent Increase/Decrease(-)	-17.16%

**CITY OF DIXON
BUDGET OVERVIEW
FY2010 and FY2011**

	REDEVELOPMENT			ENTERPRISE FUNDS					
	<i>RDA</i>	<i>Housing</i>	Total	<i>Wastewater O&M, CIP, Rehab</i>			<i>Transit</i>		Total
	510	520		305	310	315	316	350	
FY2010 PROJECTED RESOURCES AND APPROPRIATIONS									
Beginning Fund Balance - July 2009	1,476,366	1,685,826	3,162,192	718,140	655,045	431,412	-	78,435	1,883,032
Estimated Revenue & Transfers	1,765,045	448,923	2,213,968	2,198,993	2,802	328,358	-	812,255	3,342,408
Total Projected Available Resources	3,241,411	2,134,749	5,376,160	2,917,133	657,847	759,770	-	890,690	5,225,440
Proposed Appropriations	2,665,794	683,704	3,349,498	1,651,642	164,866	327,500	-	755,797	2,899,805
Ending Fund Balance - June 30, 2010	<u>575,617</u>	<u>1,451,045</u>	<u>2,026,662</u>	<u>1,265,491</u>	<u>492,981</u>	<u>432,270</u>	<u>-</u>	<u>134,893</u>	<u>2,325,635</u>
Fund Balance Variance:									
<i>June 30, 2009 to June 30, 2010</i>	<i>Percent Increase/Decrease(-)</i>		-35.91%					<i>Percent Increase/Decrease(-)</i>	23.50%
FY2011 PROJECTED RESOURCES AND APPROPRIATIONS									
Beginning Fund Balance - July 2009	575,617	1,451,045	2,026,662	1,265,491	492,981	432,270	-	134,893	2,325,635
Estimated Revenue & Transfers	1,800,828	427,131	2,227,959	2,231,564	-	490,000	428,333	860,071	4,009,968
Total Projected Available Resources	2,376,445	1,878,176	4,254,621	3,497,054	492,981	922,270	428,333	994,964	6,335,602
Proposed Appropriations	1,847,286	1,311,321	3,158,607	2,390,678	170,833	490,000	428,333	860,071	4,339,915
Ending Fund Balance - June 30, 2010	<u>529,159</u>	<u>566,855</u>	<u>1,096,014</u>	<u>1,106,376</u>	<u>322,148</u>	<u>432,270</u>	<u>-</u>	<u>134,893</u>	<u>1,995,687</u>
Fund Balance Variance:									
<i>June 30, 2010 to June 30, 2011</i>	<i>Percent Increase/Decrease(-)</i>		-45.92%					<i>Percent Increase/Decrease(-)</i>	-14.19%

**CITY OF DIXON
BUDGET OVERVIEW
FY2010 and FY2011**

	GRANTS					Total	SPECIAL REVENUE FUNDS				Total
	CDBG Home Loan*	CDBG	CDBG PTA GRANT	Used Oil Grant	Police Grants		Gas Tax	Traffic Safety	Asset Forfeiture	Taxi Service	
	525	570	571	550	560		530	540	561	582	
FY2010 PROJECTED RESOURCES AND APPROPRIATIONS											
Beginning Fund Balance - July 2009	33,554	127,000	-	4,030	113,335	277,919	167,455	18,414	2,161	3,031	191,061
Estimated Revenue & Transfers	25,200	59,162	6,920	525	101,400	193,207	450,706	36,019	1,736	746	489,207
Total Projected Available Resources	58,754	186,162	6,920	4,555	214,735	471,126	618,161	54,433	3,897	3,777	680,268
Proposed Appropriations	10,869	150,812	-	4,500	62,894	229,075	354,905	44,790	-	3,777	403,472
Ending Fund Balance - June 30, 2010	<u>47,885</u>	<u>35,350</u>	<u>6,920</u>	<u>55</u>	<u>151,841</u>	<u>242,051</u>	<u>263,256</u>	<u>9,643</u>	<u>3,897</u>	<u>-</u>	<u>276,796</u>
Fund Balance Variance:											
<i>June 30, 2009 to June 30, 2010</i>						-12.91%					44.87%
FY2011 PROJECTED RESOURCES AND APPROPRIATIONS											
Beginning Fund Balance - July 2009	47,885	35,350	6,920	55	151,841	242,051	263,256	9,643	3,897	-	276,796
Estimated Revenue & Transfers	25,200	44,500	-	5,010	100,800	175,510	464,762	36,000	50	-	500,812
Total Projected Available Resources	73,085	79,850	6,920	5,065	252,641	417,561	728,018	45,643	3,947	-	777,608
Proposed Appropriations	42,000	42,478	-	5,000	85,142	174,620	629,485	45,297	1,000	-	675,782
Ending Fund Balance - June 30, 2010	<u>31,085</u>	<u>37,372</u>	<u>6,920</u>	<u>65</u>	<u>167,499</u>	<u>242,941</u>	<u>98,533</u>	<u>346</u>	<u>2,947</u>	<u>-</u>	<u>101,826</u>
Fund Balance Variance:											
<i>June 30, 2010 to June 30, 2011</i>						0.37%					-63.21%

**CITY OF DIXON
BUDGET OVERVIEW
FY2010 and FY2011**

CAPITAL IMPROVEMENT PROJECT (CIP) FUNDS

	<i>CIP</i>	<i>IP/ED</i>	<i>Comm. Dev</i>	<i>Fire</i>	<i>Police</i>	<i>City Facilities</i>	<i>Public Works</i>	<i>Storm Drainage</i>	<i>Core Area Drainage</i>	<i>Trans portation</i>	<i>Transit</i>	<i>Recreation</i>	<i>Ag. Land Mitigation</i>	Total	
	400	402	404	410	420	430	440	450	451	460	470	480	490		
FY2010 PROJECTED RESOURCES AND APPROPRIATIONS															
Beginning Fund Balance - July 2009	249,181	9,273	1,242,911	555	24,700	269,430	845,221	(741,679)	-	4,215,343	401,853	327,369	1,173,650	8,017,807	
Estimated Revenue & Transfers	133,592	30	12,000	215,380	150,380	1,600	224,421	1,549	272,000	996,586	145,548	3,000	500	2,156,586	
Total Projected Available Resources	382,773	9,303	1,254,911	215,935	175,080	271,030	1,069,642	(740,130)	272,000	5,211,929	547,401	330,369	1,174,150	10,174,393	
Proposed Appropriations	71,055	9,303	215,000	215,935	175,080	55,307	454,354	588	88,950	1,281,901	183,148	16,325	1,100,000	3,866,946	
Ending Fund Balance - June 30, 2010	<u>311,718</u>	<u>-</u>	<u>1,039,911</u>	<u>-</u>	<u>-</u>	<u>215,723</u>	<u>615,288</u>	<u>(740,718)</u>	<u>183,050</u>	<u>3,930,028</u>	<u>364,253</u>	<u>314,044</u>	<u>74,150</u>	<u>6,307,447</u>	
Fund Balance Variance:															
June 30, 2009 to June 30, 2010														Percent Increase/Decrease(-)	-21.33%
FY2011 PROJECTED RESOURCES AND APPROPRIATIONS															
Beginning Fund Balance - July 2009	311,718	-	1,039,911	-	-	215,723	615,288	(740,718)	183,050	3,930,028	364,253	314,044	74,150	6,307,447	
Estimated Revenue & Transfers	127,000	-	12,000	-	-	1,500	432,000	-	807,500	1,326,000	1,301,000	5,000	500	4,012,500	
Total Projected Available Resources	438,718	-	1,051,911	-	-	217,223	1,047,288	(740,718)	990,550	5,256,028	1,665,253	319,044	74,650	10,319,947	
Proposed Appropriations	12,479	-	405,000	-	-	58,648	691,997	-	975,550	1,776,141	1,303,404	261,955	-	5,485,174	
Ending Fund Balance - June 30, 2010	<u>426,239</u>	<u>-</u>	<u>646,911</u>	<u>-</u>	<u>-</u>	<u>158,575</u>	<u>355,291</u>	<u>(740,718)</u>	<u>15,000</u>	<u>3,479,887</u>	<u>361,849</u>	<u>57,089</u>	<u>74,650</u>	<u>4,834,773</u>	
Fund Balance Variance:															
June 30, 2010 to June 30, 2011														Percent Increase/Decrease(-)	-23.35%

**CITY OF DIXON
BUDGET OVERVIEW
FY2010 and FY2011**

	SPECIAL ASSESSMENTS - L&L DISTRICTS AND CFD* FUNDS					DEBT SERVICE FUNDS							Total		
	L&L Zones 1-10	Valley Glenn CFD	Pond C / Lateral Two CFD	West A	N.First Street	City Hall	DPIC	DPFA Police	DPFA Sewer COPS	DPFA Fire	DPFA Assmt. District				
	600	651	655	710	720	Total	210	240	250	260/308	270	280	Total		
FY2010 PROJECTED RESOURCES AND APPROPRIATIONS															
Beginning Fund Balance - July 2009	(127,611)	356,591	2,552	216,171	1,671,078	2,118,781	149,557	29,066	192,329	485,488	251,664	2,100,924	3,209,028		
Estimated Revenue & Transfers	340,278	244,449	11,480	576,000	1,631,037	2,803,244	625	54,896	175,511	2,600	216,303	2,234,120	2,684,055		
Total Projected Available Resources	212,667	601,040	14,032	792,171	3,302,115	4,922,025	150,182	83,962	367,840	488,088	467,967	4,335,044	5,893,083		
Proposed Appropriations	166,681	126,760	9,450	631,049	1,647,699	2,581,639	150,182	54,750	192,611	193,756	250,710	1,929,797	2,771,806		
Ending Fund Balance - June 30, 2010	<u>45,986</u>	<u>474,280</u>	<u>4,582</u>	<u>161,122</u>	<u>1,654,416</u>	<u>2,340,386</u>	<u>-</u>	<u>29,212</u>	<u>175,229</u>	<u>294,332</u>	<u>217,257</u>	<u>2,405,247</u>	<u>3,121,277</u>		
Fund Balance Variance:							Fund Balance Variance:								
June 30, 2009 to June 30, 2010						Percent Increase/Decrease(-)	10.46%	June 30, 2010 to June 30, 2011						Percent Increase/Decrease(-)	-2.73%
FY2011 PROJECTED RESOURCES AND APPROPRIATIONS															
Beginning Fund Balance - July 2009	45,986	474,280	4,582	161,122	1,654,416	2,340,386	-	29,212	175,229	294,332	217,257	2,405,247	3,121,277		
Estimated Revenue & Transfers	318,760	233,900	1,371	677,238	1,745,589	2,976,858	-	53,325	190,950	900	216,250	1,688,000	2,149,425		
Total Projected Available Resources	364,746	708,180	5,953	838,360	3,400,005	5,317,244	-	82,537	366,179	295,232	433,507	4,093,247	5,270,702		
Proposed Appropriations	317,762	143,300	5,953	689,351	1,759,647	2,916,013	-	53,250	190,870	193,638	249,795	1,685,172	2,372,725		
Ending Fund Balance - June 30, 2010	<u>46,984</u>	<u>564,880</u>	<u>-</u>	<u>149,009</u>	<u>1,640,358</u>	<u>2,401,231</u>	<u>-</u>	<u>29,287</u>	<u>175,309</u>	<u>101,594</u>	<u>183,712</u>	<u>2,408,075</u>	<u>2,897,977</u>		
Fund Balance Variance:							Fund Balance Variance:								
June 30, 2010 to June 30, 2011						Percent Increase/Decrease(-)	2.60%	June 30, 2010 to June 30, 2011						Percent Increase/Decrease(-)	-7.15%

This page intentionally left blank.





Five Year Projections

This page intentionally left blank.



Future Financial Forecasting

The City of Dixon has been focusing on the financial well being of the community, and in doing so has completed a five-year forecast for the City's General Fund and the Redevelopment Agency Tax Increment Fund.

The purpose of a long-term forecast is to provide a long-term view of the revenues and expenditures for the funds listed above. The two (2) funds listed provide the services that have the most impact on the citizens of the City of Dixon. The information provided in this section of the budget will enable City Council to evaluate the impact of policy choices on the long-term fiscal health of the City.

The City Council can change the City's long-term financial outlook based upon actions taken or policies enacted. The five-year forecast will enable the City Council to act more strategically and to understand the impact of its decisions.

The City Council is often faced with making decisions that have long-term fiscal impacts. These decisions include but are not limited to the following:

- Long-term consequences of employee pay and benefit policies
- Long-term financial responsibilities for increased City maintained Lighting and Landscaping districts
- Financial implications of growth policies adopted by the City Council
- Long-term consequences of sewer rate levels

General Fund Forecasting Assumptions –

Revenues

Property Taxes were estimated by decreasing the Secured Property Tax estimate by 5% for the decreased assessed valuations for FY 2010-11 and adjusting the Supplemental Property Taxes drastically downward. Note that 2009-10 property tax revenues were reduced by \$468,000 due to state takeaways that have to be repaid prior to any further borrowing. The FY 2010-11 budget represents a five percent reduction from what the City would have received before the takeaway.

The budgeted reductions are only estimates, the true impact will not be known until the County Assessor completes another mass re-assessment of properties. This will not be finalized for approximately two weeks to a month. Property taxes in later years are expected to increase 2% per year. It is estimated that property taxes will increase by 5% in FY 2013-14 due to improved economic conditions and return to a more steady 2% increase in FY 2014-15.

The Sales Tax estimates were adjusted downward by 14.5% for FY 2009-10 after a detailed evaluation of the sales tax base provided by HDL, the City's sales tax consultant. For FY 2010-11, continued economic weakness is expected although a slight increase from 2009-10 is estimated. Thereafter, a 3% rate of growth is estimated until FY 2013-14, when a 5% growth is expected due to improvement in economic conditions and returning to a 3% increase in 2014-15.

The Motor Vehicle Tax is based upon estimates provided by the League of California Cities for 2010-11 and show increases in 2010-11 slowing in the rest of the five-year cycle.

Franchise Fees are estimated to remain constant in FY 2010-11 and increase by 2% per year thereafter with no foreseen changes in the coming years.

Despite a new hotel opening in 2009-10, Transient Occupancy Taxes saw a decrease for the year due to a large drop off in activity. In FY 2010-11, we are assuming continued weakness. A bounce back with an 8% increase is assumed for 2011-12 and a smaller 2% increase in FY 2012-13. The remainder of the forecast projects a 5% annual increase.

All Other Taxes, which include Property Transfer Taxes, Public Safety Sales Taxes and Business Licenses, are expected to decline in FY 2009-10 due to a decrease in Public Safety Sales Taxes. This decline is projected to last through FY 2010-11. Thereafter they are estimated to increase by 2% per year.

Admin Fees and Transfers represent recovery of costs for work performed by staff charged to the General Fund and overhead charged through the cost allocation plan. Admin fees are recovery of costs based upon the hourly rate including overhead of work performed by staff funded by the General Fund on specific Planning and Capital Improvement projects, Lighting and Landscaping and Community Services Districts and for work performed by the Economic Development and Transit staff. This category also includes recovery of cost allocated to Dixon Solano Municipal Water Service, which is a legally separate agency and has a separate budget.

Charges for services for various city activities such as police and fire were projected to increase at a 3% rate throughout FY 2012-13 after coming off of historic lows in 2009-10. This is expected to decline to 2% per year beginning in FY 2013-14.

Expenditures

The estimate for Salary/Benefits was revised to reflect the most current information available as of May 2010. The FY 2010-11 estimate is based upon the already agreed upon MOU increases. The estimate was increased in FY 2010-11 as a new Fire Chief has been selected and the position will no longer be filled with an interim chief.

The estimate for Transfers was increased to \$189,586, the amount of the City's contribution to Lighting and Landscaping District and Community Facilities Districts operations. This is projected to increase, about 2% per year due to inflation, to maintain a constant level of support. The budget for operating expenses has been reduced from prior years to \$2.4 million in FY 2010-11 and is estimated to increase by 2% per year thereafter. All other expenditures will increase by a 2% inflationary factor per year.

**CITY OF DIXON GENERAL FUND FIVE YEAR PROJECTION
FY 2010-11 ADOPTED BUDGET**

As of June 30, 2010

Description	Actual 2008-09	Projected 2009-10	Preliminary 2010-11	Projected 2011-12	Projected 2012-13	Projected 2013-14	Projected 2014-15
Property Taxes	2,922,262	2,344,575	2,707,540	2,761,691	2,816,924	2,957,771	3,016,926
Sales Taxes	5,170,107	4,538,562	4,656,825	4,796,530	4,940,426	5,187,447	5,343,070
Motor Vehicle In Lieu Taxes	1,434,582	1,331,002	1,451,241	1,480,265	1,509,871	1,585,364	1,664,633
Franchise Fees	519,622	531,307	531,000	541,620	552,452	563,501	574,771
Transient Occupancy Taxes	200,282	187,250	180,000	194,400	198,288	208,202	218,613
All Other Taxes	203,679	185,878	187,000	190,740	194,555	198,446	202,415
Admin Fees	786,137	670,788	656,953	670,092	683,494	697,164	711,107
Charges for Svcs/ Permits/Fees	1,081,456	898,489	923,299	950,998	979,528	999,118	1,019,101
Grants	90,904	287,242	198,194	100,000	100,000	100,000	100,000
Interest Income	156,358	60,000	60,000	44,808	31,050	25,105	24,472
All Other Revenues	360,442	394,290	293,980	342,500	342,500	342,500	342,500
Total Revenues	12,925,831	11,429,382	11,846,032	12,073,644	12,349,088	12,864,619	13,217,608
Transfers-In	1,341,990	1,704,681	1,073,841	1,106,056	1,139,238	1,173,415	1,208,617
Total Revenues & Transfers	14,267,821	13,134,063	12,919,872	13,179,700	13,488,326	14,038,034	14,426,225
Expenditures							
Salary/Benefits	11,716,266	10,915,620	10,814,326	10,922,470	11,031,694	11,142,011	11,253,431
Operating Expenses	2,687,395	2,430,755	2,462,787	2,512,043	2,562,284	2,613,529	2,665,800
Capital	68,991	223,123	102,000	104,040	106,121	108,243	110,408
Transfers	34,607	34,607	189,586	191,482	193,397	195,331	197,284
Total Expenditures & Transfers	14,507,259	13,604,105	13,568,699	13,730,034	13,893,495	14,059,114	14,226,923
Add encumbrances FY2008-09	14,218	n/a	n/a	n/a	n/a	n/a	n/a
Total Expenditures & Transfers	14,521,477	13,604,105	13,568,699	13,730,034	13,893,495	14,059,114	14,226,923
Variance Revenue vs Expense	(253,656)	(470,042)	(648,827)	(550,334)	(405,170)	(21,081)	199,302
Beginning Fund Balance	3,150,641	2,911,203	2,441,161	1,792,334	1,242,000	836,831	815,750
Adjustments to Fund Balance							
Ending Fund Balance	2,911,203	2,441,161	1,792,334	1,242,000	836,831	815,750	1,015,052
Ending Reserve (ExcTransfers)	20.10%	17.99%	13.40%	9.17%	6.11%	5.88%	7.24%

This page intentionally left blank.



Redevelopment Agency

Tax Increment Fund Assumptions

Revenues

Property values have dropped significantly in the past fiscal year. As a result, the County Assessor is in the process of doing a mass re-assessment of all properties in the County. The County Assessor has advised the City to reduce the estimate for secured property taxes by 10%. The final number is unknown at this time. The estimate for Property Tax Increment in 2009-10 is based on 90% of the FY 2008-09 expected Property Tax Increment. Thereafter, Property Tax Increment revenue is projected to increase by 2% per year. By FY 2013-14, a projected increase of 5% is assumed due to improved economic conditions.

Expenditures

Operating expenditures are expected to be \$103,998 in FY2009-10 and thereafter increase at 2% per year. County charges are also projected to increase by 2% per year. Debt Service expenditures are projected based upon the amortization schedule, and estimated trustee fees. Pass-through monies have been adjusted downward by 10% beginning in FY 2010-11 because they are based on total property tax assessments. Community Promotions, Sidewalks and State Takeaways from the Redevelopment fund are estimated to be level for the next five years. The amount available for projects has been adjusted downward accordingly. The goal is to have \$100,000 in Reserves at year-end.

**DIXON REDEVELOPMENT TAX INCREMENT FUND NO. 510 FIVE YEAR PROJECTION
FY 2010-11 ADOPTED BUDGET**

Description	Actual 2007-08	Actual 2008-09	Projected 2009-10	Proposed 2010-11	Projected 2011-12	Projected 2012-13	Projected 2013-14	Projected 2014-15	Projected 2015-16
Revenues & Transfers									
Tax Increment (net Set Aside)	1,880,261	1,901,950	1,724,072	1,646,128	1,679,050	1,712,631	1,746,884	1,781,821	1,817,458
Interest Income	50,205	31,628	11,863	26,500	10,679	12,729	19,379	27,832	41,124
All Other Income*	3,833	3,353	4,110	103,200	4,000	4,000	4,000	4,000	4,000
Total Revenues	1,934,299	1,936,931	1,740,045	1,775,828	1,693,729	1,729,360	1,770,262	1,813,653	1,862,582
Transfers-In/Loans	25,000	25,000	25,000	25,000	25,000	25,000	-	-	-
Total Revenues & Transfers	1,959,299	1,961,931	1,765,045	1,800,828	1,718,729	1,754,360	1,770,262	1,813,653	1,862,582
Expenditures									
Operating Expenses	122,207	113,294	40,514	57,750	58,905	60,083	61,285	62,510	63,761
Debt Service	324,655	328,037	325,681	350,760	328,310	326,577	327,388	327,515	326,995
Pass Thrus/County Charges	599,240	587,650	716,866	717,000	717,000	717,000	717,000	663,572	676,644
Community Promotions	52,980	60,000	55,000	50,000	50,000	50,000	50,000	50,000	50,000
Sidwtk/Streets Projs (Trf to CIP)		60,000	-	10,000	60,000	60,000	60,000	60,000	60,000
Old Firehouse Project	100,000	197,000	556,854	-					
All other Projects	30,400	166,951	-	2,000	2,000	2,000	2,000	2,000	2,000
State "Take-aways"	-	-	768,400	168,000	-	-	-	-	-
Transfers	447,820	319,940	197,707	491,776	400,000	400,000	400,000	205,000	211,150
Total Expenditures & Transfers	1,677,302	1,832,872	2,661,022	1,847,286	1,616,215	1,615,660	1,617,673	1,370,598	1,390,549
Variance Rev vs Exp	281,997	129,059	(895,977)	(46,458)	102,514	138,700	152,590	443,055	472,033
Beginning Fund Balance**	1,065,310	1,347,307	1,476,366	580,389	533,931	636,445	775,144	927,734	1,370,789
Ending Fund Balance	1,347,307	1,476,366	580,389	533,931	636,445	775,144	927,734	1,370,789	1,842,822

* FY 2010-11 income is expected to be higher due to a one-time revenue from repayment of \$118,000 fee deferral loan.



City Council Goals

This page intentionally left blank.



City of Dixon Council Goals

- As established in Resolution 09-044 dated March 10, 2009

Goals Summary:

- Protect and Maintain Fiscal Sustainability for Dixon
- Provide and Protect the Residents and Businesses with a high level of Public Safety Services
- Promote and Enhance sustainable Economic Development for Dixon
- Promote and Enhance public information
- Recognize Youth and Encourage their participation in community activities
- Build and Maintain Infrastructure Projects for Dixon's future related to Water, Wastewater, Transportation, Drainage and Public Facilities
- Recognize Seniors as well as the Disabled Community and Facilitate opportunities to enhance their quality of life
- Participate in political advocacy for city projects and programs at the regional, state and federal levels

Goal: Protect and Maintain Fiscal Sustainability for Dixon

Objectives:

- Adopt Budget Policies that Establish Minimum Budget Reserve Levels
- Produce annual consolidated budget which includes five-year forecast and quarterly updates
- Strive to maintain Facilities such as parks and streets, within budget constraints and desired levels of service
- Consider Fiscal Sustainability of Programs/Projects prior to the approval by the appropriate City Commissions and City Council

Goal: Provide and Protect the Residents and Businesses with a high level of public safety services

Objectives:

- Strive to provide funding for public safety services in order to sustain a safe community
- Provide resources within budget constraints to update City's disaster preparedness plan

Goal: Promote and Enhance sustainable Economic Development for Dixon

Objectives:

- Improve Public Relations and information on Projects related to Dixon

- Continue to Market Dixon to New and Relocating Businesses
- Create new and Maintain current Business Retention Programs
- Continue to Review/Revise Zoning Codes and Ordinances in order to streamline project applications
- Continue General Plan Update process within budget constraints

Goal: Provide and Distribute public information for all city projects and programs

Objectives:

- Upgrade Technologies to Increase Public Accessibility of information within budget and operational constraints.

Goal: Recognize Youth and encourage their participation in community activities

Objectives:

- Maintain a partnership with School District and local non-profit organizations related to Youth Activities

Goal: Build and Maintain Infrastructure Projects for Dixon's future related to Water, Wastewater, Transportation, Drainage and Public Facilities.

Objectives:

- Continue to seek funding to build and improve Transportation projects for Dixon
- Promote and Inform Dixon Residents regarding alternative transportation options, including REDI-Ride and Regional Transit
- Continue to meet all requirements from the September 11, 2008 Cease and Desist Order issued by the State Regional Water Control Board
- Examine all options for the development of Infrastructure for the North East Quadrant Area
- Continue to Secure funding for the Core Area Drainage Improvement Project
- Continue to Maintain Existing Public Facilities (Parks, Ball Fields, Pools, Buildings)

Goal: Recognize Seniors as well as the Disabled Community and Facilitate opportunities to enhance their quality of life

Objectives:

- Continue to Provide Cost Effective Transportation
- Continue to Partner with Agencies that support Seniors
- Continue to Explore options for Senior Housing and Disabled Individuals

Goal: Participate in political advocacy for city projects and programs at the regional, state and federal levels

Objectives:

- Continue to Lobby County, State & Federal Representatives on Issues Regarding Dixon
- Continue to Develop and Enhance Relationships with Appointed and Elected Officials

This page intentionally left blank.





Budget Process / Calendar



Budget Practices and Policies

This page intentionally left blank.



Budget Process and Calendar

The budget process enables the City Council to make choices about staffing, equipment, and priorities to be addressed in the upcoming year. The City Council reviews the budget for the first time in May; however, the budget process is begun in February of each year with goal setting workshops to lay the groundwork for the expenditure requests from each department based on the priorities set by the City Council

Budget Roles and Responsibilities

This process includes formulation, preparation, implementation, administration and evaluation. All Department Directors are responsible to the City Manager, and the City Manager is responsible to the City Council for meeting the stated objectives and goals in the budget within the amounts appropriated in the budget. Individuals with specific responsibility for the budget process are as follows:

- The *City Council* sets the goals, objectives, and priorities that they want staff to concentrate on for the budget year. They are also responsible for reviewing the preliminary budget and approving the final budget for the fiscal year.
- The *City Manager* is responsible for implementing the goals, objectives and priorities of the City Council and recommending funding to carry out those goals, objectives, and priorities.
- The *Finance and Technology Director* and the staff in the Finance Department are responsible for preparing estimates of remaining costs for the current fiscal year, preparing short and long-range revenue and expenditure forecasts, calculating departmental salaries and benefits, and assisting departments during the budget process. This staff is also responsible for reviewing the departmental operating and capital improvement requests as well as reviewing the department budget requests with the Director of each department and the City Manager. The Finance and Technology Director prepares the budget material for review by the City Manager.
- The Departmental Directors are responsible for reviewing historical data, collecting data on future activities and opportunities that affect the department and using this information to prepare a budget that implements the City Councils goals, objectives and priorities while at the same time carrying out the mission of the department. Each Department Director is responsible for maintaining departmental control of the approved budget for their department throughout the fiscal year.

Budget Process

The General Fund budget is adopted by the City Council before July 1 of each year. Input is received from City Council and staff throughout the organization in preparing the budget.

Budget Phases

Policy/Goal Setting Phase-The City Council sets goals and projects that it feels would meet the needs of the citizens of the City. These goals and projects are reviewed and updated each year during a City Council retreat. This retreat is used to set priorities for projects to be undertaken in the next budget.

On March 24, 2009, the City Council formally adopted a Budget Policy for the City of Dixon.

Budget Development Phase-Based upon the goals, projects and priorities developed at the Council goal setting workshop, the departments develop budget requests that address new programs, evaluate existing programs, and review staffing levels. Each department begins with a base budget from the prior fiscal year adopted budget, adjusting for Memorandum of Understanding (MOU) changes and employee compensation, reducing for any one-time expenditures, increasing for known impacts, and adding new requests.

Budget Review/Modification Phase-The preliminary budget is presented by the City Manager, with the input of the Finance and Technology Director and each Department to refine the budget into a balanced financial plan. The preliminary budget is presented to the City Council at workshops for review and additional modification.

Adoption Phase-The final budget, as modified after the City Council workshops, is presented to the City Council for adoption. A public hearing is held and the City Council adopts the budget.

Implementation Phase-Department Directors are provided with budget status reports monthly. They are responsible for reviewing the reports and maintaining budgetary control throughout the fiscal year. The City Council receives financial reports monthly, which compares actual results with budgeted amounts.

Review and Approval of Budget

The City Council reviews the budget during the workshops held in May and June of each year. These workshops are open to the public and all city staff and provide a forum for the City Council to receive information and recommendations regarding the budget.

The budget for the General fund is required by law to be adopted prior to July 1 of each year. This year, budgets for the other funds will also be adopted by July 1, in a consolidated budget document along with the General Fund.

Amendment to the Budget

The budget is adopted at the fund and departmental level. The City Manager is authorized to make transfers between account codes and departments within each fund. City Council approval is required for transfers between funds, except for those inter-fund transfers approved in the budget.

The City of Dixon Adopted Budget includes the portion of the Capital Improvement Plan costs to be paid from the governmental funds and enterprise funds in the budget year.

**CITY OF DIXON
BUDGET PREPARATION CALENDAR (ALL FUNDS)
FY 2011**

Finance Estimates Labor Costs & Gen Fund Revenues for FY2011	February 9, 2010
Mid Year Review discussed by City Council	February 9, 2010
Finance distributes budget forms; fund balance estimates (all funds) and updated printouts of actual year to date Revenues & Expenditures	February 19, 2010
CM Discusses Budget Plans in Staff Meeting/Q & A Session on budget preparation for staff involved in budget preparation	February 25, 2010
Department Budgets Due to Finance	April 7, 2010
CM Receives Department Budgets from Finance	April 14, 2010
CM/Finance Director Department Head Meetings to review requests	April 17-28, 2010
Finance works with CM to prepare Preliminary Budget	May 1-21, 2010
Preliminary Budget Released & (all funds incl. CIP) to City Council	May 28, 2010
Preliminary Budget Reviewed by City Council	May 28-June 22, 2010
Budget Workshop(s)	June 7- 18, 2010
Gann Limit Released for Public Review	June 7, 2010
CM and budget staff prepares the Budget Resolution	June 1-15, 2010
Public Hearing Gann Limit and Adoption of FY2011 Budgets	June 22, 2010

This page intentionally left blank.



Budget and Fiscal Practices and Policies

Reporting Entity

The City of Dixon was incorporated March 30, 1878 and is a general law city. The City of Dixon maintains a Council-Manager form of government and provides the following services: public safety (police and fire), streets, water service, wastewater services, public improvements, recreational services, planning and zoning and general services. In addition, the financial responsibilities of the City of Dixon include the Dixon Redevelopment Agency, the Dixon Public Improvement Corporation, and the Dixon Public Financing Authority.

The Dixon-Solano Municipal Water Service (DSMWS) is a Joint Exercise of Powers with the Solano Irrigation District to provide water service for the city. For this reason, its budget is not a part of the City's Adopted Budget.

Fiscal Policies

The City has a number of formal fiscal policies.

Formal Policies are adopted by Resolution and include the Budget Policyⁱ, Investment Policyⁱⁱ, Purchasing Policyⁱⁱⁱ, and a Fixed Assets Capitalization, Inventory Control, and Replacement Policy^{iv}.

Fund Accounting

A fund is a separate fiscal and accounting entity with a separate set of accounting records. For example, a separate fund is used to account for the funds received by the City for the Gas Tax Program. The use of Fund Accounting is one of the basic requirements of generally accepted accounting principles (GAAP) for government and is a major difference between government and commercial accounting. It requires separate record keeping for each individual fund that a government uses.

Accounting Practices

The accounting and reporting policies of the City conform to generally accepted accounting principles (GAAP) applicable to state and local governments. Generally accepted accounting principles for local governments includes those principles prescribed by the Governmental Accounting Standards Board (GASB), which includes all statements and interpretations of the National Council on Governmental Accounting unless modified by the GASB and those principles prescribed by the American Institute of Certified Public Accountants in the publication entitled Audits of State and Local Governmental Units.

The section entitled "Fiscal Policies" summarizes the policies and practices used by the City of Dixon. All enterprise fund types use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred. Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The governmental fund types and agency funds use the modified accrual basis of accounting. Under this method, revenues are recognized when they become available and measurable. "Measurable" means the amount can be determined, and "Available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized in the accounting period in which the fund liability is incurred.

Budgetary Basis of Accounting

The budgetary basis of accounting determines when a government charges expenditures to a budget appropriation, or when it credits revenues to its funds for budgeting purposes. Although the City presents financial statements in its Comprehensive Annual Financial Report (CAFR) in accordance with GAAP, the budget is adopted on a modified cash basis. The major difference between the two basis of accounting is as follows:

- For budgetary purposes, revenues are recorded when received. Under GAAP, revenues are recorded when susceptible to accrual.
- Capital expenditures are budgeted as an expense in the enterprise funds. Under GAAP, these expenditures are reclassified as fixed assets.

Basis of Budgeting

The City of Dixon uses a base budget budgeting method. Each department requests an annual appropriation sufficient to fund current service levels and other costs the department is responsible for managing.

The budget base year is the prior years' adopted budget, reducing it for any one-time expenditure, increasing it for known impacts (such as increased utility costs, and salary and benefit negotiated increases) and adding new proposed programs or activities.

Budget Reserve

General Fund Reserve Policy

The beginning fund balance available reserve is comprised of the June 30th undesignated unreserved fund balance of the General Fund No. 100, plus the carry-over encumbrance reserves from the prior fiscal year which will be re-budgeted in the next fiscal year and the total fund balance of the General Fund Contingency Reserve Fund No. 101 as of June 30th.

It is the policy of the City Council of the City of Dixon to maintain a minimum General Fund reserve level of between 5% and 15%, depending upon the City's economic conditions. A higher reserve level is desirable.

Reserve Levels for Other Funds and related Agencies

- A. The budgets for other funds and related agencies are considered balanced on a case-by-case basis to be determined by the City Council at the time the budget is adopted, if the resources available including the undesignated fund balance or the working capital in the case of proprietary funds are sufficient to cover the uses of funds.

B. Certain funds have specific minimum reserve levels as follows:

- The Water (which is part of a related but separate agency budget for the Dixon Solano Municipal Water Service) and the Sewer Enterprise Funds will strive to maintain a minimum reserve level of between 25% and 50% in order to provide for rate stabilization. Due to the current budgetary situation, rates may be increased over a gradual period to achieve the required reserve levels.
- The Water and Sewer funds are divided into three funds for budgetary purposes. Development impact-fee funds shall be treated separately. The two other funds financed by user fees (the operating and maintenance fund and the capital replacement fund) shall be taken together for purposes of determining the minimum reserve level.
- The Redevelopment Funds shall each have a minimum reserve level of \$100,000 at all times.

Definition of Balanced Budget

The General Fund budget will be considered balanced when revenues equal expenditures; however, reserves can be used to offset a revenue shortfall during a fiscal year as long as the minimum General Fund Reserve level of between 5% and 15% is maintained.

Appropriation Authority

The City Council adopts the budget by June 30 of each year through passage of an adopting resolution. This resolution sets expenditure limits at the fund level for the City's General Fund. Separate Resolutions are approved for Grant Funds, the Redevelopment Agency, Dixon Public Improvement Corporation and Dixon Public Financing Authority, Special Revenue Funds, Debt Service Funds, Capital Projects Funds and all Enterprise Funds.

Supplemental appropriations may be adopted by the City Council during the year. The City Manager is authorized to transfer budgeted amounts between departments for programs within any fund.

Encumbrances

Encumbrance accounting, under which purchase orders, contracts and other commitments for expenditures of money are recorded in order to reserve that portion of the appropriation, is employed as an extension of formal budgetary integration in all fund types. Encumbrances outstanding at year-end are "rolled over" into the next fiscal year, but the related budget authority is subject to re-appropriation.

The Budget as a living Document

The budget is intended to be a flexible document representing the appropriate revenue and expenditure data available for the current document. Certain assumptions have been made based on the passage of Proposition 1A and the current State of California proposed budget. These assumptions are as follows:

- The "Triple Flip" of sales tax and the Property Tax in Lieu of Sales Tax remain in effect.
- The permanent reduction in the Motor Vehicle in Lieu Fee (VLF) was implemented in 2004-2005, and the Property Tax in Lieu of VLF is now in place and becomes an ongoing revenue source for the City of Dixon.
- ERAF III is complete with the end of the 2005-06 fiscal year.

ⁱ Budget Policy – see City of Dixon Resolution No. 09-048

ⁱⁱ Investment Policy – see City of Dixon Resolution No. 09-109

ⁱⁱⁱ Purchasing Policy – see City of Dixon Resolution No. 00-014

^{iv} Fixed Assets, Capitalization, Inventory Control and Replacement Policy – see City of Dixon Resolution No. 04-015



Organization Chart

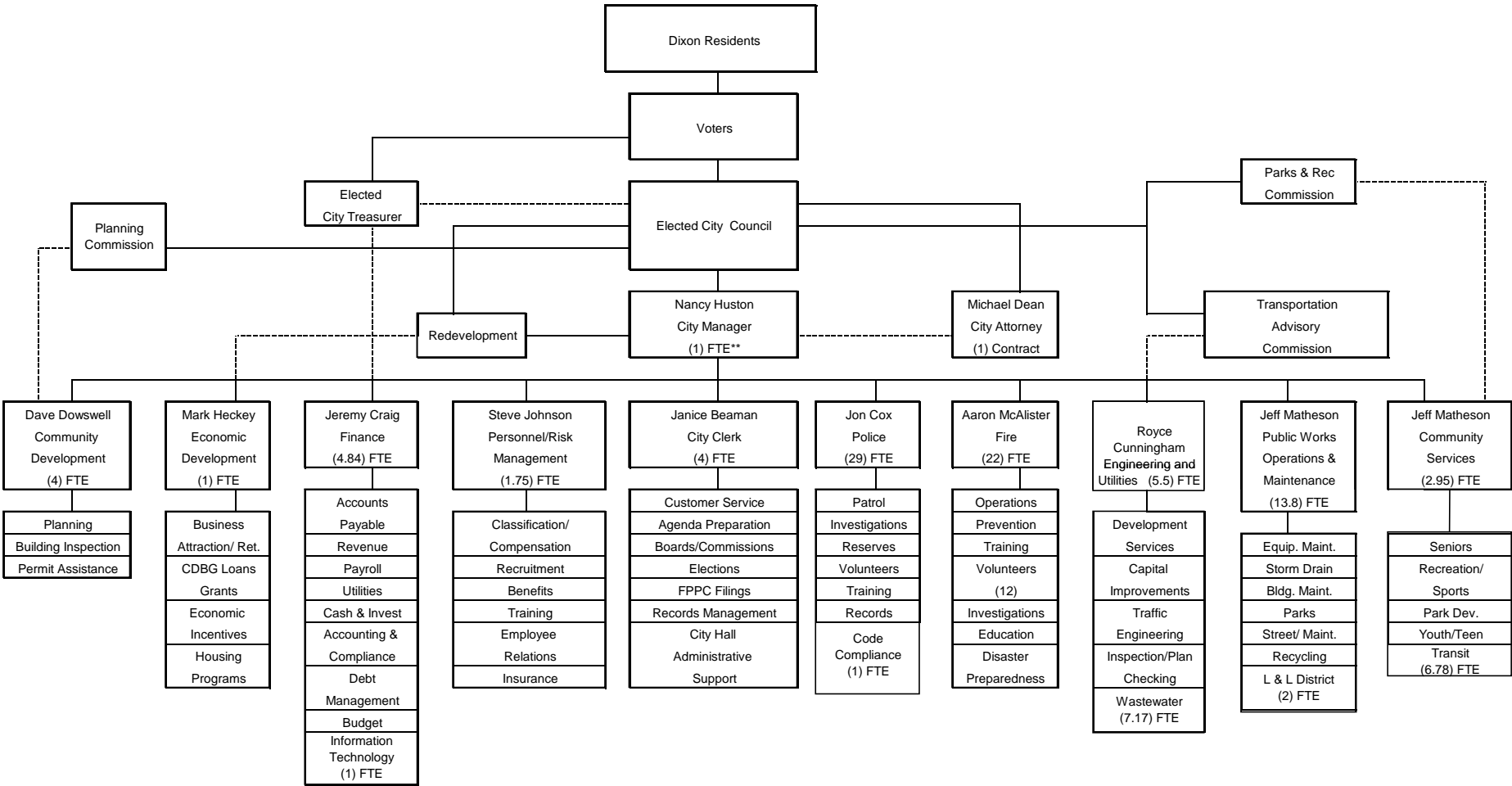


Staffing Chart

This page intentionally left blank.



City of Dixon Organization Chart



** Full Time Equivalent Position (FTE)

Revised 5/27/10

FULL AND PERMANENT PART TIME CITY STAFFING

DEPARTMENT	FISCAL YEAR								
	02/03	03/04	04/05	05/06	06/07	07/08	08/09	09/10	10/11
City Manager	1	1	1	1	1	1	1	1	1
City Clerk	4.75	4.6	4.6	4.75	4.75	4.75	4.75	4.75	4
Finance ¹	5.3	5.3	6.3	6.3	5.66	6.5	5.84	5.84	4.84
Human Resources	1.75	1.75	1.75	1.75	1.75	1.75	1.75	1.75	1.75
Information Technology ¹					1	1	1	1	1
Economic Development	1.25	1	1	1	1	1	1	1	1
Community Development	2.625	2.625	3	4	4	4	3	2.75	2.75
Building	2	2	2	3	3	3	2	1.25	1.25
Engineering ²	6	9	9	10	10	10	10	6.5	5.5
Public Works O&M ²	5	2.4	2.6	2.6	2.6	2.6	1.6	1	1.05
Garage	1	1	1	1	1	1	1	1	0
Parks Maintenance	8	8	9	9	9	9.8	8	8	8.5
Street Maintenance	5	5	5	5	5	5	5	5	3
Storm Drain Maintenance	1.5	2	2	2	2	2	2	2	1
Building Maintenance	2	2	2	2	2	2	2	1.5	0.25
Landscape/Lighting ³									2
Police	27	27	28.5	32	32	32	31.5	29.5	29
Fire ⁴	20.5	20.75	20.75	23.75	23.875	23	23	22	22
Code Compliance						1	1	1	1
Recreation	2.4	2.4	2.4	3.4	3.4	3.4	3.4	3.4	2.35
Senior Center	0.6	0.6	0.6	0.6	0.6	0.6	0.6	0.6	0.6
Sewer	4.5	5	5.3	5.3	5.36	6.5	6.67	8.165	7.17
Transit	5.875	5.9	6.34	7.09	7.09	7.68	7.68	6.19	6.78
TOTAL:	108.05	109.325	114.14	125.54	126.085	129.58	123.79	115.195	107.79

¹ Information Technology became separated from Finance FY 2006/2007.

² Public Works Operations and Maintenance became separated from Engineering FY 2003/2004.

³ Two FTE streets personnel assigned to Landscape/Lighting FY 2010/2011

⁴ The Fire Department is budgeted for 12 volunteer positions.



General Fund

This page intentionally left blank.



General Fund & Sub Funds

General Fund and Sub Funds consist of the General Fund and the Council Discretionary, Recreation, Performing Arts, Planning, Equipment Replacement Reserve, Building Reserve and the Vacaville–Dixon Greenbelt Funds. These funds are accounted for as part of the General Fund for GAAP (Generally Accepted Accounting Principles) purposes but are budgeted separately in order to separate out the expenditures of various programs.

Fund 100 General (Purpose) Fund

The General Purpose Fund known simply as the General Fund is the primary source for discretionary spending that is not restricted by the source of the funds received. There are five functional areas in the General Fund each of which contains a number of departments representing the activities of a full service City. The divisions are Administration, Development Services, Community Facilities, Public Safety and Non- Departmental.

Administration is comprised of the City Council, Manager, Attorney, Clerk, Finance, Human Resources/Risk Management, Information Technology, and Insurance department budgets. Development Services includes the Economic Development, Community Development, Building Inspection and Engineering department budgets. Community Services includes the Public Works Operations and Maintenance, Garage, Storm Drain and the Parks, Streets and Building Maintenance department budgets, as well as the Recreation and Senior Center department budgets. Public Safety is comprised of the Police, Code Enforcement and Fire department budgets.

Non-Departmental is the departmental budget for expenditures such as contingencies and transfers, which are not related to a particular department.

Fund 102 Council Discretionary Fund

The Council Discretionary Fund was established to separate out expenditures, which the City Council has set aside for particular purposes. One-time revenues are transferred into this fund from the General Fund. This fund was being used mainly to account for the General Plan activities. This fund is managed by the Finance Department.

Fund 103 Recreation Fund

The Recreation Fund 103 budget provides resources for the Recreation Department to offer programs such as classes of general interest, day camp, youth and adult sports leagues, and teen activities. Activities budgeted in the Recreation Fund 103 are designed to be self-supporting. Fees are set based on the estimated cost of the program offered. Funds for a scholarship program are included in the budget for those who meet income qualifications. The scholarship can provide up to a 75% discount off the cost of a program for youth 17 and under.

Over the past three years, the Recreation Fund 103 budget has greatly expanded with the addition of the youth basketball and adult soccer leagues.

With the renovated flooring in the Jim Stevens Arena, the City now runs both adult and youth arena-soccer leagues year round.

The remainder of the proposed budget is very similar to last year with resources budgeted for a variety of recreational classes, day camp and teen activities. This fund is managed by the Community Services Department.

Fund 104 Performing Arts Fund

The Performing Arts Fund was intended to be self-supporting. However, as is the case with most performing arts centers, the projected expenditures are greater than the revenues from the operations of the Performing Arts Center. As a result, there is a deficit of \$14,581 as of June 30, 2009. This deficit will be covered by the Recreation Fund. Due to the lack of ticket sales on events in the current year, the program will not be conducted in FY 2010-11. This fund is managed by the Recreation and Community Services Department.

Fund 190 Planning Fund

The Planning Fund is used to account for developer deposits to cover the cost of planning services. This fund is managed by the Finance Department.

Fund 810 Vacaville-Dixon Greenbelt Authority Fund

The VDG (Vacaville-Dixon Greenbelt) Authority was organized under a joint powers agreement between the cities of Dixon and Vacaville.

The VDG Authority is governed by a five-member Board made up of two members appointed by the City Council of each City and an ex-officio member from the Solano County Board of Supervisors. The City of Vacaville provides recordkeeping services for the VDG Authority.

The equity in this fund is a result of the City's share of interest and penalties earned on a loan made from this fund, which has since been paid off. A transfer was budgeted in FY 2009-10 to the Building Reserve Fund to closeout this fund. This fund is managed by the Finance Department.

Fund 820 Equipment Replacement Reserve Fund

The Equipment Replacement Reserve Fund is funded by a transfer from the General Fund. The transfer is equal the amount needed to replace equipment amortized over the useful life of the equipment. Purchase of new equipment for the General Fund is funded by a transfer from this fund to the General Fund. This fund is managed by the Finance Department.

Fund 830 Building Reserve Fund

The Building Reserve Fund is funded by transfers made from time to time from the General Fund. The last transfer of \$300,000 was made in FY 2005-06. Transfers out are made to cover the cost of major repairs or improvements to the City's buildings. Two transfers were budgeted in FY2009-10 from the closeout of the Vacaville-Dixon Greenbelt Authority Fund No. 810 and the Industrial Park/Economic Development CIP Fund No. 402.

**CITY COUNCIL APPROVED
CITY OF DIXON
BUDGET OVERVIEW - GENERAL FUND**

SUMMARY OF FY 2009-10 PROJECTED RESOURCES AND APPROPRIATIONS

ESTIMATED BEGINNING FUND BALANCE JULY 2009	2,435,378	2,911,203
ESTIMATES FY2009-10	<u>Budgeted</u>	<u>Projected Year-End</u>
ESTIMATED REVENUE	11,446,444	11,429,386
TRANSFERS IN	1,709,349	1,704,677
ESTIMATED REVENUE AND TRANSFERS	13,155,793	13,134,063
TOTAL ESTIMATED AVAILABLE RESOURCES	15,591,171	16,045,266
TOTAL APPROPRIATIONS	13,967,613	13,569,497
Transfer to L&L District Funds	34,607	34,607
TOTAL APPROPRIATIONS/TRANSFERS (Includes \$450k budget reductions)	14,002,220	13,604,104
ESTIMATED FUND BALANCE JUNE 2010	1,588,951	2,441,161
Contingency %	11.38%	17.99%

SUMMARY OF FY 2010-11 PROJECTED RESOURCES AND APPROPRIATIONS

ESTIMATED BEGINNING FUND BALANCE JULY 2010	2,441,161
PROPOSED FY2010-11	<u>Proposed</u>
ESTIMATED REVENUE	11,846,033
TRANSFERS IN	1,073,839
ESTIMATED REVENUE AND TRANSFERS	12,919,872
TOTAL ESTIMATED AVAILABLE RESOURCES	15,361,034
TOTAL APPROPRIATIONS	13,379,114
TRANSFER TO EQUIPMENT REPLACEMENT	-
TRANSFER TO Core Area Drainage Fund	15,000
TRANSFER TO LIGHTING AND LANDSCAPING DISTRICTS	174,586
TOTAL APPROPRIATIONS/TRANSFERS	13,568,700
ESTIMATED FUND BALANCE JUNE 2010	1,792,333
Contingency %	13.38%

**CITY OF DIXON
GENERAL FUND BUDGET SUMMARY**

<u>DEPARTMENT</u>	<u>FY 2010</u>			<u>FY 2011</u>		
	<u>SALARY AND BENEFITS</u>	<u>OPERATING EXPENSES</u>	<u>ESTIMATED ACTUALS</u>	<u>SALARY AND BENEFITS</u>	<u>OPERATING EXPENSES</u>	<u>PROPOSED BUDGET</u>
111 City Council	23,141	33,080	56,221	36,495	53,326	89,821
112 City Manager	216,061	5,036	221,097	218,370	9,840	228,210
113 City Clerk	359,845	85,665	445,510	373,879	104,965	478,844
114 Finance	510,128	153,372	663,500	487,984	154,670	642,654
115 HR Personnel/Risk Mgmt	205,901	43,994	249,895	214,003	41,300	255,303
116 Information Technology	100,997	44,033	145,030	105,005	29,063	134,068
118 City Attorney	-	150,000	150,000	-	150,000	150,000
119 Insurance	-	296,925	296,925	-	246,847	246,847
131 Economic Development	152,341	22,280	174,621	156,413	21,800	178,213
132 Community Dev/Planning	308,989	2,640	311,629	315,097	4,100	319,197
133 Building Inspection	114,301	4,725	119,026	120,254	9,250	129,504
143 Engineering	747,591	49,415	797,006	673,083	37,850	710,933
150 Public Works O & M	112,691	20,380	133,071	152,224	20,380	172,604
151 Public Works Garage	31,481	12,050	43,531	-	27,500	27,500
152 PW Parks Maintenance	562,634	346,573	909,207	681,625	288,775	970,400
153 PW Street Maintenance	380,575	252,283	632,858	258,573	121,932	380,505
154 PW Storm Drain Maintenance	145,770	69,419	215,189	73,136	69,919	143,055
155 PW City Bldg Maintenance	124,320	46,000	170,320	52,450	142,000	194,450
161 Police	3,326,824	584,617	3,911,441	3,390,767	577,450	3,968,217
166 Fire	2,962,031	317,793	3,279,824	2,955,264	337,582	3,292,846
169 Code Compliance	41,973	1,620	43,593	68,315	5,200	73,515
171 Recreation	419,882	86,678	506,560	407,337	86,688	494,025
172 S/MUC	74,142	19,300	93,442	74,054	24,350	98,404
000 Non Departmental	-	34,607	34,607	-	189,586	189,586
TOTALS	<u>10,921,619</u>	<u>2,682,485</u>	<u>13,604,104</u>	<u>10,814,327</u>	<u>2,754,373</u>	<u>13,568,700</u>

City of Dixon Budget FY 2011

000 - Non Departmental (GENERAL FUND REVENUE AND TRANSFERS)

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Requestd
37,650	36,447	36,584	11,438	100-000-401100-0000	Homeowner's Exemption	37,459
2,884,102	2,778,139	2,097,182	2,153,138	100-000-401200-0000	Secured Property Taxes	2,490,081
129,001	3,089	16,549	-	100-000-401300-0000	Supplemental Taxes	-
119,563	104,587	115,870	180,000	100-000-401400-0000	Unsecured Property Taxes	180,000
37,177	63,032	57,362	57,362	100-000-401500-0000	Property Transfer Tax	58,000
78,358	60,101	50,000	45,500	100-000-411200-0000	Motor Vehicle in-Lieu Tax	69,326
1,390,700	1,374,481	1,251,630	1,285,502	100-000-411250-0000	VLf/ERAF Swap	1,381,915
4,080,858	3,706,408	3,437,250	3,384,170	100-000-411300-0000	Sales & Use Tax	3,502,433
1,348,886	1,463,699	1,145,750	1,154,392	100-000-411350-0000	Sales Tax in Lieu -Triple Flip	1,154,392
74,409	65,678	54,516	54,516	100-000-411400-0000	Sales Tax - Public Safety	55,000
57,173	48,928	74,000	74,000	100-000-415100-0000	Business Licenses	-
21,661	26,041	-	-	100-000-415100-9000	Business License - New	74,000
76,870	76,794	70,000	76,818	100-000-415200-0000	Franchise Tax - Cable TV	77,000
129,163	138,489	144,489	144,489	100-000-415300-0000	Franchise Tax - PGE	144,000
265,794	304,339	380,000	310,000	100-000-415400-0000	Franchise Tax - Refuse	310,000
243,285	200,282	208,055	187,250	100-000-415600-0000	Transient Occupancy Tax	180,000
25,553	15,143	15,229	15,229	100-000-420100-0000	Admin Fees - Recreation	15,229
1,149,746	193,532	160,678	70,000	100-000-420200-0000	Admin Fees - City Management	119,251
21,591	131,007	150,559	180,559	100-000-420300-0000	Admin Fees - Finance	120,000
628,116	413,018	402,473	405,000	100-000-420400-0000	Admin Fees - Public Works	402,473
-	33,438	121,938	-	100-000-420500-0000	After School Program	-
945	2,353	2,200	2,200	100-000-421000-0000	Arena Use	2,500
8,971	12,624	11,000	11,000	100-000-421100-0000	Athletic Field Use	11,000
114	72	100	100	100-000-421200-0000	Bicycle Permits	100
284,392	106,554	120,000	95,000	100-000-421300-0000	Building Permits	120,000
25,882	(311)	25,000	7,500	100-000-428400-0000	Dog License	20,000
282,195	6,955	5,000	7,500	100-000-428500-0000	Encroachment Inspection Fee	7,500
408,536	420,225	425,000	425,000	100-000-428600-0000	Fire Contract Service Fee	425,000
62,332	51,557	30,000	30,000	100-000-428700-0000	Fire Dept Fees	55,000
26,921	8,410	14,000	14,000	100-000-428750-0000	Fire Dept Fees-Training	20,000
10,430	9,025	10,000	10,000	100-000-428800-0000	Fire Dept Permits	10,000
2,163	1,979	1,420	2,500	100-000-429000-0000	Garage Sale Permits	2,000
100	-	-	-	100-000-429200-0000	Miscellaneous Fees	-
4,318	9,399	5,000	1,000	100-000-429300-0000	Misdemeanor Fines	5,000
4,623	6,876	5,000	5,000	100-000-429700-0000	Other Permits	5,000

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Requestd
10,175	6,419	10,000	3,000	100-000-429900-0000	Parking Fines	5,000
33,574	193,094	50,000	30,000	100-000-433100-0000	Plan Check Fee	30,000
123,675	1,169	1,169	1,169	100-000-433200-0000	Plan Check Fee - Engineering	1,200
17,773	13,925	12,000	20,000	100-000-433300-0000	Planning & Zoning Charges	20,000
1,700	154	350	2,500	100-000-433400-0000	Police Dance Security Fee	1,000
21,383	30,035	25,000	25,000	100-000-433500-0000	Police Dept Fees	25,000
-	-	5,500	5,500	100-000-433510-0000	Police Dept Fees - DUI	2,500
4,756	7,552	-	3,000	100-000-434000-0000	Rental Reservations	3,000
14,086	14,983	14,000	14,000	100-000-434100-0000	Rental - S/MUC	14,000
7,875	-	7,875	-	100-000-436000-0000	State Highway Maintenance	-
287	175	500	500	100-000-436100-0000	Std Plans/Specs/Publications	500
12,100	2,140	6,050	6,770	100-000-436300-0000	Swim Team Dolphins	6,000
6,885	4,579	4,800	4,800	100-000-436400-0000	Swimming - Lap Swim	5,000
20,951	17,154	11,000	11,000	100-000-436500-0000	Swimming Instructions	11,000
9,477	12,301	7,500	12,000	100-000-436600-0000	Swimming Pool Admissions	10,000
2,865	4,793	2,500	4,000	100-000-436700-0000	Swimming Pool Rentals	4,000
478	-	-	-	100-000-436900-0000	Vehicle Maintenance	-
200	-	-	-	100-000-439100-0000	Weed & Pest Control	-
2,650	245	500	500	100-000-460100-0000	Abandoned Vehicle Program	1,000
3,019	1,649	1,000	1,750	100-000-460400-0000	Copies	1,000
25	-	2,000	2,200	100-000-460500-0000	Donations	-
53,389	115,643	15,962	40,000	100-000-460600-0000	Emergency Cost Recovery Prog	25,000
104,896	67,341	100,000	100,000	100-000-460700-0000	EMS Fire Project	75,000
112,497	40,372	120,633	106,000	100-000-460900-0000	Grant Funds - Police	115,450
83,235	50,062	-	52,000	100-000-460910-0000	Grant Funds - ATOD	82,744
5,000	-	127,271	127,271	100-000-461000-0000	Grant Funds - PW	-
876	469	-	1,971	100-000-461100-0000	Grant Funds - OTS	-
83,548	-	-	-	100-000-461115-0000	Grant - Homeland Security/FEMA	-
6,111	-	5,000	5,000	100-000-461500-0000	Insurance Settlement	-
63,975	68,212	60,000	60,000	100-000-461600-0000	Interest Earned	60,000
17,610	53,226	18,500	18,980	100-000-461700-0000	Lease Revenue	18,980
19,098	8,594	15,000	15,000	100-000-461800-0000	Miscellaneous Income	15,000
15,000	15,000	-	-	100-000-462050-0000	DUSD Reimbursements	-
6,020	8,355	7,500	10,000	100-000-462100-0000	POST Reimbursement	10,000
-	90,472	31,000	31,000	100-000-462600-0000	Sale of Property	-
3,989	5,678	5,000	7,500	100-000-462700-0000	SB-90 Reimbursements	-
-	25	-	-	100-000-462800-0000	Senior Center Donations	-
2,000	-	-	-	100-000-462815-0000	Donations - Police	-
90,000	66,666	-	90,000	100-000-462900-0000	Solnet Revenue	90,000
-	107,096	135,000	216,812	100-000-463100-0000	Worker's Comp Refund	160,000
419	-	-	-	100-000-463110-0000	W/C & Disability Receipts	-
-	5,330	-	-	100-000-469900-0000	Other Income	-
14,883,176	12,885,299	11,446,444	11,429,386			11,846,033

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Requestd
5,465	5,465	5,465	5,465	100-000-490300-0000	Transfer from Recreation	5,301
15,285	223,523	223,523	223,526	100-000-491100-0000	Transfer from Sewer O & M	170,000
-	56,271	60,951	56,271	100-000-491700-0000	Transfer from Transit O & M	54,583
189,885	-	-	-	100-000-491740-0000	Fr Econ Dev/Industrial Park	-
47,804	46,262	46,262	46,262	100-000-491750-0000	Transfer from Cap Projs	44,874
274,820	490,630	197,707	197,707	100-000-492600-0000	Transfer from Redevelopment	191,775
-	-	170,690	170,690	100-000-492700-0000	Transfer from Redev Housing	165,571
297,380	301,306	327,304	327,304	100-000-492800-0000	Transfer from Gas Tax	317,485
6,490	4,868	6,490	6,490	100-000-492900-0000	Transfer from Traffic Safety	6,297
44,000	-	-	-	100-000-493100-0000	Transfer form COPS Grant	-
-	3,071	3,071	3,071	100-000-493200-0000	Transfer from Fund 570 CDBG	2,978
-	-	8,923	8,923	100-000-496100-0000	Transfer from WA Street	8,654
-	-	20,422	20,422	100-000-496200-0000	Transfer from NFSAD	19,811
-	984	-	-	100-000-497200-0000	Transfer from Greenbelt P/Ship	-
134,520	158,912	626,473	626,474	100-000-497300-0000	Transfer from Equip Replace	15,000
10,700	35,258	558	560	100-000-497500-0000	Transfer from Building Res.	60,000
11,510	11,510	11,510	11,512	100-000-497600-0000	Transfer from CFD	11,510
-	3,930	-	-	100-000-497710-0000	From Debt Service Fund 210	-
1,037,859	1,341,990	1,709,349	1,704,677			1,073,839
17,847	34,607	34,607	34,607	100-000-590300-0000	Transfer to L&L	174,586
250,000	-	-	-	100-000-597500-0000	Transfer to Council Discretion	-
0	-	-	-	100-000-590451-0000	Transfer to Core Area CIP (451)	15,000
267,847	34,607	34,607	34,607			189,586
15,921,035	14,227,289	13,155,793	13,134,063		Total Fund Revenue	12,919,872
267,847	34,607	34,607	34,607		Total Dept Expenditures	189,586

This page intentionally left blank.



City Council

The City Council is comprised of a directly elected mayor and four (4) city council members. The Mayor and Council Members are elected for a four (4) year term. The City Council is the policy making legislative body of the City of Dixon. The City Council acts upon all legislative matters concerning the City, approving and adopting ordinances, resolutions and other matters requiring overall policy decisions and leadership. The City Council appoints the City Manager and the City Attorney as well as various commissions, boards and citizen advisory committees to ensure broad based citizen input into the City's affairs. In proposals designed to meet community needs and sustain demanded service levels; directs staff to initiate new programs to update existing services, determines the ability of the City to provide financing for the proposed budget, and oversees the financial condition of the city. The City Council also serves as the Board of Directors for the City of Dixon Redevelopment Agency and the Dixon Public Financing Authority and oversees the City's operations of the Dixon Solano Municipal Water Services, a joint exercise of powers agreement with the Solano Irrigation District.

City Council Mission

To provide policy direction and oversight for the City of Dixon; to serve as the elected representatives for the citizens of the City of Dixon in guiding municipal operations and services.

Name	Position	Term
Jack Batchelor, Jr	Mayor	2008-2012
Rick Fuller	Vice-Mayor	2008-2012
Dane Besneatte	Councilmember	2009-2010
Michael Ceremello	Councilmember	2008-2012
Kay Fulfs-Cayler	Councilmember	2009-2010

City of Dixon Budget FY 2011

111 - CITY COUNCIL

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
20,835	20,760	21,600	16,890	100-111-511100-0000	Salaries/Wages PT	21,600
7,820	6,120	11,520	4,045	100-111-511170-0000	Commissions/Committees	11,520
3,345	2,091	2,534	1,602	100-111-512100-0000	Medicare	2,534
16,080	-	-	-	100-111-512400-0000	Health Insurance	-
-	537	853	604	100-111-512600-0000	Worker's Comp Insurance	841
18,621	18,639	23,180	23,180	100-111-524200-0000	Dues/Subscriptions	31,526
351,320	-	-	-	100-111-529600-0000	Legal Fees	-
7,276	945	2,000	2,000	100-111-530200-0000	Meetings/Seminars	2,000
1,316	-	-	-	100-111-531000-0000	Mileage Reimbursement	-
762	87	300	-	100-111-531600-0000	Office Supplies	11,200
769	(195)	-	-	100-111-535550-0000	Special Events	-
115	2,272	1,000	400	100-111-535600-0000	Special Supplies	600
20,500	7,500	7,500	7,500	100-111-535650-0000	Subsidies to Comm Groups	5,000
542	2,625	3,000	-	100-111-535750-0000	Training	3,000
449,300	61,381	73,487	56,221			89,821

CITY OF DIXON
SERVICES/SUPPLIES SUMMARY SHEET
FY 2010-11 BUDGET

Department #: 111
Department Name: CITY COUNCIL

Account Code (A)	FY 2009-10		FY 2010-11	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
524200	23,180	23,180	31,526	League dues \$6,350; League(No. Bay) \$150; Treas. Assoc. \$75; Travis RAFC \$300, Solano Water Authority \$3000; LAFCO \$9,047; ABAG \$3,504; TCC \$1000; Granicus subscription maintenance, \$675/mnth
530200	2,000	2,000	2,000	Miscellaneous Meetings/Travel
531600	300	-	11,200	Misc. Office Supplies: Council, Commissions, Treasurer. Resources for paperless meetings (computers/software/wiring)
535600	1,000	400	600	Name Plaques, Video tapes, Publications, Special Meeting Supplies, Election Event
535650	7,500	7,500	5,000	Community Subsidy Funding
535750	3,000	-	3,000	Misc. Seminars or Council Training
Total	36,980	33,080	53,326	

CITY OF DIXON
 PAYROLL SUMMARY
 FY:

2010-11

FUND: 100
 DEPT: 111
 CITY COUNCIL

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	PERS Retirement 512200	Health Insurance 512400	Soc Sec/Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:											
Mayor	4,320	-	4,320	1	4,320	-	-	330	-	110	4,760
Councilmember	4,320	-	4,320	1	4,320	-	-	330	-	110	4,760
Councilmember	4,320	-	4,320	1	4,320	-	-	330	-	110	4,760
Councilmember	4,320	-	4,320	1	4,320	-	-	330	-	110	4,760
Councilmember	4,320	-	4,320	1	4,320	-	-	330	-	110	4,760
0	-	-	-	-	-	-	-	-	-	-	-
Planning Commission	4,200	-	4,200	1	4,200	-	-	321	-	107	4,628
Parks & Recreation Commission	4,200	-	4,200	1	4,200	-	-	321	-	107	4,628
Transportation Commission	2,100	-	2,100	1	2,100	-	-	161	-	53	2,314
Treasurer	1,020	-	1,020	1	1,020	-	-	78	-	26	1,124
Subtotal:	33,120	-	33,120	9	33,120	-	-	2,534	-	841	36,495
Temporary Personnel											
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	-	-	-	-	-	-	-	-	-	-	-
Total:	33,120	-	33,120	9	33,120	-	-	2,534	-	841	36,495
Other payroll costs:											
PERS Health Administration											
Retirement Health Benefit											
Subtotal:											
GRAND TOTAL:	33,120	-	33,120	9	33,120	-	-	2,534	-	841	36,495

City Manager

The City Manager is appointed by the City Council and is the Chief Administrative Officer of the City. Nancy Huston was appointed as the Dixon City Manager on June 30, 2008. The City Manager is responsible for providing support and advice to the City Council; offering leadership and policy support for departments; fostering community partnerships and interagency collaboration; connecting citizens with their community; providing legislative policy support; and guiding the City's continuing transformation to a highly customer focused team.

The City Manager is responsible for the efficient and effective operation of all City departmental programs and services. The City Manager advises the City Council on the financial condition of the City; makes recommendations to the City Council on all legislative policy matters and supervises all of the appointed department managers, except the City Attorney, who is appointed by the City Council. The City Manager also acts as the Executive Director of the Dixon Redevelopment Agency, the Dixon Public Financing Authority and oversees the City's operations of the Dixon Solano Municipal Water Services, a joint exercise of powers agreement with the Solano Irrigation District.

City Manager Mission

The City Manager will provide effective policy recommendations to the City Council and leadership and guidance to the City of Dixon organization in providing services to the Citizens of Dixon.

2009/10 Accomplishments

- Hired new Police Chief, Fire Chief, and Finance and Technology Director
- Led and supported staff efforts to deliver annual budget, and quarterly budget updates to the Council
- Directed efforts to obtain grants and bond revenues for infrastructure projects (drainage and water) for the City of Dixon
- Led and supported staff efforts to provide financial data to the community during a water rate hearing process
- Led and supported staff efforts to continue to improve the technology and work projects/programs within the City of Dixon, creating a more transparent and efficient organization to the community
- Represented the City of Dixon on regional issues

City of Dixon Budget FY 2011
112-CITY MANAGER

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
146,144	176,831	172,697	167,188	100-112-511000-0000	Salaries/Wages	172,697
52,563	5,735	-	-	100-112-511900-0000	Termination Pay	-
2,954	2,775	2,780	2,580	100-112-512100-0000	Medicare	2,785
23,000	27,027	25,317	25,436	100-112-512200-0000	Retirement	25,826
728	707	648	655	100-112-512300-0000	Disability Insurance	648
18,701	18,401	15,022	14,381	100-112-512400-0000	Health Insurance	15,376
-	949	-	-	100-112-512500-0000	Unemployment Insurance	-
-	883	1,058	1,020	100-112-512600-0000	Worker's Comp Insurance	1,038
3,600	4,897	4,800	4,800	100-112-520600-0000	Auto Allowance	4,800
465	781	840	840	100-112-521800-0000	Communications	840
229	1,575	1,600	1,684	100-112-524200-0000	Dues/Subscriptions	1,700
262	450	3,000	2,500	100-112-530200-0000	Meetings/Seminars	2,500
219	100	100	12	100-112-531600-0000	Office Supplies	-
1,517	480	-	-	100-112-535600-0000	Special Supplies	-
400	-	-	-	100-112-597300-0000	Transfer to Equip Replacement	-
250,781	241,590	227,862	221,096			228,210

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2010-11 BUDGET

Department #: 112
 Department Name: CITY MANAGER

Account Code (A)	FY 2009-10		FY 2010-11	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
520600	4,800	4,800	4,800	Auto allowance @\$400/month
521800	840	840	840	Blackberry (12mos. @ \$70/mo)
524200	1,600	1,684	1,700	Subscriptions-Newspapers, TRAF membership, ICMA Dues
530200	3,000	2,500	2,500	Annual league conference - 3 days - Monterey;
531600	100	12	-	General office supplies
Total	10,340	9,836	9,840	

CITY OF DIXON
 PAYROLL SUMMARY
 FY: 2010-11

FUND: 100
 DEPT: 112
 CITY MANAGER

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	PERS Retirement 512200	Health Insurance 512400	Soc Sec/ Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:											
City Manager	162,154	4,250	166,404	1	166,404	25,826	14,592	2,624	648	1,038	211,132
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	162,154	4,250	166,404	1	166,404	25,826	14,592	2,624	648	1,038	211,132
Temporary Personnel											
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	-	-	-	-	-	-	-	-	-	-	-
Total:	162,154	4,250	166,404	1	166,404	25,826	14,592	2,624	648	1,038	211,132
Other payroll costs:											
PERS Health Administration/Sr. Mgmt Life Insurance							784				784
Retirement Health Benefit							-				-
Auto Allowance			4,800					70			4,870
Comp Time Cash Out			-					-			-
Admin Leave Cash Out			6,293		6,293			91			6,384
Subtotal:			11,093		6,293		784	161			12,038
GRAND TOTAL:	162,154	4,250	177,497	1	172,697	25,826	15,376	2,785	648	1,038	223,170

City Clerk

The Office of the City Clerk is a service department, within municipal government, in which, the City Council, all City Departments, and the public rely upon for information regarding the legislative history and operations of the City.

The City Clerk is the local official for elections, the Political Reform Act, the Maddy Act, the Public Records Act, and the Brown Act. Before and after the City Council takes action, the City Clerk ensures that actions relating to, but not limited to, Agendas, Ordinances, Resolutions, Minutes, and Agreements are in compliance with all Federal, State and local statutes and that all actions are properly executed, recorded, and filed.

City Clerk Mission

We strive to provide efficient and effective service to the public and to provide the best support to City staff.

2009/10 Accomplishments

- Administered the provisions of the Maddy Act; Monitored term expiration dates, and recruited and filled Council Commissions and Committees vacancies
- Administered the record keeping for State mandated Ethics Training (AB1234) for elected and appointed officials and senior managers
- Administered the provisions of the Political Reform Act / Fair Political Practices Commission (FPPC) requirements by processing 14 Campaign Statement filings semi-annually and 128 Statement of Economic Interest filings
- Provided Collection Center services for Dixon area election ballot boxes for the Solano County Registrar of Voters on November 3, 2009, and June 8, 2010
- Prepared and posted over 85 City Council / Planning Commission / Parks and Recreation Commission Agendas / Special Meeting Notices
- Completed over 500 pages of City Council / Redevelopment Agency / Planning Commission / Parks and Recreation Commission Minutes
- Prepared over 110 Notices for publication
- Processed over 155 City/Redevelopment Agency Resolutions, 5 Council Ordinances, and 36 Council/Manager Agreements
- Responded to at least 24 Public Records Act requests
- Administered five Claims / Summons and Complaints

- Successfully trained and are using the new Building Permit module
- Implemented on-line City Council agenda report access.
- Training to implement streaming video for City Council, Planning Commission and Park and Recreation Commission meetings

City of Dixon Budget FY 2011

113 - CITY CLERK

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
240,057	275,551	244,842	248,848	100-113-511000-0000	Salaries/Wages	217,977
36,579	7,540	9,685	7,888	100-113-511100-0000	Salaries/Wages PT	9,685
32	-	-	-	100-113-511110-0000	Wages PT Extra Hours	-
-	112	1,000	-	100-113-511200-0000	Overtime	1,000
-	-	-	-	100-113-511900-0000	Termination Pay	35,685
5,393	5,024	5,813	4,541	100-113-512100-0000	Medicare	5,297
40,283	40,801	41,608	36,353	100-113-512200-0000	Retirement	32,828
2,592	2,192	2,002	1,482	100-113-512300-0000	Disability Insurance	1,073
61,549	64,303	67,735	57,996	100-113-512400-0000	Health Insurance	68,939
-	1,424	1,877	1,537	100-113-512600-0000	Worker's Comp Insurance	1,394
16,917	14,189	12,000	12,000	100-113-520400-0000	Advertising	12,000
1,200	1,200	1,200	1,200	100-113-520600-0000	Auto Allowance	1,200
938	1,012	1,020	1,020	100-113-521800-0000	Communications	1,020
839	1,118	1,200	1,200	100-113-522600-0000	Contr Servs - Non Professional	1,200
286	319	545	545	100-113-524200-0000	Dues/Subscriptions	545
158	50,852	100	100	100-113-524600-0000	Elections	20,000
231	85	300	100	100-113-530200-0000	Meetings/Seminars	100
137	103	200	200	100-113-531000-0000	Mileage Reimbursement	200
21,019	21,954	36,800	35,000	100-113-531400-0000	Office Equip Maint/Rental	35,000
13,897	14,153	15,000	15,000	100-113-531600-0000	Office Supplies	15,000
13,722	12,411	16,000	16,000	100-113-532800-0000	Postage	16,000
3,682	7,354	4,400	4,000	100-113-535600-0000	Special Supplies	1,500
1,720	11	1,275	500	100-113-535750-0000	Training	1,200
-	1,638	-	-	100-113-560400-0000	Capital Outlay	-
8,855	-	-	-	100-113-597300-0000	Transfer to Equip Replacement	-
470,085	523,347	464,602	445,510			478,844

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2010-11 BUDGET

Department #: 113
 Department Name: CITY CLERK

Account Code (A)	FY 2009-10		FY 2010-11	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
520400	12,000	12,000	12,000	Advertising public hearings; bid notices; publishing ordinances
520600	1,200	1,200	1,200	Auto allowance for City Clerk.
521800	1,020	1,020	1,020	Cell Phone
522600	1,200	1,200	1,200	City Hall Alarm Contract
524200	545	545	545	Annual dues for City Clerk's Association (CCAC) (\$220); International Institute of Municipal Clerks (IIMC) (\$225); Notary (\$100)
524600	100	100	20,000	November 2010 election (2 Council seats)
530200	300	100	100	Miscellaneous Meetings
531000	200	200	200	Mileage reimbursement for department employees @ (\$0.50/mile)
531400	36,800	35,000	35,000	Lease/Maintenance for two City Hall copiers (\$27,000); lease of City postage machine (\$2,000); records storage (\$6,000)
531600	15,000	15,000	15,000	Copy paper, misc. office supplies for all City Hall departments
532800	16,000	16,000	16,000	Postage for City postage meter and postage supplies; Express mail
535600	4,400	4,000	1,500	Special supplies
535750	1,275	500	1,200	Staff training
Total	90,040	86,865	104,965	

CITY OF DIXON FUND: 100
 PAYROLL SUMMARY DEPT: 113
 FY: 2010-11 CITY CLERK

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	Temp Pay 511100	PERS Retirement 512200	Health Insurance 512400	Soc Sec/Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:												
City Clerk	21,587	905	22,493	1.00	22,493		3,491	3,648	379	106	138	30,255
Deputy Clerk	67,155	-	67,155	1.00	67,155		10,422	14,592	1,185	329	430	94,113
Senior Administrative Clerk	45,796	960	46,756	1.00	46,756		7,257	14,592	890	224	293	70,012
Administrative Clerk II	43,224	810	44,034	0.75	33,026		5,126	10,944	638	212	207	50,152
Administrative Clerk II	41,229	864	42,094	1.00	42,094		6,533	14,592	822	202	264	64,506
Subtotal:	218,991	3,540	222,532	4.75	211,523	-	32,828	58,368	3,913	1,073	1,332	309,038
Temporary Personnel												
Video Technician	9,685	-	9,685		-	9,685	-		741	-	62	10,488
Subtotal:	9,685	-	9,685	0.00	-	9,685	-	-	741	-	62	10,488
Total:	228,676	3,540	232,217	4.75	211,523	9,685	32,828	58,368	4,654	1,073	1,394	319,526
Other payroll costs:												
PERS Health Administration/Sr. Mgmt Life Insurance								986				986
Retirement Health Benefit								9,585				9,585
Auto Allowance			1,200						17			1,217
Separation Pay			35,685						517			36,202
Overtime			1,000						15			1,015
Comp Time Cash Out			1,122		1,122				16			1,138
Admin Leave Cash Out			5,332		5,332				77			5,409
Subtotal:			44,339		6,454	-	-	10,571	643	-	-	55,553
GRAND TOTAL:	228,676	3,540	276,556	4.75	217,977	9,685	32,828	68,939	5,297	1,073	1,394	375,079

This page intentionally left blank.



Finance and Information Technology

The Finance Department plans, directs and coordinates the fiscal and information technology affairs of the city in accordance with specific objectives established by legal and professional standards. It provides for the maintenance of the City's financial records and information technology system, develops related systems, and provides management with information necessary for sound fiscal and information technology decisions. This includes budget, debt administration, cost and revenue accounting, accounts and loans receivable, administering the transient occupancy and business license tax collections, utility billing, payroll, accounts payable, fixed assets and information technology. The Finance Department is also responsible for investing and safeguarding the city's cash in accordance with City Council and adopted investment policies. There are two department budgets managed by the Finance Department:

- Department 114 Finance
- Department 116 Information Technology

Finance Mission

To Assist the City Council, City Management and operating departments in prudently managing financial resources and information technology through accurate information and high quality business planning and financial and information technology services.

2009/10 Accomplishments

- Prepared Comprehensive Annual Financial Report - first time since 2006
- Prepared State Controller's Reports in-house saving the City over \$6,500
- Brought 2-3 years worth of Reimbursement Agreements up to date
- Prepared Quarterly Budget Updates for FY 2009-10
- Hired well qualified permanent Accounting Manager (third attempt in two years)
- Implemented new sewer rates based on winter water consumption requiring significant coordination between the utility administrator, other departments, and the local water agencies
- Implemented on-line technology to allow viewing of public meetings via the City website.

City of Dixon Budget FY 2011

114 - FINANCE

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
292,992	337,415	390,805	361,274	100-114-511000-0000	Salaries/Wages	341,822
34,019	-	-	-	100-114-511100-0000	Salaries/Wages PT	-
69	-	118	-	100-114-511200-0000	Overtime	-
24,840	-	6,250	9,052	100-114-511900-0000	Termination Pay	-
9,284	12,205	6,873	4,867	100-114-512100-0000	Medicare	5,979
40,392	41,099	58,626	51,722	100-114-512200-0000	Retirement	52,203
2,391	2,111	2,494	2,441	100-114-512300-0000	Disability Insurance	1,633
59,764	69,804	90,453	78,792	100-114-512400-0000	Health Insurance	84,214
-	2,133	2,867	1,979	100-114-512600-0000	Worker's Comp Insurance	2,132
(51)	(156)	-	-	100-114-520860-0000	Cash Over/Short	-
8,282	6,940	13,385	11,500	100-114-521800-0000	Communications	13,020
5,100	54,658	50,250	49,500	100-114-522400-0000	Consultants - Professional	50,250
47,204	5,939	-	-	100-114-522600-0000	Contr Servs - Non Professional	-
25,545	43,400	43,500	43,500	100-114-523200-0000	Contractual Services/Audit	43,500
90,272	43,037	-	18,539	100-114-523400-0000	Contract Servs - Temp	-
440	1,084	1,495	1,000	100-114-524200-0000	Dues/Subscriptions	1,495
125	-	-	-	100-114-526000-0000	Equip Repairs/Maintenance	-
1,116	3,095	5,300	4,400	100-114-530200-0000	Meetings/Seminars	5,300
84	259	530	400	100-114-531000-0000	Mileage Reimbursement	530
331	285	1,200	900	100-114-531400-0000	Office Equip Maint/Rental	1,200
7,826	6,049	7,662	6,000	100-114-531600-0000	Office Supplies	7,500
7,419	7,771	10,920	10,920	100-114-531650-0000	Office/Software Maintenance	10,920
-	-	-	463	100-114-532000-0000	Personnel/Recruiting	-
2,502	4,029	2,879	2,200	100-114-535600-0000	Special Supplies	2,700
3,426	5,052	6,755	3,000	100-114-535750-0000	Training	4,755
-	-	28,200	1,050	100-114-560400-0000	Capital Outlay	13,500
8,000	-	-	-	100-114-597300-0000	Transfer to Equip Replacement	-
671,373	646,208	730,562	663,499			642,654

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2010-11 BUDGET

Department #: 114
 Department Name: FINANCE

Account Code (A)	FY 2009-10		FY 2010-11	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521800	13,385	11,500	13,020	Finance modem, \$650; City Hall phone service \$12,000; \$375 phone maint/repair agreement
522400	50,250	49,500	50,250	HdL Co, ongoing sales tax review, \$14,000; Investment custodial security services, UBOC \$3,500; Public Financial Management Investment Consultant Services, \$27,000; CAFR Statistics and Application for Award \$750; SB90 Claims \$5,000. Note that if HDL recoveries exceed \$10,000 an add appropriation will be needed; also SB 90 claims appropriation may need to be increased with increased recoveries
523200	43,500	43,500	43,500	Annual Audit, \$43,500
523400	-	18,539	-	Temp help with accounting manager vacant - offset by salary savings
524200	1,495	1,000	1,495	Memberships: \$50 CMRTA; \$185 GFOA; \$220 CSMFO; \$185 CMTA, Springbrook User Group \$50; Subs: \$805 Technical Publications for FLSA & GAAP, etc.
530200	5,300	4,400	5,300	\$1,600 CSMFO/League Finance; \$3,000 Springbrook User Group; \$700 Miscellaneous meetings for director and staff
531000	530	400	530	Mileage for staff trips (est. rate of \$0.50 per mile) plus extra \$100 for small trips to meetings, lockbox, etc.
531400	1,200	900	1,200	Printer maintenance
531600	7,662	6,000	7,500	General office supplies, forms, paper, printing, network and computer system supplies, etc, Wells Fargo Bank charges (offset by interest)
531650	10,920	10,920	10,920	Springbrook Maintenance
532000		463	-	Cost for recruiting Accounting Manager
535600	2,879	2,200	2,700	Misc forms \$1,200; business license forms \$500; Springbrook report writing \$1,000
535750	6,755	3,000	4,755	GFOA: Advcd Govt Accounting (\$1,275) & GAAP UPDATE (\$1,275); Excel/ACCESS \$205, Springbrook Training Departmental Services \$2,000
560400	28,200	1,050	13,500	Capital Outlay - See SS-2 (2010 project deferred to 2011)
Total	172,076	153,372	154,670	

CITY OF DIXON
 PAYROLL SUMMARY
 FY: 2010-11

FUND: 100
 DEPT: 114
 FINANCE

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	PERS Retirement 512200	Health Insurance 512400	Soc Sec/Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:											
Finance & Tech Director	120,206	3,158	123,364	1.00	123,364	19,146	14,592	2,000	589	769	160,461
Accounting Manager	75,178	-	75,178	1.00	75,178	11,668	14,592	1,302	368	481	103,589
Management Analyst I	60,321	-	60,321	0.34	20,208	3,136	4,888	364	99	129	28,824
Acct. & PR Analyst	56,201	-	56,201	1.00	56,201	8,722	14,592	1,026	275	360	81,177
Account Clerk I	42,202	-	42,202	1.00	42,202	6,550	14,592	824	207	270	64,644
Account Clerk I	38,415	-	38,415	0.50	19,207	2,981	7,296	384	94	123	30,086
Administrative Clerk I (VACAI)	-	-	-	0.00	-	-	-	-	-	-	-
Subtotal:	392,523	3,158	395,681	4.84	336,360	52,203	70,552	5,900	1,633	2,132	468,781
Other payroll costs:											
PERS Health Administration/Sr. Mgmt Life Insurance							882				882
Retirement Health Benefit							12,780				12,780
Separation pay			-					-			-
Comp Time Cash Out			793		793			11			804
Admin Leave Cash Out			4,669		4,669			68			4,737
Subtotal:			5,462		5,462		13,662	79			19,203
GRAND TOTAL:	392,523	3,158	401,143	4.84	341,822	52,203	84,214	5,979	1,633	2,132	487,984

This page intentionally left blank.



City of Dixon Budget FY 2011
116 - INFORMATION TECHNOLOGY

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
69,147	74,265	74,491	72,782	100-116-511000-0000	Salaries/Wages	75,343
1,048	1,126	1,287	1,114	100-116-512100-0000	Medicare	1,304
10,932	11,351	11,144	10,852	100-116-512200-0000	Retirement	11,501
615	579	527	456	100-116-512300-0000	Disability Insurance	363
12,894	13,572	14,258	14,257	100-116-512400-0000	Health Insurance	14,612
-	381	1,887	1,535	100-116-512600-0000	Worker's Comp Insurance	1,882
1,213	836	1,350	1,350	100-116-521800-0000	Communications	1,350
5,400	2,100	10,500	6,000	100-116-522400-0000	Consultants - Professional	10,500
160	160	160	160	100-116-524200-0000	Dues/Subscriptions	160
675	214	750	550	100-116-526000-0000	Equip Repairs/Maintenance	750
1,275	-	-	-	100-116-530200-0000	Meetings/Seminars	-
413	-	283	280	100-116-531000-0000	Mileage Reimbursement	283
1,281	1,760	1,117	2,243	100-116-531600-0000	Office Supplies	1,200
4,797	5,797	8,300	8,300	100-116-531650-0000	Office/Software Maint	8,390
109	-	-	150	100-116-535600-0000	Special Supplies	3,930
238	9,496	2,500	-	100-116-535750-0000	Training	2,500
37,121	18,269	100,000	25,000	100-116-560400-0000	Capital Outlay	-
8,000	-	-	-	100-116-597300-0000	Transfer to Equip Replacement	-
155,319	139,905	228,554	145,029			134,068

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2010-11 BUDGET

Department #: 116
 Department Name: INFORMATION TECHNOLOGY

Account Code (A)	FY 2009-10		FY 2010-11	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521800	1,350	1,350	1,350	ABAG Website Hosting Fee , Cell Phone
522400	10,500	6,000	10,500	Back Up/On Call consultant - 70 HRs @\$150 per Hr.
524200	160	160	160	Municipal Information Systems Assoc of CA (MISAC) membership renewal
526000	750	550	750	Telephone System Maint/repairs, Equipment repairs
531000	283	280	283	Mileage for staff trips (\$0.50 x 515 miles)
531600	1,117	2,243	1,200	Miscellaneous peripherals
531650	8,300	8,300	8,390	1 Yr renewal Sonicwall support and content filter; 1 yr renewal antivirus
535600	-	150	3,930	Miscellaneous special supplies; GovDelivery annual subscription \$3,780
535750	2,500		2,500	Network Design and Administration + \$9,496 one time cost carried over from FY 2007-08
560400	100,000	25,000	-	Capital Outlay
Total	124,960	44,033	29,063	

CITY OF DIXON
 PAYROLL SUMMARY
 FY: 2010-11

FUND: 100
 DEPT: 116
 INFORMATION TECHNOLOGY

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	PERS Retirement 512200	Health Insurance 512400	Soc Sec/ Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:											
Technology Coordinator	74,102	-	74,102	1.0	74,102	11,501	14,592	1,286	363	1,882	103,726
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	74,102	-	74,102	1	74,102	11,501	14,592	1,286	363	1,882	103,726
Temporary Personnel											
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	-	-	-	-	-	-	-	-	-	-	-
Total:	74,102	-	74,102	1	74,102	11,501	14,592	1,286	363	1,882	103,726
Other payroll costs:											
PERS Health Administration							20				20
Retirement Health Benefit							-				-
Admin Leave Cash Out			1,241		1,241			18			1,259
Subtotal:			1,241		1,241	-	20	18	-	-	1,279
GRAND TOTAL:	74,102	-	75,343	1	75,343	11,501	14,612	1,304	363	1,882	105,005

This page intentionally left blank.



Human Resources

The services provided by the Human Resources Department include oversight of the employee benefits administration, conducting and administering the City's recruitment and selection program, administration of the City's Risk Management program, administration of, and guidance to departments regarding labor and employee relations, develop, administer, and conduct City-wide training programs, ensure City compliance with applicable labor, benefit, medical and safety laws and regulations, and provide oversight of the City's classification and compensation system.

Human Resources Mission

To provide innovative, practical human resource solutions that address business issues with integrity, responsiveness and sensitivity to employees of the City of Dixon and other customers.

2009/10 Accomplishments

Benefits Administration

- Assisted with the development and implementation of the City's two year PERS service credit program
- Completed a review of the City's Long Term Disability, Dental, and Supplemental Life policies which resulted in an annual savings to the City of approximately \$16,000/year
- Successfully conducted the third Annual Health, Benefits, Wellness and Safety Fair for City employees, with 11 vendors and over 40 employees participating
- Continue to support employees with Sick Leave Bank, Bereavement Leave and Family Medical Leave Act (FMLA) information and implementation, American's with Disabilities Act (ADA) accommodations and Departments with assistance on disciplinary actions
- Consolidated medical services under one medical provider to increase efficiency and reduce costs
- Continue to assist employees with benefit transitions and retirements

Employment Policies

- Completed the development and/or update of the following City Policies: Vehicle Usage, Workplace Violence, Unlawful Harassment, Appearance Guidelines and Nepotism
- Updated City Personnel Rules and Regulations to incorporate all City Council approved changes. Distributed updated version to Department Heads and Union Presidents

Organizational Development

- Sponsored or supported City-wide training on the following topics: Workplace Violence, ADA Accessibility, Making a Safety Committee Work, E-mail Communications, Managing with Less, Defensive Driving and Harassment (AB 1825), among others

Risk Management

- Helped to reduce insurance premium costs for Worker's Compensation by \$38,743 and General Liability coverage by \$51,620
- Helped to generate refunds from the City's self insurance pool (Northern California Cities Self Insurance Fund) of \$82,712 for General Liability and \$134,100 for Worker's Compensation, due in part to the City's safe practices
- Worked with Woodland Healthcare to administer Hepatitis and Flu Shots
- Sought reimbursement from insurance companies and private parties to pay for damage to City property and equipment totaling approximately \$15,000/year

Labor-Management Relationships

- Continued a Labor-Management Committee comprised of the City's Union Presidents, Human Resources Director, Finance & Technology Director, Human Resources Technician and the City Manager to discuss and review issues of mutual interest, including healthcare, retirement options and the City's financial situation
- Assisted in the adoption of Memorandum of Understanding (MOU) between the Dixon Police Officers Association (DPOA) and on-going negotiations with other labor groups (Local One, Dixon Professional Firefighters Association, Confidential Groups and the Dixon Senior Management Association)

Employee Relations

- Administered the Employee Recognition Program, Bi-Annual employee awards and coordinated the City's Annual Employee Appreciation Event
- Worked with a City Performance Evaluation Committee to review and update the City's existing Performance Evaluation form

Recruitment/Selection

- Conducted recruitments for the following positions: Fire Chief, Accounting Manager, Police Officer, Reserve Police Officer, Fire Engineer (internal), Community Services Officer II (internal), Recreation Leader, Sports Coordinator, Recreation Specialist, Lifeguard/Swim Instructor, Pool Manager/Aquatic Specialist, Assistant Pool Manager and Transit Driver I/II

City of Dixon Budget FY 2011
115 - HUMAN RESOURCES

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
84,438	151,620	152,637	148,327	100-115-511000-0000	Salaries/Wages	154,697
52,300	881	-	406	100-115-511100-0000	Salaries/Wages PT	-
5,430	4,157	5,000	4,881	100-115-511110-0000	Wages PT Extra Hours	5,000
22	-	-	-	100-115-511200-0000	Overtime	-
4,415	-	-	-	100-115-511900-0000	Termination Pay	-
2,487	2,376	2,647	2,301	100-115-512100-0000	Medicare	2,686
21,380	23,278	23,482	22,997	100-115-512200-0000	Retirement	24,274
1,196	1,204	1,102	951	100-115-512300-0000	Disability Insurance	800
19,936	23,980	24,986	25,091	100-115-512400-0000	Health Insurance	25,605
-	841	1,048	947	100-115-512600-0000	Worker's Comp Insurance	940
405	887	1,200	1,200	100-115-521800-0000	Communications	1,200
3,370	6,797	15,000	13,738	100-115-522400-0000	Contractual Svcs/Consultants	7,500
721	735	600	500	100-115-524200-0000	Dues & Subscriptions	500
3,078	3,406	4,000	3,500	100-115-524800-0000	Employee Assistance Program	3,500
-	2,088	2,000	1,814	100-115-525200-0000	Employee Event	2,000
4,195	3,758	3,000	2,500	100-115-525400-0000	Employee Recognition Awards	6,100
2,122	3,628	2,750	1,692	100-115-530200-0000	Meetings & Seminars	1,800
1,119	450	900	250	100-115-531000-0000	Mileage Reimbursement	400
-	2,750	1,800	1,800	100-115-531400-0000	Office Equip Maint/Rental	1,800
2,579	977	1,400	1,000	100-115-531600-0000	Office Supplies	1,000
53,931	11,601	-	-	100-115-532000-0000	Personnel/Recruiting	-
10,465	11,410	7,500	10,000	100-115-532400-0000	Physical/Psych Exams	7,500
2,294	2,878	5,000	3,000	100-115-533000-0000	Benefit Plan Administration	3,000
4,105	820	1,300	1,000	100-115-535600-0000	Special Supplies	1,000
5,640	6,213	1,500	500	100-115-535750-0000	Training	1,500
2,081	1,894	4,500	1,500	100-115-535800-0000	Training - Employee Program	2,500
1,000	-	-	-	100-115-597300-0000	Transfer to Equip Replacement	-
288,709	268,627	263,352	249,895			255,302

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2010-11 BUDGET

Department #: 115
 Department Name: HUMAN RESOURCES

Account Code (A)	FY 2009-10		FY 2010-11	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521800	1,200	1,200	1,200	Cell phone and PC connection card
522400	15,000	13,738	7,500	Hearing officer: \$2,500; Investigations: \$5,000
524200	600	500	500	Professional organization membership dues and subscriptions -- MMANC, IPMA and Labor Law Publications
524800	4,000	3,500	3,500	Employee Assistance Program
525200	2,000	1,814	2,000	Employee Appreciation Event
525400	3,000	2,500	6,100	Employee Service Awards; Employee of the Quarter Program
530200	2,750	1,692	1,800	Conferences and Seminars for: CalPELRA (\$1,800)
531000	900	250	400	Employee Mileage Reimbursement for classes, seminars, training, recruitment testing, out-of-town meetings, etc., 65 miles per month
531400	1,800	1,800	1,800	Software Maintenance Agreements (\$1,500 - CalOPPS; \$300 - Misc.)
531600	1,400	1,000	1,000	Office Supplies - printer cartridges, handbook binding supplies, employee identification cards, camera supplies
532400	7,500	10,000	7,500	Pre-employment, post accident and reasonable suspicion drug testing (DATCO); physicals and psychological exams
533000	5,000	3,000	3,000	Flex One Benefits Administration (125 Plan); CBA (COBRA Administration); Occu-Med (Return to Work, Hearing Conservation Program)
535600	1,300	1,000	1,000	Bi-lingual tests, Plaques, California Chamber of Commerce Labor Law Posters
535750	1,500	500	1,500	Sexual Harassment Training (SB1825) \$1,500.
535800	4,500	1,500	2,500	Employee Education Reimbursement Program (per MOU Local 1)
Total	52,450	43,994	41,300	

CITY OF DIXON
 PAYROLL SUMMARY
 FY: 2010-11

FUND: 100
 DEPT: 115
 HUMAN RESOURCES

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	PERS Retirement 512200	Health Insurance 512400	Soc Sec/ Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:											
Human Resources Director	97,629	2,560	100,189	1.00	100,189	15,549	14,592	1,664	478	625	133,098
Human Resources Technician	65,664	2,627	68,291	0.75	51,218	7,949	10,944	901	322	315	71,649
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	163,293	5,187	168,480	1.75	151,407	23,498	25,536	2,566	800	940	204,747
Temporary Personnel											
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	-	-	-	0.00	-	-	-	-	-	-	-
Total:	163,293	5,187	168,480	1.75	151,407	23,498	25,536	2,566	800	940	204,747
Other payroll costs:											
PERS Health Administration/Sr. Mgmt Life Insurance							69				69
Retirement Health Benefit											-
PT Extra Hrs			5,000			776		73			5,849
Comp Time Cash Out			458		458			7			465
Admin Leave Cash Out			2,832		2,832			41			2,873
Subtotal:			8,290		3,290	776	69	120	-	-	9,256
GRAND TOTAL:	163,293	5,187	176,770	1.75	154,697	24,274	25,605	2,686	800	940	214,003

This page intentionally left blank.



City of Dixon Budget FY 2011

119 - GENERAL INSURANCE

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
4,850	-	-	-	100-119-520090-0000	ADA Reasonable Accommodation	-
800	2,064	2,000	1,052	100-119-525000-0000	Employee Fidelity Bond	1,196
261,501	138,675	257,502	246,646	100-119-527800-0000	Insurance - Liability	195,026
25,053	18,462	18,500	18,486	100-119-528000-0000	Insurance - Mobile Equipment	18,500
17,571	17,381	17,500	20,441	100-119-528200-0000	Insurance - Property	20,825
535,779	3,450	-	-	100-119-528600-0000	Insurance - Worker's Comp	-
1,740	4,890	5,000	6,300	100-119-528700-0000	Insur - Auto Physical Damage	6,300
33,548	477	5,000	4,000	100-119-535950-0000	Uninsured Losses	5,000
880,842	185,399	305,502	296,925			246,847

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2010-11 BUDGET

Department #: 119
 Department Name: INSURANCE

Account Code (A)	FY 2009-10		FY 2010-11	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
GENERAL LIABILITY:				
525000	2,000	1,052	1,196	Employee Fidelity Bonding Insurance; Public Official Bonds for Treasurer, City Manager, City Clerk, Finance & Technology Director
527800	257,502	246,646	195,026	Liability Insurance*
528000	18,500	18,486	18,500	Mobile Equipment Insurance*
528200	17,500	20,441	20,825	Property Insurance*
528700	5,000	6,300	6,300	Auto Physical Damage Insurance*
SAFETY PROGRAM:				
535950	5,000	4,000	5,000	Uninsured Losses
				* Estimated premiums as of April 2010.
Total	305,502	296,925	246,847	

City Attorney

The City Attorney is appointed by and serves at the pleasure of the City Council. The client of the City Attorney is the City of Dixon, as represented by the City Council. The City Attorney advises all officers and employees of the City regarding all legal matters pertaining to the business of the City and acts as primary provider of legal services and counsel to both the City Council and City Staff. The City Attorney represents the City in litigation to which it may be a party, drafts legal and official documents, including ordinances, resolutions and contracts, and coordinates legal services of special counsel. Michael F. Dean, from the firm Meyers Nave, is the appointed City Attorney.

City Attorney Mission

The City Attorney is committed to providing accurate, timely, proactive and cost effective legal guidance and representation for the City of Dixon and the Dixon City Council

2009/10 Accomplishments

- Omnibus IV Zoning Ordinance update
- Subdivision Ordinance update
- Negotiation/Review of Public Private Partnership Agreement for ALS First Responder Emergency Services between Medic Ambulance Service, Inc. and Dixon, Benicia, Fairfield and Vallejo
- Negotiation/drafting of agreement with CHW, Inc. for employment related health services
- Bingo (Remote Caller) Ordinance
- Negotiation of Granicus streaming agreement
- Negotiation/drafting of agreements with MCI and Qwest for design of facilities relocation for pedestrian undercrossing
- Marijuana regulation ordinance

City of Dixon Budget FY 2011

118 - CITY ATTORNEY

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
-	222,274	200,000	150,000	100-118-529600-0000	Legal Fees	150,000

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2010-11 BUDGET

Department #: 118
 Department Name: CITY ATTORNEY

Account Code (A)	FY 2009-10		FY 2010-11	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
529600	200,000	150,000	150,000	City Attorney: Annual Base, Special Projects, Litigation
Total	200,000	150,000	150,000	

This page intentionally left blank.



Economic Development

The principal purpose of the Economic Development Department is to assist local business growth and expansion, create high quality employment opportunities, and provide needed goods and services for residents, consistent with the goals of the General Plan.

Economic Development Department Mission

The Economic Development/Redevelopment Department is committed to the economic vitality and prosperity of our community. The Department administers the City's business attraction and marketing strategy and related programs in small business loans, permit assistance, demographic information, business retention, job training, and workforce housing. Redevelopment programs provide commercial rehabilitation loan and grants, public infrastructure, and affordable housing.

2009/10 Accomplishments

Business Programs:

- CDBG loan approved for Axenia BioLogix (biotech)
- Completion of the Old Firehouse rehabilitation
- Local area trade show participation at NAIOP City Managers Forum, Sacramento Green Technology Summit, and ICDC Shopping Center Conference
- Business Retention Program – called on 10 major employers

Public Infrastructure:

- Obtained CDBG grant for Core Drainage Improvements
- With assistance from Engineering and Community Development staff, prepared an Economic Development Administration (EDA) grant
- Approval of Solano County American Recovery and Reinvestment Act bonds of \$1,250,000 for the Core Drainage and Northeast Quad well projects; application approved for I-Bank Bond Pool

Affordable Housing Programs:

- Financing of sixty (60) low income senior housing units (Heritage Commons)
- Tax credit support/hearing for 55 at-risk units (Moonlight Apartments)

- Secured \$288,000 in funding for Neighborhood Stabilization Program (NSP) foreclosure relief
- Completion of Annual State Affordable Housing Report
- Funding of two affordable First Time Homebuyer Program housing units
- Emergency Shelter vouchers -- assisted 19 families
- Safe at Home grant – assisted one family

Other:

- Updated Redevelopment Implementation Plan for 2010-2014
- Continued financial and staff support for Downtown Dixon Business Association/Farmers Market Programs
- Funding and support of Dixon May Fair parade, Lambtown, Christmas Tree Lighting, and Wine Stroll events

City of Dixon Budget FY 2011

131 - ECONOMIC DEVELOPMENT

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
110,927	121,574	119,831	116,852	100-131-511000-0000	Salaries/Wages	119,831
1,587	1,710	1,944	1,625	100-131-512100-0000	Medicare	1,949
17,538	18,199	17,601	17,672	100-131-512200-0000	Retirement	17,955
873	707	648	621	100-131-512300-0000	Disability Insurance	567
13,618	14,585	15,017	14,830	100-131-512400-0000	Health Insurance	15,371
-	639	755	742	100-131-512600-0000	Worker's Comp Insurance	740
308	270	480	470	100-131-520400-0000	Advertising/Legal Notices	-
777	315	500	100	100-131-521200-0000	Business Development	250
696	1,017	1,300	1,300	100-131-521800-0000	Communications	1,300
1,635	-	500	100	100-131-522000-0000	Community Promotion	-
1,583	-	-	-	100-131-522400-0000	Consultants	-
6,370	5,648	6,000	6,000	100-131-522600-0000	Contr Servs- Non Professional	6,000
10,901	7,900	9,500	9,000	100-131-524200-0000	Dues/Subscriptions	9,250
15,206	3,483	4,000	4,000	100-131-530200-0000	Meetings/Seminars	4,000
471	34	395	100	100-131-531000-0000	Mileage Reimbursement	100
1,505	1,015	420	450	100-131-531600-0000	Office Supplies	400
55	-	-	-	100-131-533400-0000	Public Education	-
768	649	600	510	100-131-535600-0000	Special Supplies	500
-	-	500	250	100-131-535750-0000	Training	-
400	-	-	-	100-131-597300-0000	Transfer to Equip Replacement	-
185,218	177,745	179,991	174,622			178,213

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2010-11 BUDGET

Department #: 131
 Department Name: ECONOMIC DEVELOPMENT

with Mid Year Cuts

Account Code (A)	FY 2009-10		FY 2010-11	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
520400	480	470	-	Trade Mag., Trade Show or Chamber of Commerce Ad
521200	500	100	250	Business Workshops, Property Owner Workshop, PGE Solar Workshop
521800	1,300	1,300	1,300	Nextel phone/New Broadband card charges for Lap Top
522000	500	100	-	Local Business Events/Dedications/Openings
522600	6,000	6,000	6,000	Electronic Newsletter Prep, Shop Dixon, Brochures, Data Lists, Graphics, Flyers
524200	9,500	9,000	9,250	Solano EDC (\$8,500), CAL ED (\$500), Intern.Conf.Shopping Centers (\$250)
530200	4,000	4,000	4,000	Green Manufacturing Sac (\$3000), ICSC (\$1,000) 2 Local Trade Shows
531000	395	100	100	Mileage reimbursement
531600	420	450	400	Office supplies, pro rata color printer cartridges
535600	600	510	500	Special Supplies
535750	500	250	-	Software Classes/Software Purchases
Total	24,195	22,280	21,800	

CITY OF DIXON FUND: 100
 PAYROLL SUMMARY DEPT: 131
 FY: 2010-11 **ECONOMIC DEVELOPMENT**

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	PERS Retirement 512200	Health Insurance 512400	Soc Sec/ Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:											
Economic Develop. Director	115,686	-	115,686	1	115,686	17,955	14,592	1,889	567	740	151,429
Subtotal:	115,686	-	115,686	1	115,686	17,955	14,592	1,889	567	740	151,429
Total:	115,686	-	115,686	1	115,686	17,955	14,592	1,889	567	740	151,429
Other payroll costs:											
PERS Health Administration/Sr. Mgmt Life Insurance							779				779
Retirement Health Benefit											-
Admin Leave Cash Out			3,907		3,907			57			3,963
Subtotal:			4,145		4,145	-	779	60	-	-	4,984
GRAND TOTAL:	115,686	-	119,831	1	119,831	17,955	15,371	1,949	567	740	156,413

This page intentionally left blank.



Community Development Department

The Dixon Community Development Department is comprised of the Planning Division and the Building Inspection Division. These two divisions provide comprehensive development services to the public.

The Planning Division reviews proposals based on policies in the General Plan and Specific Plans, and State Law and local ordinances. The Division ensures compliance with a number of constantly changing land use and environmental laws pertinent to development proposals. The Division also provides staff support to the City of Dixon's Planning Commission.

The Building Inspection Division is responsible for implementation of the various building codes, health and safety codes, and other codes related to proper construction practices. Duties include reviewing construction plans, issuance of permits and daily site inspections. Other duties include code enforcement and preparing of monthly activity reports.

Both the Planning Division and Building Inspection Division provide direct assistance to the public and ensure that the proper development review process is fulfilled. The two divisions work closely with other city departments, state and local agencies in meeting this objective.

- Department 132 Planning
- Department 133 Building Inspection

Community Development Department Mission

To ensure the public health, safety and welfare for Dixon residents through the implementation of the policies in the City's General Plan, Zoning Ordinance and Building Codes and any applicable regulations.

2009/10 Accomplishments

- Council adopted and state certified 2009-14 Housing Element
- Finalized and issued Certificate of Occupancy for a bio-tech facility
- Completed Zoning Ordinance amendment regarding telecommunication facilities
- Continued to implement Springbrook Software Building Permit program
- Finalized and issued Certificate of Occupancy for new Comfort Suites hotel
- Issued 287 permits for a total valuation \$5,237,166

City of Dixon Budget FY 2011

132 - COMMUNITY DEVELOPMENT

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
237,583	245,137	231,368	228,976	100-132-511000-0000	Salaries/Wages	232,557
-	-	500	-	100-132-511200-0000	Overtime	500
3,893	3,952	3,930	3,775	100-132-512100-0000	Medicare	3,961
37,060	36,939	34,410	34,262	100-132-512200-0000	Retirement	35,287
1,943	1,641	1,516	1,364	100-132-512300-0000	Disability Insurance	1,190
38,872	39,771	39,194	39,243	100-132-512400-0000	Health Insurance	40,167
(177)	-	8,775	-	100-132-512500-0000	Unemployment Insurance	-
-	1,299	5,310	1,368	100-132-512600-0000	Worker's Comp Insurance	1,435
245	244	300	250	100-132-521800-0000	Communications	250
50	50	500	-	100-132-523800-0000	County Charges	500
513	858	1,000	300	100-132-524200-0000	Dues/Subscriptions	1,000
1,339	1,237	-	-	100-132-530200-0000	Meetings/Seminars	-
183	344	350	260	100-132-531000-0000	Mileage Reimbursement	350
759	491	500	430	100-132-531600-0000	Office Supplies	500
113	1,049	1,200	1,000	100-132-535600-0000	Special Supplies	1,000
357	-	500	400	100-132-535750-0000	Training	500
800	-	-	-	100-132-597300-0000	Transfer to Equip Replacement	-
323,532	333,013	329,353	311,628			319,197

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2010-11 BUDGET

Department #: 132
 Department Name: COMMUNITY DEVELOPMENT

Account Code (A)	FY 2009-10		FY 2010-11	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521800	300	250	250	Reimbursement for Community Development Director phone use
523800	500	-	500	County Fees For Recording Various Documents (i.e; Neg Dec., Notices of Determination, Notices of Exemptions 10 @ \$50)
524200	1,000	300	1,000	2 memberships, American Planning Association National & Chapter; AICP
531000	350	260	350	Mileage Reimbursement- Community Development Technician, Associate Planner, Community Development Director - 50 miles/month @\$0.50/mile
531600	500	430	500	Office supplies
535600	1,200	1,000	1,000	Miscellaneous Supplies
535750	500	400	500	LCC Training sessions 1 @ \$300, ABAG Training sessions, special training (various local & State agencies)
Total	4,350	2,640	4,100	

CITY OF DIXON
 PAYROLL SUMMARY
 FY: 2010-11

FUND: 100
 DEPT: 132
 COMMUNITY DEVELOPMENT

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	PERS Retirement 512200	Health Insurance 512400	Soc Sec/ Medicare 512100	Disability Insurance 512300	Workers' Comp 521600	Total Employee
PERMANENT EMPLOYEES:											
Comm. Devel. Dir.	120,791	3,166	123,957	1.00	123,957	19,238	14,592	2,009	592	773	161,161
Associate Planner	74,268	-	74,268	0.75	55,701	8,645	10,944	966	364	356	76,977
Econ. & Comm. Development Tech	47,708	-	47,708	1.00	47,708	7,404	14,592	903	234	305	71,146
Subtotal:	242,767	3,166	245,933	2.75	227,366	35,287	40,128	3,879	1,190	1,435	309,284
Total:	242,767	3,166	245,933	2.75	227,366	35,287	40,128	3,879	1,190	1,435	309,284
Other payroll costs:											
PERS Health Administration/Sr. Mgmt Life Insurance							39				39
OVERTIME			500					7			507
Comp Time Cash Out			222		222			3			225
Admin Leave Cash Out			4,969		4,969			72			5,041
Subtotal:			5,691		5,191	-	39	83	-	-	5,813
GRAND TOTAL:	242,767	3,166	251,624	2.75	232,557	35,287	40,167	3,961	1,190	1,435	315,097

City of Dixon Budget FY 2011
133 - BUILDING INSPECTION

2008	2009	2010	2010	Account	Description	2011
Actual	Actual	Adopted	Estimated			Adopted
119,111	112,079	82,686	81,367	100-133-511000-0000	Salaries/Wages	84,337
-	-	500	-	100-133-511200-0000	Overtime	500
2,066	1,936	1,464	1,411	100-133-512100-0000	Medicare	1,495
18,832	17,132	12,580	12,379	100-133-512200-0000	Retirement	13,089
1,162	829	460	378	100-133-512300-0000	Disability Insurance	486
25,752	23,778	17,798	17,632	100-133-512400-0000	Health Insurance	18,240
-	-	8,775	-	100-133-512500-0000	Unemployment Insurance	-
-	1,414	3,401	1,134	100-133-512600-0000	Worker's Comp Insurance	2,107
1,095	1,159	750	850	100-133-521800-0000	Communications	500
44,085	17,550	-	-	100-133-522400-0000	Consultants - Professional	-
50,543	313	-	-	100-133-522600-0000	Contr Servs - Non Professional	-
610	400	1,000	800	100-133-524200-0000	Dues/Subscriptions	1,000
379	168	650	75	100-133-531000-0000	Mileage Reimbursement	650
1,273	348	900	100	100-133-531600-0000	Office Supplies	500
1,419	1,476	1,700	1,700	100-133-531650-0000	Office/Software Maintenance	1,700
5,568	876	2,200	150	100-133-535600-0000	Special Supplies	1,000
920	1,643	3,000	250	100-133-535750-0000	Training	2,500
879	764	825	700	100-133-537500-0000	Vehicle Fuel	900
32	83	500	100	100-133-538000-0000	Vehicle Parts/Maintenance	500
5,300	-	-	-	100-133-597300-0000	Transfer to Equip Replacement	-
279,026	181,949	139,189	119,026			129,504

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2010-11 BUDGET

Department #: 133
 Department Name: BUILDING INSPECTION

Account Code (A)	FY 2009-10		FY 2010-11	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521800	750	850	500	Cellular Phone Service (2 Phones), plus maintenance.
524200	1,000	800	1,000	International Code Council (ICC) \$195, Calif. Building Officials (CALBO) \$215, Napa/Solano Chapter ICC \$330, Other \$160 membership dues
531000	650	75	650	Mileage reimbursement for training
531600	900	100	500	Folders, binders, film, video tapes, pens, pencils, print cartridges, etc
531650	1,700	1,700	1,700	Springbrook Software maintenance
535600	2,200	150	1,000	Inspection Forms (Inspection Request, etc), Inspection Devices (Laser Pointers, Measuring Tape, various small inspection/testing devices), Special Training for Springbrook Software \$1,000
535750	3,000	250	2,500	ICC training seminars 6-8 @ \$100-150, Council of Am. Bldg. Officials Training week \$1,500; Special Training for Plans Examiner 5 Classes @ 150 ea; Other training courses as needed; Training for new Building Codes and related courses, etc. \$4,000.
537500	825	700	900	Fuel for Inspection Vehicles (Increased Fuel Costs) 300 gals @\$2.75/gal
538500	500	100	500	Maintenance Parts and Repairs for Inspection Vehicles
Total	11,525	4,725	9,250	

CITY OF DIXON FUND: 100
 PAYROLL SUMMARY DEPT: 133
 FY: 2010-11 **BUILDING INSPECTION**

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	PERS Retirement 512200	Health Insurance 512400	Soc Sec/Medicare 512100	Disability Insurance 512300	Workers' Comp 521600	Total Employee
PERMANENT EMPLOYEES:											
Building Inspector II	68,916	2,757	71,673	0.50	35,836	5,562	7,296	625	169	875	50,364
Building Plans Examiner I	64,668	-	64,668	0.75	48,501	7,527	10,944	862	317	1,232	69,383
Subtotal:	133,584	2,757	136,341	1.25	84,337	13,089	18,240	1,487	486	2,107	119,747
Total:	133,584	2,757	136,341	1.25	84,337	13,089	18,240	1,487	486	2,107	119,747
Other payroll costs:											
Overtime			500					7			507
Subtotal:			500		-	-	-	7	-	-	507
GRAND TOTAL:	133,584	2,757	136,841	1.25	84,337	13,089	18,240	1,495	486	2,107	120,254

This page intentionally left blank.



Engineering Department

The Engineering Department is a highly technical department that deals with the oversight of all matters relating to the design and construction of infrastructure systems that serve the citizens of Dixon, including; potable water supply, storage, and distribution; wastewater collection and treatment; storm drainage collection and detention; and City streets and circulation. The Engineering Department also serves as a liaison with privately owned utilities, such as gas, telephone, and telecommunications.

The Engineering Department is responsible for annual preparation of the 5-year Capital Improvement Program (CIP). The Engineering Department implements the CIP projects; including managing planning, design, and environmental review activities; administering construction contracts, and inspecting project construction. The Engineering Department is also responsible for the review of engineering plans for residential, industrial, and commercial development projects.

Engineering Department Mission

The Engineering Department oversees the design and construction of public infrastructure consistent with the goals and policies of the City of Dixon General Plan, the City Standards, and the direction of the City Council.

2009/10 Accomplishments

Engineering Design Activities

- Completed plans and specifications for the paving of Stratford Avenue, to be constructed in Summer 2010
- Completed design, and awarded construction contract for the Municipal Services Center Expansion Project, to be constructed in Summer 2010
- Completed design of the West B Street Pedestrian Undercrossing Project, to be constructed after source of funding is secured
- Significant design progress on Core Area Drainage Project
- Updated Engineering Standards and Specifications

Construction Activities

- Completed City Council Chambers ADA Improvements Project
- Completed North Almond Street Paving Project
- Completed North Jefferson and West F Street Paving Project
- Completed 2009 Sidewalk Improvement Project
- Completed C Street Lighted Crosswalk Project

- Completed Engineering Office Re-Roof Project
- Completed installation of a portion of the Core Area Drainage Project in conjunction with a Cal-Water Project

Planning and Environmental Activities

- Certified Parkway Boulevard Overcrossing Project EIR
- Secured funding grant for North Adams Bike Lane and City Facilities Bike Rack Project
- Updated Subdivision Ordinance to implement development streamlining efforts

Utility (Wastewater and Water) Activities

- Purchased easements and completed WWTF Groundwater Monitoring Well System Expansion Project
- Certified completion of the Sanitary Sewer Management Plan (SSMP)
- Purchased sewer video truck and implemented Sewer Collection System Clean & Video Program
- Prepared contract documents, bid, and award of Emergency “On-Call” Sewer Repair Contract
- Conducted Water Softener Fair in support of salinity control efforts
- Prepared Ordinance for the prohibition of existing self-regenerating water softeners
- Completed activities in support of a DSMWS water rate increase
- Prepared draft Joint Powers Authority agreement with the City Attorney and City Manager for consideration by City Council and Solano Irrigation District Board to form Dixon-Solano Water Authority

City of Dixon Budget FY 2011

143 - ENGINEERING

2008	2009	2010	2010	Account	Description	2011
Actual	Actual	Adopted	Estimated			Adopted
789,205	731,323	548,969	524,675	100-143-511000-0000	Salaries/Wages	483,762
112	-	1,500	-	100-143-511200-0000	Overtime	1,500
-	8,473	-	19,634	100-143-511900-0000	Termination Pay	-
11,610	11,013	9,324	8,302	100-143-512100-0000	Medicare	8,200
122,901	110,436	81,466	78,430	100-143-512200-0000	Retirement	72,984
6,930	5,178	3,398	3,016	100-143-512300-0000	Disability Insurance	2,243
129,597	129,010	100,176	93,206	100-143-512400-0000	Health Insurance	94,947
-	1,755	3,600	10,457	100-143-512500-0000	Unemployment Insurance	-
-	9,188	12,343	9,871	100-143-512600-0000	Worker's Comp Insurance	9,446
2,227	2,011	2,500	2,500	100-143-521000-0000	Bld/Site Maintenance	2,500
5,155	4,262	4,800	3,500	100-143-521800-0000	Communications	4,400
5,697	3,644	2,000	3,100	100-143-522400-0000	Consultants - Professional	2,000
3,958	2,827	3,200	3,000	100-143-522600-0000	Contr Servs - Non Professional	3,000
68	37	200	75	100-143-524200-0000	Dues/Subscriptions	300
3,059	320	1,000	500	100-143-526000-0000	Equip Repairs/Maintenance	800
123	-	-	-	100-143-529400-0000	Lease Agreement	-
65	44	100	50	100-143-530200-0000	Meetings/Seminars	100
3,696	4,101	3,000	3,200	100-143-531400-0000	Office Equip Maint/Rental	3,000
6,430	5,103	5,500	5,000	100-143-531600-0000	Office Supplies	5,500
7,527	6,176	5,300	5,000	100-143-535600-0000	Special Supplies	5,500
4,209	350	750	600	100-143-535750-0000	Training	1,500
70	97	600	100	100-143-535900-0000	Uniforms	600
3,970	4,181	4,300	4,000	100-143-536000-0000	Utilities	4,000
2,337	1,208	5,500	1,500	100-143-537500-0000	Vehicle Fuel	2,500
4,195	(151)	2,000	1,000	100-143-538000-0000	Vehicle Maintenance	1,500
408	539	600	450	100-143-539000-0000	Water	650
17,286	-	20,000	15,800	100-143-560400-0000	Capital Outlay	-
7,248	-	-	-	100-143-597300-0000	Transfer to Equip Replacement	-
1,138,081	1,041,125	822,126	797,006			710,933

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2010-11 BUDGET

Department #: 143
 Department Name: ENGINEERING

Account Code (A)	FY 2009-10		FY 2010-11	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521000	2,500	2,500	2,500	Custodial supplies (Annex and trailer)
521800	4,800	3,500	4,400	\$3,200-telephone; \$1,200-use fee for 6 Nextel phones.*
522400	2,000	3,100	2,000	Professional consultant services -- \$1,000 assessment apportionment, \$1,000 Solano Co map check. **
522600	3,200	3,000	3,000	Alarm system (\$1,200 - Annex and trailer); HVAC maintenance contract (\$1,800)*
524200	200	75	300	No. Bay Eng.; APWA for City Eng.; professional publications
526000	1,000	500	800	\$400 - map copier maint.; \$400 - computer/copier/voice mail repairs
530200	100	50	100	Parking fees/bridge tolls; minor expenses for business meetings
531000	-	40	-	
531400	3,000	3,200	3,000	Lease one copier.
531600	5,500	5,000	5,500	Paper for computer, plotter, map copier, copier toner, bus. cards, misc. supplies
535600	5,300	5,000	5,500	\$3,500- software license updates; \$500- misc. small tools; \$500- printing City standards (reimbursable); \$1,000- County map recording fees
535750	750	600	1,500	Training re: CAD, pavement mgt., Map Act, dev. fees & other eng. issues; 5 @ \$300 ea.
535900	600	100	600	Steel-toed boots, safety vests/jackets & work gloves
536000	4,300	4,000	4,000	Electricity for Annex & Trailer
537500	5,500	1,500	2,500	Fuel for three vehicles
538000	2,000	1,000	1,500	Vehicle repairs/parts
539000	600	450	650	Water service for Annex & trailer (Cal Water Service)
560400	20,000	15,800	-	Cap. purchases - see form SS-2.
Total	61,350	49,415	37,850	

*Modified from prior budget adjustment - reduced \$1,000 from phones instead of alarm contract.

** Plan check fees, assessment apportionments and map checks are reimbursable from developer fees.

CITY OF DIXON FUND: 100
 PAYROLL SUMMARY DEPT: 143
 FY: 2010-11 ENGINEERING

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	PERS Retirement 512200	Health Insurance 512400	Soc Sec/ Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:											
City Engineer/Dir. Of Utilities	133,428	-	133,428	1.00	133,428	20,708	14,592	2,146	648	3,389	174,911
Sr Management Analyst	75,178	5,517	80,695	1.00	80,695	12,524	14,592	1,382	368	481	110,043
Administrative Clerk II	41,229	864	42,094	1.00	42,094	6,533	14,592	822	202	264	64,506
Associate Civil Engineer	93,446	1,959	95,406	0.50	47,703	7,403	7,296	797	229	1,187	64,616
Associate Civil Engineer	93,446	3,919	97,365	1.00	97,365	15,111	14,592	1,623	458	2,374	131,523
Junior Engineer	68,975	-	68,975	1.00	68,975	10,705	14,592	1,212	338	1,752	97,573
Subtotal:	1,035,875	12,260	1,048,134	5.50	470,259	72,984	80,256	7,982	2,243	9,446	643,172
Total:	1,035,875	12,260	1,048,134	5.50	470,259	72,984	80,256	7,982	2,243	9,446	643,172
Other payroll costs:											
PERS Health Administration/Sr. Mgmt Life Insurance							1,911				1,911
Retirement Health Benefit							12,780				12,780
Overtime			1,500					22			1,522
Comp Time Cash Out			3,278		3,278			48			3,326
Admin Leave Cash Out			10,225		10,225			148			10,373
Subtotal:			15,003		13,503	-	14,691	218	-	-	29,912
GRAND TOTAL:	1,035,875	12,260	1,063,137	5.50	483,762	72,984	94,947	8,200	2,243	9,446	673,083

This page intentionally left blank.



Public Works

The Department of Public Works is responsible for public facilities used, owned, and enjoyed by the public. These facilities (works) which form the basic framework and underlying foundation (infrastructure) for our daily lives include the water, drainage, and sewer systems, streets, sidewalks, streetlights, City buildings, and park recreation facilities.

Public Works Mission

Develop, operate, and maintain public facilities and structures in a cost effective manner while providing a safe and healthy environment.

2009/10 Accomplishments

- Staff installed 200 tons of rubberized bark mulch on Pitt School Rd/West A St and West H St. Bark was derived from 35,000 recycled tires. This meets the goals of City and State recycling efforts. This helps the city with water, labor savings as well as weed control. The purchase of the bark was made possible from California Integrated Waste Management Board, Tire-Derived Products Grant.
- Staff opened Valley Glen Storm Detention Pond to the Public on 4/1/10 for a public-viewing area. The area includes ADA access/bench/signage and Pedestrian-Pet disposal areas.
- The City of Dixon working with Yolo-Solano Air Quality Management District installed an exhaust retrofit device on the Storm Water Vactor. The device helps reduce air pollution with an emission reduction system that electronically burns off particles caught in the filter. The \$15,000 purchase and installation process was made possible through Yolo/Solano Air Quality Grant.
- The Parks division has successfully worked with the local sports organizations on field use agreements to share in the maintenance requirements of the athletic fields to ensure safety and performance of the facilities.
- The parks division is studying the irrigation system in Hall Park to evaluate the benefit of going to a well system for irrigation. The eventual goal is to save water and funds currently spent on Cal Water.

City of Dixon Budget FY 2011
150 - PUBLIC WORKS ADMINISTRATION

2008	2009	2010	2010			2011
Actual	Actual	Adopted	Estimated	Account	Description	Adopted
123,960	92,995	80,010	78,808	100-150-511000-0000	Salaries/Wages	78,323
20,215	-	-	-	100-150-511100-0000	Salaries/Wages PT	-
22,311	1,986	-	-	100-150-511900-0000	Termination Pay	33,774
2,487	1,490	1,367	1,266	100-150-512100-0000	Medicare	1,358
21,844	13,889	11,704	11,753	100-150-512200-0000	Retirement	12,156
981	519	478	413	100-150-512300-0000	Disability Insurance	357
27,085	20,562	14,978	15,045	100-150-512400-0000	Health Insurance	25,789
-	648	11,700	4,968	100-150-512500-0000	Unemployment Insurance	-
-	453	470	437	100-150-512600-0000	Worker's Comp Insurance	468
132	144	200	200	100-150-521000-0000	Bld/Site Maintenance	200
1,504	1,757	2,500	2,300	100-150-521800-0000	Communications	2,300
480	480	480	480	100-150-522600-0000	Contr Servs - Non Professional	480
549	239	-	-	100-150-524200-0000	Dues/Subscriptions	-
2,196	2,079	2,000	1,500	100-150-526000-0000	Equip Repairs/Maintenance	1,500
5,000	5,000	5,000	5,000	100-150-527400-0000	Recycling	5,000
322	-	-	-	100-150-529400-0000	Lease Purchase	-
-	24	-	-	100-150-530200-0000	Meetings/Seminars	-
1,508	1,279	1,300	1,300	100-150-531400-0000	Office Equip Maint/Rental	1,300
2,042	2,142	2,000	1,000	100-150-531600-0000	Office Supplies	1,000
531	293	500	500	100-150-535600-0000	Special Supplies	500
300	85	-	-	100-150-535750-0000	Training	-
3,475	4,224	4,300	4,300	100-150-536000-0000	Utilities	4,300
504	310	500	500	100-150-537500-0000	Vehicle Fuel	500
588	393	500	500	100-150-538000-0000	Vehicle Maintenance	500
1,936	2,532	2,600	2,800	100-150-539000-0000	Water	2,800
5,500	-	-	-	100-150-597300-0000	Transfer to Equip Replacement	-
245,450	153,521	142,587	133,070			172,604

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2010-11 BUDGET

Department #: 150
 Department Name: PW - ADMINISTRATION

Account Code (A)	FY 2009-10		FY 2010-11	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521000	200	200	200	Custodial/building maint. Supplies
521800	2,500	2,300	2,300	Telephone/voicemail; One Nextel; fax line
522600	480	480	480	Pest control contract for MSC
526000	2,000	1,500	1,500	Repair of office equipment
527400	5,000	5,000	5,000	Dept. of Conservation grant (recycling promotions & litter abatement)
531400	1,300	1,300	1,300	Copier lease
531600	2,000	1,000	1,000	Copier/computer paper; printer cartridges, business cards, pens & misc. supplies
535600	500	500	500	Miscellaneous special supplies
536000	4,300	4,300	4,300	Gas and electricity for MSC
537500	500	500	500	Fuel for Admin. vehicles
538000	500	500	500	Parts for Admin. vehicles
539000	2,600	2,800	2,800	Water usage at MSC (Cal Water)
Total	21,880	20,380	20,380	

CITY OF DIXON
 PAYROLL SUMMARY
 FY: 2010-11

FUND: 100
 DEPT: 150
 PUBLIC WORKS - O&M

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	PERS Retirement 512200	Health Insurance 512400	Soc Sec/ Medicare 512100	Disability Insurance 512300	Workers' Comp 521600	Total Employee
PERMANENT EMPLOYEES:											
Management Analyst II	67,155	4,928	72,083	1.00	72,083	11,187	14,592	1,257	329	430	99,878
Dir. of P. W. & Comm. Svs.	119,177	5,622	124,800	0.05	6,240	968	730	101	28	38	8,105
0.00	-	-	-	-	-	-	-	-	-	-	-
Subtotal:	186,332	10,551	196,883	1.05	78,323	12,156	15,322	1,358	357	468	107,983
Total:	186,332	10,551	196,883	1.05	78,323	12,156	15,322	1,358	357	468	107,983
Other payroll costs:											
PERS Health Administration							882				882
Retirement Health Benefit							9,585				9,585
Separation Pay			33,774								33,774
Subtotal:			33,774		-	-	10,467	-	-	-	44,241
GRAND TOTAL:	186,332	10,551	230,657	1.05	78,323	12,156	25,789	1,358	357	468	152,224

City of Dixon Budget FY 2011
151 - GARAGE

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
62,752	63,111	12,050	9,047	100-151-511000-0000	Salaries/Wages	-
-	360	-	-	100-151-511300-0000	Standby	-
-	-	-	4,469	100-151-511900-0000	Termination Pay	-
1,030	1,088	100	220	100-151-512100-0000	Medicare	-
9,922	9,647	2,000	1,376	100-151-512200-0000	Retirement	-
539	461	-	71	100-151-512300-0000	Disability Insurance	-
17,190	13,542	2,000	7,988	100-151-512400-0000	Health Insurance	-
-	3,160	-	659	100-151-512600-0000	Worker's Comp Insurance	-
522	1,333	-	7,650	100-151-512500-0000	Unemployment Insurance	-
709	507	500	500	100-151-521000-0000	Bld/Site Maintenance	500
1,119	1,123	1,000	500	100-151-521800-0000	Communications	-
65	192	-	-	100-151-524000-0000	DMV Exams/ Physicals	-
1,565	1,353	1,500	1,500	100-151-526000-0000	Equip Repairs/Maintenance	1,500
86	-	-	-	100-151-531600-0000	Office Supplies	-
704	-	500	500	100-151-535500-0000	Small Tools	500
4,200	2,701	5,000	5,000	100-151-535600-0000	Special Supplies	5,000
403	402	500	50	100-151-535900-0000	Uniforms	-
3,780	3,501	3,000	3,000	100-151-536000-0000	Utilities	5,000
965	730	800	500	100-151-537500-0000	Vehicle Fuel	-
1,521	497	500	500	100-151-538000-0000	Vehicle Maintenance	-
3,409	-	-	-	100-151-560400-0000	Capital Outlay	15,000
7,557	-	-	-	100-151-597300-0000	Transfer to Equip Replacement	-
118,039	103,706	29,450	43,530			27,500

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2010-11 BUDGET

Department #: 151
 Department Name: PW - GARAGE

Account Code (A)	FY 2009-10		FY 2010-11	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521000	500	500	500	Building maint. supplies, shop rags, cleaning chemicals
521800	1,000	500	-	Phone @ shop and Nextel phone for mechanic
526000	1,500	1,500	1,500	Maint. of jacks, hoists, and power tools
535500	500	500	500	Small tools for shop
535600	5,000	5,000	5,000	\$4,200-nuts, bolts, grease, parts, & other misc.supplies not charged to other divisions; \$500-first aid & eye wash kits; \$300-annual fire extinguisher service
535900	500	50	-	\$150-boots; \$85-coat; \$50-shop coats; \$215- uniform cleaning service for Mechanic
536000	3,000	3,000	5,000	Gas and Electricity for garage, break room & shop office
537500	800	500		Fuel for Mechanic's truck
538000	500	500		Repair parts for Mechanic's truck
560400	-	-	15,000	Replacement Mower - funds from Equipment Replacement
Total	13,300	12,050	27,500	

City of Dixon Budget FY 2011

152 - PARK MAINTENANCE

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
425,664	405,883	327,456	358,044	100-152-511000-0000	Salaries/Wages	431,362
31,969	20,443	-	-	100-152-511100-0000	Salaries/Wages PT	-
6,304	8,421	5,000	3,695	100-152-511200-0000	Overtime	5,000
4,980	6,920	8,320	8,600	100-152-511300-0000	Standby	8,320
385	-	-	126	100-152-511900-0000	Termination Pay	-
8,741	7,343	7,680	5,185	100-152-512100-0000	Medicare	8,246
67,489	62,521	61,230	54,744	100-152-512200-0000	Retirement	66,947
4,006	3,079	2,774	2,402	100-152-512300-0000	Disability Insurance	2,027
116,039	112,154	117,588	101,740	100-152-512400-0000	Health Insurance	127,716
-	22,048	30,289	21,780	100-152-512600-0000	Worker's Comp Insurance	32,007
1,537	-	-	6,318	100-152-512500-0000	Unemployment Insurance	-
957	2,426	4,000	4,000	100-152-521000-0000	Bld/Site Maintenance	4,000
-	1,965	-	-	100-152-521000-0101	Bldg/Site Maintenance/Pool	-
23,697	18,924	20,000	25,000	100-152-521400-0000	Chemicals	25,000
3,265	3,074	3,200	3,200	100-152-521800-0000	Communications	3,200
333	377	-	-	100-152-521800-0101	Communications/Pool	-
17,293	81,194	9,500	9,500	100-152-522600-0000	Contr Servs - Non Professional	7,000
152	130	195	195	100-152-524000-0000	DMV Exams/Physicals	195
40	80	160	160	100-152-524200-0000	Dues/Subscriptions	160
5,627	5,167	5,000	5,000	100-152-525800-0000	Equip Rental	5,000
19,532	12,396	15,000	15,000	100-152-526000-0000	Equip Repairs/Maintenance	15,000
-	-	1,120	1,120	100-152-527200-0000	Hepatitis Shots	1,120
190	503	200	200	100-152-531600-0000	Office Supplies	200
916	650	2,000	2,000	100-152-535500-0000	Small Tools	2,000
56,307	41,321	30,000	30,000	100-152-535600-0000	Special Supplies	30,000
250	300	900	900	100-152-535750-0000	Training	900
3,713	2,835	5,000	5,000	100-152-535900-0000	Uniforms	5,000
38,242	34,091	82,000	80,000	100-152-536000-0000	Utilities	80,000
63,452	44,917	-	-	100-152-536000-0101	Utilities/Pool	-
3,278	3,253	2,600	3,000	100-152-536500-0000	Utilities - Park Path Lights	3,000
23,855	18,165	18,000	18,000	100-152-537500-0000	Vehicle Fuel	18,000
4,611	4,778	4,000	4,000	100-152-538000-0000	Vehicle Maintenance	4,000
57,819	79,759	85,000	85,000	100-152-539000-0000	Water	85,000
3,916	3,692	-	-	100-152-539000-0101	Water/Pool	-
39,000	15,235	55,298	55,298	100-152-560400-0000	Capital Outlay	-
30,142	-	-	-	100-152-597300-0000	Transfer to Equip Replacement	-
1,063,698	1,024,041	903,510	909,207			970,400

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2010-11 BUDGET

Department #: 152
 Department Name: PW - PARKS

Account Code (A)	FY 2009-10		FY 2010-11	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521000	4,000	4,000	4,000	Prune,shape, and spray trees - Hall Park parking lot; misc. repairs @ pool
521400	20,000	25,000	25,000	Fertilizer & weed program; pool chemicals
521800	3,200	3,200	3,200	Phone at Muncpal Service Ctr & Pool Bld.;Nextel phones
522600	9,500	9,500	7,000	Path light repairs; tree pruning/arborist; CDF contract
524000	195	195	195	Class B license- DMV renewal & physicals
524200	160	160	160	Annual dues for pesticide certification & pool operator certification
525800	5,000	5,000	5,000	Misc.rental equipment; Port-a-Potty for Patwin, WIP, & Veteran's Parks
526000	15,000	15,000	15,000	Parts to repair non-licensed equipment including mowers, sweepers, and tractors
527200	1,120	1,120	1,120	Hepatitis shots
531600	200	200	200	Office supplies
535500	2,000	2,000	2,000	Misc. small tools
535600	30,000	30,000	30,000	Supplies incl. sprinkler parts, infield mix, trees, mulch, ball field lights, tennis ct. nets, rest room supplies, park signs, graffiti remover, path light parts
535750	900	900	900	Training for pesticide exam and pool maint. - 3 personnel
535900	5,000	5,000	5,000	Uniforms for 8 personnel
536000	82,000	80,000	80,000	Electricity for ball field, soccer arena, tennis courts, and basketball court lights; gas/ electricity at pool facility
536500	2,600	3,000	3,000	Park path lights (6 parks)
537500	18,000	18,000	18,000	Fuel for vehicles and equipment
538000	4,000	4,000	4,000	Parts to repair licensed vehicles
539000	85,000	85,000	85,000	Water for restrooms & irrigation (6 parks); pool facility
560400	55,298	55,298	-	Capital purchases - see form SS-2
Total	343,173	346,573	288,775	

CITY OF DIXON
 PAYROLL SUMMARY
 FY: 2010-11

FUND: 100
 DEPT: 152
 PW - PARKS MAINTENANCE

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	PERS Retirement 512200	Health Insurance 512400	Soc Sec/ Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:											
Parks & Bldg Maint Supervisor	64,820	5,436	70,256	1.0	70,256	10,904	14,592	1,230	318	5,017	102,317
Sr. Maintenance Worker	52,469	5,776	58,245	1.0	58,245	9,040	14,592	1,056	257	4,061	87,251
Maintenance Worker II	47,639	999	48,638	1.0	48,638	7,549	14,592	917	233	3,687	75,616
Maintenance Worker II	47,639	1,998	49,637	1.0	49,637	7,704	14,592	931	233	3,687	76,784
Maintenance Worker II	47,639	1,998	49,637	1.0	49,637	7,704	14,592	931	233	3,687	76,784
Maintenance Worker I	43,198	1,132	44,330	1.0	44,330	6,880	14,592	854	212	3,344	70,212
Maintenance Worker I	43,198	-	43,198	1.0	43,198	6,704	14,592	838	212	3,344	68,887
Maintenance Worker I	41,950	-	41,950	1.0	41,950	6,511	14,592	820	206	3,247	67,325
Maintenance Worker II	49,944	999	50,943	0.50	25,471	3,953	7,296	475	123	1,933	39,252
Subtotal:	438,495	18,338	456,833	8.50	431,362	66,947	124,032	8,053	2,027	32,007	664,428
Total:	438,495	18,338	456,833	8.50	431,362	66,947	124,032	8,053	2,027	32,007	664,428
Other payroll costs:											
PERS Health Administration							860				860
Retirement Health Benefit							2,824				2,824
Subtotal:			13,320		-	-	3,684	193	-	-	17,197
GRAND TOTAL:	438,495	18,338	470,153	8.50	431,362	66,947	127,716	8,246	2,027	32,007	681,625

This page intentionally left blank.



City of Dixon Budget FY 2011

153 - STREET MAINTENANCE

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
231,994	243,698	248,079	241,379	100-153-511000-0000	Salaries/Wages	161,114
7,819	1,398	5,000	4,641	100-153-511200-0000	Overtime	5,000
3,395	7,220	8,320	6,920	100-153-511300-0000	Standby	8,320
2,655	2,675	4,823	2,487	100-153-512100-0000	Medicare	3,164
36,134	37,038	37,339	36,167	100-153-512200-0000	Retirement	24,593
2,133	1,870	1,713	1,268	100-153-512300-0000	Disability Insurance	741
63,478	67,952	71,350	71,350	100-153-512400-0000	Health Insurance	43,936
-	13,180	18,699	16,363	100-153-512600-0000	Worker's Comp Insurance	11,704
469	508	900	900	100-153-521000-0000	Bld/Site Maintenance	1,000
4,991	2,518	5,000	5,000	100-153-521400-0000	Chemicals	3,000
2,466	2,496	2,800	2,800	100-153-521800-0000	Communications	2,200
145,642	137,492	18,280	18,280	100-153-522600-0000	Contr Servs - Non Professional	10,500
151	513	260	260	100-153-524000-0000	DMV Exams/Physicals	260
266	389	510	510	100-153-524200-0000	Dues/Subscriptions	510
1,007	934	1,000	2,000	100-153-525800-0000	Equip Rental	2,000
9,564	8,019	10,000	10,000	100-153-526000-0000	Equip Repairs/Maintenance	8,000
-	-	420	420	100-153-527200-0000	Hepatitis Shots	420
508	316	500	500	100-153-531600-0000	Office Supplies	500
41	41	42	42	100-153-533200-0000	Property Taxes	42
3,978	514	3,000	3,000	100-153-535500-0000	Small Tools	3,000
34,544	22,198	10,000	10,000	100-153-535600-0000	Special Supplies	10,000
942	270	1,800	1,800	100-153-535750-0000	Training	1,500
2,802	2,420	3,000	3,000	100-153-535900-0000	Uniforms	2,000
51,697	57,337	50,000	50,000	100-153-536000-0000	Utilities	50,000
11,819	8,518	8,000	8,000	100-153-537500-0000	Vehicle Fuel	6,000
5,447	5,560	5,000	5,000	100-153-538000-0000	Vehicle Maintenance	4,000
7,598	7,630	8,500	8,500	100-153-539000-0000	Water	8,500
2,003	15,978	122,271	122,271	100-153-560400-0000	Capital Outlay	8,500
28,015	-	-	-	100-153-597300-0000	Transfer to Equip Replacement	-
661,560	648,681	646,606	632,858			380,505

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2010-11 BUDGET

Department #: 153
 Department Name: PW - STREETS

Account Code (A)	FY 2009-10		FY 2010-11	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521000	900	900	1,000	Maintenance supplies
521400	5,000	5,000	3,000	Chemicals for weed abatement; fertilizer/growth regulator
521800	2,800	2,800	2,200	MSC phone; Nextel phones (5) including standby
522600	18,280	18,280	10,500	Street light repairs; CDF crews
524000	260	260	260	Class B license-DMW renewal fees & physicals (4)
524200	510	510	510	Annual dues for pesticide certification (4); USA membership fee
525800	1,000	2,000	2,000	Grinder, lift truck, misc. equipment for median island maintenance
526000	10,000	10,000	8,000	Parts to repair non-licensed equipment
527200	420	420	420	Hepatitis shots
531600	500	500	500	Office supplies
533200	42	42	42	Property taxes for Market Lane Park and Ride Lot (L & L only)
535500	3,000	3,000	3,000	Tools for street/sidewalk, rights-of-way, and median island repairs, chainsaws, trimmers, pneumatic tools, leaf blowers, edgers, toppers, and grinding heads
535600	10,000	10,000	10,000	Concrete, traffic paint, gravel, rock, asphalt, signs, safety cones, bollards, reflectors,
535750	1,800	1,800	1,500	Training - pesticide application, traffic control & working in confined space
535900	3,000	3,000	2,000	Uniforms for four employees
536000	50,000	50,000	50,000	PG&E charges for street/parking lot lights, flashing beacons, lighted crosswalks, traffic signals, & streets garage
537500	8,000	8,000	6,000	Fuel for vehicles and equipment
538000	5,000	5,000	4,000	Parts to repair licensed vehicles
539000	8,500	8,500	8,500	Water - median islands, landscaping, park & ride lot, multi-modal
560400	122,271	122,271	8,500	Capital purchases - see form SS-2
Total	251,283	252,283	121,932	

CITY OF DIXON FUND: 100
 PAYROLL SUMMARY DEPT: 153
 FY: 2010-11 STREET MAINTENANCE

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	PERS Retirement 512200	Health Insurance 512400	Soc Sec/ Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:											
Street Maint Supervisor	64,820	5,436	70,256	1.0	70,256	10,904	14,592	1,230	318	5,017	102,317
Maintenance Worker I	43,198	1,812	45,009	1.0	45,009	6,985	14,592	864	212	3,344	71,006
Maintenance Worker I	43,198	-	43,198	1.0	43,198	6,704	14,592	838	212	3,344	68,887
Subtotal:	151,215	7,248	158,463	3.00	158,463	24,593	43,776	2,932	741	11,704	242,210
Total:	151,215	7,248	158,463	3.00	158,463	24,593	43,776	2,932	741	11,704	242,210
Other payroll costs:											
PERS Health Administration							160				160
OVERTIME			5,000					73			5,073
Stand-by pay			8,320					121			8,441
Comp Time Cash Out			2,651		2,651			38			2,689
Admin Leave Cash Out			-		-			-			-
Subtotal:			15,971		2,651	-	160	232	-	-	16,363
GRAND TOTAL:	151,215	7,248	174,434	3.00	161,114	24,593	43,936	3,164	741	11,704	258,573

City of Dixon Budget FY 2011
154 - STORM DRAIN MAINTENANCE

2008	2009	2010	2010	Account	Description	2011
Actual	Actual	Adopted	Estimated			Adopted
90,277	90,195	95,521	90,502	100-154-511000-0000	Salaries/Wages	46,543
7,933	1,152	2,000	1,712	100-154-511200-0000	Overtime	-
4,595	3,260	2,080	3,820	100-154-511300-0000	Standby	-
1,439	1,415	1,857	1,584	100-154-512100-0000	Medicare	886
14,170	13,595	14,406	13,289	100-154-512200-0000	Retirement	7,224
855	733	682	297	100-154-512300-0000	Disability Insurance	228
25,808	27,161	28,536	28,498	100-154-512400-0000	Health Insurance	14,652
-	5,122	7,443	6,068	100-154-512600-0000	Worker's Comp Insurance	3,602
-	154	-	-	100-154-521000-0000	Site Maintenance	-
3,974	4,256	4,000	4,000	100-154-521400-0000	Chemicals	4,000
529	596	650	650	100-154-521800-0000	Communications	650
25,815	27,104	28,200	28,200	100-154-522600-0000	Contr Servs - Non Professional	28,200
119	192	130	130	100-154-524000-0000	DMV Exams/Physicals	130
110	60	170	170	100-154-524200-0000	Dues/Subscriptions	170
1,071	1,896	3,500	3,500	100-154-526000-0000	Equip Repairs/Maintenance	3,500
-	-	140	140	100-154-527200-0000	Hepatitis Shots	140
8,132	14,933	10,000	10,000	100-154-527400-0000	Household Hazard Waste	10,000
6,687	7,773	6,329	6,329	100-154-531900-0000	Permits/Licenses/Fees	6,329
1,171	-	1,000	1,000	100-154-535300-0000	Small Tools	1,000
10,536	5,253	5,000	5,000	100-154-535600-0000	Special Supplies	5,000
986	50	800	500	100-154-535750-0000	Training	500
790	996	1,200	1,000	100-154-535900-0000	Uniforms	1,000
793	1,508	1,500	1,500	100-154-536000-0000	Utilities	1,500
10,305	6,829	6,000	6,000	100-154-537500-0000	Vehicle Fuel	6,000
5,599	1,659	1,500	1,000	100-154-538000-0000	Vehicle Maintenance	1,500
157	154	300	300	100-154-539000-0000	Water	300
38,200	3,423	-	-	100-154-560400-0000	Capital Outlay	-
3,620	-	-	-	100-154-597300-0000	Transfer to Equip Replacement	-
263,670	219,469	222,944	215,189			143,055

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2010-11 BUDGET

Department #: 154
 Department Name: PW - STORM DRAIN

Account Code (A)	FY 2009-10		FY 2010-11	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521400	4,000	4,000	4,000	Chemicals for weed abatement in drainage ponds
521800	650	650	650	Monthly service fee for 2 Nextel phones plus replacement/repairs
522600	28,200	28,200	28,200	Annual DRCD fee; Lateral-1 maintenance; Flood control (per JPA)
524000	130	130	130	Class B DMV license & physical for 2 employees
524200	170	170	170	Annual pesticide certificate for 2 employees
526000	3,500	3,500	3,500	Parts to repair equipment including drainage pond pumps
527200	140	140	140	Hepatitis shots
527400	10,000	10,000	10,000	Pro-rata cost for Dixon residents to use household hazardous waste facility in Vacaville
531900	6,329	6,329	6,329	SWRCB NPDES annual fee; State Dam Fee Pond A, General Fund Portion
535500	1,000	1,000	1,000	Small tools for storm drain cleaning
535600	5,000	5,000	5,000	Gravel, concrete, tools, new cleaning heads, erosion control, rip rap, system repairs; Educational brochures - storm drain pollution information;
535750	800	500	500	Pesticide application training for 2 employees
535900	1,200	1,000	1,000	Uniforms for 2 employees
536000	1,500	1,500	1,500	Electricity Doyle Lane drainage pond pump
537500	6,000	6,000	6,000	Fuel for vehicles and equipment
538000	1,500	1,000	1,500	Parts to repair two pickups, vector truck, and the pesticide truck
539000	300	300	300	Water for irrigation system at Doyle Lane pond & Creekside
560400	-	-	-	Capital purchases - see form SS-2
597300	-	-	-	Equipment replacement reserve
Total	70,419	69,419	69,919	

CITY OF DIXON FUND: 100
 PAYROLL SUMMARY DEPT: 154
 FY: 2010-11 PW - STORM DRAIN

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	PERS Retirement 512200	Health Insurance 512400	Soc Sec/Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:											
Maintenance Worker II	46,543	-	46,543	1.00	46,543	7,224	14,592	886	228	3,602	73,076
Subtotal:	46,543	-	46,543	1.00	46,543	7,224	14,592	886	228	3,602	73,076
Total:	46,543	-	46,543	1.00	46,543	7,224	14,592	886	228	3,602	73,076
Other payroll costs:											
PERS Health Administration							60				60
Subtotal:			-		-	-	60	-	-	-	60
GRAND TOTAL:	46,543	-	46,543	1.00	46,543	7,224	14,652	886	228	3,602	73,136

This page intentionally left blank.



City of Dixon Budget FY 2011
155 - CITY BUILDING MAINTENANCE

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
103,341	95,957	81,684	81,269	100-155-511000-0000	Salaries/Wages	14,913
33	-	600	723	100-155-511200-0000	Overtime	600
3,185	3,720	2,080	1,600	100-155-511300-0000	Standby	2,080
-	-	-	-	100-155-511900-0000	Termination Pay	17,134
1,707	1,581	1,533	1,377	100-155-512100-0000	Medicare	308
16,190	14,587	12,301	12,301	100-155-512200-0000	Retirement	2,185
954	681	373	323	100-155-512300-0000	Disability Insurance	64
25,783	24,933	21,392	21,273	100-155-512400-0000	Health Insurance	14,150
-	-	8,775	-	100-155-512500-0000	Unemployment Insurance	-
-	5,007	7,958	5,454	100-155-512600-0000	Worker's Comp Insurance	1,015
3,856	3,167	3,000	3,000	100-155-521000-0000	Bldg/Site Maintenance	3,000
575	489	600	600	100-155-521800-0000	Communications	600
13,194	15,967	16,750	16,000	100-155-522600-0000	Contr Servs - Non Professional	52,000
394	79	200	200	100-155-526000-0000	Equip Repairs/Maintenance	200
1,970	3,008	2,700	2,700	100-155-535600-0000	Special Supplies	2,700
731	773	1,000	1,000	100-155-535900-0000	Uniforms	1,000
20,277	20,248	19,000	19,000	100-155-536000-0000	Utilities	19,000
1,419	1,294	1,200	1,500	100-155-537500-0000	Vehicle Fuel	1,500
591	490	300	300	100-155-538000-0000	Vehicle Maintenance	300
2,075	1,904	1,700	1,700	100-155-539000-0000	Water	1,700
-	-	-	-	100-155-560400-0000	Capital Outlay	60,000
2,720	-	-	-	100-155-597300-0000	Transfer to Equip Replacement	-
198,995	193,886	183,146	170,320			194,450

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2010-11 BUDGET

Department #: 155
 Department Name: PW - Building Maintenance

Account Code (A)	FY 2009-10		FY 2010-11	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521000	3,000	3,000	3,000	Electric repairs, plumbing repairs, & building maintenance supplies doormats, mops, towels (Aramark contract); prune & spray palm trees @ City Hall
521800	600	600	600	Radio/cell phones for Maintenance Workers - (2)
522600	16,750	16,000	52,000	HVAC Maint; Pest control; Building Cleaning Services
526000	200	200	200	Parts to repair cleaning equipment (vacuum cleaners, buffer)
535600	2,700	2,700	2,700	Carpet/furniture/cleaners; bathroom supplies, brooms, disinfectants, tubs, lightbulbs, ballasts, misc. supplies; misc.hardware
535900	1,000	1,000	1,000	Uniforms for two employees
536000	19,000	19,000	19,000	City Hall gas/electricity
537500	1,200	1,500	1,500	Fuel for two vehicles
538000	300	300	300	Parts to repair vehicles
539000	1,700	1,700	1,700	Water for City Hall
560400	-	-	60,000	Capital purchases - City Hall flooring project
Total	46,450	46,000	142,000	

CITY OF DIXON FUND: 100
 PAYROLL SUMMARY DEPT: 155
 FY: 2010-11 **BUILDING MAINTENANCE**

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	PERS Retirement 512200	Health Insurance 512400	Soc Sec/ Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:											
Sr. Maintenance Worker	13,117	963	14,080	1.00	14,080	2,185	3,648	257	64	1,015	21,250
Subtotal:	13,117	963	14,080	1.00	14,080	2,185	3,648	257	64	1,015	21,250
Total:	13,117	963	14,080	1.00	14,080	2,185	3,648	257	64	1,015	21,250
<i>Other payroll costs:</i>											
PERS Health Administration							917				917
Retirement Health Benefit							9,585				9,585
Separation Pay			17,134								17,134
Overtime			600					9			609
Stand-by pay			2,080					30			2,110
Comp Time Cash Out			833		833			12			845
Admin Leave Cash Out			-		-			-			-
Subtotal:			20,647		833	-	10,502	51	-	-	31,200
GRAND TOTAL:	13,117	963	34,727	1.00	14,913	2,185	14,150	308	64	1,015	52,450

This page intentionally left blank.



Dixon Police

The Dixon Police Department's primary responsibilities include responding to requests for emergency and non-emergency police service, offender apprehension, crime deterrence, case investigation, evidence gathering, traffic enforcement and investigation, and maintenance of order within the community.

The quality of life and low violent crime rate experienced in Dixon can be greatly attributed to the service provided by the Police Department. Police employees share a commitment to a 24 hour, seven day a week (holidays included), 365 days a year endeavor to insure that citizens can live and work here safely.

Dixon Police Department Mission

To be an exemplary, model police department that is responsive, progressive, and service oriented. The Dixon Police Department will be known for its ability to provide quality programs that adapt to changing community needs.

2009/10 Accomplishments

- Had a decrease in the Part One Crime Rate by 30%
- Hired One Police Officer through the COPS Hiring Recovery Program
- Had an average response time to Priority One calls of 2 ½ minutes or less
- Improved our Daily Training Bulletin program for staff
- The Social Host Ordinance was approved by Council
- Implemented a POST Certified Patrol Rifle Training Course for officers
- Conducted Gang Awareness Training for the community
- Expanded our Sub-Beat Policing program
- Conducted a Police Officer's Association Toy Drive
- Increased security at the police department by installing a video camera system
- Participated in numerous community activities such as, the Tree Lighting, National Night Out, Red Ribbon Week, May Fair Parade, and a Neighborhood Clean-up event

City of Dixon Budget FY 2011

161 - POLICE DEPARTMENT

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
2,150,456	2,081,424	2,030,113	2,021,602	100-161-511000-0000	Salaries/Wages	2,067,534
17,100	17,893	18,432	17,586	100-161-511100-0000	Salaries/Wages PT	14,448
139,602	106,572	90,000	100,794	100-161-511200-0000	Overtime	90,000
-	9,126	10,000	15,636	100-161-511210-0000	Reimbursable Overtime	10,000
6,316	5,976	6,000	7,911	100-161-511300-0000	Standby	6,000
12,544	50,093	-	-	100-161-511900-0000	Termination Pay	31,053
34,801	34,344	38,370	32,956	100-161-512100-0000	Medicare	37,754
739,782	712,828	687,796	683,077	100-161-512200-0000	Retirement	679,441
17,966	14,398	13,372	11,321	100-161-512300-0000	Disability Insurance	9,302
326,194	326,151	334,905	324,630	100-161-512400-0000	Health Insurance	328,944
6,237	-	8,775	-	100-161-512500-0000	Unemployment Insurance	-
-	73,921	119,563	111,310	100-161-512600-0000	Worker's Comp Insurance	116,291
-	-	-	-	100-161-520400-0000	Advertising/Legal Notices	-
15,047	18,958	23,250	21,850	100-161-521000-0000	Bld/Site Maintenance	21,050
119,253	107,372	109,900	91,800	100-161-521800-0000	Communications	91,800
2,433	-	-	-	100-161-522400-0000	Consultants - Professional	-
85,727	90,600	119,000	145,917	100-161-523000-0000	Contract Serv - Animal Control	145,000
-	2,889	3,000	3,000	100-161-523600-0000	Contractual/Co. Booking Fees	3,000
1,517	894	-	1,205	100-161-524200-0000	Dues/Subscriptions	-
1,811	2,102	2,500	2,700	100-161-526000-0000	Equip Repairs/Maintenance	2,500
4,386	816	2,500	3,497	100-161-526800-0000	Firing Range Supplies	2,500
-	165	-	403	100-161-527200-0000	Hepatitis Shots	-
10,657	20,191	15,245	15,200	100-161-528800-0000	Investigations	10,995
697	-	-	-	100-161-529000-0000	K-9 Unit Expense	-
159,008	153,098	134,000	132,504	100-161-529400-0000	Lease Purchase Payments	132,500
733	421	-	482	100-161-530200-0000	Meetings/Seminars	-
1,073	230	-	580	100-161-531200-0000	Neighborhood Watch	500
2,293	331	4,055	2,000	100-161-531400-0000	Office Equip Maint/Rental	2,055
18,651	14,390	18,900	18,400	100-161-531600-0000	Office Supplies	17,000
8,395	13,654	12,460	12,400	100-161-532200-0000	Physical Fitness Program	13,500
7,887	5,948	9,130	9,100	100-161-535600-0000	Special Supplies	7,000
1,493	187	-	208	100-161-535750-0000	Training	-
4,148	13,530	17,000	17,000	100-161-535850-0000	Training - POST	17,000
29,798	24,472	24,300	24,500	100-161-535900-0000	Uniforms	24,650

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
32,608	31,077	30,000	29,211	100-161-536000-0000	Utilities	30,000
62,667	41,906	52,000	48,660	100-161-537500-0000	Vehicle Fuel	52,000
2,559	3,712	3,000	1,600	100-161-538000-0000	Vehicle Parts/Maintenance	2,000
2,078	2,388	2,500	2,400	100-161-539000-0000	Water	2,400
44,468	-	-	-	100-161-597300-0000	Transfer to Equip Replacement	-
4,070,389	3,982,057	3,940,066	3,911,440			3,968,217

CITY OF DIXON
SERVICES/SUPPLIES SUMMARY SHEET
FY 2010-11 BUDGET

Department #: 161
Department Name: POLICE

Account Code (A)	FY 2009-10		FY 2010-11	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521000	23,250	21,850	21,050	Building/Site Maintenance: Janitorial Service HVAC \$8,900; Pest Control \$650; Electrical \$1,500; Equip repair \$3,500; 5 Yr Fire Sprinkler System Inspection \$5,000; Tree Maintenance \$1,000, Generator Inspection \$500
521800	109,900	91,800	91,800	Communications: Line Charges AT&T (911, 678-7080/7081)& Solano Dispatch \$75,000; Clerts Solano Co. \$6,700; NEXTEL \$6,000; DSL, \$1,000; Solano County Communications \$3,100
523000	119,000	145,917	145,000	Annual Contract Animal Shelter MOU estimated costs
523600	3,000	3,000	3,000	Booking Fees Charged by Solano County for Prisoner Processing. 200 bookings per year at \$15
524200	-	1,205	-	Dues & Subscriptions:
526000	2,500	2,700	2,500	Dept. Equipment Mtce: Veh. Fire Extinguishers \$500; Radio Repair \$500; Printers/Computer Repairs \$1,000; Radar \$500
526800	2,500	3,497	2,500	Firing Range Supplies: Ammunition \$1,500; Weapon Repair \$500; Targets \$200; Supplies \$300
527200	-	403	-	Hepatitis Shots/Boosters: .
528800	15,245	15,200	10,995	Investigations: Sexual assault Exams \$3,000; Fingerprints \$1,500; Blood Alcohol/Drug Exams \$1,500; Polygraph/Medical/Psych \$1,000; ID-Kits \$250; Drug Kits \$145; Med Reports \$100; Transcription \$500, Image ware \$2,000; Livescan \$1,000;
529000	-	-	-	K-9 Unit - None
529400	134,000	132,504	132,500	Lease Purchase: Copy Machine \$4,000; Solano County Veh lease program (17 vehicles) \$128,500
530200	-	482	-	Meetings and Seminars: County Chiefs Mtg., Commanders, Special Mtgs
531200	-	580	500	Neighborhood Watch Supplies
531400	4,055	2,000	2,055	Office Equipment Mtce/Repair: Software maintenance \$1,000; Fax Machine \$500; Printer \$555;
531600	18,900	18,400	17,000	Office Supplies: Paper \$5,000; Dept Forms \$1,000;Year Tabs/Files \$800; Calendars \$100; Citations \$2,100; Writing Supplies \$1,700; Computer Discs/Printer Cart \$550; Letterhead \$1,500; Toner \$3,500; Misc Supp \$750
532200	12,460	12,400	13,500	Physical Fitness: 9 Officers receive a \$95-120 /mo. Participation is voluntary. Officers are tested bi-annually; Proctor Pay \$1,500

Department #: 161
 Department Name: POLICE

Account Code (A)	FY 2009-10		FY 2010-11	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
535600	9,130	9,100	7,000	Special Supplies: Computer Software/Misc Equip \$3,520; Business Cards \$500; DMV Guides \$100; Crime Scene Supplies \$500; Flares \$800; OC Spray \$80; Batteries \$150; Latex Gloves \$350; printing \$500; Shred It \$500
535750	-	208	-	Non-POST Training: Ca. Police Chiefs Conference, Liability Training, Non-Sworn Training
535850	17,000	17,000	17,000	POST - Reimbursed Training: Peace Officer Training for regular officers and reserves. Approx. 95% of Cost may be subject to reimbursement depending on State Budget resolution.
535900	24,300	24,500	24,650	Uniform Allowance: 25 Sworn, 2 Non-sworn CSOs; vests, batons, etc.
536000	30,000	29,211	30,000	Utilities : PG&E (heating, Air Conditioning, Lights)
537500	52,000	48,660	52,000	Vehicle Expense Fuel
538000	3,000	1,600	2,000	Parts Vehicle: Maintenance/Repair \$1,500; Car Wash \$500
539000	2,500	2,400	2,400	Cal Water Service for the Police Department
Total	582,740	584,617	577,450	

CITY OF DIXON FUND: 100
PAYROLL SUMMARY DEPT: 161
FY: 2010-11 POLICE

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	Temp Pay 511100	PERS Retirement 512200	Health Insurance 512400	Soc Sec/Medicare 512100	Disability Insurance 512300	Workers' Comp 521600	Total Employee
PERMANENT EMPLOYEES:												
Police Chief	126,892	7,502	134,394	1.00	134,394		37,818	14,592	2,160	622	8,108	197,695
Police Captain	111,657	17,208	128,865	1.00	128,865		36,263	14,592	2,080	547	7,135	189,482
Police Captain	111,657	7,843	119,500	1.00	119,500		33,627	14,592	1,944	547	7,135	177,346
Public Safety Admin. Mana	59,795	5,015	64,810	1.00	64,810		10,058	14,592	1,151	293	383	91,287
Records Clerk	43,244	-	43,244	1.00	43,244		6,711	14,592	839	212	1,098	66,696
Police Sergeant	67,053	850	67,903	1.00	67,903		25,219	5,256	1,061	329	4,285	104,053
Police Sergeant	73,221	4,688	77,909	1.00	77,909		28,935	12,876	1,316	359	4,679	126,075
Police Sergeant	73,221	4,688	77,909	1.00	77,909		28,935	12,876	1,316	359	4,679	126,075
Police Sergeant	73,221	2,769	75,990	1.00	75,990		28,223	12,876	1,289	359	4,679	123,415
Police Sergeant	73,221	4,688	77,909	1.00	77,909		28,935	12,876	1,316	359	4,679	126,075
Police Officer	62,050	5,543	67,592	1.00	67,592		25,104	5,256	1,056	304	3,965	103,277
Police Officer	62,050	3,916	65,966	1.00	65,966		24,500	9,732	1,098	304	3,965	105,564
Police Officer	62,050	5,543	67,592	1.00	67,592		25,104	9,732	1,121	304	3,965	107,818
Police Officer	62,050	7,355	69,405	1.00	69,405		25,777	9,732	1,147	304	3,965	110,330
Police Officer	62,050	4,103	66,152	1.00	66,152		24,569	9,732	1,100	304	3,965	105,822
Police Officer	62,050	5,729	67,779	1.00	67,779		25,173	12,876	1,169	304	3,965	111,266
Police Officer	62,050	5,729	67,779	1.00	67,779		25,173	12,876	1,169	304	3,965	111,266
Police Officer	62,050	2,476	64,526	1.00	64,526		23,965	9,732	1,077	304	3,965	103,569
Police Officer	62,050	8,495	70,545	1.00	70,545		26,200	12,876	1,210	304	3,965	115,100
Police Officer	59,096	850	59,946	1.00	59,946		22,264	12,876	1,056	290	3,776	100,208
Police Officer	57,847	3,808	61,654	1.00	61,654		22,898	12,876	1,081	283	3,696	102,489
Police Officer	57,733	3,805	61,538	1.00	61,538		22,855	12,876	1,079	283	3,689	102,320
Police Officer	53,905	3,681	57,586	1.00	57,586		21,388	9,732	976	264	3,445	93,391
Police officer	54,121	2,290	56,411	1.00	56,411		20,951	12,876	1,005	265	3,458	94,966
Police Officer	52,367	3,598	55,965	1.00	55,965		20,786	9,732	953	257	3,346	91,038
Police Officer	54,986	3,735	58,721	1.00	58,721		21,809	9,732	993	269	3,514	95,038
Police Officer	52,058	5,023	57,081	1.00	57,081		11,685	9,732	969	255	3,327	83,048
CSO II	44,663	5,382	50,045	1.00	50,045		11,270	2,556	763	219	2,854	67,707
CSO I	39,901	700	40,601	1.00	40,601		9,143	2,556	626	196	2,550	55,672
Subtotal:	1,898,306	137,012	2,035,319	29.00	2,035,319	-	675,340	317,808	34,120	9,302	116,199	3,188,087

CITY OF DIXON FUND: 100
 PAYROLL SUMMARY DEPT: 161
 FY: 2010-11 POLICE

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	Temp Pay 511100	PERS Retirement 512200	Health Insurance 512400	Soc Sec/Medicare 512100	Disability Insurance 512300	Workers' Comp 521600	Total Employee
Temporary Personnel												
Records Clerk	14,448	-	14,448		-	14,448	-		1,105	-	92	15,646
Subtotal:	14,448	-	14,448	0.00	-	14,448	-	-	1,105	-	92	15,646
Total:	1,912,754	137,012	2,049,767	29.00	2,035,319	14,448	675,340	317,808	35,226	9,302	116,291	3,203,733
Other payroll costs:												
PERS Health Administration/Sr. Mgmt Life Insurance								1,551				1,551
Retirement Health Benefit								9,585				9,585
Separation Pay			31,053									31,053
Overtime			90,000						1,305			91,305
Overtime - Reimbursable			10,000						145			10,145
Stand-by pay			6,000						87			6,087
Comp Time Cash Out			42,933		42,933				623			43,556
Admin Leave Cash Out			14,390		14,390				209			14,599
Night Differential			11,043		11,043		4,101		160			15,304
Subtotal:			205,419		68,366	-	4,101	11,136	2,528	-		223,184
GRAND TOTAL:	1,912,754	137,012	2,255,185	29.00	2,103,684	14,448	679,441	328,944	37,754	9,302	116,291	3,426,917

City of Dixon Budget FY 2011
169 - CODE COMPLIANCE

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
34,777	40,725	41,145	29,051	100-169-511000-0000	Salaries/Wages	48,175
-	-	-	1,566	100-169-511900-0000	Termination Pay	-
496	583	683	441	100-169-512100-0000	Medicare	785
7,996	9,231	9,295	6,687	100-169-512200-0000	Retirement	11,007
328	321	296	222	100-169-512300-0000	Disability Insurance	219
4,255	5,283	5,276	3,833	100-169-512400-0000	Health Insurance	5,276
-	212	2,670	173	100-169-512600-0000	Worker's Comp Insurance	2,854
635	-	400	-	100-169-521800-0000	Communications	400
-	-	800	800	100-169-522400-0000	Consultants - Professional	800
95	-	-	-	100-169-524200-0000	Dues/Subscriptions	-
161	279	-	-	100-169-531400-0000	Office Equip Maint/Rental	-
319	172	350	170	100-169-531600-0000	Office Supplies	350
144	50	-	-	100-169-535600-0000	Special Supplies	-
-	-	-	-	100-169-535750-0000	Training	1,500
320	-	-	-	100-169-535850-0000	Training - POST	-
281	700	700	350	100-169-535900-0000	Uniforms	700
1,016	770	1,000	300	100-169-537500-0000	Vehicle Fuel	1,000
44	84	300	-	100-169-538000-0000	Vehicle Maintenance	300
-	-	150	-	100-169-538500-0000	Vehicle Expense/Parts	150
-	-	-	-	100-169-597300-0000	Transfer to Equip Replacement	-
50,867	58,411	63,065	43,593			73,515

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2010-11 BUDGET

Department #: 169
 Department Name: CODE COMPLIANCE

Account Code (A)	FY 2009-10		FY 2010-11	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521800	400	-	400	CELL PHONE
522400	800	800	800	HEARING OFFICER
531600	350	170	350	OFFICE SUPPLIES, POSTAGE
535750	-	-	1,500	CODE COMPLIANCE TRAINING-REG, ROOM, & PER DIEM
535900	700	350	700	UNIFORM ALLOWANCE
537500	1,000	300	1,000	VEHICLE EXPENSE/FUEL
538000	300	-	300	VEHICLE MAINTENANCE
538500	150	-	150	VEHICLE EXPENSE/PARTS
Total	3,700	1,620	5,200	

CITY OF DIXON
 PAYROLL SUMMARY
 FY: 2010-11

FUND: 100
 DEPT: 169
 CODE COMPLIANCE

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	PERS Retirement 512200	Health Insurance 512400	Soc Sec/Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:											
CSO II	44,663	4,212	48,875	1.00	48,875	11,007	5,256	785	219	2,854	68,995
Subtotal:	44,663	4,212	48,875	1.00	48,875	11,007	5,256	785	219	2,854	68,995
Total:	44,663	4,212	48,875	1.00	48,875	11,007	5,256	785	219	2,854	68,995
Other payroll costs:											
PERS Health Administration							20				20
Subtotal:			-		-	-	20	-	-	-	20
GRAND TOTAL:	44,663	4,212	48,875	1.00	48,875	11,007	5,276	785	219	2,854	69,015

City of Dixon Budget FY 2011
166 - FIRE DEPARTMENT

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
1,702,126	1,766,530	1,777,906	1,778,603	100-166-511000-0000	Salaries/Wages	1,828,588
52,528	6,699	-	-	100-166-511100-0000	Salaries/Wages PT	-
271,524	245,494	158,265	250,380	100-166-511200-0000	Overtime	153,245
2,610	65,423	20,039	19,414	100-166-511210-0000	Reimbursable Overtime	-
-	34,933	34,709	34,865	100-166-511220-0000	FLSA Overtime	34,709
13,655	15,921	14,420	15,408	100-166-511300-0000	Standby	14,420
9,874	10,255	14,000	10,152	100-166-511400-0000	Volunteer Pay	14,000
40,098	16,307	-	-	100-166-511900-0000	Termination Pay	-
35,928	36,989	34,298	38,050	100-166-512100-0000	Medicare	35,176
452,535	446,092	405,850	413,524	100-166-512200-0000	Retirement	447,812
13,942	12,173	12,687	9,550	100-166-512300-0000	Disability Insurance	8,264
298,345	310,007	290,674	285,611	100-166-512400-0000	Health Insurance	306,682
7,310	7,238	9,000	6,689	100-166-512410-0000	Health Insurance - Volunteer	9,000
433	-	-	-	100-166-512500-0000	Unemployment Insurance	-
-	96,096	103,425	99,784	100-166-512600-0000	Worker's Comp Insurance	103,369
26,558	21,252	21,700	20,700	100-166-521000-0000	Bld/Site Maintenance	21,700
-	-	-	-	100-166-521000-0102	Bld/Site Maint-Paddon Station	-
62,271	74,258	69,440	69,440	100-166-521800-0000	Communications	69,440
-	-	-	-	100-166-521800-0102	Communications/Paddon Station	-
9,817	2,236	2,300	2,100	100-166-522400-0000	Consultants - Professional	2,300
50	-	-	-	100-166-522600-0000	Contr Servs - Non Professional	-
-	3,400	-	3,400	100-166-523150-0000	Contract Services	3,400
3,695	435	2,000	1,000	100-166-524000-0000	DMV Exams/Physicals	2,000
2,524	4,841	4,910	4,800	100-166-524200-0000	Dues/Subscriptions	4,910
11,910	17,487	13,840	13,840	100-166-525600-0000	EMS Supplies	13,840
24,275	23,500	24,755	23,500	100-166-526000-0000	Equip Repairs/Maintenance	24,755
165	-	825	165	100-166-527200-0000	Hepatitis Shots	825
15,359	20,222	23,400	27,200	100-166-529400-0000	Lease Purchase	28,956
2,462	1,518	2,200	2,000	100-166-530200-0000	Meetings/Seminars	2,200
2,961	509	425	315	100-166-531000-0000	Mileage Reimbursement	425
6,060	4,110	4,900	4,900	100-166-531600-0000	Office Supplies	4,900
31,500	23,192	3,600	1,869	100-166-532200-0000	Physical Fitness Program	3,600
3,938	2,044	2,700	2,700	100-166-533400-0000	Public Education	2,700
460	196	500	350	100-166-535500-0000	Small Tools	500

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
145,827	70,858	33,171	31,500	100-166-535600-0000	Special Supplies	33,171
21,795	9,204	10,610	10,610	100-166-535750-0000	Training	10,610
23,512	16,936	21,150	21,150	100-166-535900-0000	Uniform	21,150
31,283	29,319	34,000	29,000	100-166-536000-0000	Utilities	34,000
29,111	23,040	26,500	22,000	100-166-537500-0000	Vehicle Fuel	26,500
22,362	11,107	9,800	9,800	100-166-538000-0000	Vehicle Maintenance	9,800
20,330	11,111	11,000	11,000	100-166-538500-0000	Vehicle Parts	15,000
572	492	900	750	100-166-539000-0000	Water	900
32,980	9,437	26,000	3,704	100-166-560400-0000	Capital Outlay	-
170,505	-	-	-	100-166-597300-0000	Transfer to Equip Replacement	-
3,603,190	3,450,860	3,225,899	3,279,823			3,292,846

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2010-11 BUDGET

Department #: 166
 Department Name: FIRE

Account Code (A)	FY 2009-10		FY 2010-11	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
521000	21,700	20,700	21,700	ELECTRICAL & DOORS, ROLL-UP DOOR MAINT, BUILDING & GROUNDS MAINTENANCE & SUPPLIES, HVAC MAINTENANCE CONTRACT
521800	69,440	69,440	69,440	DISPATCH SERVICE, PAGER RENTALS, PHONE, LEASED LINES, RADIO USE FEES, DSL
522400	2,300	2,100	2,300	MEDICAL DIRECTOR FOR ALS SERVICE - \$200 PER PAID MEDIC PER YR, \$100 PER VOL MEDIC PER YR, PLUS \$800 ANNUAL MALPRACTICE
523150	-	3,400	3,400	CITY ANNUAL MEMBERSHIP FEE FOR SOLANO CO. HAZ MAT TEAM - PROVIDES RESPONSE FOR HAZ MAT CALLS AT NO ADDITIONAL COST TO CITY-PER COUNCIL AUTHORIZATION 12/08
524000	2,000	1,000	2,000	PHYSICALS FOR PERSONNEL
524200	4,910	4,800	4,910	DUES & SUBSCRIPTIONS TO CHIEF'S & FIREFIGHTER'S ASSNS & CODE UPDATES
525600	13,840	13,840	13,840	MEDICATIONS, IV'S, ELECTRODES, BANDAGES, OXYGEN MASKS, GLOVES, OXYGEN, BIO-HAZARD PICKUP, MISC EMS EQUIPMENT
526000	24,755	23,500	24,755	ANNUAL LADDER TEST, DEFIB CONTRACT INCL BATTERIES, CALIBRATE DEFIBS, SCBA FIT TESTING, RADIO EQUIPMENT, MAINT. CONTRACTS, BI-ANNUAL BREATHING APPARATUS & CYLINDER MAINTENANCE, SCBA MASK REPAIRS
527200	825	165	825	HEPATITIS B SHOTS FOR 5 PERSONNEL @ \$165 PER SERIES (3 SHOTS X \$55 EA)
529400	23,400	27,200	28,956	COPY MACHINE LEASE, CHIEF'S, ASST. CHIEF'S & UTILITY PICKUP VEHICLE LEASES - SOLANO CO.
530200	2,200	2,000	2,200	LEAGUE OF CA CITIES WORKSHOP, CAL CHIEFS CONFERENCE, MISC FIRE RELATED MTGS, CA PREVENTION WORKSHOP, ARSON CONFERENCE, INTERNATIONAL ASSN OF CHIEFS CONFERENCE, SEMINARS FOR BUILDING & FIRE CODES
531000	425	315	425	EMPLOYEE MILEAGE REIMBURSEMENT

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2010-11 BUDGET

Department #: 166
 Department Name: FIRE

531600	4,900	4,900	4,900	OFFICE SUPPLIES, PREVENTION & INSPECTION FORMS & SUPPLIES, FILM, PRINTING INKS & TONERS, BINDING SUPPLIES, CD'S & DISKETTES
532200	3,600	1,869	3,600	PHYSICAL FITNESS PAY - 3 @ \$1,800 ANNUALLY
533400	2,700	2,700	2,700	PUBLIC EDUCATION MATERIALS; HANDOUTS, BROCHURES, POSTERS, SAFETY VIDEOS, & JUVENILE FIRESETTER MATERIALS
535500	500	350	500	MISC. SMALL TOOLS TO PERFORM REPAIRS & MAINTENANCE
535600	33,171	31,500	33,171	MAP UPDATES, REPLACE WILDLAND GEAR, PROTECTIVE EQUIPMENT REPLACEMENT, HOSE REPLACEMENT, MISC SUPPLIES FOR EQUIPMENT, COMP SOFTWARE & SUPPLIES; SCBA GEAR, EOC SUPPLIES.
535750	10,610	10,610	10,610	EMS TRAINING PROGRAM, TRAINING CONFERENCE, HAZ MAT TRAINING, TRAINING SUPPLIES & MATERIALS, TRENCH RESCUE & ROPE SYSTEMS CLASSES, ARSON INVEST, PREVENTION, DISASTER & TERRORISM TRAINING, CONFINED SPACE TRAINING
535900	21,150	21,150	21,150	UNIFORM ALLOWANCE FOR 21 PERSONNEL, VOL UNIFORMS, 15 PR. SAFETY BOOTS, BADGES, HATS, NEW VOLUNTEER RECRUIT UNIFORMS
536000	34,000	29,000	34,000	GAS & ELECTRIC FOR STATION.
537500	26,500	22,000	26,500	FUEL EXPENSE FOR FIRE APPARATUS, UTILITY VEHICLES & COMMAND VEHICLES
538000	9,800	9,800	9,800	ANNUAL LABOR SERVICES, OPACITY TESTS, SMOG TESTS, TOWS, FLATS, BRAKE INSPECTIONS, BODY & PAINT REPAIRS, MISC. MAINT.
538500	11,000	11,000	15,000	PARTS FOR ANNUAL SERVICES, TIRES, LIGHTS, BATTERIES, SWITCHES, GLASS, HARDWARE, VALVE KITS, SEALS, ETC.-INCREASE FOR PURCHASING APPROX. 12 - 14 TIRES FOR 2 ENGINES & TRUCK
539000	900	750	900	DSMWS WATER
560400	26,000	3,704		See SS-2
Total	350,626	317,793	337,582	

CITY OF DIXON FUND: 100
 PAYROLL SUMMARY DEPT: 166
 FY: 2010-11 FIRE

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv	PERS	Health	Soc Sec/	Disability	Workers'	Total Employee
					Pay	Retirement	Insurance	Medicare	Insurance	Comp	
					511000	512200	512400	512100	512300	512600	
PERMANENT EMPLOYEES:											
Fire Chief	117,914	850	118,764	1.00	118,764	24,311	14,592	1,934	578	7,252	167,430
Assistant Fire Chief	106,632	9,358	115,990	1.00	115,990	23,743	14,592	1,893	522	6,558	163,299
Assistant Fire Chief (VACANT)	92,783	7,514	100,296	1.00	100,296	20,531	14,592	1,666	455	5,706	143,245
Public Safety Admin. Manager	59,136	4,140	63,276	1.00	63,276	9,820	14,592	1,129	290	378	89,485
Administrative Clerk II	41,964	839	42,803	1.00	42,803	6,643	14,592	832	206	269	65,345
Fire Captain	84,168	850	85,018	1.00	85,018	22,504	13,560	1,429	412	5,176	128,100
Fire Captain	84,168	6,742	90,910	1.00	90,910	24,064	13,560	1,515	412	5,176	135,637
Fire Captain	84,168	6,742	90,910	1.00	90,910	24,064	13,560	1,515	412	5,176	135,637
Fire Engineer	75,900	6,163	82,063	1.00	82,063	21,722	13,560	1,387	372	4,668	123,771
Fire Engineer	75,900	6,163	82,063	1.00	82,063	21,722	13,560	1,387	372	4,668	123,771
Fire Engineer	75,900	6,163	82,063	1.00	82,063	21,722	13,560	1,387	372	4,668	123,771
Fire Engineer	75,900	6,163	82,063	1.00	82,063	21,722	13,560	1,387	372	4,668	123,771
Fire Engineer	75,900	17,548	93,448	1.00	93,448	24,736	13,560	1,552	372	4,668	138,335
Fire Engineer	75,900	6,163	82,063	1.00	82,063	21,722	13,560	1,387	372	4,668	123,771
Fire Fighter	66,528	4,176	70,704	1.00	70,704	18,715	13,560	1,222	326	4,091	108,619
Fire Fighter	66,528	4,842	71,370	1.00	71,370	18,892	13,560	1,231	326	4,091	109,470
Fire Fighter	66,528	5,507	72,035	1.00	72,035	19,068	13,560	1,241	326	4,091	110,321
Firefighter/Paramedic	73,224	5,976	79,200	1.00	79,200	20,964	13,560	1,345	359	4,503	119,931
Firefighter/Paramedic	73,224	5,976	79,200	1.00	79,200	20,964	13,560	1,345	359	4,503	119,931
Firefighter/Paramedic	68,196	4,260	72,456	1.00	72,456	19,179	12,060	1,225	334	4,194	109,448
Firefighter/Paramedic	73,224	5,243	78,467	1.00	78,467	20,770	12,060	1,313	359	4,503	117,472
Firefighter/Paramedic	72,682	3,757	76,439	1.00	76,439	20,234	13,560	1,305	356	4,470	116,364
Subtotal:	1,686,467	125,133	1,811,600	22	1,811,600	447,812	300,480	30,625	8,264	98,147	2,696,928

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv Pay 511000	PERS Retirement 512200	Health Insurance 512400	Soc Sec/ Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
Total:	1,686,467	125,133	1,811,600	22	1,811,600	447,812	300,480	30,625	8,264	98,147	2,696,928
Other payroll costs:											
PERS Health Administration/Sr. Mgmt Life Insurance							554				554
Retirement Health Benefit							5,648				5,648
OVERTIME			153,245					2,222			155,467
FLSA (Y-time)			34,709					503			35,212
Stand-by pay			14,420					209			14,629
Comp Time Cash Out			29,865		29,865			433			30,298
Admin Leave Cash Out			7,723		7,723			112			7,835
Volunteer			14,000				9,000	1,071		5,222	29,293
Subtotal:			253,962		37,588	-	15,202	4,550	-	5,222	278,936
GRAND TOTAL:	1,686,467	125,133	2,065,562	22	1,849,188	447,812	315,682	35,176	8,264	103,369	2,975,864

Recreation and Community Services

Park & Recreation Facility Development:

The department is responsible for the development of park and recreation facilities identified in the Parks Master Plan to meet the growing needs of the community. Dixon currently has two community parks and three neighborhood parks. Major facilities include a Senior/Multi-Use Center, Aquatic Center, Joint-use Performing Arts Theater, Jim Stevens Arena, multiple sports fields, and 88 acres of developed land.

The department is also responsible for the scheduling of City facilities. A master calendar and agreements with each of the local sports organizations is maintained by the department. The Senior Multi-Use Center is one of only a few facilities in Dixon with capacity to hold a larger gathering. It is frequently rented for wedding receptions and other celebrations.

Senior Programs:

The Recreation Manager is responsible for the operation of the senior program. The Senior/Multi-Use Center is open M-F from 9:00-2:30 p.m. and hosts a number of senior programs including a nutritional lunch program, senior club meetings, various classes, and opportunities for social interaction. The senior program offers day trips to attractions found in the region as well as trips and tours in association with a local travel agency. Numerous special events are offered throughout the year including a holiday dinner, holiday light tour, senior summer barbeque, senior luau, golden anniversary party and others. An active Senior Club provides input into programs and supports many of the activities offered.

Recreation Department Mission

Provide the community with programs and services that enhance the quality of life in Dixon.

After School Programs:

The Department has developed a very successful collaborative with the Dixon Unified School District to offer free after school programs. Project ASPIRE currently is running on the campus of Anderson Elementary School and Gretchen Higgins Elementary School. These programs combined serve 160 students per day.

- Aquatics:

In June of 2006, the City opened the newly renovated and expanded Pat Granucci Aquatic Center. This facility located in Hall Park has been a part of the community since the 1930's. The renovation and expansion included the widening of the existing lap pool from 6-lanes to 8-lanes, the addition of a training pool, the expansion of the deck and turf area and the complete renovation of the pool building. The aquatic center is also used by the high school swim team and the Dixon Dolphins Swim Team.

Youth and Adult Sports:

The City currently runs youth and adult indoor soccer programs, adult softball leagues, the Dixon Youth Basketball Program, and numerous drop-in sports programs.

Special Events:

Special events are the responsibility of the entire department. Special events are held throughout the year and include programs such as: Movies in the Park, Concerts in the Park, Spook Party Festival and many others.

2009/10 Accomplishments

- The Recreation Division has successfully taken over the oversight and management of the ATOD Contract.
- Project ASPIRE after school program continues to thrive on the campus of Gretchen Higgins and Anderson Elementary Schools with 160 student attending daily.
- Senior programs continue to be offered daily at the SMUC including a lunch program, exercise programs, classes and special events.
- New arena soccer leagues and drop in programs at the Jim Stevens Arena continue to develop.

City of Dixon Budget FY 2011

171 - RECREATION

2008	2009	2010	2010			2011
Actual	Actual	Adopted	Estimated	Account	Description	Adopted
237,689	238,751	227,328	220,544	100-171-511000-0000	Salaries/Wages	198,590
68,260	53,801	112,412	47,227	100-171-511100-0000	Salaries/Wages PT	126,540
60,121	69,807	-	56,956	100-171-511120-0000	Aquatics Personnel	-
233	-	-	-	100-171-511130-0000	Playground/Special Events Pers	-
29	13	-	67	100-171-511200-0000	Overtime	-
13,413	13,617	12,564	10,857	100-171-512100-0000	Medicare	13,092
36,150	35,548	33,650	33,976	100-171-512200-0000	Retirement	29,867
1,904	1,575	1,385	1,262	100-171-512300-0000	Disability Insurance	887
44,086	44,949	43,752	43,007	100-171-512400-0000	Health Insurance	34,375
-	185	-	751	100-171-512500-0000	Unemployment Insurance	-
-	4,071	3,393	5,234	100-171-512600-0000	Worker's Comp Insurance	3,987
5,299	4,209	5,000	4,000	100-171-520400-0000	Advertising/Legal Notices/Pubs	4,000
2,400	2,400	2,400	2,400	100-171-520600-0000	Auto Allowance	2,400
1,098	1,243	1,200	1,300	100-171-521800-0000	Communications	1,300
71	26	-	-	100-171-522610-0000	Contr Servs - Recnet	-
560	330	260	340	100-171-524200-0000	Dues/Subscriptions	350
201	56	-	-	100-171-530200-0000	Meetings/Seminars	-
751	576	600	600	100-171-531000-0000	Mileage Reimbursement	600
722	716	600	600	100-171-531600-0000	Office Supplies	600
2,495	3,234	-	-	100-171-532600-0000	Playground/Spec Events	-
4,990	2,426	3,000	3,000	100-171-533600-0000	Rec - Aquatics	3,000
399	842	-	-	100-171-534500-0000	Fees - Administration	-
7,182	4,919	5,000	5,000	100-171-535600-0000	Special Supplies	5,000
5,000	-	-	-	100-171-535650-0000	Subsidies to Comm. Groups	-
720	947	1,000	1,000	100-171-535750-0000	Training	1,000
-	-	63,438	63,438	100-171-540800-0000	Youth Programs	63,438
5,000	5,150	5,000	5,000	100-171-535660-0000	Joint City/DUSD Perf. Arts	5,000
-	1,597	-	-	100-171-560400-0000	Capital Outlay	-
3,400	-	-	-	100-171-597300-0000	Transfer to Equip Replacement	-
502,173	490,988	521,982	506,559			494,025

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2010-11 BUDGET

Department #: 171
 Department Name: RECREATION

Account Code (A)	FY 2009-10		FY 2010-11	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
520400	5,000	4,000	4,000	Recreation Guide/"City Connection" , flyers for utility billing, other promotion
520600	2,400	2,400	2,400	Auto allowance for Department Director
521800	1,200	1,300	1,300	Cell Phones for recreation coordinators (2)
524200	260	340	350	California Parks & Recreation Society, MMANC
531000	600	600	600	Mileage for work related travel by the Recreation Manager & Coordinator
531600	600	600	600	General office supplies.
533600	3,000	3,000	3,000	Aquatic supplies, lifeguard shirts and suits, visors, whistles, sunscreen, first aid supplies, various pool related equipment purchased as needed.
535600	5,000	5,000	5,000	Special supplies for after school programs, Sandlot programs in the park, Movies in the Park
535660	5,000	5,000	5,000	Subsidy to Performing Arts Center Per MOU with District
535750	1,000	1,000	1,000	Lifeguards hired by the City of Dixon are reimbursed for their training costs. Also, some non-aquatic staff are provided training in CPR.
540800	63,438	63,438	63,438	Alcohol, Tobacco & Other Drug City Team Grant - moved from Dept. 161 (Police)
Total	87,498	86,678	86,688	

CITY OF DIXON FUND: 100
 PAYROLL SUMMARY DEPT: 171
 FY: 2010-11 RECREATION

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	Temp Pay 511100	PERS Retirement 512200	Health Insurance 512400	Soc Sec/Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:												
Dir. of P. W. & Comm. Svs.	119,177	5,622	124,800	0.95	118,560	-	18,400	13,862	1,920	528	725	153,995
Recreation Manager	75,178	1,261	76,439	0.40	30,576	-	4,745	5,837	528	147	192	42,025
Recreation Coordinator	43,303	-	43,303	1.00	43,303	-	6,721	14,592	839	212	1,100	66,768
Subtotal:	237,659	6,884	244,543	2.35	192,439	-	29,867	34,291	3,288	887	2,017	262,788
Temporary Personnel												
Pool Manager	5,673	-	5,673	-	-	5,673	-	-	434	-	144	6,251
Assistant Pool Manager	5,304	-	5,304	-	-	5,304	-	-	406	-	135	5,844
Swim Instructor/Guard	21,378	-	21,378	-	-	21,378	-	-	1,635	-	543	23,556
Lifeguard/Instructor	28,684	-	28,684	-	-	28,684	-	-	2,194	-	729	31,607
Recreation Specialist II After Sch	19,732	-	19,732	-	-	19,732	-	-	1,509	-	126	21,367
Recreation Specialist I After Sch	31,329	-	31,329	-	-	31,329	-	-	2,397	-	201	33,926
Video Technician (Movies in the I	313	-	313	-	-	313	-	-	24	-	2	339
Sports Coordinator(s) soccer, ba	8,908	-	8,908	-	-	8,908	-	-	681	-	57	9,646
Recreation Specialist II After Sch	5,220	-	5,220	-	-	5,220	-	-	399	-	33	5,653
Subtotal:	126,540	-	126,540	0.00	-	126,540	-	-	9,680	-	1,970	138,190
Total:	364,199	6,884	371,082	2.35	192,439	126,540	29,867	34,291	12,968	887	3,987	400,978
Other payroll costs:												
PERS Health Administration/Sr. Mgmt Life Insurance										84		84
Retirement Health Benefit												-
Auto Allowance			2,400						35			2,435
Comp Time Cash Out			216		216				3			219
Admin Leave Cash Out			5,935		5,935				86			6,021
Subtotal:			8,551		6,151	-	-	84	124	-	-	8,759
GRAND TOTAL:	364,199	6,884	379,633	2.35	198,590	126,540	29,867	34,375	13,092	887	3,987	409,737

This page intentionally left blank.



City of Dixon Budget FY 2011
172 - SENIOR MULTI-USE CENTER (SMUC)

2008	2009	2010	2010			2011
Actual	Actual	Adopted	Estimated	Account	Description	Adopted
44,206	47,243	46,717	48,056	100-172-511000-0000	Salaries/Wages	47,249
6,879	8,372	8,820	7,832	100-172-511100-0000	Salaries/Wages PT	8,820
1,180	1,429	1,476	1,405	100-172-512100-0000	Medicare	1,487
7,125	6,822	6,954	7,165	100-172-512200-0000	Retirement	7,177
405	344	340	278	100-172-512300-0000	Disability Insurance	221
7,726	8,125	8,543	8,543	100-172-512400-0000	Health Insurance	8,755
-	-	-	453	100-172-512500-0000	Unemployment Insurance	-
-	356	348	411	100-172-512600-0000	Worker's Comp Insurance	345
1,500	500	500	500	100-172-520400-0000	Advertising/Legal Notices/Pubs	500
6,069	5,178	5,500	5,500	100-172-521000-0000	Bld/Site Maintenance	5,500
2,470	2,035	2,500	2,500	100-172-521800-0000	Communications	2,500
-	-	-	-	100-172-522400-0000	Consultants - Professional	-
1,320	1,410	1,500	1,500	100-172-522600-0000	Contr Servs - Non Professional	1,500
96	26	-	-	100-172-522610-0000	Contr Servs - Recnet	-
26	17	-	-	100-172-524200-0000	Dues/Subscriptions	-
523	104	-	-	100-172-526000-0000	Equip Repairs/Maintenance	-
285	373	200	200	100-172-531000-0000	Mileage Reimbursement	200
342	449	500	500	100-172-531600-0000	Office Supplies	500
224	136	-	-	100-172-534500-0000	Fees - Administration	-
432	200	500	500	100-172-535520-0000	S/MUC Donations Expensed	500
1,340	890	1,000	1,000	100-172-535550-0000	Special Events	1,000
366	588	500	500	100-172-535600-0000	Special Supplies	500
6,880	7,111	6,000	6,000	100-172-536000-0000	Utilities	6,000
488	596	500	600	100-172-539000-0000	Water	650
-	3,414	-	-	100-172-560400-0000	Capital Outlay	2,500
-	-	-	-	100-172-560450-0000	Furniture & Fixtures	2,500
2,650	-	-	-	100-172-597300-0000	Transfer to Equip Replacement	-
92,531	95,717	92,398	93,443			98,404

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2010-11 BUDGET

Department #: 172
 Department Name: SENIOR/MULTI-USE CENTER

Account Code (A)	FY 2009-10		FY 2010-11	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
520400	500	500	500	"City Connection"/Rec. Guide,. Utility bill flyers, Other promotional material
521000	5,500	5,500	5,500	Cleaning supplies,maintenance & repairs, SMUC share of HVAC repair & maintenance contract;
521800	2,500	2,500	2,500	Telephone (local and long distance) for three offices, one cell phone; DSL and firewall
522600	1,500	1,500	1,500	Alarm contract for the Senior/Multi-Use Center, pest control.
531000	200	200	200	Mileage for work related travel by Supervisor.
531600	500	500	500	General office supplies
535520	500	500	500	Cash donations expensed for senior citizen activities or items for Senior/Multi-Use Center
535550	1,000	1,000	1,000	Senior citizen activity expenses
535600	500	500	500	Supplies for luau, Mother's Day activities and other special events
536000	6,000	6,000	6,000	Utilities
539000	500	600	650	Water
560400	-	-	2,500	See SS-2
597300	-	-	2,500	Equipment Replacement
Total	19,200	19,300	24,350	

CITY OF DIXON
 CAPITAL EQUIPMENT/FIXED ASSETS (not included in Capital Project Funds)
 FY 2010-11 BUDGET

Department #: 172
 Account Name: _____

(N)ew or (R)eplacement (A)	Category* (B)	Priority (C)	Item Description (Be Specific) (D)	Cost/Unit (incl Tax and Freight) (E)	Quantity (F)	Total (G)
R	F	1	Replace lobby furniture at SMUC	2,500.00	1	2,500
						-
						-
						-
						-
						-
						-
						-
Please see memo for further instructions.					Total	2,500

*Category: V = Vehicles
 F = Furniture/Fixtures
 E = Equipment
 B = Buildings

CITY OF DIXON FUND: 100
 PAYROLL SUMMARY DEPT: 172
 FY: 2010-11 SENIOR MULTI-USE CENTER

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	Temp Pay 511100	PERS Retirement 512200	Health Insurance 512400	Soc Sec/Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:												
Recreation Manager	75,178	1,892	77,070	0.60	46,242		7,177	8,755	797	221	289	63,481
Subtotal:	75,178	1,892	77,070	0.60	46,242	-	7,177	8,755	797	221	289	63,481
Temporary Personnel												
Building Monitor	8,820	-	8,820		-	8,820	-		675	-	56	9,551
Subtotal:	8,820	-	8,820	0.00	-	8,820	-	-	675	-	56	9,551
Total:	83,998	1,892	85,890	0.60	46,242	8,820	7,177	8,755	1,472	221	345	73,032
Other payroll costs:												
Admin Leave Cash Out			1,007		1,007				15			1,022
Subtotal:			1,007		1,007	-	-	-	15	-	-	1,022
GRAND TOTAL:	83,998	1,892	86,897	0.60	47,249	8,820	7,177	8,755	1,487	221	345	74,054



General Fund

Sub Funds

This page intentionally left blank.



CITY OF DIXON

**BUDGET OVERVIEW
SPECIAL FUNDS - GENERAL FUND SUB FUNDS**

FUND			COUNCIL DISCRETIONARY FUND	RECREATION	PLANNING AGREEMENTS	VACAVILLE / DIXON GREENBELT AUTHORITY	EQUIPMENT REPLACEMENT	BUILDING RESERVE	Total
			102	103*	190	810**	820	830	
FY2010									
SUMMARY OF ESTIMATED RESOURCES AND EXPENDITURES									
BEGINNING FUND BALANCE	July-2009		152,013	26,815	(1,290)	92,601	2,166,276	164,129	2,600,544
PROJECTED									
	June 30, 2010	ACTUAL REVENUE	5,159	81,123	40,500	309	40,000	2,000	169,091
		TRANSFERS	-	-	-	-	-	102,213	
		ACTUAL REVENUE & TRANSFERS	5,159	81,123	40,500	309	40,000	104,213	271,304
		ESTIMATED EXPENDITURES	18,202	101,177	23,433	92,910	626,473	558	862,753
ESTIMATED FUND BALANCE	June 30, 2010		138,970	6,761	15,777	-	1,579,803	267,784	2,009,095
FY2011									
SUMMARY OF PROJECTED RESOURCES AND APPROPRIATIONS									
ESTIMATED BEGINNING FUND BALANCE	July-2010		138,970	6,761	15,777	-	1,579,803	267,784	2,009,095
PROPOSED									
	July 1, 2010	ESTIMATED REVENUE							
		REVENUES	2,500	88,100	-	-	-	-	90,600
		INTEREST EARNINGS	750	-	-	-	40,000	2,500	43,250
		TRANSFERS	-	-	-	-	50,000	-	50,000
		ESTIMATED REVENUE AND TRANSFERS	3,250	88,100	-	-	90,000	2,500	183,850
		TOTAL ESTIMATED AVAILABLE RESOURCES	142,220	94,861	15,777	-	1,669,803	270,284	2,192,945
		PROPOSED APPROPRIATIONS	-	73,827	-	-	165,000	60,000	298,827
ESTIMATED FUND BALANCE	June 30, 2011		142,220	21,034	15,777	-	1,504,803	210,284	1,894,118
ESTIMATED BEGINNING FUND BALANCE	July 1, 2011		142,220	21,034	15,777	-	1,504,803	210,284	1,894,118

*The Fund Balance for Fund 104 (Performing Arts Fund) has been combined with Fund 103 for the purpose of the budget only. No revenue or appropriations are anticipated for FY2011.

**Fund 810 - a transfer was made in FY 2009-10 to Fund 830 (Building Reserve) to closeout this fund.

City of Dixon Budget FY 2011
FUND 102 - COUNCIL DISCRETIONARY FUND

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
-	493	-	4,174	102-000-421300-0000	Building Permits - Gen'l Plan	2,500
250,000	-	-	-	102-000-490100-0000	Transfer from General Fund	-
12,431	7,229	500	896	102-000-461600-0000	Interest Earned	750
1,740	(1,829)	-	89	102-000-470100-0000	Unrealized Gain GASB 31	-
264,171	5,893	500	5,159			3,250
15,945	1,275	-	-	102-100-522400-0000	Consultants	-
109,113	-	-	-	102-100-523700-0000	Contract- Shared Revenue Agree	-
-	-	-	-	102-100-529600-0000	Legal Fees	-
16,623	4,124	-	-	102-100-535600-0000	Special Supplies	-
-	7,500	-	-	102-100-535750-0000	Training	-
8,211	4,043	17,276	-	102-100-560400-0000	Capital Outlay	-
-	-	-	-	102-100-560750-0000	Project Admin - Direct	-
135,153	23,289	9,000	16,159	102-132-522400-0000	Consultants	-
-	28,610	-	2,043	102-520-522400-0000	Consultants	-
285,046	68,841	26,276	18,202			-
264,171	5,893	500	5,159		Total Fund Revenue	3,250
285,046	68,841	26,276	18,202		Total Fund Expenditures	-

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2010-11 BUDGET

Department #: Fund 102
 Department Name: Council Discretionary Fund

Account Code (A)	FY 2009-10		FY 2010-11	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
522400	-	-	-	
523700	-	-	-	
529600	-	-	-	
535600	-	-	-	
535750	-	-	-	
560400	17,276	-	-	
560750	-	-	-	
102-132-522400-0000	9,000	16,159	-	
102-520-522400-0000	-	2,043	-	
Total	26,276	18,202	-	

This page intentionally left blank.



City of Dixon Budget FY 2011
FUND 103 - RECREATION

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
19,343	19,678	18,000	18,450	103-000-433650-0000	Rec - Adult Softball	18,000
9,233	27,575	23,000	16,000	103-000-433660-0000	Adult Soccer	16,000
-	-	-	-	103-000-433810-0000	Rec - Basketball - Adult	-
41,828	24,400	28,000	24,073	103-000-433811-0000	Rec - Basketball - Youth	26,000
4,355	1,800	4,000	-	103-000-433837-0000	Rec - Day Camp	-
8,764	20,740	14,000	11,000	103-000-433845-0000	Rec - Fitness	15,000
3,916	3,455	6,000	2,500	103-000-433860-0000	Rec - General Interest	4,000
70	6,755	8,000	-	103-000-433910-0000	Rec - Soccer	-
1,760	1,601	-	1,100	103-000-433915-0000	Rec - Teen Activities	1,100
3,809	4,287	3,000	3,000	103-000-433920-0000	Rec - Tennis Lessons	3,000
419	765	1,000	1,000	103-000-433925-0000	Rec - Volleyball - Drop-ins	1,000
-	50	(2,000)	(1,000)	103-000-433995-0000	Scholarship Offset	(1,000)
-	-	5,000	5,000	103-000-461499-0000	Misc Grants	5,000
2,184	1,585	-	-	103-000-461600-0000	Interest Earned	-
359	(388)	-	-	103-000-470100-0000	Unrealized Gain GASB 31	-
96,039	112,303	108,000	81,123			88,100

DEPT 179 - MISCELLANEOUS RECREATION

-	3,980	14,212	14,026	103-179-511000-0000	Salaries/Wages	-
278	1,036	1,044	817	103-179-511150-0000	Wages P/T Volleyball	1,044
8,181	2,747	3,111		103-179-511160-0000	Wages P/T Day Camp	
43	-	-	-	103-179-511190-0000	Wages P/T Arena	-
-	-	-	-	103-179-512000-0000	Social Security	80
650	366	592	333	103-179-512100-0000	Medicare	-
-	608	2,162	2,134	103-179-512200-0000	Retirement	-
-	33	138	85	103-179-512300-0000	Disability Insurance	-
-	1,410	4,699	4,699	103-179-512400-0000	Health Insurance	-
-	161	541	304	103-179-512600-0000	Worker's Comp Insurance	27
-	-	1,500	1,500	103-179-520100-0000	Administrative Costs - Finance	1,500
-	-	-	-	103-179-520500-0000	After School Program	-
-	1,265	-	-	103-179-522400-0000	Consultants - Professional	-
-	-	-	-	103-179-522600-0000	Contract Svcs - Non Profession	-
96	26	-	-	103-179-522610-0000	Contr Svcs - Recnet	-
-	-	-	-	103-179-527800-0000	Insurance/Registrations	-

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
-	-	-	-	103-179-533600-0000	Rec - Arts/Crafts	-
-	-	-	-	103-179-533810-0000	Rec - Basketball	-
-	-	-	-	103-179-533836-0000	Rec - Dance	-
1,797	598	2,000	-	103-179-533837-0000	Rec - Day Camp	-
5,348	15,002	12,000	7,700	103-179-533845-0000	Rec - Fitness	10,500
5,304	6,103	5,000	2,808	103-179-533860-0000	Rec - General Interest	2,800
-	-	-	-	103-179-533920-0000	Rec - Tennis Lessons	-
650	816	500	250	103-179-534500-0000	Fees - Administration	250
1,151	63	1,000	1,000	103-179-535600-0000	Special Supplies	-
1,611	1,122	1,000	500	103-179-535680-0000	Teen Activities	500
-	-	-	-	103-179-599900-0000	Recreation Refunds	-
-	-	-	-	103-179-550500-0000	Contingency	-
5,465	5,465	5,465	5,465	103-179-590100-0000	Transfer to General Fund	5,301
30,575	40,802	54,964	41,621			22,002

DEPT 180 - SOFTBALL

-	-	-	-	103-180-511000-0000	Salaries/Wages	-
1,929	3,166	2,350	1,315	103-180-511180-0000	Salaries - Rec Softball	2,350
-	-	-	-	103-180-512000-0000	Social Security	180
148	242	180	101	103-180-512100-0000	Medicare	-
-	-	-	-	103-180-512200-0000	Retirement	-
-	74	146	38	103-180-512600-0000	Worker's Comp Insurance	60
8,581	8,483	7,500	9,000	103-180-522600-0000	Contract Svcs - Nonprof	8,500
-	-	-	-	103-180-527800-0000	Insurance & Registrations	-
362	155	150	150	103-180-534500-0000	Fees - Administration	150
4,123	5,498	5,000	5,000	103-180-535600-0000	Special Supplies	4,500
15,142	17,618	15,326	15,604			15,740

DEPT 182 - ARENA SOCCER

-	-	-	-	103-182-511000-0000	Salaries/Wages	-
3,214	14,539	3,000	9,462	103-182-511180-0000	Salary - Rec Adult Soccer	11,193
-	-	-	-	103-182-512000-0000	Social Security	856
246	1,112	856	724	103-182-512100-0000	Medicare	-
-	-	-	-	103-182-512200-0000	Retirement	-
-	332	698	267	103-182-512600-0000	Worker's Comp Insurance	284
7,441	13,587	10,000	5,000	103-182-522600-0000	Contract Svcs - Nonprof	5,000
-	-	-	-	103-182-527800-0000	Insurance & Registrations	-
1,094	3,185	3,000	1,500	103-182-535600-0000	Special Supplies	1,000
11,994	32,755	17,554	16,953			18,333

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
DEPT 183 - BASKETBALL						
15,359	12,836	6,350	14,255	103-183-511180-0000	Wages PT Youth Basketball	6,350
1,175	982	486	1,087	103-183-512100-0000	FICA	486
-	300	396	402	103-183-512600-0000	Worker's Comp Insurance	161
15,977	2,877	2,500	2,500	103-183-522600-0000	Contract Svc Non Prof	2,000
140	(892)	-	255	103-183-534500-0000	Administration Fees	255
7,725	6,010	5,000	4,000	103-183-535600-0000	Special Supplies	4,000
40,377	22,112	14,732	22,499			13,252
DEPT 184 - COMMUNITY EVENTS/CONCERT IN THE PARK						
-	-	311	-	103-184-511100-0000	Salaries/Wages PT	-
-	-	24	-	103-184-512100-0000	Medicare	
-	-	19	-	103-184-512600-0000	Worker's Comp Insurance	
-	504	500	500	103-184-520400-0000	Advertising/Publications	500
-	1,724	4,000	4,000	103-184-522600-0000	Contract Services	4,000
-	2,228	4,854	4,500			4,500
96,039	112,303	108,000	81,123		Total Fund Revenue	88,100
98,089	115,514	107,430	101,177		Total Fund Expenditures	73,827

City of Dixon Budget FY 2011
FUND 190 - PLANNING AGREEMENTS

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
(88,200)	37,747	50,000	40,000	190-000-433350-0000	Planning Agreements	-
9,679	2,465	-	500	190-000-461600-0000	Interest Earned	-
-	25,000	-	-	190-000-433300-2510	Reimbursements/Flying J	-
-	55	-	-	190-000-433300-2537	NE Q-CFD	-
-	10,000	-	-	190-000-433300-2543	Reimbursements TVOB	-
-	26,066	-	-	190-000-433300-2546	Reimbursements Brookfield	-
1,202	(1,232)	-	-	190-000-470100-0000	Unrealized Gain GASB 31	-
(77,319)	100,101	50,000	40,500			-
-	16,457	-	-	190-114-522400-0000	Consultants	-
165	90	-	540	190-132-520400-ALL	Publications	-
105	386	-	-	190-132-520400-2543	Publications/TVOB Project	-
18,728	12,207	20,000	5,500	190-132-522400-2510	Consultants/Flying J	-
7,428	-	-	-	190-132-522400-2513	Consultants/Southwest	-
(87,536)	-	-	-	190-132-522400-2527	Consultants/Brookfield	-
14,392	219	-	-	190-132-522400-2538	Consultants - Dixon Twn Center	-
-	22,343	-	-	190-132-522400-2546	Consultants/Brookfield CFD	-
-	-	30,000	16,266	190-132-529610-0000	Legal Fees Reimbursable	-
(16,682)	-	-	931	190-132-529610-2527	Legal Fees Reimb./Brookfield	-
264	48	-	196	190-132-529610-2537	Legal Fees Reimb - NE Quad CFD	-
41,387	311	-	-	190-132-529610-2538	Legal Fees Reimb/Dixon Twn Ctr	-
22,870	-	-	-	190-135-522400-0000	Consultants - Professional Svc	-
2,411	96	-	-	190-135-529600-0000	Legal Services	-
3,533	52,157	50,000	23,433			-
(77,319)	100,101	50,000	40,500		Total Fund Revenue	-
3,533	52,157	50,000	23,433		Total Fund Expenditures	-

City of Dixon Budget FY 2011
FUND 810 - VACAVILLE/DIXON GREENBELT AUTHORITY

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
1,454	2,871	-	259	810-000-461600-0000	Interest Earned	-
-	-	-	-	810-000-460700-0000	Loan Principal	-
-	-	-	-	810-000-460800-0000	Interest Earnings on Loans	-
6,287	(6,338)	-	50	810-000-470100-0000	Unrealized Gain GASB 31	-
7,741	(3,466)	-	309			-
-	-	-	-	810-810-529600-0000	Legal Expenses	-
-	-	-	-	810-810-535600-0000	Special Supplies	-
-	-	-	-	810-810-550300-0000	Interest Expense	-
-	-	-	-	810-810-590100-0000	To General Fund	-
-	-	93,695	92,910	810-810-597400-0000	To Building Reserve Fund 830	-
-	-	93,695	92,910			-
7,741	(3,466)	-	309		Total Fund Revenue	-
-	-	93,695	92,910		Total Fund Expenditures	-

City of Dixon Budget FY 2011
FUND 820 - EQUIPMENT REPLACEMENT

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
77,933	70,275	55,000	40,000	820-000-461600-0000	Interest Earned	40,000
654	(1,856)	-	-	820-000-470100-0000	Unrealized Gain GASB 31	-
338,580	-	-	-	820-000-490100-0000	Transfer from General Fund	-
-	-	-	-	820-000-491100-0000	Transfer from Sewer O & M	50,000
417,167	68,419	55,000	40,000			90,000
-	-	-	-	820-116-560400-0000	IT Capital Outlay/Equip Replace	150,000
134,520	158,912	626,473	626,473	820-820-590100-0000	Transfer to General Fund	15,000
-	-	-	-	820-820-591100-0000	To Sewer O & M	-
-	-	-	-	820-820-591800-0000	To Fire Cap Projs	-
-	-	-	-	820-820-592000-0000	To City Facilities	-
-	-	-	-	820-820-592100-0000	Transfer to PW Capital Project	-
134,520	158,912	626,473	626,473			165,000
417,167	68,419	55,000	40,000		Total Fund Revenue	90,000
134,520	158,912	626,473	626,473		Total Fund Expenditures	165,000

Notes:

1. The IT Capital Outlay/Equipment Replacement - \$150,000, is for: phone system replacement, website modifications, and Laserfische; items to be expensed directly from this fund.
2. The Transfer to General Fund - \$15,000, is for replacement of mower to be expensed in General Fund Dept. 151.

City of Dixon Budget FY 2011

FUND 830 - BUILDING RESERVE

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
8,138	3,243	3,000	2,000	830-000-461600-0000	Interest Earned	2,500
15,507	(15,557)	-	-	830-000-470100-0000	Unrealized Gain GASB 31	-
-	-	-	-	830-000-490100-0000	Transfer from General Fund	-
-	-	9,465	9,303	830-000-491740-0000	Fr Econ Dev/Industrial Park	-
-	-	93,695	92,910	830-000-497200-0000	Transfer from Greenbelt P/Ship	-
23,645	(12,314)	106,160	104,213			2,500
-	-	50,000	-	830-830-560200-0000	Contingency	-
10,700	35,258	558	558	830-830-590100-0000	To General Fund	60,000
-	-	-	-	830-830-591900-0000	To Police Capital Fund	-
80,000	-	-	-	830-830-592000-0000	To Admin Facilities Capital	-
90,700	35,258	50,558	558			60,000
23,645	(12,314)	106,160	104,213		Total Fund Revenue	2,500
90,700	35,258	50,558	558		Total Fund Expenditures	60,000

Note: The Transfer to the General Fund is for the replacement of the City Hall Flooring to be expensed in General Fund Dept. 155.

This page intentionally left blank.





Redevelopment

This page intentionally left blank.



Redevelopment Agency Funds

The Redevelopment Agency funds are special revenue funds, which are funded by tax increment revenues. The Agency was organized pursuant to the Community Redevelopment Law of the California Health and Safety Code. The accounting methods and procedures adopted by the Agency conform to the generally accepted accounting principles as applied to governmental entities.

The Agency is considered a component unit of the City of Dixon (the City). These entities are legally separate from each other. However, City elected officials have a continuing full or partial oversight responsibility over and accountability for fiscal matters of the Agency. As a result, the Agency is presented as a blended component unit within the City's financial statements.

The City Manager as the Executive Director of the Agency is the manager of the Fund. She is assisted by the Economic Development and Finance Departments in managing the Redevelopment Agency Funds.

Fund 510 Redevelopment Fund

Tax increment is the primary source of funding for the Redevelopment Agency. Tax Increment is created from the growth in property taxes after the agency is formed.

The primary purpose of the Agency is to prepare and carry out plans for improvement, rehabilitation and redevelopment of blighted areas within the City. The Agency has one project area, which encompasses about one fourth of the City.

Fund 520 Low and Moderate Income Housing Fund

Section 333346 subdivision (c) of the California Health and Safety Code requires the Agency project areas to deposit 20% of allocated tax increment revenues into a Low and Moderate Income Housing Fund. The 20% set aside funds first time homebuyer and rehabilitation loans and grants to increase the supply of low and moderate income housing.

This page intentionally left blank.



**CITY OF DIXON
BUDGET OVERVIEW
REDEVELOPMENT FUNDS**

FUND		RDA 510	RDA HOUSING SET-ASIDE 520	Total	
FY2010					
SUMMARY OF ESTIMATED RESOURCES AND EXPENDITURES					
BEGINNING FUND BALANCE	July-2009	*	1,476,366	1,685,826	3,162,192
PROJECTED					
	June 30, 2010	ACTUAL REVENUE	1,740,045	448,923	2,188,968
		TRANSFERS	25,000	-	25,000
		ACTUAL REVENUE & TRANSFERS	1,765,045	448,923	2,213,968
		ESTIMATED EXPENDITURES	2,665,794	683,704	3,349,498
ESTIMATED FUND BALANCE	June 30, 2010	575,617	1,451,045	2,026,662	
FY2011					
SUMMARY OF PROJECTED RESOURCES AND APPROPRIATIONS					
ESTIMATED BEGINNING FUND BALANCE	July-2010	575,617	1,451,045	2,026,662	
PROPOSED					
	July 1, 2010	ESTIMATED REVENUE			
		REVENUES	1,775,828	414,631	2,190,459
		INTEREST EARNINGS	-	12,500	12,500
		TRANSFERS	25,000	-	25,000
		ESTIMATED REVENUE AND TRANSFERS	1,800,828	427,131	2,227,959
		ESTIMATED AVAILABLE RESOURCES	2,376,445	1,878,176	4,254,621
		PROPOSED APPROPRIATIONS	1,847,286	1,311,321	3,158,607
ESTIMATED FUND BALANCE	June 30, 2011	529,159	566,855	1,096,014	
ESTIMATED BEGINNING FUND BALANCE	July 1, 2011	529,159	566,855	1,096,014	

*Fund 510 - Fund balance is reduced by \$330,000 which is designated for bond reserve

City of Dixon Budget FY2011

FUND 510 - REDEVELOPMENT

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
1,726,452	1,815,110	1,593,387	1,636,337	510-000-401200-0000	Secured Property Taxes	1,554,520
53,705	7,856	6,728	(5,742)	510-000-401300-0000	Supplemental Taxes	-
100,104	78,984	80,570	93,477	510-000-401400-0000	Unsecured Property Taxes	91,607
39,674	40,884	-	-	510-000-461600-0000	Interest Earned	-
-	444	3,502	1,500	510-000-460700-0000	Loan Principal	1,500
3,636	2,909	-	1,700	510-000-460700-0045	Bud's 2007 Principal	1,700
-	-	118,000	-	510-000-460700-0130	Principal Repay - MacLaughlin	100,000
-	-	38,000	11,863	510-000-460800-0000	Interest Earnings on Loans	26,500
197	-	-	-	510-000-469900-0000	Other Revenue	-
10,532	(11,442)	-	910	510-000-470100-0000	Unrealized Gain GASB 31	-
-	25,000	25,000	25,000	510-000-491100-0000	Transfer from Sewer O & M	25,000
25,000	-	-	-	510-000-491300-0000	From Sewer Rehab Cap Proj	-
-	-	-	-	510-000-496200-0000	From NFSAD	-
1,959,299	1,959,745	1,865,187	1,765,045			1,800,828
-	198	-	4,772	510-510-520100-0000	Admin Costs - Finance	-
52,665	57,302	-	-	510-510-520200-0000	Administrative Costs - Gen'l	-
268	-	300	2,160	510-510-520400-0000	Advertising/Legal Notices/Pubs	1,000
400	-	-	-	510-510-521200-0000	Business Development	-
5,620	5,118	-	-	510-510-522000-0000	Community Promotion	-
11,813	9,795	10,000	3,000	510-510-522400-0000	Consultants - Professional	-
2,791	-	2,000	-	510-510-522600-0000	Contract Serv - NonProf	-
1,686	3,000	2,000	2,000	510-510-523200-0000	Contract Serv - Audit	3,000
20,346	23,795	31,139	31,139	510-510-523800-0000	County Charges	31,200
-	472	550	465	510-510-524200-0000	Dues and Subscriptions	550
43,866	12,028	15,000	1,000	510-510-529600-0000	Legal Fees	15,000
39	1,112	3,000	-	510-510-530200-0000	Meetings/Seminars	-
59	130	500	250	510-510-531600-0000	Office Supplies	500
578,894	587,650	716,866	716,866	510-510-531800-0000	Pass-Through Agreements	717,000
2,587	28	-	-	510-510-535600-0000	Special Supplies	-
-	275	1,000	-	510-510-535750-0000	Training	1,000
414	383	500	500	510-510-536000-0000	Utilities	500
-	-	767,665	768,400	510-510-551050-0000	State "Take-aways"	168,000
244,820	319,940	197,707	197,707	510-510-590100-0000	To General Fund	191,776

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
70,000	-	-	-	510-510-592200-0000	To Storm Drain Cap Proj	-
133,000	-	-	-	510-510-592300-0000	To Transportation Cap Proj	-
-	-	-	-	510-510-597600-0000	Transfer to CDBG	-
1,169,267	1,021,226	1,748,227	1,728,259			1,129,526
2,275	2,377	2,500	2,226	510-520-527000-0000	Fiscal Agent Expense	2,500
207,380	200,660	193,455	193,455	510-520-550300-0000	Bond Interest	208,260
115,000	125,000	130,000	130,000	510-520-550400-0000	Bond Redemption	140,000
324,655	328,037	325,955	325,681			350,760
25,000	-	-	-	510-540-521305-0000	DDBA Grant	-
37	6,700	-	-	510-540-521310-0000	Facade Improvements	-
16,600	20,000	25,000	25,000	510-540-523120-0000	Farmers' Market	25,000
11,343	21,510	30,000	30,000	510-540-523900-0000	RDA Improvements/Promotions	25,000
-	-	-	-	510-540-531300-0000	Neighborhood Revitalization	5,000
-	-	-	-	510-540-531350-0000	Sidewalk Program	10,000
-	-	-	-	510-540-560150-0000	Construction	300,000
-	-	-	-	510-540-560550-0000	Land Acquisition	-
52,980	48,210	55,000	55,000			365,000
-	413	-	-	510-580-520200-0000	Admin Costs - General	-
400	6,034	2,000	-	510-580-522500-0000	Escrow/Tittle Fees	2,000
-	-	-	854	510-580-529600-8100	Legal Fees	-
30,000	-	-	-	510-580-529800-0000	Loans	-
-	194,331	-	556,000	510-580-550800-8100	Loan - Old Firehouse Rehab	-
100,000	-	-	-	510-580-550900-8100	Grant - Old Firehouse Rehab	-
130,400	200,778	2,000	556,854			2,000
1,959,299	1,959,745	1,865,187	1,765,045		Total Fund Revenue	1,800,828
1,677,302	1,598,250	2,131,182	2,665,794		Total Fund Expenditures	1,847,286

CITY OF DIXON
SERVICES/SUPPLIES SUMMARY SHEET
FY 2010-11 BUDGET

Fund: 510
Department #: _____
Department Name: REDEVELOPMENT

Account Code (A)	FY 2009-10		FY 2010-11	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
510-510-520100-0000	0	4,772	0	Direct labor charges for Finance Staff charged to the Redevelopment Agency
510-510-520400-0000	300	2,160	1,000	Advertising for Legal Notices as required by law.
510-510-522400-0000	10,000	3,000	0	Consultants to assist with Redevelopment Project needs.
510-510-522600-0000	2,000		0	Contract services to assist with Redevelopment Project needs.
510-510-523200-0000	2,000	2,000	3,000	Audit
510-510-523800-0000	31,139	31,139	31,200	COUNTY ADMIN CHARGES: This money is budgeted for County charges for property tax collection and administration.
510-510-524200-0000	550	465	550	CALED membership and Redevelopment Project Area Citizens Committee expenses
510-510-529600-0000	15,000	1,000	15,000	LEGAL CONSULTANTS: These resources are utilized for legal consulting services required by the Agency as the need arises during the course of the year.
510-510-530200-0000	3,000		0	MEETINGS / CONFERENCES / SEMINARS (RDA ADVISORY COMMITTEE):
510-510-531600-0000	500	250	500	Office supplies to support the Agency operations.
510-510-531800-0000	716,866	716,866	717,000	PASS THRU PAYMENTS: Based upon a negotiated arrangement dating from the creation of the Redevelopment Agency, payments to other agencies are made from the Redevelopment Agency at revenue levels existing at the time the Agency was created.
510-510-535750-0000	1,000	0	1,000	Training for City staff (Finance & Econ Development) related to Redevelopment..
510-510-536000-0000	500	500	500	Phone for monitoring alarm for HVAC system Transportation Center (Chamber)
510-510-551050-0000	767,655	768,400	168,000	STATE TAKE-AWAYS
510-510-590100-0000	197,707	197,707	191,776	TRANSFER TO GENERAL FUND: These resources are utilized to fund a portion of the Economic Development Program in the General Fund.
510-520-527000-0000	2,500	2,226	2,500	DEBT SERVICE/RESERVES: A number of years ago, the Redevelopment Agency
510-520-550300-0000	193,455	193,455	185,760	borrowed \$4,575,000 in anticipation of carrying out future Redevelopment projects. Debt
510-520-550400-0000	130,000	130,000	140,000	service for this loan, called a tax increment bond, is paid by the property tax increment
510-540-523120-0000	25,000	25,000	25,000	FARMER'S MARKET
510-540-523900-0000	30,000	30,000	25,000	REDEVELOPMENT PROJECT AREA IMPROVEMENTS AND PROMOTIONS: These funds can support various downtown area business and promotional efforts including events,
510-540-531300-0000	0	0	5,000	NEIGHBORHOOD CLEAN-UP: Clean-up vacant Redevelopment Agency owned lots and general maintenance of Pardi site.
510-540-560150-0000	0	0	300,000	Construction Economic Development Infrastructure
510-540-591730-0000	0	0	10,000	SIDEWALK REPAIR (PRIORITY ROUTES): Sidewalk projects for the current fiscal year.
510-580-522500-0000	2,000	854	2,000	Escrow and title fees.
510-580-550800-8100	0	556,000	0	Firehouse Loan of \$750,000 carried over from FY 2008-09
Total	2,131,172	2,665,794	1,824,786	

City of Dixon Budget FY2011
FUND 520 - RDA HOUSING SET-ASIDE

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
431,613	453,778	398,347	409,084	520-000-401200-0000	Secured Property Taxes	388,630
13,426	1,964	1,682	(1,435)	520-000-401300-0000	Supplemental Taxes	-
25,026	19,746	20,142	23,369	520-000-401400-0000	Unsecured Property Taxes	22,902
-	-	-	-	520-000-401600-0000	20% Tax Increment Set Aside	-
-	-	-	-	520-000-460950-0000	Grant - HCD	-
97,355	48,969	-	14,000	520-000-461600-0000	Interest Earned	12,500
-	-	-	2,500	520-000-460700-0000	Loan Principal	2,500
-	-	-	-	520-000-460700-0170	FF/Suisun CAC - Deferred	-
1,000	9,783	-	561	520-000-460705-0000	Loan Proceeds -- HOME Program	500
-	-	-	99	520-000-460800-0000	Interest Earnings on Loans	100
-	1,000	-	-	520-000-461800-0000	Miscellaneous Income	-
11,493	(12,238)	-	745	520-000-470100-0000	Unrealized Gain GASB 31	-
-	-	-	-	520-000-492600-0000	Transfer from Redevelopment	-
579,913	523,002	420,171	448,923			427,131
-	-	-	-	520-510-520100-0000	Admin Costs - Finance	-
35,011	66,012	75,000	15,987	520-510-520200-0000	Admin Costs - Gen'l	30,000
-	-	-	-	520-510-520400-0000	Advertising/Legal Notices/Pubs	-
-	-	-	-	520-510-521200-0000	Business Development	-
78,140	45,483	45,000	30,000	520-510-522400-0000	Consultants - Professional	40,000
-	-	-	-	520-510-522600-0000	Contract Serv - NonProf	-
1,350	3,000	2,000	2,000	520-510-523200-0000	Contract Serv - Audit	2,000
223	-	-	-	520-510-523400-0000	Contract Serv - Temp	-
5,086	5,981	6,227	6,227	520-510-523800-0000	County Charges	6,250
-	-	-	-	520-510-526200-0000	Finance Costs	-
-	-	-	-	520-510-526400-0000	Financial Advisor	-
43,893	7,146	10,000	1,300	520-510-529600-0000	Legal Fees	5,000
-	-	-	-	520-510-529600-2520	Legal Fees/St. Anton	-
-	-	-	-	520-510-530200-0000	Meetings/Seminars	-
3,650	-	-	-	520-510-535600-0000	Special Supplies	-
-	-	-	-	520-510-535650-0000	Subsidies/Community Groups	-
-	-	-	-	520-510-535750-0000	Training	-
-	-	-	-	520-510-550300-0000	Interest	-
-	-	-	-	520-510-560940-0000	Studies	-
-	170,690	-	-	520-510-590100-0000	To General Fund	-
31,074	-	-	-	520-510-597700-0000	Transfer to Home Loans	-
198,428	298,312	138,227	55,514			83,250

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
-	-	-	-	520-520-550300-0000	Bond Interest	-
-	-	-	-	520-520-550400-0000	Bond Redemption	-
-	-	-	-			-
-	-	-	-	520-530-527100-0000	Senior Hshlds Rental Assist	-
-	26,658	10,000	3,000	520-530-527110-0000	Grants - Safe at Home	5,000
17,684	3,552	5,000	6,500	520-530-527120-0000	Grants - Emer Shelter Vouchers	7,500
-	-	-	-	520-530-527500-0000	Incentives	-
-	110,000	250,000	343,000	520-530-531700-0000	Opportunity Projects	600,000
-	-	-	-	520-530-592800-0000	Loans - Revolving Pool	-
30,000	-	170,690	170,690	520-530-590100-0000	Transfer to General Fund	165,571
47,684	140,209	435,690	523,190			778,071
-	177	-	-	520-540-520200-0000	Administrative Costs - Gen'l	-
1,416	1,105	-	-	520-540-522600-0000	Contract Svcs - Non Prof	-
-	-	-	-	520-540-529900-0000	Match Requirements	-
-	-	-	-	520-540-550200-0000	Bonding Set-Aside	-
1,416	1,282	-	-			-
-	-	-	-	520-550-520200-0000	Administrative Costs - Gen'l	-
20	-	-	-	520-550-529600-0000	Legal Fees	-
120,000	-	-	-	520-550-529810-0000	Loans - HOME Owner Rehab	-
-	-	-	-	520-550-529900-0000	Match Requirement	-
120,020	-	-	-			-
250,000	-	-	-	520-560-529820-0000	2002 HOME Investor/Owner Prog	-
906	-	-	-	520-560-529900-0000	Match Requirement	-
250,906	-	-	-			-
177,640	383,332	350,000	105,000	520-570-529800-0000	FTHB Loan Program	200,000
435	5,510	300,000	-	520-570-529810-0000	REHAB LOAN Program	250,000
-	2,850	-	-	520-570-522500-0000	Escrow/Title Fees	-
178,075	391,692	650,000	105,000			450,000
579,913	523,002	420,171	448,923		Total Fund Revenue	427,131
796,528	831,495	1,223,917	683,704		Total Fund Expenditures	1,311,321

CITY OF DIXON
SERVICES/SUPPLIES SUMMARY SHEET
FY 2010-11 BUDGET

Fund: 520
Department #: _____
Department Name: RDA - HOUSING SET ASIDE

Account Code (A)	FY 2009-10		FY 2010-11	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
520-510-520100-0000	0	-	-	CITY ADMINISTRATION: City staff time devoted to working on general administration or specific projects under the low and moderate income housing fund
520-510-520200-0000	75,000	15,987	30,000	
520-510-520400-0000	0		-	
520-510-521200-0000	0		-	
520-510-522400-0000	45,000	30,000	40,000	PROFESSIONAL CONSULTANT SERVICES: Miscellaneous consultant's services will be charged to this line item. Such services may include loan processing, loan servicing, appraisers, engineers, environmental consultants, planners, etc.
520-510-522600-0000	0			
520-510-523200-0000	2,000	2,000	2,000	AUDIT SERVICES: This item covers the direct cost of the annual audit for the Low and Moderate Income Housing fund.
520-510-523400-0000	0			
520-510-523800-0000	6,227	6,300	7,000	COUNTY PROPERTY TAX ADMINISTRATIVE FEE: This money is budgeted for the housing set aside portion of the Property Tax Administrative Fee.
520-510-526200-0000	0			
520-510-526400-0000	0			
520-510-529600-0000	10,000	1,300	5,000	LEGAL SERVICES : This item covers the cost of any legal services needed for administration or management of the Low and Moderate Income Housing fund, e.g., preparation and review of loan documents or regulatory agreements for affordable housing projects.
520-530-527110-0000	10,000	3,000	5,000	"SAFE AT HOME" GRANT PROGRAM: These funds, administered by staff through community Agency referrals, would be used for small grants to low income, owner/occupant households which are in desperate need of modest home repairs to permit them to remain in their homes, e.g. heating system repair, sewer problems, immediate safety hazards, etc.
520-530-527120-0000	5,000	6,500	7,500	SHELTER VOUCHERS: This Program will, in coordination with Dixon Family Services and local churches, provide shelter vouchers/reimbursement for short term emergency housing in local motels. Recession may increase demand.
520-530-527500-0000	0			
520-530-531700-0000	250,000	5,000	600,000	Opportunity projects
520-530-590100-0000	170,690	170,690	165,571	Reimbursement for costs paid by the General Fund per the Cost Allocation Plan.
520-530-592800-0000	0	-	-	

520-570-529800-0000	350,000	105,000	200,000	FIRST TIME HOMEBUYER PROGRAM: The Neighborhood Stabilization Program with Vacaville will provide \$300,000 additional funds which will generate 3-6 foreclosure purchases. In addition the Agency operates its own program with staff support from the City of Vacaville.
520-570-529810-0000	300,000	-	250,000	HOUSING REHABILITATION: Resources are recommended in this category in the event that the City can collaborate with a non-profit which specializes in housing rehabilitation or is interested in creating and implementing a housing rehabilitation program in Dixon.
Total	1,223,917	345,777	1,312,071	



Enterprise Funds

This page intentionally left blank.



Enterprise Funds

The City has two Enterprise Funds, Sewer and Transit.

Sewer

The City's wastewater system serves more than 5,200 residential, industrial, and commercial customers. Wastewater operations are accounted for in the Sewer Enterprise Fund. For budgetary and legal compliance purposes, the Sewer Enterprise Fund is broken into three funds.

Fund 305 Sewer Operations and Maintenance

Operations and Maintenance are funded by the ratepayers. This fund is managed jointly by the Finance and Engineering departments. Finance is responsible for the accounting and utility billing (revenue collections). Engineering is responsible for the operations of the Sewer Plant and the master planning of wastewater treatment and disposal infrastructure.

Fund 310 Sewer Capital Improvements

Sewer Capital Improvements necessitated by growth are funded by development impact fees, which by law must be accounted for in a separate fund. This fund is managed by the Engineering Department.

Fund 315 Rehabilitation Capital

A transfer from the Operations and Maintenance Fund 305 is made annually to a separate fund, which has been established to account for ratepayer funded capital rehabilitation projects.

Transit Fund

The Transit Fund 350 is an Enterprise Fund managed by the Community Services Department.

The Transit Fund budget provides resources for the operation of the Read-Ride Transit System. The Read-Ride system provides curb-to-curb transit service within the Dixon City limits. The system operates Monday-Friday from 7:00 a.m. - 5:00 p.m. Read-Ride currently operates up to four busses during peak demand hours. The City received a Community Based Transportation Grant in 2006 to begin Saturday Service with one bus. This service began in March of 2007 and ridership has steadily increased. Grant funding to continue this service is included in the proposed FY2010-11 budget.

The proposed budget contains funds for 6.8 full-time equivalent staff, vehicle maintenance, administrative expenses, operating supplies and insurance. The Transit operation is funded through the City's allocation of Transit Development Act funds as well as capital funds from Federal Transit Administration (FTA) Section 5311 grants, Lifeline grant funds and State Transit Administration funds.

This page intentionally left blank.



CITY OF DIXON

BUDGET OVERVIEW ENTERPRISE FUNDS

FUND		SEWER O&M 305	SEWER CAPITAL 310	SEWER REHAB 315	SEWER MIXED* 316	TRANSIT 350	Total
FY2010							
SUMMARY OF ESTIMATED RESOURCES AND EXPENDITURES							
BEGINNING FUND BALANCE	July-2009	718,140	655,045	431,412	-	78,435	1,883,032
PROJECTED							
	June 30, 2010	2,198,993	2,802	858	-	812,255	3,014,908
	ACTUAL REVENUE	2,198,993	2,802	327,500	-	-	3,327,500
	TRANSFERS	2,198,993	2,802	328,358	-	812,255	3,342,408
	ACTUAL REVENUE & TRANSFERS	1,651,642	164,866	327,500	-	755,797	2,899,805
	ESTIMATED EXPENDITURES	1,265,491	492,981	432,270	-	134,893	2,325,635
ESTIMATED FUND BALANCE	June 30, 2010	1,265,491	492,981	432,270	-	134,893	2,325,635
FY2011							
SUMMARY OF PROJECTED RESOURCES AND APPROPRIATIONS							
ESTIMATED BEGINNING FUND BALANCE	July-2010	1,265,491	492,981	432,270	-	134,893	2,325,635
PROPOSED							
	July 1, 2010	2,231,564	-	-	428,333	860,071	3,519,968
	ESTIMATED REVENUE	2,231,564	-	-	-	-	-
	REVENUES	-	-	490,000	-	-	490,000
	INTEREST EARNINGS	-	-	490,000	428,333	860,071	4,009,968
	TRANSFERS	2,231,564	-	490,000	428,333	860,071	4,009,968
	ESTIMATED REVENUE AND TRANSFERS	3,497,054	492,981	922,270	428,333	994,964	6,335,602
	ESTIMATED AVAILABLE RESOURCES	2,390,678	170,833	490,000	428,333	860,071	4,339,915
	PROPOSED APPROPRIATIONS	1,106,376	322,148	432,270	-	134,893	1,995,687
ESTIMATED FUND BALANCE	June 30, 2011	1,106,376	322,148	432,270	-	134,893	1,995,687
ESTIMATED BEGINNING FUND BALANCE	July 1, 2011	1,106,376	322,148	432,270	-	134,893	1,995,687

*Fund 316 has been established in FY2011 for the purpose of tracking projects to be funded by both development impact and ratepayer fees.

City of Dixon Budget FY2011

FUND 305 - WASTEWATER OPERATIONS AND MAINTENANCE

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
-	-	-	-	305-000-420300-0000	Administration - Finance	-
93,121	116,196	125,860	134,474	305-000-435100-0000	Sewer Fees - Apartments	149,420
31,421	42,507	40,415	51,617	305-000-435200-0000	Sewer Fees - Churches/Convales	49,928
261,520	322,327	487,526	415,192	305-000-435300-0000	Sewer Fees - Comm'l/Industrial	427,386
12,842	15,820	26,804	18,372	305-000-435400-0000	Sewer Fees - Motels	17,107
52,317	73,079	84,859	80,535	305-000-435500-0000	Sewer Fees - Multi-Family	86,953
911,469	1,137,183	1,462,659	1,414,163	305-000-435600-0000	Sewer Fees - Res SFD	1,431,527
20,454	24,044	36,877	34,669	305-000-435700-0000	Sewer Fees - Schools/Fairgrnd	31,242
30,123	2,192	3,000	2,800	305-000-461600-0000	Interest Earned	3,000
-	-	-	2,172	305-000-461800-0000	Miscellaneous Income	-
31,540	30,494	31,000	45,000	305-000-462200-0000	Penalties & Interest	35,000
4,080	(4,112)	-	-	305-000-470100-0000	Unrealized Gain GASB 31	-
28,875	-	-	-	305-000-497300-0000	From Equipment Replacement	-
-	-	-	-	305-300-497300-0000	Transfer from Equip Replace	-
1,477,762	1,759,674	2,299,000	2,198,993			2,231,564
353,686	378,827	481,527	420,650	305-300-511000-0000	Salaries/Wages	427,626
(0)	106	-	-	305-300-511100-0000	Salaries/Wages PT	-
29,593	30,834	28,335	33,570	305-300-511200-0000	Overtime	28,335
16,370	21,260	20,800	21,980	305-300-511300-0000	Standby	20,800
-	11,410	-	-	305-300-511900-0000	Termination Pay	-
5,259	5,242	9,371	5,971	305-300-512100-0000	Medicare	8,395
55,033	58,506	73,119	63,270	305-300-512200-0000	Retirement	66,224
3,125	2,800	4,390	2,380	305-300-512300-0000	Disability Insurance	2,057
83,859	93,008	129,638	110,882	305-300-512400-0000	Health Insurance	117,937
98	-	-	-	305-300-512500-0000	Unemployment Insurance	-
-	20,113	30,109	24,039	305-300-512600-0000	Worker's Comp Insurance	24,675
295,940	12,620	-	-	305-300-520100-0000	Administrative Costs - Finance	-
92,883	6,174	10,000	12,500	305-300-520300-0000	Administrative Costs - PW	10,000
-	3,574	4,000	800	305-300-520400-0000	Advertising/Publications	4,000
82	-	-	-	305-300-520810-0000	Bad Debt/Write Off	-
3,170	1,388	3,000	3,500	305-300-521000-0000	Site Maintenance	2,980
12,771	9,128	13,000	13,000	305-300-521400-0000	Chemicals	13,000

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
9,696	10,781	9,800	8,000	305-300-521800-0000	Communications	9,700
12,909	112,965	75,000	6,000	305-300-522400-0000	Consultants - Professional	10,000
49,387	49,065	50,000	55,000	305-300-522600-0000	Contract Serv/Non Professional	50,000
262	387	500	700	305-300-524000-0000	DMV Physicals & Exams	750
530	481	600	1,100	305-300-524200-0000	Dues/Subscriptions	1,600
603	3,494	2,000	4,000	305-300-525800-0000	Equip Rental	3,000
23,419	25,175	30,000	45,000	305-300-526000-0000	Equip Repairs/Maint	35,000
66,815	43,362	25,000	6,600	305-300-529600-0000	Legal Expense	10,000
64,568	86,293	65,000	64,000	305-300-530100-0000	Maintenance - Sewer Line	70,000
202	132	200	200	305-300-531000-0000	Mileage Reimbursement	200
-	-	370	300	305-300-531400-0000	Office Equip Maint	400
37,113	43,319	38,000	33,000	305-300-531600-0000	Office Expense	33,000
1,760	2,626	2,800	2,800	305-300-531650-0000	Office/Software Maintenance	2,800
9,947	13,517	15,000	12,500	305-300-531900-0000	Permits/Licenses/Fees	14,200
120	-	-	-	305-300-534500-0000	Fees -- Administration	-
1,906	2,302	2,000	2,600	305-300-535500-0000	Small Tools	2,000
32,861	34,636	35,000	32,400	305-300-535600-0000	Special Supplies	35,000
4,660	2,272	5,000	4,800	305-300-535750-0000	Training	5,900
3,886	3,279	3,900	3,500	305-300-535900-0000	Uniforms	3,600
52,877	63,144	60,000	56,700	305-300-536000-0000	Utilities	50,000
30,056	20,570	31,000	26,200	305-300-537500-0000	Vehicle Fuel	33,000
10,775	7,842	10,000	7,800	305-300-538000-0000	Vehicle Maintenance	8,000
46,089	-	-	-	305-300-550700-0000	Depreciation	-
220,000	-	-	-	305-300-565245-0000	Fines and Forfeitures	-
3,654	265,308	82,000	43,400	305-300-560400-0000	Capital Outlay	169,000
42,738	-	-	-	305-300-560750-0000	Project Admin - Direct	-
-	-	-	-	305-300-590900-0000	To DPFA Sewer (260)	-
15,285	217,490	217,490	170,000	305-300-590100-0000	To General Fund	170,000
325,000	-	-	-	305-300-591200-0000	To Sewer Improvements	-
-	-	319,561	327,500	305-300-591300-0000	To Sewer Rehab Projs	490,000
-	-	-	-	305-300-591316-0000	To Sewer Mixed (316)	382,500
25,000	25,000	25,000	25,000	305-300-592600-0000	Transfer to RDA	25,000
28,875	-	-	-	305-300-597300-0000	Transfer to Equip Replacement	50,000
2,072,860	1,688,428	1,912,510	1,651,642			2,390,678
1,477,762	1,759,674	2,299,000	2,198,993		Total Fund Revenue	2,231,564
2,072,860	1,688,428	1,912,510	1,651,642		Total Fund Expenditures	2,390,678

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2010-11 BUDGET

Fund: 305
 Department #: 300
 Department Name: SEWER O&M

Account Code (A)	FY 2009-10		FY 2010-11	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
520100	0	-	-	Administration under the Cost Allocation Plan
520300	10,000	12,500	10,000	Engineering Administration
520400	4,000	800	4,000	Bid Advertisement for Sewer equipment & projects
521000	3,000	3,500	2,980	Building mtc. & cleaning supplies (\$1,000); mats for building (\$40/mo.\$480); fence repairs \$1,500
521400	13,000	13,000	13,000	Chemicals for weed abatement at WWTP, \$11,500; rodent control \$1,500
521800	9,800	8,000	9,700	\$4,500 - telephone, alarm system cell phone \$400, 6 Nextel Radios, \$2,400; T-1 Com Line \$2,400
522400	75,000	6,000	10,000	Eco:Logic Consultants-meet RWQCB requirements, pretreatment & discharge permit regs, groundwater degradation & salinity issues, \$30,000; annual/quarterly reports, \$12,000; update user rates \$18,000
522600	50,000	55,000	50,000	Wastewater lab testing & meter calibration
524000	500	700	750	Class B DMV license expenses, exam fees, physical (5 @ \$150)
524200	600	1,100	1,600	Dues re: pesticide certification (5 @ \$200=\$1,000); PAPA dues \$160;CWEA dues \$440
525800	2,000	4,000	3,000	Emergency equipment rental, \$1,000; Boom truck for servicing of aerators, \$1,000;copier rental \$1,000
526000	30,000	45,000	35,000	\$32,000-parts & labor to repair equip, including tractor; \$3,000-electrical repairs
529600	25,000	6,600	10,000	City Attorney support re: wastewater issues
530100	65,000	64,000	70,000	Sewer line maint - Maximum authorized on 3 year on-call contract for root control, video survey, and sewer repairs \$70,000
530200	0	-	-	Transferred to training line item
531000	200	200	200	Reimburse Finance employees for personal use of vehicles
531400	370	300	400	Billing Software maintenance, add'l programming
531600	38,000	33,000	33,000	Office supplies for WWTP \$3,000; Billing forms, postage, envelopes - \$25,000; Lockbox \$5,000
531650	2,800	2,800	2,800	Springbrook maintenance, programming
531900	15,000	12,500	14,200	\$9,800-Regional Water Board permit;\$1,800-YSAQMD permit for 2 generators & pump; \$1,000 for water, CRWQCB discharge reg. fee for SSMP program \$1,200; WW Operator Licenses (2@\$200=\$400)
535500	2,000	2,600	2,000	Misc. small tools needed for repairs & maint. activities

535600	35,000	32,400	35,000	Maint. supplies-rip rap & road rock; new test equipment to meet increased RWQCB requirements; bottled water (no potable water @ plant); billing computer system supplies; traffic cones, safety gear -- goggles, gloves, signs, light bars for trucks
535750	5,000	4,800	5,900	Pesticide, CWEA, safety training (\$3,000); XP-SWMM Training (\$2,400); Finance training (utility billing, network, software \$500)
535900	3,900	3,500	3,600	Uniforms, jackets, boots, & coveralls for 6 employees (\$600/ea.)
536000	60,000	56,700	50,000	Electricity: (1) lift stations; (2)WWTP; (3) 4 Aerators
537500	31,000	26,200	33,000	Fuel for vehicles and equipment \$28,000; diesel fuel tank cleaning \$5,000
538000	10,000	7,800	8,000	Parts & labor to repair vehicles
560400	82,000	43,400	169,000	See Form SS-2
590100	217,490	170,000	170,000	GIS Grant Match; Transfer to General Fund
591300	319,561	327,500	490,000	Transfer to Sewer Rehab
591316	-	-	382,500	Transfer to Sewer Mixed (316) for combined projects
592600	25,000	25,000	25,000	Transfer to RDA
597300	0	-	50,000	Equipment replacement
Total	1,135,221	968,900	1,694,630	

CITY OF DIXON
 CAPITAL EQUIPMENT/FIXED ASSETS (not included in Capital Project Funds)
 FY 2010-11 BUDGET

Department #: 305
 Dept Name: Wastewater

(N)ew or Replacement (A)	Category* (B)	Priority (C)	Item Description (Be Specific) (D)	Cost/Unit (incl Tax and Freight) (E)	Quantity (F)	Total (G)	
N	E	1	200 hp Tractor	\$ 98,000	1	\$ 98,000	
N	E	1	Vac-Con SS Cleaning	\$ 17,000	1	\$ 17,000	
N	E	2	Pesticide Spray Rig	\$ 5,000	1	\$ 5,000	
N	E	2	Confined Space Equip Trailer	\$ 4,000	1	\$ 4,000	
N	B	1	Portable Trailer Office	\$ 45,000	1	\$ 45,000	
Please see memo for further instructions.						Total	\$ 169,000

*Category: V = Vehicles
 F = Furniture/Fixtures
 E = Equipment
 B = Buildings

CITY OF DIXON FUND: 305
PAYROLL SUMMARY DEPT:
FY: 2010-11 SEWER O&M

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	PERS Retirement 512200	Health Insurance 512400	Soc Sec/ Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:											
Wastewater Operator II	54,202	0	54,202	1.00	54,202	8,412	14,592	998	266	4,195	82,664
Maintenance Worker III	52,469	0	52,469	1.00	52,469	8,143	14,592	972	257	4,061	80,495
Wastewater Operator I	54,220	4,548	58,768	1.00	58,768	9,121	14,592	1,064	266	4,197	88,007
Wastewater Operator I	54,220	0	54,220	1.00	54,220	8,415	14,592	998	266	4,197	82,688
Interim Sr. WW Systems C	64,820	1,359	66,179	1.00	66,179	10,271	14,592	1,171	318	5,017	97,547
Account Clerk I	38,415	0	38,415	0.50	19,207	2,981	7,296	384	94	123	30,086
Management Analyst I	57,448	0	57,448	0.17	9,479	1,471	2,408	172	46	61	13,637
Associate Civil Engineer	93,446	1,959	95,406	0.50	47,703	7,403	7,296	1,489	229	1,187	65,307
Engineering Tech III	64,476	0	64,476	1.00	64,476	10,007	14,592	1,146	316	1,638	92,175
Subtotal:	533,717	7,866	541,583	7.17	426,704	66,224	104,552	8,395	2,057	24,675	632,606
Other special pays:											
PERS Health Administration							185				185
Retirement Health Benefit							13,200				13,200
OVERTIME			28,335								28,335
FLSA (Y-time)			-								-
Stand-by pay			20,800								20,800
Comp Time Cash Out			922		922						922
Admin Leave Cash Out			-		-						-
Night Differential			-		-						-
Subtotal:			50,057		922	-	13,385	-	-	-	63,442
GRAND TOTAL:	533,717	7,866	591,640		427,626	66,224	117,937	8,395	2,057	24,675	696,048

This page intentionally left blank.



City of Dixon Budget FY2011
FUND 310 - WASTEWATER CAPITAL IMPROVEMENTS

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
-	-	-	-	310-000-424000-0000	Developer Fees	-
409,541	108,790	30,000	-	310-000-425600-0000	Development Fees - Sewer	-
-	-	-	-	310-000-429400-0000	Mitigation Fees	-
-	-	-	-	310-000-460950-0000	Grants - HUD	-
87,457	62,565	45,000	1,500	310-000-461600-0000	Interest Earned	-
-	-	-	-	310-000-460300-0000	Bond Proceeds	-
16,756	(18,058)	-	1,302	310-000-470100-0000	Unrealized Gain GASB 31	-
-	-	-	-	310-000-425500-0000	Capital Contribution	-
-	358,696	-	-	310-000-490000-0000	Transfer In (Prior Yr Exp)	-
-	-	-	-	310-000-492300-0000	From Transportation Projects	-
513,754	511,993	75,000	2,802			-
1,343,161	-	-	-	310-100-550700-0000	Depreciation	-
-	6,033	6,033	6,033	310-100-590100-0000	To General Fund	-
-	-	-	-	310-100-591316-0000	To Mixed capital 316	45,833
-	-	-	-	310-101-529600-0000	Legal Fees	-
-	2,359	-	-	310-101-590900-0000	To DPFA - Sewer Bonds	-
-	30,389	500,000	125,000	310-105-550750-0000	Interfund Interest	125,000
-	16,014	30,000	-	310-108-522400-0000	Consultants	-
-	1,916	-	-	310-109-560750-0000	Project Admin - Direct	-
-	-	-	10,833	310-110-522400-0000	Consultants	-
-	-	-	-	310-110-560750-0000	Project Admin - Direct	-
-	-	-	-	310-115-560550-0000	Land Acquisition/Right of Way	-
-	433	-	-	310-115-560750-0000	Project Admin - Direct	-
-	-	-	-	310-115-592600-0000	To RDA	-
-	1,174	-	-	310-118-560250-0000	Designs/Plans/Specs	-
-	-	-	-	310-119-560750-0000	Project Admin - Direct	-
5,771	7,838	-	-	310-123-560750-0000	Project Admin - Direct	-
7,165	19,502	-	3,000	310-124-560750-0000	Project Admin - Direct	-
3,908	59,961	380,000	20,000	310-126-560750-0000	Project Admin - Direct	-
1,360,006	145,619	916,033	164,866			170,833
513,754	511,993	75,000	2,802	Total Fund Revenue		-
1,360,006	145,619	916,033	164,866	Total Fund Expenditures		170,833

City of Dixon Budget FY2011
FUND 315 - WASTEWATER REHAB PROJECTS

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
31,252	29,780	20,000	500	315-000-461600-0000	Interest Earned	-
6,434	(6,692)	-	358	315-000-470100-0000	Unrealized Gain GASB 31	-
325,000	-	319,561	327,500	315-000-491100-0000	Transfer from Sewer O & M	490,000
-	-	-	-	315-000-496200-0000	From NFSAD	-
362,686	23,089	339,561	328,358			490,000
-	-	60,000	-	315-100-560250-0000	Design/Plans/Specs	-
-	-	32,500	-	315-100-560500-0000	Inspection/Supervision/Testing	-
-	-	206,667	-	315-100-560600-0000	Master Plan Update	-
-	-	25,000	-	315-100-560650-0000	Misc Expenses	-
-	1,334	-	-	315-100-560750-0000	Project Admin - Direct	-
120,000	-	-	-	315-100-592100-0000	Transfer to PW Cap Proj	-
-	-	175,000	-	315-102-560150-0000	Construction	-
-	-	-	-	315-108-522400-0000	Consultants	240,000
-	-	-	-	315-108-560750-0000	Project Admin - Direct	10,000
-	35,296	-	-	315-108-560150-0000	Construction	-
-	214,457	-	50,000	315-108-560250-0000	Design/Plans/Specs	-
-	358,696	-	-	315-108-590000-0000	Transfer Out (Prior Yr Exp)	-
-	3,017	-	-	315-109-560750-0000	Project Admin - Direct	-
-	-	160,000	130,000	315-114-560150-0000	Construction	-
-	-	-	34,000	315-114-560550-0000	Land Acquisition/Right of Way	-
-	-	-	10,000	315-114-560750-0000	Project Admin - Direct	-
-	-	-	32,500	315-115-560250-0000	Designs/Plans/Specs	-
-	-	-	-	315-123-560650-0000	Misc Expenses	120,000
-	-	-	45,000	315-123-560750-0000	Project Admin - Direct	20,000
-	-	-	6,000	315-124-560750-0000	Project Admin - Direct	-
-	-	-	-	315-125-522400-0000	Consultants	50,000
-	-	-	-	315-125-560750-0000	Project Admin - Direct	50,000
-	-	-	20,000	315-126-560750-0000	Project Admin - Direct	-
120,000	612,800	659,167	327,500			490,000
362,686	23,089	339,561	328,358		Total Fund Revenue	490,000
120,000	612,800	659,167	327,500		Total Fund Expenditures	490,000

City of Dixon Budget FY2011

Fund 316 - Sewer Capital Mixed

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
-	-	-	-	316-000-416600-0000	Interest Earned	-
-	-	-	-	316-000-470100-0000	Unrealized Gain GASB 31	-
-	-	-	-	316-000-490100-0000	Transfer from General Fund	-
-	-	-	-	316-000-491100-0000	Transfer from Sewer O&M (305)	382,500
-	-	-	-	316-000-491200-0000	Transfer from Sewer CIP (310)	45,833
-	-	-	-	316-000-491300-0000	Tfr From Sewer Rehab (315)	-
-	-	-	-			428,333
-	-	-	-	316-110-522400-0000	Consultants	150,000
-	-	-	-	316-110-560750-0000	Project Admin - Direct	16,667
-	-	-	-	316-111-522400-0000	Consultants	120,000
-	-	-	-	316-111-560750-0000	Project Admin - Direct	13,333
-	-	-	-	316-115-522400-0000	Consultants	43,333
-	-	-	-	316-124-560750-0000	Project Admin - Direct	45,000
-	-	-	-	316-126-560750-0000	Project Admin - Direct	40,000
-	-	-	-			428,333
-	-	-	-		Total Fund Revenue	428,333
-	-	-	-		Total Fund Expenditures	428,333

This page intentionally left blank.



City of Dixon Budget FY2011

FUND 350 - TRANSIT

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
88,848	98,277	80,000	80,000	350-000-436800-0000	Transit - Passenger Fares	85,000
-	-	23,270	23,270	350-000-414200-0000	STA - (Saturday Service)	23,270
-	-	76,233	76,233	350-000-414250-0000	STA Funds - Operating	199,415
460,439	434,950	400,000	400,000	350-000-414300-0000	TDA - Operating	307,147
55,000	75,000	-	23,930	350-000-414350-0000	MTC Grants (Rev based Prop 1b	-
-	17,165	15,000	15,000	350-000-414400-0000	TDA - Capital	-
62,043	73,125	48,000	48,000	350-000-414600-0000	Transit Grant - FTA 5311 (Op)	20,239
-	68,657	60,000	60,000	350-000-414650-0000	Transit Grant - FTA 5311 (Cap)	225,000
-	-	85,822	85,822	350-000-414700-0000	Prop 1B - Capital	-
642	198	250	-	350-000-461600-0000	Interest Earned	-
-	-	-	-	350-000-461500-0000	Insurance Settlement	-
-	-	-	-	350-000-461800-0000	Miscellaneous Income	-
472	(473)	-	-	350-000-470100-0000	Unrealized Gain GASB 31	-
53,757	-	-	-	350-000-492400-0000	Transfer Fr Transit CIP 470	-
721,202	766,900	788,575	812,255			860,071
193,919	265,238	253,508	246,652	350-300-511000-0000	Salaries/Wages	260,272
96,711	13,650	17,851	9,827	350-300-511100-0000	Salaries/Wages PT	17,851
-	107	-	297	350-300-511200-0000	Overtime	-
-	206	-	879	350-300-511900-0000	Termination Pay	-
-	-	-	-	350-300-512000-0000	Social Security	-
6,440	5,668	6,226	5,586	350-300-512100-0000	Medi-Care	6,659
42,123	40,074	36,980	37,072	350-300-512200-0000	Retirement	40,311
2,396	1,897	2,253	1,431	350-300-512300-0000	Disability Insurance	1,373
95,301	99,355	91,568	92,350	350-300-512400-0000	Health Insurance	104,789
-	952	-	1,110	350-300-512500-0000	Unemployment Insurance	-
-	4,279	6,579	22,449	350-300-512600-0000	Worker's Comp Insurance	29,043
25,553	15,143	13,729	13,729	350-300-520100-0000	Admin Costs	13,729
53,447	-	-	-	350-300-520200-0000	Admin Costs - Gen'l	-
933	1,772	2,327	500	350-300-520400-0000	Advertising/Legal Notices/Pubs	500
1,615	1,055	1,400	1,400	350-300-521000-0000	Bldg/Site Maintenance	1,400
2,784	2,531	2,500	4,000	350-300-521800-0000	Communications	4,000
8,185	32,134	-	-	350-300-522400-0000	Consultants - Professional	-
400	400	200	240	350-300-522600-0000	Contract Servs - Alarm	-
96	26	-	-	350-300-522610-0000	Contr Servs - Recnet	-

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
1,190	2,500	2,390	1,000	350-300-523200-0000	Contract Servs - Audit	2,000
-	-	-	-	350-300-523400-0000	Contract Servs-Temp	-
480	680	500	500	350-300-524000-0000	DMV Physicals & Exams	500
4	-	-	-	350-300-524200-0000	Dues/Subscriptions	-
-	-	-	-	350-300-525800-0000	Equipment Rental	-
437	-	-	-	350-300-526000-0000	Equip Repairs/Maintenance	-
9,036	14,875	14,875	12,482	350-300-527800-0000	Insurance - Liability	5,861
-	-	-	-	350-300-528000-0000	Insurance - Mobile Equip	-
-	-	-	-	350-300-528200-0000	Insurance - Property	-
981	368	-	-	350-300-528400-0000	Insurance - Vehicles	-
467	1,565	1,000	1,000	350-300-529600-0000	Legal Fees	1,000
-	-	-	-	350-300-530000-0000	Maintenance	-
116	-	-	-	350-300-530200-0000	Meetings/Seminars	-
484	547	400	200	350-300-531000-0000	Mileage Reimbursement	200
1,393	1,407	1,000	2,000	350-300-531600-0000	Office Supplies	2,000
-	-	-	-	350-300-531800-0000	Pass-Through Route 30	-
-	65	-	-	350-300-532400-0000	Physical/Psych Exams	-
287	245	-	-	350-300-534500-0000	Administrative Fees	-
2,018	472	500	2,000	350-300-535600-0000	Special Supplies	2,000
2,015	620	2,000	2,000	350-300-535750-0000	Training	2,000
2,282	2,180	2,000	2,000	350-300-536000-0000	Utilities	2,000
-	-	-	-	350-300-537000-0000	Vehicle Exp/Labor	-
61,704	46,573	60,000	30,000	350-300-537500-0000	Vehicle Fuel	35,000
40,143	51,852	48,000	48,000	350-300-538000-0000	Vehicle Maintenance	48,000
-	-	-	-	350-300-538500-0000	Vehicle Parts	-
-	-	-	-	350-300-550500-0000	Contingency	-
59,689	28,693	-	-	350-300-550700-0000	Depreciation	-
-	-	-	-	350-300-550720-0000	Disposition of Assets	-
-	-	-	-	350-300-551100-0000	TDA Reimbursement	-
(1)	-	160,822	160,822	350-300-560400-0000	Capital Outlay	225,000
-	-	-	-	350-300-560450-0000	Furniture & Fixtures	-
-	56,271	56,271	56,271	350-300-590100-0000	To General Fund	54,583
-	-	-	-	350-300-592100-0000	Transfer to PW Capital	-
712,627	693,399	784,879	755,797			860,071
721,202	766,900	788,575	812,255		Total Fund Revenue	860,071
712,627	693,399	784,879	755,797		Total Fund Expenditures	860,071

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2010-11 BUDGET

Fund: 350
 Department #: _____
 Department Name: TRANSIT

Account Code (A)	FY 2009-10		FY 2010-11	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
520100	13,729	13,729	13,729	Administration Rec Director
520200	-	-	-	
520400	2,327	500	500	Promotion and advertising
521000	1,400	1,400	1,400	Maintenance site
521800	2,500	4,000	4,000	Service for seven Nextel phones, office phones, DSL
522400	-	-	-	
522600	200	240	-	Alarm system monitoring and pest control
522610	-	-	-	
523200	2,390	1,000	2,000	Audit of transit program. State Controlers report; Single Audit
524000	500	500	500	Paratransit vehicle drivers license and GPPV renewal.
524200	-	-	-	
526000	-	-	-	
527800	14,875	12,482	5,861	Liability and vehicle physical damage coverage through the California Transit Insurance Pool (CalTIP).
528400	-	-	-	
529600	1,000	1,000	1,000	Legal Fees
530200	-	-	-	
531000	400	200	200	Mileage for work related travel by the transit staff.
531600	1,000	2,000	2,000	General office supplies.
532400	-	-	-	
535600	500	2,000	2,000	Readi-Ride ticket book printing \$600; other supplies as needed, new radio equipment
535750	2,000	2,000	2,000	Staff training
536000	2,000	2,000	2,000	Water, PGE for Transit Office.
537500	60,000	30,000	35,000	Fuel for Readi-Ride vehicles.
538000	48,000	48,000	48,000	Maintenance of Readi-Ride vehicles
551100	-	-	-	
560400	160,822	160,822	225,000	See SS-2 for detail
590100	56,271	56,271	54,583	Transfer to Gen Fund per Cost Allocation Plan formerly 520200
Total	369,914	338,144	399,773	

CITY OF DIXON
 CAPITAL EQUIPMENT/FIXED ASSETS (not included in Capital Project Funds)
 FY 2010-11 BUDGET

Fund #: 350
 Fund Name: TRANSIT

(N)ew or (R)eplacement (A)	Category* (B)	Priority (C)	Item Description (Be Specific) (D)	Cost/Unit (incl Tax and Freight) (E)	Quantity (F)	Total (G)
N	V	1	FTA 5311 Grant to purchase of three new buses	75,000.00	3	225,000
						-
						-
						-
						-
						-
						-
						-
						-
					Total	225,000

Please see memo for further instructions.

- *Category: V = Vehicles
- F = Furniture/Fixtures
- E = Equipment
- B = Buildings

CITY OF DIXON
 PAYROLL SUMMARY
 FY: 2010-11

FUND: 350
 DEPT: 300
 TRANSIT

Title	Base Pay	Special Pay	Total Pay	FTE	Full Time Equiv. Pay 511000	Temp Pay 511100	PERS Retirement 512200	Health Insurance 512400	Soc Sec/Medicare 512100	Disability Insurance 512300	Workers' Comp 512600	Total Employee
PERMANENT EMPLOYEES:												
Transit Coordinator	47,708	-	47,708	1.00	47,708	-	7,404	14,592	903	234	5,133	75,974
Sr. Transit Driver	38,652	2,706	41,358	0.95	39,290	-	6,098	14,592	781	189	3,951	64,901
Sr. Transit Driver	38,652	1,546	40,198	0.95	38,188	-	5,927	14,592	765	189	3,951	63,613
Sr. Transit Driver	38,652	1,546	40,198	0.95	38,188	-	5,927	14,592	765	189	3,951	63,613
Transit Driver/Dispatcher	31,107	-	31,107	0.75	23,330	-	3,621	14,592	550	152	2,510	44,755
Transit Driver/Dispatcher	35,124	-	35,124	0.86	30,294	-	4,702	12,586	622	172	3,260	51,635
Transit Driver/Dispatcher	35,124	-	35,124	0.57	19,977	-	3,100	8,299	410	98	2,150	34,034
Transit Driver/Dispatcher	30,348	-	30,348	0.75	22,761	-	3,533	10,944	489	149	2,449	40,324
Subtotal:	295,366	5,798	301,164	6.78	259,736	-	40,311	104,789	5,286	1,373	27,355	438,849
Temporary Personnel												
Laborer (washes buses)	2,833	0	2,833		0	2,833	-		217	0	72	3,122
Transit Driver I back-up	7,509	0	7,509		0	7,509	-		574	0	808	8,891
Transit Driver/Dispatcher	7,509	0	7,509		0	7,509	-		574	0	808	8,891
Subtotal:	17,851	0	17,851		0	17,851	0	0	1,366	0	1,688	20,904
Total:	313,217	5,798	319,015	6.78	259,736	17,851	40,311	104,789	6,651	1,373	29,043	459,753
Other special pays:												
PERS Health Administration Retirement Health Benefit												
Comp Time Cash Out			537		537				8			544
Admin Leave Cash Out			-		-				-			-
Night Differential			-		-				-			-
Subtotal:			537		537				8			544
GRAND TOTAL:	313,217	5,798	319,551	6.78	260,272	17,851	40,311	104,789	6,659	1,373	29,043	460,298

This page intentionally left blank.





Grant Funds

This page intentionally left blank.



Grant Funds

There are a number of Grants, which the City receives for special purposes.

Fund 525 Home Loan Grant Fund

The Home Loan Fund 525 exists to account for HCD HOME grant funds, which are used to fund first time homebuyer loans and the related program income. This fund was created during FY2007-08 to separate out these types of loans from other loans. Program income is estimated very conservatively because all loans have been deferred and therefore payoffs are only received when the buyer refinances.

Expenditures consist of loan disbursements and administration costs and should the revenues not be received, administrative expenditures will be transferred to the Redevelopment Housing Set-Aside Fund.

This fund is managed jointly by the Economic Development and Finance Departments, with the Economic Development Department being responsible for the program and compliance, and the Finance Department being responsible for loan administration and accounting.

Fund 526 CDBG Rehab Fund

The CDBG (Community Development Block Grants) –Rehab Fund No. 526 exists to account for grant funds, which are used to make loans to homeowners for home rehabilitation and the related program income. This fund was created during FY2007-08 to separate out these types of loans from other loans.

Expenditures consist of loan disbursements and administration costs and should the revenues not be received, administrative expenditures will be transferred to the Redevelopment Housing Set-Aside Fund.

This fund is managed jointly by the Economic Development and Finance Departments, with the Economic Development Department being responsible for the program and compliance and the Finance Department being responsible for loan administration and accounting.

Fund 550 Used Oil Grant Fund

Every year the City applies for a \$5,000 grant from the State for used oil collection, recycling, and the cost of education on the hazards of improper disposal of used oil. Appropriations are made to cover the cost of used oil collection and for education to the public on the hazards of improper disposal of used oil. This fund is managed by the Public Works Department.

Fund 560 Police Grants Fund

The Police grant fund is used to account for special police expenditures, which are funded by a State grant.

Fund 570 CDBG Fund

The CDBG (Community Development Block Grant) Fund exists to account for grant funds, which are used to make loans to businesses to promote the City's economic development goals and the related program income. Annual loan portfolio payments are approximately \$55,000 per year with additional payoffs when loans are refinanced.

Expenditures consist of loan disbursements and administration costs. This fund is managed jointly by the Economic Development and Finance Departments, with the Economic Development Department being responsible for the program and compliance and the Finance Department being responsible for loan administration and accounting.

Fund 571 PTA CDBG Fund

The PTA (Planning Technical Assistance) CDBG (Community Development Block Grant) – Fund exists to account for planning technical assistance funds, which the City received in 2006 to promote economic development. This fund is managed jointly by the Economic Development and Finance Departments, with the Economic Development Department being responsible for the program and compliance and the Finance Department being responsible for accounting for the grant expenditures.

CITY OF DIXON

**BUDGET OVERVIEW
GRANT FUNDS**

FUND		CDBG HOME LOAN PROGRAM	CDBG	CDBG PTA GRANT	CA USED OIL	POLICE GRANT	Total
		525	570	571	550	560	
FY2010							
SUMMARY OF ESTIMATED RESOURCES AND EXPENDITURES							
BEGINNING FUND BALANCE	July-2009	33,554	127,000	-	4,030	113,335	277,919
PROJECTED							
	June 30, 2010	25,200	59,162	6,920	525	101,400	193,207
	ACTUAL REVENUE	-	-	-	-	-	-
	TRANSFERS	25,200	59,162	6,920	525	101,400	193,207
	ACTUAL REVENUE & TRANSFERS	10,869	150,812	-	4,500	62,894	229,075
	ESTIMATED EXPENDITURES	47,885	35,350	6,920	55	151,841	242,051
ESTIMATED FUND BALANCE	June 30, 2010						
FY 2009-10							
SUMMARY OF PROJECTED RESOURCES AND APPROPRIATIONS							
ESTIMATED BEGINNING FUND BALANCE	July-2009	47,885	35,350	6,920	55	151,841	242,051
PROPOSED							
	July 1, 2010	25,000	44,000	-	5,000	100,000	174,000
	ESTIMATED REVENUE	-	-	-	-	-	-
	REVENUES	200	500	-	10	800	1,510
	INTEREST EARNINGS	-	-	-	-	-	-
	TRANSFERS	25,200	44,500	-	5,010	100,800	175,510
	ESTIMATED REVENUE AND TRANSFERS	73,085	79,850	6,920	5,065	252,641	417,561
	ESTIMATED AVAILABLE RESOURCES	42,000	42,478	-	5,000	85,142	174,620
	PROPOSED APPROPRIATIONS	31,085	37,372	6,920	65	167,499	242,941
ESTIMATED FUND BALANCE	June 30, 2011						
ESTIMATED BEGINNING FUND BALANCE	July 1, 2011	31,085	37,372	6,920	65	167,499	242,941

City of Dixon Budget FY2011

FUND 525 - HOME LOAN PROGRAM

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
20,524	334	100	200	525-000-461600-0000	Interest Earned	200
49,561	24,004	25,000	25,000	525-000-460705-0000	Loan Proceeds	25,000
31,074	-	-	-	525-000-492700-0000	Transfer from RDA Set Aside	-
101,159	24,338	25,100	25,200			25,200
-	-	-	10,295	525-525-520100-0000	Administration	10,000
2,000	-	-	-	525-525-520200-0000	Admin costs - Gen'l	-
2,000	-	7,200	14	525-525-522400-0000	Contractual Services	7,000
1,016	-	-	-	525-525-522600-0000	Contract Serv - Non Prof	-
-	-	-	560	525-525-529600-0000	Legal Services	-
95,000	-	-	-	525-525-529800-0000	Loans HOME	-
-	-	25,000	-	525-525-529810-0000	Loans - Reuse Funded	25,000
100,017	-	32,200	10,869			42,000
101,159	24,338	25,100	25,200		Total Fund Revenue	25,200
100,017	-	32,200	10,869		Total Fund Expenditures	42,000

City of Dixon Budget FY2011

FUND 570 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
-	-	-	-	570-000-460950-0000	Grant - Fed HCD	-
-	-	-	-	570-000-461300-0000	Grant Funds - CDBG	-
15,002	8,257	6,000	1,250	570-000-461600-0000	Interest Earned	500
-	-	50,000	-	570-000-460700-0000	Loan Principal	44,000
-	-	-	-	570-000-460700-0031	Gone Fishin' Marine R-01	-
3,636	4,363	-	4,000	570-000-460700-0040	Bud's Pub & Grill 96-06	-
-	-	-	-	570-000-460700-0045	Principal Repay - Bud's 2007	-
4,000	5,500	-	6,000	570-000-460700-0052	Solano Baking Co. 96-07/98-02	-
21,261	36,888	-	6,000	570-000-460700-0060	Dixon Polaris 98-01	-
-	-	-	-	570-000-460700-0070	Lexrite Labs 98-07	-
5,543	-	-	-	570-000-460700-0090	Haughn&Sons Tire Service R-04	-
11,344	3,345	-	3,000	570-000-460700-0091	Haughn&Sons Tire Service R-08	-
4,420	997	-	1,000	570-000-460700-0110	The Embroidery Shop	-
4,168	4,228	-	3,000	570-000-460700-0120	Secure Storage & Shredding	-
-	3,130	-	-	570-000-460700-0130	Gabriella's	-
1,000	4,216	-	162	570-000-460700-0140	Firehouse Cafe	-
-	4,556	-	4,750	570-000-460700-0150	Glorie	-
-	10,631	-	15,000	570-000-460700-0160	Efficient Drive Trains	-
-	-	-	2,500	570-000-460700-0170	FF/Suisun CAC	-
-	152	-	12,000	570-000-460800-0000	Interest Earnings on Loans	-
2,486	(2,588)	-	500	570-000-470100-0000	Unrealized Gain GASB 31	-
-	-	-	-	570-000-490100-0000	Transfer from General Fund	-
-	-	-	-	570-000-492600-0000	Transfer from RDA	-
72,859	83,674	56,000	59,162			44,500
16,800	7,267	26,250	-	570-000-597650-0000	Transfer to Fund 571	-
4,251	2,381	1,729	-	570-100-535600-0000	Special Supplies	-
-	-	3,071	3,071	570-100-590100-0000	Transfer to General Fund	2,978
-	-	-	-	570-100-592600-0000	Transfer to RDA	-
24,839	33,944	-	18,900	570-500-520100-0000	Admin Costs - Finance	-
26,666	5,742	-	-	570-500-520200-0000	Admin Costs - Gen'l	-
143	1,601	200	491	570-500-520400-0000	Publications	-
-	5,729	-	3,000	570-500-522400-0000	Consultants - Professional	-

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
500	29	1,000	610	570-500-522500-0000	Escrow/Title Fees	500
-	517	-	-	570-500-530200-0000	Meetings/Seminars	-
-	3,071	-	-	570-500-590100-0000	To General Fund	-
8,084	3,976	-	-	570-510-522400-0000	Consultants - Professional	4,000
6,942	126	-	-	570-510-522600-0000	Contract Serv - Non Prof	-
1,350	1,000	1,000	1,000	570-510-523200-0000	Contract Svcs - Audit	1,000
75,000	50,000	-	-	570-511-529800-0000	Loans	-
-	150,000	50,000	105,000	570-512-529810-0000	Loans - Reuse	30,000
60	-	-	-	570-550-520200-0000	Admin Costs - Gen'l	3,000
9,873	2,173	2,000	1,240	570-550-529600-0000	Legal Expenses	1,000
-	-	17,500	17,500	570-000-590451-0000	Transfer Out to Core Area Drainag	-
-	-	26,250	-	570-000-597650-0000	Transfer Out to Fund 571	-
174,507	267,554	129,000	150,812			42,478
72,859	83,674	56,000	59,162		Total Fund Revenue	44,500
174,507	267,554	129,000	150,812		Total Fund Expenditures	42,478

City of Dixon Budget FY2011
FUND 571 - CDBG PTA

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
-	-	-	200	571-000-461600-0000	Interest Earned	-
44,840	15,640	78,750	6,720	571-000-461300-0000	Grant Funds - CDBG	-
-	-	-	-	571-000-490100-0000	Transfer from General Fund	-
16,800	7,267	26,250	-	571-000-493200-0000	Transfer from Fund 570	-
61,640	22,907	105,000	6,920			-
-	76	5,250	-	571-500-520200-0000	Admin Costs - Gen'l	-
-	-	1,000	-	571-500-520400-0000	Publications	-
68,570	15,885	98,750	-	571-500-522400-0000	Consultants - Professional	-
17	-	-	-	571-500-529600-0000	Legal Fees	-
-	-	-	-	571-500-530200-0000	Meetings/Seminars	-
68,587	15,960	105,000	-			-
61,640	22,907	105,000	6,920		Total Fund Revenue	-
68,587	15,960	105,000	-		Total Fund Expenditures	-

City of Dixon Budget FY2011

FUND 550 - CA USED OIL

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
5,000	10,000	2,500	500	550-000-461200-0000	Grant - Used Oil Recycle	2,500
-	-	2,500	-	550-000-461400-0000	Grant Funds - Used Oil	2,500
2	71	10	25	550-000-461600-0000	Interest Earned	10
6	(7)	-	-	550-000-470100-0000	Unrealized Gain GASB 31	-
5,008	10,064	5,010	525			5,010
2,291	1,223	2,500	2,000	550-500-521600-0000	Collection Facilities	2,500
4,246	3,300	2,500	2,500	550-500-533400-0000	Public Education	2,500
6,537	4,523	5,000	4,500			5,000
5,008	10,064	5,010	525		Total Fund Revenue	5,010
6,537	4,523	5,000	4,500		Total Fund Expenditures	5,000

City of Dixon Budget FY2011
FUND 560 - POLICE GRANTS

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
63,170	100,000	100,000	100,000	560-000-460900-0000	Grant Funds - Police Other	100,000
6,700	3,130	2,500	1,400	560-000-461600-0000	Interest Earned	800
1,170	(1,220)	-	-	560-000-470100-0000	Unrealized Gain GASB 31	-
71,040	101,910	102,500	101,400			100,800
-	-	-	-	560-500-511000-0000	Salaries/Wages	-
-	25,579	35,424	35,677	560-500-511100-0000	Salaries/Wages	35,424
-	11,336	-	5,545	560-500-511200-0000	Overtime	-
-	-	-	-	560-500-511900-0000	Termination Pay	-
-	-	2,196	-	560-500-512000-0000	Social Security	2,196
-	2,126	514	2,810	560-500-512100-0000	Medicare	514
-	-	-	-	560-500-512200-0000	Retirement	-
-	1,161	1,608	2,362	560-500-512600-0000	Worker's Comp Insurance	1,608
-	3,226	11,125	-	560-500-521800-0000	Communications	12,000
-	2,090	2,910	-	560-500-522400-0000	Consultants - Professional	3,000
-	-	1,500	1,500	560-500-526800-0000	Firing Range Supplies	3,000
2,244	-	-	-	560-500-529000-0000	K-9 Unit	-
-	-	7,000	6,000	560-500-529400-0000	Lease Agreement	6,000
18,304	5,846	500	3,000	560-500-535600-0000	Special Supplies	4,000
-	2,590	2,500	2,600	560-500-535750-0000	Training	3,000
-	-	3,900	3,400	560-500-535900-0000	Uniforms	4,500
45,982	30,410	13,700	-	560-500-560400-0000	Capital Outlay	9,900
44,000	-	-	-	560-500-590100-0000	To General Fund	-
-	-	-	-	560-550-529900-0000	Match	-
110,530	84,364	82,877	62,894			85,142
71,040	101,910	102,500	101,400		Total Fund Revenue	100,800
110,530	84,364	82,877	62,894		Total Fund Expenditures	85,142

CITY OF DIXON
 CAPITAL EQUIPMENT/FIXED ASSETS (not included in Capital Project Funds)
 FY 2010-11 BUDGET

Department #: _____
 Department Name: Police Grants

(N)ew or (R)eplaceme (A)	Category* (B)	Priority (C)	Item Description (Be Specific) (D)	Cost/Unit (incl Tax and Freight) (E)	Quantity (F)	Total (G)
N	E		Lap-top computer	1,400.00	1	1,400
R	E		Desktop computers	900.00	5	4,500
N	E		Portable Radios	800.00	5	4,000
						-
						-
Please see memo for further instructions.					Total	9,900

*Category: V = Vehicles
 F = Furniture/Fixtures
 E = Equipment
 B = Buildings

This page intentionally left blank.





Special Revenue Funds

This page intentionally left blank.



Special Revenue Funds

Special Revenue Funds are funds, which are funded by revenues designated for a specific type of expenditure. These include the Gas Tax, Traffic Safety, Asset Forfeiture and Taxi Service Funds.

Fund 530 Gas Tax Fund

All gas taxes are placed in this fund to be used for transportation purposes such as road maintenance and street lighting. Expenditures consist of transfers to the General Fund to cover the cost of Public Works and Engineering staff time and supplies for street lighting, energy and repairs and a transfer to the Transportation Capital Projects Fund to cover the cost of major street related capital projects. This fund is managed by the Finance Department.

Fund 540 Traffic Safety Fund

The Traffic Safety Fund accounts for motor vehicle fines and forfeitures. Appropriations are made to cover the cost of maintenance of traffic signals by a contractor and to transfer to the Transportation CIP for traffic signal and signage upgrades as well as to reimburse the General Fund for a small amount of overhead per the cost allocation plan. This fund is managed by the Finance Department.

Fund 561 Asset Forfeiture Fund

Revenues consist entirely of the proceeds of asset forfeitures resulting from Police activity. Appropriations are made for special Police activities. This fund is managed by the Police Department.

Fund 582 Taxi Service Fund

The Taxi Service Fund accounts for transit funds received from the Solano Transit Authority (STA) for providing taxi-type transit service. Appropriations are made to cover the cost of a contractor to provide the service and for advertising and other operational costs and overhead. This fund is managed by the Community Services Department.

This page intentionally left blank.



CITY OF DIXON
BUDGET OVERVIEW
SPECIAL REVENUE FUNDS

FUND		GAS TAX	TRAFFIC SAFETY	ASSET FORFEITURE	TAXI SERVICE	Total
		530	540	561	582*	
FY2010						
SUMMARY OF ESTIMATED RESOURCES AND EXPENDITURES						
BEGINNING FUND BALANCE	July-2009	167,455	18,414	2,161	3,031	191,061
PROJECTED						
	June 30, 2010	ACTUAL REVENUE	450,706	36,019	1,736	746
		TRANSFERS	-	-	-	-
		ACTUAL REVENUE & TRANSFERS	450,706	36,019	1,736	746
		ESTIMATED EXPENDITURES	354,905	44,790	-	3,777
ESTIMATED FUND BALANCE	June 30, 2010	263,256	9,643	3,897	-	276,796
FY2011						
SUMMARY OF PROJECTED RESOURCES AND APPROPRIATIONS						
ESTIMATED BEGINNING FUND BALANCE	July-2010	263,256	9,643	3,897	-	276,796
PROPOSED						
	July 1, 2010	ESTIMATED REVENUE				
		REVENUES	464,762	36,000	-	-
		INTEREST EARNINGS	-	-	50	-
		TRANSFERS	-	-	-	-
		ESTIMATED REVENUE AND TRANSFERS	464,762	36,000	50	-
		ESTIMATED AVAILABLE RESOURCES	728,018	45,643	3,947	-
		PROPOSED APPROPRIATIONS	629,485	45,297	1,000	-
ESTIMATED FUND BALANCE	June 30, 2011	98,533	346	2,947	-	101,826
ESTIMATED BEGINNING FUND BALANCE	July 1, 2011	98,533	346	2,947	-	101,826

* Fund 582 - Taxi Service Fund will be eliminated effective FY2011

City of Dixon Budget FY2011

FUND 530 - GAS TAX

2008	2009	2010	2010	Account	Description	2011
Actual	Actual	Adopted	Estimated			Adopted
104,208	96,867	110,211	94,074	530-000-412100-0000	Gas Tax - Sec 2105	93,653
72,904	68,447	76,751	66,941	530-000-412200-0000	Gas Tax - Sec 2106	66,641
139,449	129,305	130,142	125,324	530-000-412300-0000	Gas tax - Sec 2107	124,763
4,000	4,000	4,000	4,000	530-000-412400-0000	Gas Tax - Sec 2107.5	4,000
-	-	-	-	530-000-414100-0000	UMTA	-
-	-	-	-	530-000-414200-0000	STA	-
-	-	-	-	530-000-414300-0000	TDA	-
-	-	-	-	530-000-414400-0000	TCI	-
-	-	-	-	530-000-414500-0000	ISTEA	-
-	113,302	166,258	158,867	530-000-414600-0000	Traffic Congestion Relief	175,705
8,341	3,411	2,600	1,500	530-000-461600-0000	Interest Earned	-
1,897	(1,937)	-	-	530-000-470100-0000	Unrealized Gain GASB 31	-
-	29,112	-	-	530-000-492300-0000	From Transportation CIP Fund	-
330,799	442,506	489,962	450,706			464,762
-	-	-	-	530-102-560150-0000	Construction	9,000
-	-	-	-	530-102-560750-0000	Admin/Direct	1,000
-	-	-	-	530-103-520400-0000	Publications	350
-	-	-	-	530-103-560150-0000	Construction	96,000
-	-	-	-	530-103-560250-0000	Design/Specifications	600
-	-	-	-	530-103-560700-0000	Permits/Fees	50
-	-	-	-	530-103-560750-0000	Admin/Direct	23,000
-	-	-	-	530-105-520400-0000	Publications	-
-	-	-	-	530-105-529600-0000	Legal Services	-
-	-	-	-	530-105-560150-0000	Construction	-
-	-	-	7,000	530-105-560250-0000	Design/Plans/Specs	-
-	-	-	-	530-105-560500-0000	Inspection/Supervision/Testing	-
-	-	-	-	530-105-560750-0000	Project Admin - Direct	-
11,705	11,684	12,000	10,601	530-500-522200-0000	Congestion Management	12,000
-	-	20,000	10,000	530-500-530000-0000	Maintenance	10,000
-	-	-	-	530-500-535600-0000	Special Supplies	-
-	30,078	-	-	530-500-560150-0000	Construction	-
297,380	299,684	327,304	327,304	530-500-590100-0000	To General Fund	317,485
-	72,000	222,005	-	530-500-592300-0000	To Transportation Cap Proj	160,000
309,085	413,446	581,309	354,905			629,485
330,799	442,506	489,962	450,706		Total Fund Revenue	464,762
309,085	413,446	581,309	354,905		Total Fund Expenditures	629,485

City of Dixon Budget FY2011

FUND 540 - TRAFFIC SAFETY

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
37,398	37,770	38,000	36,000	540-000-429500-0000	Motor Vehicle Fines	36,000
1,503	395	300	10	540-000-461600-0000	Interest Earned	-
269	(278)	-	9	540-000-470100-0000	Unrealized Gain GASB 31	-
-	3,991	-	-	540-000-492300-0000	From Transportation CIP Fund	-
-	-	-	-	540-000-496200-0000	From NFSAD	-
39,170	41,878	38,300	36,019			36,000
36,465	27,121	33,306	33,300	540-500-522600-0000	Contract Serv - Non Prof	34,000
-	-	-	-	540-500-535600-0000	Special Supplies	-
-	-	10,000	5,000	540-500-535700-0000	Traffic Control Supplies	5,000
6,490	6,490	6,490	6,490	540-500-590100-0000	To General Fund	6,297
20,000	-	-	-	540-500-592300-0000	Transfer to Transportation CIP	-
62,955	33,611	49,796	44,790			45,297
39,170	41,878	38,300	36,019		Total Fund Revenue	36,000
62,955	33,611	49,796	44,790		Total Fund Expenditures	45,297

City of Dixon Budget FY2011
FUND 561 - POLICE ASSET FORFEITURE

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
-	-	-	-	561-000-461100-0000	Federal Funds	-
-	-	-	1,701	561-000-461110-0000	Federal Funds	-
-	-	-	-	561-000-461120-0000	State Funds	-
80	77	55	35	561-000-461600-0000	Interest Earned	50
15	(18)	-	-	561-000-470100-0000	Unrealized Gain GASB 31	-
95	59	55	1,736			50
-	-	1,000	-	561-500-535600-0000	Special Supplies	1,000
-	-	-	-	561-500-535750-0000	Training	-
-	-	-	-	561-500-560400-0000	Capital Outlay	-
-	-	-	-	561-500-590100-0000	To General Fund	-
-	-	-	-	561-500-591800-0000	To Fire Capital Projects	-
-	-	-	-	561-500-591900-0000	Transfer to Police CIP	-
-	-	-	-	561-500-592000-0000	To City Facilities	-
-	-	-	-	561-503-560750-0000	Project Admin - Direct	-
-	-	-	-	561-550-529900-0000	Match	-
-	-	1,000	-			1,000
95	59	55	1,736		Total Fund Revenue	50
-	-	1,000	-		Total Fund Expenditures	1,000

City of Dixon Budget FY2011
FUND 582 - TAXI SERVICE

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
-	-	11,980	738	582-000-414200-0000	STA	-
-	-	-	-	582-000-414300-0000	TDA	-
-	-	18,220	-	582-000-461499-0000	Misc Grants	-
182	121	50	6	582-000-461600-0000	Interest Earned	-
35	(37)	-	2	582-000-470100-0000	Unrealized Gain GASB 31	-
-	-	-	-	582-000-490100-0000	Transfer from General Fund	-
217	84	30,250	746			-
-	-	-	-	582-500-520200-0000	Admin Costs - Gen'l	-
-	-	1,750	-	582-500-520400-0000	Advertising/Publications	-
871	750	23,270	350	582-500-522600-0000	Contract Serv - Non Prof	-
-	198	500	-	582-500-531600-0000	Office Supplies	-
-	-	4,680	3,427	582-500-590100-0000	To General Fund	-
871	948	30,200	3,777			-
217	84	30,250	746		Total Fund Revenue	-
871	948	30,200	3,777		Total Fund Expenditures	-

This page intentionally left blank.





Capital Improvement Project Funds

This page intentionally left blank.



Capital Improvement Projects Funds

Capital Improvement Projects Funds are used to account for financial resources used for the acquisition or construction of major capital facilities.

The City of Dixon's non-major Capital Improvement Project (CIP) funds are summarized as follows:

Fund 400 Unrestricted CIP

Accounts for the revenue and expenses budgeted for capital projects relating to administrative infrastructure. Interest is the only revenue anticipated for FY2010-11.

Fund 402 Industrial Park/Economic Development (IP/ED)

Fund 402 was created from one time monies received in the 1970's and accounts for miscellaneous capital projects and for portions of capital projects which do not have other resources available, i.e. ineligible for development impact fees, and for economic development support. This fund was closed out in FY2009-10 to the Building Reserve Fund.

Fund 404 Community Development CIP

Fund 404 is an unrestricted fund designated for Capital Improvement Projects, which has been on the books of the City since the 1970's and represents one-time monies, which can be used for any purpose, capital or non-capital. This fund is managed by the Finance Department.

Fund 410 Fire CIP

Accounts for the revenue and expenses budgeted for capital projects relating to fire infrastructure. The major challenge here is funding the debt service payments on the Fire Station in an environment where impact fees have declined to zero due to the slowdown in development. This fund was closed out in FY2009-10 and 2010-11 debt service payments are proposed to be paid from fund 404. This fund is managed by the Finance Department.

Fund 420 Police CIP

Accounts for the revenue and expenses budgeted for capital projects relating to police infrastructure. The major challenge here is funding the debt service payments on the Police Station in an environment where impact fees have declined to zero due to the slowdown in development. This fund was closed out in FY2009-10 and 2010-11 debt service payments are proposed to be paid from fund 404. This fund is managed by the Finance Department.

Fund 430 City Facilities CIP

Accounts for development impact fees collected to fund expansion of City Administrative Facilities. This fund is managed by the Finance Department.

Fund 440 Public Works Facilities CIP

Accounts for development impact fees collected to fund public works facilities. In FY2010-11, work will continue on the ground water remediation project and the MSC Building construction. This fund is managed by the Engineering Department.

Fund 450 Storm Drainage Facilities CIP

Accounts for development impact fees collected to fund expansion of the City's drainage facilities. The City is faced with a challenge in obtaining funding to cover the cost of interfund loans to fund facilities, which were constructed with interfund loans for which

impact fees are insufficient due to the slowdown in development. Interest will continue to be added to the principal of the \$1,275,000 loan, which was made to fund Pond C.

Fund 451 Core Area Drainage Project Fund

Accounts for expenses and multiple revenue sources, including \$750,000 in ARRA loan proceeds. This is a new fund created in FY 2010-11. This fund is managed by the Engineering Department.

Fund 460 Transportation Facilities CIP

Accounts for grants, fees, transfers from other funds and development impact fees collected to fund streets and transportation infrastructure. Projects include preparing a realignment study for Vaughn Road at the UPRR, a street paving project, and completion of the plans and right-of-way acquisition for the Parkway Boulevard Overcrossing Project. This fund is managed by the Engineering Department.

Fund 470 Transit Facilities CIP

Accounts for grants received to fund transit facilities. The only project proposed for FY 2010-11, is the design and relocation of the underground utilities associated with the West B Street Pedestrian Crossing. Use of these funds is contingent upon a pending grant extension request to the State. This fund is managed by the Engineering Department.

Fund 480 Recreation & Parks CIP

Accounts for development impact fees collected to fund expansion of recreation and parks facilities. The only project proposed for FY 2010-11, is the construction of a new water system in Hall Park. This fund is managed by the Community Services Department.

Fund 490 Agricultural Land Mitigation CIP

Accounts for development impact fees collected to fund greenbelts. No revenues are anticipated for 2010-11 with the exception of interest income. There are no proposed appropriations. This fund is managed by the Finance Department.

CITY OF DIXON
BUDGET OVERVIEW
CAPITAL IMPROVEMENT PROJECT FUNDS

FUND		CIP	IP/ED	Comm Dev	Fire	Police	City Facilities	Public Works	Storm Drainage	Core Area Drainage	Trans- portation	Transit	Recreation	Ag. Land Mitigation	Total	
		400	402 ⁽¹⁾	404	410 ⁽¹⁾	420 ⁽¹⁾	430	440	450 ⁽²⁾	451 ⁽³⁾	460 ⁽⁴⁾	470	480	490		
FY 2010																
SUMMARY OF ESTIMATED RESOURCES AND EXPENDITURES																
ESTIMATED AVAILABLE RESOURCES																
BEGINNING FUND BALANCE	July-2009	249,181	9,273	1,242,911	555	24,700	269,430	845,221	(741,679)	-	4,215,343	401,853	327,369	1,173,650	8,017,807	
PROJECTED																
	June 30, 2010	ACTUAL REVENUE	8,592	30	12,000	380	198	1,600	224,421	1,549	30,000	996,586	145,548	3,000	500	1,424,404
		TRANSFERS	125,000	-	-	215,000	150,182	-	-	-	242,000	-	-	-	-	732,182
		ACTUAL REVENUE & TRANSFERS	133,592	30	12,000	215,380	150,380	1,600	224,421	1,549	272,000	996,586	145,548	3,000	500	2,156,586
		ESTIMATED EXPENDITURES	71,055	9,303	215,000	215,935	175,080	55,307	454,354	588	88,950	1,281,901	183,148	16,325	1,100,000	3,866,946
ESTIMATED FUND BALANCE	June 30, 2010	311,718	-	1,039,911	-	-	215,723	615,288	(740,718)	183,050	3,930,028	364,253	314,044	74,150	6,307,447	
FY 2011																
SUMMARY OF PROJECTED RESOURCES AND APPROPRIATIONS																
ESTIMATED BEGINNING FUND BALANCE	July-2010	311,718	-	1,039,911	-	-	215,723	615,288	(740,718)	183,050	3,930,028	364,253	314,044	74,150	6,307,447	
PROPOSED																
	July 1, 2010	ESTIMATED REVENUE														
		REVENUES	-	-	-	-	-	432,000	-	807,500	1,156,000	1,301,000	-	-	-	3,696,500
		INTEREST EARNINGS	2,000	-	12,000	-	1,500	-	-	-	10,000	-	5,000	500	31,000	
		TRANSFERS	125,000	-	-	-	-	-	-	-	160,000	-	-	-	285,000	
		ESTIMATED REVENUE AND TRANSFERS	127,000	-	12,000	-	1,500	432,000	-	807,500	1,326,000	1,301,000	5,000	500	4,012,500	
		ESTIMATED AVAILABLE RESOURCES	438,718	-	1,051,911	-	217,223	1,047,288	(740,718)	990,550	5,256,028	1,665,253	319,044	74,650	10,319,947	
		PROPOSED APPROPRIATIONS	12,479	-	405,000	-	58,648	691,997	-	975,550	1,776,141	1,303,404	261,955	-	5,485,174	
ESTIMATED FUND BALANCE	June 30, 2011	426,239	-	646,911	-	-	158,575	355,291	(740,718)	15,000	3,479,887	361,849	57,089	74,650	4,834,773	
ESTIMATED BEGINNING FUND BALANCE	July 1, 2011	426,239	-	646,911	-	-	158,575	355,291	(740,718)	15,000	3,479,887	361,849	57,089	74,650	4,834,773	

(1) Funds 402, 410, and 420 - closed in FY2010
(2) Fund 450 negative fund balance due to \$1.56 million borrowed from other funds for sewer projects
(3) Fund 451 - Core Area Drainage Fund has been established due to requirements for separation of funds due to multiple funding sources
(4) Fund 460 fund balance includes \$1.37 million due from other funds (450)

City of Dixon Budget FY2011
FUND 400 - UNRESTRICTED CAPITAL PROJECTS

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
31,960	22,429	26,000	2,000	400-000-461600-0000	Interest Earned	2,000
-	-	6,592	6,592	400-000-460500-0000	Donations	-
-	-	-	-	400-000-461800-0000	Miscellaneous Income	-
1,871	(2,000)	-	-	400-000-470100-0000	Unrealized Gain-Gasb 31	-
-	-	-	-	400-000-491000-0000	Transfer from DPFA Fire Sta	-
-	-	-	125,000	400-000-491200-0000	From Sewer Capital Projects	125,000
-	-	-	-	400-000-491800-0000	From Fire Cap Proj	-
-	-	-	-	400-000-492000-0000	From Public Works Fac	-
-	-	-	-	400-000-496200-0000	From NFSAD	-
-	-	-	-	400-000-497200-0000	Transfer from Greenbelt P/Ship	-
33,831	20,429	32,592	133,592			127,000
4,410	-	-	-	400-100-535600-0000	Special Supplies	-
-	-	-	-	400-100-560950-0000	Utilities	-
47,804	12,865	12,865	12,865	400-100-590100-0000	To General Fund	12,479
-	-	-	936	400-112-520400-0000	Advertising/Publications	-
-	-	40,000	31,091	400-112-560150-0000	Construction	-
-	-	16,592	26,113	400-112-560750-0000	Project Admin - Direct	-
-	-	-	50	400-112-560700-0000	Permits/Fees	-
52,214	12,865	69,457	71,055			12,479
33,831	20,429	32,592	133,592		Total Fund Revenue	127,000
52,214	12,865	69,457	71,055		Total Fund Expenditures	12,479

City of Dixon Budget FY2011
FUND 404 - COMMUNITY DEVELOPMENT CIP

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
-	-	-	-	404-000-433000-0000	Sale of Ag Mitigation CRs	-
46,304	38,544	20,000	12,000	404-000-461600-0000	Interest Earned	12,000
-	-	-	-	404-000-460700-0000	Loan Proceeds	-
8,813	(9,492)	-	-	404-000-470100-0000	Unrealized Gain GASB 31	-
55,117	29,053	20,000	12,000			12,000
-	-	-	-	404-100-529800-0000	Loans	-
-	-	-	-	404-100-560400-0000	Capital Outlay	-
-	-	-	-	404-100-590100-0000	To General Fund	-
-	-	-	-	404-100-590800-0000	Transfer to DPIC	-
-	-	215,000	215,000	404-100-591000-0000	To DPFA Fire (270)	215,000
-	-	-	-	404-100-591800-0000	To Fire CIP Fund 410	-
-	-	-	-	404-100-591900-0000	To Police CIP Fund 420	-
-	-	-	-	404-100-590700-0000	To DPFA Police (250)	190,000
-	-	-	-	404-100-592000-0000	To City Facilities	-
-	-	215,000	215,000			405,000
55,117	29,053	20,000	12,000		Total Fund Revenue	12,000
-	-	215,000	215,000		Total Fund Expenditures	405,000

City of Dixon Budget FY2011
FUND 430 - CITY FACILITIES CIP

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
15,530	21,469	-	-	430-000-425100-0000	Development Fees -- Comm Fac	-
16,122	9,962	-	1,600	430-000-461600-0000	Interest Earned	1,500
2,598	(2,775)	-	-	430-000-470100-0000	Unrealized Gain GASB 31	-
359	-	-	-	430-000-497700-0000	Transfer fr Fund 230 1987 COPs	-
34,609	28,656	-	1,600			1,500
3,963	-	-	-	430-100-529600-0000	Legal Services	-
105	-	-	-	430-100-560650-0000	Miscellaneous	-
-	-	-	507	430-100-560750-0000	Project Admin - Direct	-
6,449	-	-	-	430-100-560800-0000	Project Admin - Overhead	-
-	5,565	-	-	430-100-590100-0000	Transfer to General Fund	5,398
52,375	51,145	54,800	54,800	430-101-590800-0000	To DPIC	53,250
-	-	-	-	430-101-592000-0000	To 87 COP's	-
-	-	-	-	430-111-560555-0000	Building Acquisiton	-
-	4,568	-	-	430-112-560750-0000	Project Admin - Direct	-
-	-	-	-	430-112-560150-0000	Construction	-
62,892	61,278	54,800	55,307			58,648
34,609	28,656	-	1,600		Total Fund Revenue	1,500
62,892	61,278	54,800	55,307		Total Fund Expenditures	58,648

City of Dixon Budget FY2011

FUND 440- PUBLIC WORKS FACILITIES CIP

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
17,224	5,647	-	-	440-000-425400-0000	Development Fees - Pub Wks	-
-	-	-	-	440-000-414300-0000	TDA - Capital Projects	-
-	-	382,000	150,000	440-000-461110-0000	Grant - Federal	232,000
-	17,447	-	-	440-000-461120-0000	Grant Funds - State	-
5,809	-	218,600	72,520	440-000-461200-0000	Grant Funds - UGST	200,000
30,424	29,248	-	1,400	440-000-461600-0000	Interest Earned	-
5,802	(6,303)	-	501	440-000-470100-0000	Unrealized Gain GASB 31	-
120,000	-	-	-	440-000-491300-0000	Transfer from Sewer Rehab Proj	-
80,000	-	-	-	440-000-497500-0000	Transfer from Building Reserve	-
259,259	46,039	600,600	224,421			432,000
16,648	-	-	-	440-100-560800-0000	Project Admin - Overhead	-
-	2,059	2,059	2,059	440-100-590100-0000	To General Fund	1,997
14,822	54,489	216,000	70,000	440-104-560250-0000	Design/Plans/Specs	200,000
-	-	-	-	440-104-560500-0000	Inspection/Supervision/Testing	-
-	50	2,600	2,520	440-104-560700-0000	Permitting/Fees	-
375	-	-	-	440-104-560750-0000	Project Admin - Direct	-
-	-	2,000	-	440-105-529600-0000	Legal Services	-
-	-	700,000	300,000	440-105-560150-0000	Construction	435,000
-	-	35,000	-	440-105-560200-0000	Contingencies	-
38,758	-	-	2,500	440-105-560250-0000	Design/Plans/Specs	-
35	281	-	225	440-105-560650-0000	Miscellaneous	-
-	-	-	2,050	440-105-560700-0000	Permits/Fees	-
5,682	8,765	136,000	75,000	440-105-560750-0000	Project Admin - Direct	55,000
-	-	-	-	440-107-560150-0000	Construction	-
76,319	65,645	1,093,659	454,354			691,997
259,259	46,039	600,600	224,421		Total Fund Revenue	432,000
76,319	65,645	1,093,659	454,354		Total Fund Expenditures	691,997

City of Dixon Budget FY2011
FUND 450 - STORM DRAINAGE FACILITIES CIP

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
-	-	-	-	450-000-424000-0000	Developer Agreements	-
-	-	-	-	450-000-425409-0000	Developer Contributions	-
24,888	17,093	-	-	450-000-425700-0000	Development Fees - Storm Drain	-
-	-	-	-	450-000-460950-0000	Grant Funds - EDA	-
10,500	26,299	-	1,097	450-000-461600-0000	Interest Earned	-
364	(816)	-	452	450-000-470100-0000	Unrealized Gain GASB 31	-
-	-	-	-	450-000-491200-0000	From Sewer Capital Proj	-
-	-	-	-	450-000-491210-0000	Interfund Sewer Trunk Line pym	-
70,000	-	-	-	450-000-492600-0000	From RDA	-
-	-	-	-	450-000-497600-0000	Transfer from CFD	-
105,753	42,575	-	1,549			-
-	-	-	588	450-100-529600-0000	Legal Fees	-
917	-	-	-	450-104-529600-0000	Legal Fees	-
926,644	20,000	-	-	450-104-560150-0000	Construction	-
47,389	-	-	-	450-104-560250-0000	Design/Plans/Specs	-
15,002	-	-	-	450-104-560500-0000	Inspection/Supervision/Testing	-
-	5,141	-	-	450-104-560550-0000	Land Acquisition/Right of Way	-
29	-	-	-	450-104-560650-0000	Miscellaneous	-
68,218	435	-	-	450-104-560750-0000	Project Admin - Direct	-
3,217	-	-	-	450-106-560250-0000	Design/Plans/Specs	-
2,091	-	-	-	450-108-560750-0000	Project Admin - Direct	-
4,388	6,493	-	-	450-111-560750-0000	Project Admin - Direct	-
1,438	214	-	-	450-112-560750-0000	Project Admin - Direct	-
1,069,334	32,283	-	588			-
105,753	42,575	-	1,549		Total Fund Revenue	-
1,069,334	32,283	-	588		Total Fund Expenditures	-

City of Dixon Budget FY2011
FUND 451 - CORE AREA DRAINAGE PROJECT FUND

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
-	-	72,500	30,000	451-000-461310-0000	Grant Funds - CDBG Design	42,500
-	-	-	-	451-000-461600-0000	Interest Earned	-
-	-	750,000	-	451-000-460300-0000	Bond Proceeds	750,000
-	-	225,000	225,000	451-000-492200-0000	From Storm Drain CIP (450)	-
-	-	-	-	451-000-490100-0000	Transfer From General Fund	15,000
-	-	17,000	17,000	451-000-493570-0000	Transfer from CDBG (570)	-
-	-	1,064,500	272,000			807,500
-	-	5,000	3,000	451-000-529600-0000	Legal Fees	2,000
-	-	800,000	-	451-000-560150-0000	Construction	800,000
-	-	2,900	2,900	451-000-560250-0000	Design/Plans/Specs	-
-	-	100	50	451-000-560350-0000	Environmental Review	50
-	-	10,000	-	451-000-560500-0000	Inspection/Supervision/Testing	10,000
-	-	100,000	50,000	451-000-560550-0000	Land Acquisition/Right of Way	50,000
-	-	3,000	3,000	451-000-560650-0000	Miscellaneous Expenses	-
-	-	143,500	30,000	451-000-560750-0000	Project Admin - Direct	113,500
-	-	1,064,500	88,950			975,550
-	-	1,064,500	272,000		Total Fund Revenue	807,500
-	-	1,064,500	88,950		Total Fund Expenditures	975,550

City of Dixon Budget FY2011

FUND 460 - TRANSPORTATION CIP

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
-	-	-	-	460-000-425409-0000	Developer Contributions	-
43,444	179,687	-	-	460-000-425800-0000	Development Fees - T/poration	-
-	7,500	-	-	460-000-429400-0000	Mitigation Fees	-
-	-	-	-	460-000-414300-0000	TDA	-
-	-	-	-	460-000-414600-0000	STP Grant Funds	-
54,869	130,000	750,000	984,400	460-000-461110-0000	Grant Funds - Street - Fed	1,156,000
400,000	149,112	-	-	460-000-461120-0000	Grant Funds - Street - State	-
-	-	-	-	460-000-461200-0000	Grant Funds - UGST	-
170,356	125,624	-	10,167	460-000-461600-0000	Interest Earned	10,000
-	-	-	-	460-000-461800-0000	Miscellaneous	-
28,740	(30,759)	-	2,019	460-000-470100-0000	Unrealized Gain GASB 31	-
133,000	-	-	-	460-000-492600-0000	From Redevelopment	-
-	72,000	222,005	-	460-000-492800-0000	Transfer from Gas Tax	160,000
4,000	-	-	-	460-000-496200-0000	From N First St Assess	-
20,000	-	-	-	460-000-497900-0000	Transfers-In	-
1,094,604	-	-	-	460-000-497990-0000	Transfers In	-
1,949,014	633,163	972,005	996,586			1,326,000
-	-	-	-	460-100-520400-0000	Advertising/Publications	-
24,787	-	-	-	460-100-560800-0000	Project Admin - Overhead	-
-	5,300	5,300	5,300	460-100-590100-0000	Transfer to General Fund	5,141
-	29,112	-	-	460-100-592350-0000	To Gax Tax Fund 530	-
-	-	-	-	460-100-592400-0000	To Transit Capital	-
-	3,991	-	-	460-100-592900-0000	To Traffic Safety Fund 540	-
14,423	16,093	19,000	10,000	460-102-560150-0000	Construction	-
197	589	1,000	700	460-102-560750-0000	Project Admin - Direct	-
-	-	-	7,000	460-105-560250-0000	Project Admin - Direct	-
1,327	-	-	-	460-201-560750-0000	Project Admin - Direct	-
670	-	-	-	460-202-560750-0000	Project Admin - Direct	-
84	-	-	-	460-203-560750-0000	Project Admin - Direct	-
-	-	90,000	-	460-206-522400-0000	Consultants - Professional	16,000
-	33,365	-	5,000	460-206-560600-0000	Master Plan Update	-
-	-	-	-	460-206-560650-0000	Misc Expenses	-
-	35,396	10,000	9,000	460-206-560750-0000	Project Admin - Direct	-
-	-	30,000	1,200	460-209-560750-0000	Project Admin - Direct	30,000

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
1,548	1,508	-	2,153	460-301-520400-0000	Publications	-
407	-	-	-	460-301-529600-0000	Legal Services	-
211,314	10,526	-	820,000	460-301-560150-0000	Construction	-
1,754	77	-	110	460-301-560250-0000	Design/Plans/Specs	-
1,147	-	-	-	460-301-560500-0000	Inspection/Supervision/Testing	-
-	-	-	372	460-301-560650-0000	Misc Expenses	-
-	50	-	100	460-301-560700-0000	Permits/Fees	-
67,127	62,278	-	97,000	460-301-560750-0000	Project Admin - Direct	-
-	1,013	-	-	460-314-560250-0000	Design/Plans/Specs	-
-	-	-	58,000	460-314-560150-0000	Construction	-
-	-	129,666	129,666	460-316-560150-0000	Construction	-
-	-	19,450	19,450	460-316-560200-0000	Contingency	-
-	-	15,000	15,000	460-316-560250-0000	Design/Plans/Specs	-
-	-	3,727	3,727	460-316-560500-0000	Inspection/Supervision/Testing	-
-	-	29,823	24,823	460-316-560750-0000	Project Admin - Direct	5,000
-	-	-	-	460-317-520400-0000	Publications	150
-	-	-	-	460-317-560150-0000	Construction	192,000
-	-	-	-	460-317-560250-0000	Design/Plans/Specs	800
-	-	-	-	460-317-560700-0000	Permits/Fees	50
-	-	-	-	460-317-560750-0000	Project Admin - Direct	37,000
4,796	10,799	-	-	460-510-560150-0000	Construction	-
1,600	-	-	-	460-511-560650-0000	Miscellaneous	-
-	-	-	3,000	460-601-520400-0000	Publications	-
-	-	-	2,300	460-601-529600-0000	Legal Services	5,000
-	-	50,000	-	460-601-560100-0000	Appraisals	-
-	-	-	-	460-601-560150-0000	Construction	-
307,582	118,788	600,000	40,000	460-601-560250-0000	Design/Plans/Specs	250,000
-	-	1,150,000	-	460-601-560550-0000	Land Acquisition	1,195,000
-	-	-	-	460-601-560650-0000	Miscellaneous	-
27,075	25,836	30,000	28,000	460-601-560750-0000	Project Admin - Direct	40,000
-	-	-	-	460-701-560750-0000	Project Admin - Direct	-
665,837	354,720	2,182,966	1,281,901			1,776,141
1,949,014	633,163	972,005	996,586		Total Fund Revenue	1,326,000
665,837	354,720	2,182,966	1,281,901		Total Fund Expenditures	1,776,141

City of Dixon Budget FY2011
FUND 470 - TRANSIT FACILITIES CIP

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
-	-	-	-	470-000-433550-0000	Railroad Grade Fee	-
-	-	-	-	470-000-433550-2512	RR Grade Fee/Valley Glen	-
-	-	-	-	470-000-433550-2526	RR Grade Fee/Fairfield Dev	-
-	-	-	-	470-000-433550-2527	RR Grade Fee/Brookfield	-
24,667	-	-	-	470-000-461110-0000	Grant - Federal	-
101,756	193,649	1,295,000	144,000	470-000-461120-0000	Grant Funds - State	1,301,000
-	-	-	-	470-000-461130-0000	Grant Funds	-
-	-	-	-	470-000-461250-0000	Grants - Fed	-
58,230	15,143	-	1,302	470-000-461600-0000	Interest Earned	-
-	-	-	-	470-000-461800-0000	Miscellaneous Income	-
4,067	(4,313)	-	246	470-000-470100-0000	Unrealized Gain GASB 31	-
-	-	-	-	470-000-491700-0000	Transfer from Transit O & M	-
-	-	-	-	470-000-491750-0000	Transfer from Unrestricted CIP	-
-	-	-	-	470-000-492300-0000	From Transportation Cap Proj	-
-	-	-	-	470-000-492600-0000	From RDA	-
188,720	204,479	1,295,000	145,548			1,301,000
1,148,361	-	-	-	470-000-597990-0000	Transfers Out	-
-	8,148	8,148	8,148	470-100-590100-0000	To General Fund	7,904
-	-	-	-	470-102-526000-0000	Equipment Maintenance	-
51,269	1,415	5,000	2,000	470-102-529600-0000	Legal Services	500
126,000	-	-	-	470-102-560150-0000	Construction	-
142,786	354,240	1,390,000	160,000	470-102-560250-0000	Design/Plans/Specs	1,285,000
103	-	-	-	470-102-560650-0000	Miscellaneous	-
10,845	9,254	20,000	13,000	470-102-560750-0000	Project Admin - Direct	10,000
-	-	-	-	470-102-560950-0000	Utilities	-
1,479,365	373,057	1,423,148	183,148			1,303,404
188,720	204,479	1,295,000	145,548		Total Fund Revenue	1,301,000
1,479,365	373,057	1,423,148	183,148		Total Fund Expenditures	1,303,404

City of Dixon Budget FY2011
FUND 480 - RECREATION AND PARKS CIP

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
65,962	-	-	-	480-000-425500-0000	Development Fees - Recreation	-
-	-	-	-	480-000-429400-0000	Mitigation	-
-	-	-	-	480-000-433000-0000	Park-in-Lieu Fees	-
-	-	-	-	480-000-461120-0000	State Grant Funds	-
54,696	10,478	10,000	3,000	480-000-461600-0000	Interest Earned	5,000
-	3,000	-	-	480-000-462600-0000	Sale of Property	-
3,008	(3,188)	-	-	480-000-470100-0000	Unrealized Gain GASB 31	-
-	-	-	-	480-000-491750-0000	Transfer from Unrestricted CIP	-
-	-	-	-	480-000-492200-0000	From Storm Drain Capital Proj	-
-	-	-	-	480-000-492600-0000	From RDA	-
-	-	-	-	480-000-493100-0000	FROM COPS Grants	-
-	-	-	-	480-000-496200-0000	From NFSAD	-
1,078	-	-	-	480-000-497700-0000	Transfer fr Fund 230 1987 COPs	-
124,744	10,290	10,000	3,000			5,000
6,218	-	-	-	480-100-560800-0000	Project Admin - Overhead	-
-	12,325	12,325	12,325	480-100-590100-0000	To General Fund	11,955
15,698	-	-	-	480-103-560150-0000	Construction	-
2,754	-	-	-	480-103-560400-0000	Capital Outlay	-
-	-	6,000	4,000	480-103-560650-0000	Miscellaneous	-
-	-	15,000	-	480-131-560150-0000	Construction	250,000
-	9,990	-	-	480-140-531350-0000	Sidewalk Program	-
142,838	24,323	33,325	16,325			261,955
124,744	10,290	10,000	3,000		Total Fund Revenue	5,000
142,838	24,323	33,325	16,325		Total Fund Expenditures	261,955

City of Dixon Budget FY2011
FUND 490 - AGRICULTURAL LAND MITIGATION CIP

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
-	-	-	-	490-000-429400-0000	Mitigation Fees	-
1,145,727	-	-	-	490-000-433000-0000	Agricultural Mitigation Pymts	-
-	-	-	-	490-000-433300-0000	Planning & Zoning Charges	-
125	36,726	38,000	500	490-000-461600-0000	Interest Earned	500
2,742	(3,383)	-	-	490-000-470100-0000	Unrealized Gain GASB 31	-
-	-	-	-	490-000-490100-0000	Transfer from General Fund	-
-	-	-	-	490-000-493300-0000	Transfer from Community Devel.	-
1,148,594	33,343	38,000	500			500
-	-	-	-	490-100-529600-0000	Legal Fees	-
-	-	1,174,469	1,100,000	490-100-560550-0000	Land Acquisition	-
-	-	-	-	490-100-590100-0000	To General Fund	-
-	-	-	-	490-200-590200-0000	Contingency	-
-	-	1,174,469	1,100,000			-
1,148,594	33,343	38,000	500		Total Fund Revenue	500
-	-	1,174,469	1,100,000		Total Fund Expenditures	-



Special
Assessments and
Community Facilities
Districts

This page intentionally left blank.



Special Assessment and Community Facilities Districts Funds

There are two Special Assessment Districts and two CFD (Community Facilities District) Funds, which are funded by either a special assessment or a special tax, placed annually on the county tax rolls. The Community Facilities funds are managed by the Public Works Department and the Special Assessment funds are managed by the Finance Department.

Fund 651 Valley Glen CFD – 2003-1

The California State Legislature approved the Mello-Roos Community Facilities District Act of 1982 that provides for the levy of a special tax within a defined geographic area. Community Facilities Districts (CFDs) can generate funding for a broad range of facilities and eligible services. The development agreement between the City of Dixon and Pulte Homes Corporation (the “Developer”) required the developer create a funding mechanism for long-term operations and maintenance of certain storm drainage facilities, including a pump station and a portion of the improvements to the Pond A/Lateral One Detention and Conveyance facilities. On September 23, 2003, the Dixon City Council adopted Resolution No. 03-210, which established the Community Facilities District No. 2003-01 (Valley Glen). Valley Glen is a residential community located in the southern portion of the City of Dixon and its boundaries encompass a 212-acre site.

This category encompasses the two Community Service Districts (Funds 651 & 655) and the two Special Assessment Funds (Funds 710 & 720). Each of these funds receives an annual levy from the property tax roll.

Fund 655 Pond-C / Lateral-2 CFD (Brookfield)

This District is for the maintenance of drainage Pond C, has yet to be activated, and is being funded by a voluntary contribution from the development, which represents the developer’s (Brookfield) 22.9% share. The City’s share for areas the pond serves, which existed prior to Brookfield development, is 77.1%.

Expenditures consist of labor for maintenance of the pond provided by Public Works staff and the necessary materials.

Fund 710 West A Street Assessment District

The West A Street Assessment District accounts for the proceeds of Special Assessments collected on the property tax roll. These assessments fund the payment of \$6,847,053 in bonds issued under the 1915 Bond Act. These bonds have been in turn used as security for bonds issued by the Dixon Public Financing Authority, which is the conduit for the limited obligation bonds, which are backed solely by the special assessments collected from property owners in the District. The City’s only obligation is to pay the bonds based upon collection of the assessments from the property owners and pursue legal action to collect from delinquent property owners.

The principal and interest payment due in FY2010-11 is \$665,697. This would reduce the principal balance to \$1,340,642 as of June 30, 2011. The bonds will be repaid in full in 2014.

Fund 720 North First Street Assessment District

The North First Street Assessment District accounts for the proceeds of Special Assessments collected on the property tax roll. These assessments fund the payment of \$20,997,433 in

bonds issued under the 1915 Bond Act. These bonds have been in turn used as security for bonds issued by the Dixon Public Financing Authority, which is the conduit for the limited obligation bonds, which are backed solely by the special assessments collected from property owners in the District. The City's only obligation is to pay the bonds based upon collection of the assessments from the Property owners and pursue legal action to collect from delinquent property owners.

The principal and interest payment due in FY2010-11 is \$1,728,188. This would reduce the principal balance to \$10,107,380 as of June 30, 2011. The bonds will be repaid in full in 2020.

The interest rate on the financing authority bonds is lower than the interest rate on the assessment district bonds. As a result, over the years the trustee of the bonds held by the DPFA (Dixon Public Financing Authority) bonds has been able to call bonds. This in turn has resulted in a surplus at the financing authority level. In the last year, over \$3,000,000 in bonds have been called which in turn has even further lowered the debt service requirements on the financing authority bonds. Any future surplus in funds will allow for debt to be retired earlier resulting in early removal of assessments from property tax bills.

CITY OF DIXON

BUDGET OVERVIEW

SPECIAL ASSESSMENTS - LIGHTING & LANDSCAPING DISTRICTS (L&L) AND COMMUNITY FACILITIES DISTRICTS (CFD) FUNDS

FUND	POND C /					Total		
	L & L ZONES 1-10	VALLEY GLEN CFD	LATERAL TWO CFD	WEST A STREET ASSMT	N. FIRST STREET ASSMT			
	600	651	655	710	720			
FY2010								
SUMMARY OF ESTIMATED RESOURCES AND EXPENDITURES								
BEGINNING FUND BALANCE	July-2009	(127,611)	356,591	2,552	216,171	1,671,078	2,118,781	
PROJECTED								
	June 30, 2010	ACTUAL REVENUE	141,000	244,449	1,372	575,000	1,631,037	2,592,858
		TRANSFERS	199,278	-	10,108	1,000	-	210,386
		ACTUAL REVENUE & TRANSFERS	340,278	244,449	11,480	576,000	1,631,037	2,803,244
		ESTIMATED EXPENDITURES	166,681	126,760	9,450	631,049	1,647,699	2,581,639
ESTIMATED FUND BALANCE	June 30, 2010		45,986	474,280	4,582	161,122	1,654,416	2,340,386
FY2011								
SUMMARY OF PROJECTED RESOURCES AND APPROPRIATIONS								
ESTIMATED BEGINNING FUND BALANCE	July-2010		45,986	474,280	4,582	161,122	1,654,416	2,340,386
PROPOSED								
	July 1, 2010	ESTIMATED REVENUE						
		REVENUES	143,174	228,900	1,336	676,238	1,736,089	2,785,737
		INTEREST EARNINGS	1,000	5,000	35	1,000	9,500	16,535
		TRANSFERS	174,586	-	-	-	-	174,586
		ESTIMATED REVENUE AND TRANSFERS	318,760	233,900	1,371	677,238	1,745,589	2,976,858
		ESTIMATED AVAILABLE RESOURCES	364,746	708,180	5,953	838,360	3,400,005	5,317,244
		PROPOSED APPROPRIATIONS	317,762	143,300	5,953	689,351	1,759,647	2,916,013
ESTIMATED FUND BALANCE	June 30, 2011		46,984	564,880	-	149,009	1,640,358	2,401,231
ESTIMATED BEGINNING FUND BALANCE	July 1, 2011		46,984	564,880	-	149,009	1,640,358	2,401,231

City of Dixon Budget FY2011
FUND 600 - LIGHTING AND LANDSCAPING

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
-	-	142,626	140,000	600-000-401900-0000	Assessments	143,174
-	-	228,685	25,000	600-000-490100-0000	Transfer from General Fund	174,586
			88,649	600-000-496100-0000	Transfer from W A Street	-
			85,629	600-000-496200-0000	Transfer from NFSAD	-
-	-	1,313	1,000	600-000-461600-0000	Interest Earned	1,000
-	-	372,624	340,278			318,760
ALL ZONES*						
-	-	69,257	69,257	600-600-511000-0000	City Staff	153,000
-	-	-	-	600-600-521400-0000	Chemicals	1,800
-	-	-	-	600-600-521800-0000	Communications	600
-	-	23,234	23,234	600-600-522600-0000	Contract Services	44,046
-	-	1,790	1,790	600-600-523800-0000	Admin and county charges	6,686
-	-	-	400	600-600-526000-0000	Equipment Repair	2,000
-	-	22,210	22,000	600-600-535600-0000	Supplies	14,000
-	-	-	-	600-600-535900-0000	Employee Uniform	1,000
-	-	33,035	35,000	600-600-536000-0000	Utilities	57,966
-	-	-	-	600-600-537500-0000	Fuel	1,000
-	-	-	-	600-600-538000-0000	Vehicle Repair	1,000
-	-	30,953	15,000	600-600-539000-0000	Water	34,664
-	-	180,479	166,681			317,762
					Total Fund Revenue	318,760
					Total Fund Expenditures	317,762

*For the purposes of budgeting, all zones are combined here. The actual expenses will be allocated/expensed according to the engineer's report for the individual zones.

CITY OF DIXON
 SERVICES/SUPPLIES SUMMARY SHEET
 FY 2010-11 BUDGET

Fund: 600
 Department #: _____
 Department Name: _____

Account Code (A)	FY 2009-10		FY 2010-11	Brief Detail Description (E)
	Budget (B)	Estimated (C)	Staff Proposed (D)	
511000			149000	City Staff - Two (2) Full-time positions: Sr. Maintenance Worker and Maintenance Worker I
521400			2000	Chemicals
521800			600	Communications
522600			39650	Contract Services - Street light Repair and CDF contracts
523800			6685	Admin and county charges
526000			2000	equipment repair
535600			14000	Supplies
535900			1000	Employee Uniform
536000			64151	Utilities
537500			3000	Fuel
538000			1000	Vehicle Repair
539000			34674	Water
Total	-	-	317,760	

City of Dixon Budget FY2011
FUND 651 - CFD VALLEY GLEN

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
147,231	228,869	228,900	224,349	651-000-401900-0000	Assessments	228,900
-	-	-	-	651-000-429100-0000	L & L City Share	-
11,432	9,259	6,000	5,100	651-000-461600-0000	Interest Earned	5,000
-	-	-	15,000	651-000-461499-0000	Grants/other	-
2,388	(2,596)	-	-	651-000-470100-0000	Unrealized Gain GASB 31	-
-	-	-	-	651-000-492200-0000	Transfer from Storm Drain CIP	-
161,051	235,532	234,900	244,449			233,900
-	3,653	4,900	-	651-610-520100-0000	Administration	-
1,196	2,744	-	-	651-610-522600-0000	Consultants	-
1,472	2,289	-	-	651-610-523800-0000	County Charges	-
-	-	1,000	-	651-610-525800-0000	Equipment Rental	1,000
2,295	1,070	3,000	4,000	651-610-526000-0000	Equip Repairs/Maintenance	4,000
1,537	1,589	3,000	3,000	651-610-531900-0000	Permits/Licenses/Fees	3,000
3,109	2,598	3,500	3,500	651-610-535600-0000	Special Supplies	4,000
12,248	10,462	20,000	20,000	651-610-536000-0000	Utilities	20,000
205	184	300	300	651-610-539000-0000	Water	300
-	-	-	-	651-610-550700-0000	Depreciation	-
4,860	3,576	-	-	651-610-560400-0000	Capital Outlay	-
23,281	17,006	13,640	12,000	651-610-560750-0000	Project Admin - Direct	13,640
11,510	11,510	11,510	11,510	651-610-590100-0000	Transfer to General Fund	11,510
-	257	-	-	651-620-520100-0000	Administration	-
1,196	-	-	-	651-620-522600-0000	Consultants	-
-	-	-	-	651-620-523800-0000	County Charges	-
4,212	5,713	3,000	5,600	651-620-526000-0000	Equip Repairs/Maintenance	6,000
4,643	2,759	2,000	2,000	651-620-529200-0000	Landscape Maintenance	2,000
1,395	8,723	9,000	9,000	651-620-535600-0000	Special Supplies	10,000
143	151	500	500	651-620-536000-0000	Utilities	500
164	171	600	600	651-620-539000-0000	Water	600
2,699	58,576	60,000	20,000	651-620-560400-0000	Capital Outlay	-
67,981	45,643	50,000	20,000	651-620-560750-0000	Project Admin - Direct	50,000
-	-	-	-	651-620-592200-0000	Transfer to Storm Drain	-

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
-	257	-	-	651-630-520100-0000	Administration	-
1,196	-	-	-	651-630-522600-0000	Consultants	-
-	-	-	-	651-630-523800-0000	County Charges	-
86	821	3,000	1,000	651-630-526000-0000	Equip Repairs/Maintenance	3,000
-	-	2,000	2,000	651-630-529200-0000	Landscape Maintenance	2,000
638	248	4,000	4,000	651-630-535600-0000	Special Supplies	4,000
76	87	250	250	651-630-536000-0000	Utilities	250
1,196	4,196	3,410	7,500	651-630-560750-0000	Project Admin - Direct	7,500
147,335	184,282	198,610	126,760			143,300
161,051	235,532	234,900	244,449		Total Fund Revenue	233,900
147,335	184,282	198,610	126,760		Total Fund Expenditures	143,300

City of Dixon Budget FY2011
FUND 655 - CFD PND C/LATERAL TWO

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
-	-	-	-	655-000-401900-0000	Assessments	-
-	-	-	-	655-000-429100-0000	L & L City Share	-
-	5,317	1,362	1,336	655-000-429200-0000	Miscellaneous Fees	1,336
-	122	-	36	655-000-461600-0000	Interest Earned	35
-	(1)	-	-	655-000-470100-0000	Unrealized Gain GASB 31	-
-	10,108	10,108	10,108	655-000-490100-0000	Transfer from General Fund	-
-	15,546	11,470	11,480			1,371
-	-	-	-	655-601-520100-0000	Administration	-
-	-	1,000	-	655-601-522600-0000	Consultants	-
-	-	-	-	655-601-523800-0000	County Charges	-
-	-	500	-	655-601-525800-0000	Equip Rental	250
-	-	500	-	655-601-526000-0000	Equip Repairs/Maintenance	250
-	-	-	-	655-601-531900-0000	Permits/Licenses/Fees	-
-	2,921	3,000	3,000	655-601-535600-0000	Special Supplies	2,350
-	-	-	-	655-601-536000-0000	Utilities	-
-	-	250	-	655-601-539000-0000	Water	250
-	-	-	-	655-601-550700-0000	Depreciation	-
-	5,692	-	-	655-601-560400-0000	Capital Outlay	-
-	897	2,055	1,500	655-601-560750-0000	Project Admin - Direct	-
-	-	-	-	655-602-520100-0000	Administration	-
-	-	-	-	655-602-522600-0000	Consultants	-
-	-	-	-	655-602-523800-0000	County Charges	-
-	547	500	-	655-602-526000-0000	Equip Repairs/Maintenance	253
-	-	-	-	655-602-531900-0000	Permits/Licenses/Fees	-
-	2,939	3,000	3,000	655-602-535600-0000	Special Supplies	2,350
-	-	-	-	655-602-536000-0000	Utilities	-
-	-	250	-	655-602-539000-0000	Water	250
-	-	-	-	655-602-550700-0000	Depreciation	-
-	-	-	-	655-602-560400-0000	Capital Outlay	-
-	-	2,055	1,950	655-602-560750-0000	Project Admin - Direct	-
-	12,996	13,110	9,450			5,953
-	15,546	11,470	11,480		Total Fund Revenue	1,371
-	12,996	13,110	9,450		Total Fund Expenditures	5,953

City of Dixon Budget FY2011
FUND 710 - WEST A STREET ASESMENT DISTRICT

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
713,285	693,153	590,000	575,000	710-000-401900-0000	Assessments	676,238
-	-	-	-	710-000-401900-2507	Assessments	-
9,534	7,414	-	1,000	710-000-461600-0000	Interest Earned	1,000
6,174	-	-	-	710-000-460300-0000	Bond Proceeds/Early Redemption	-
4,316	(4,418)	-	-	710-000-470100-0000	Unrealized Gain GASB 31	-
-	127,900	-	-	710-000-497900-0000	Transfers-in	-
733,309	824,049	590,000	576,000			677,238
31,499	63	-	648	710-700-520100-0000	Admin costs - Finance	-
21,292	9,415	15,000	15,000	710-700-520200-0000	Admin Costs - Gen'l	15,000
-	-	2,000	-	710-700-527000-0000	Fiscal Agent Expense	-
-	-	1,000	-	710-700-529600-0000	Legal Fees	-
202,283	177,483	122,829	122,829	710-700-550300-0000	Bond Interest	136,339
362,750	865,000	395,000	395,000	710-700-550400-0000	Bond Redemption	529,358
-	8,923	8,923	8,923	710-700-590100-0000	To General Fund	8,654
-	-	-	88,649	710-700-590300-0000	To L&L	-
617,823	1,060,883	544,752	631,049			689,351
733,309	824,049	590,000	576,000		Total Fund Revenue	677,238
617,823	1,060,883	544,752	631,049		Total Fund Expenditures	689,351

City of Dixon Budget FY2011

FUND 720 - NORTH FIRST STREET ASSESSMENT DISTRICT

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
1,781,327	1,760,741	1,670,000	1,621,602	720-000-401900-0000	Assessments	1,736,089
55,699	30,054	-	9,435	720-000-461600-0000	Interest Earned	9,500
7,454	-	-	-	720-000-460300-0000	Bond Proceeds/Early Redemption	-
-	-	-	-	720-000-460300-2518	Bond Proceeds/Rivendale	-
4,316	(5,263)	-	-	720-000-470100-0000	Unrealized Gain GASB 31	-
-	1,721,697	-	-	720-000-497900-0000	Transfers-in	-
1,848,797	3,507,229	1,670,000	1,631,037			1,745,589
-	-	-	-	720-200-550300-0000	Bond Interest	-
-	-	-	-	720-700-529800-0000	Dixon/Davis Greenbelt	-
161	63	-	648	720-700-520100-0000	Admin costs - Finance	648
31,602	7,920	8,000	11,000	720-700-520200-0000	Admin Costs - Gen'l	11,000
-	-	-	-	720-700-522400-0000	Consultants	-
-	-	1,000	-	720-700-523800-0000	County Charges	-
-	-	-	-	720-700-527000-0000	Fiscal Agent Expense	-
-	460	2,500	-	720-700-529600-0000	Legal Fees	-
946,485	882,550	765,000	765,000	720-700-550300-0000	Bond Interest	785,568
1,110,000	2,245,000	720,960	765,000	720-700-550400-0000	Bond Redemption	942,620
-	-	-	-	720-700-560400-0000	Capital Outlay	-
-	20,422	-	-	720-700-590100-0000	To General Fund	-
4,000	-	-	-	720-700-592300-0000	To Transportation Projects	-
-	-	20,422	20,422	720-710-590100-0000	To General Fund	19,811
-	-	-	85,629	720-700-590300-0000	To L&L	-
2,092,248	3,156,415	1,517,882	1,647,699			1,759,647
1,848,797	3,507,229	1,670,000	1,631,037		Total Fund Revenue	1,745,589
2,092,248	3,156,415	1,517,882	1,647,699		Total Fund Expenditures	1,759,647



Debt Service

This page intentionally left blank.



Debt Service

City Debt Service Fund 210

This fund is closed out in FY 2011. This fund is managed by the Finance Department.

DPIC (Dixon Public Improvement Corporation) Fund 240

The DPIC Fund is a legally separate entity, which exists solely for paying off the debt service for the 1981 lease revenue refunding bonds, which were used to construct City Hall. The bonds were originally issued in 1981 for a total of \$915,000. The current balance of the debt is \$509,000. The annual payments range from \$50,000 to \$57,000 and will be completely retired in the year 2022. This fund is managed by the Finance Department.

DPFA (Dixon Public Financing Authority)

The DPFA (Dixon Public Financing Authority) is a legally separate entity, which is a joint powers authority between the City of Dixon and the Dixon Redevelopment Agency, formed on October 24, 1979. Although it is a component unit of the City of Dixon, it is a legally separate entity. The City Council serves as the Board of Directors, with the Mayor serving as Chair. City staff hold corresponding roles for the authority (City Manager is the Executive Director, City Clerk is the Secretary, City Attorney is authority's counsel, etc.). The only purpose of the authority is to serve as a conduit for debt issued by the City. These funds are managed by the Finance Department.

DPFA Police Fund 250

DPFA Police Fund 250 was established to fund the debt service for the Police Building. Funds are received from the Police Capital Project Fund (Fund 420) to pay principal, interest, and on-going administration. The original bonds were refinanced in 1996 for \$2,290,000 and the balance owed as of June 30, 2010 will be \$815,000. The debt will be retired in 2015.

DPFA Sewer COPS Fund 260

DPFA Sewer COPS Fund 260 was established to fund the debt service for the Sewer Bonds issued in 1996. A transfer is made annually from the Sewer fund to the Sewer COPS (debt service) Fund 260 in order to cover the cost of principal, interest, and on-going administration. The bonds were originally issued for \$2,635,000 and the balance owed as of June 30, 2010 will be \$1,685,000. The Sewer Bond debt will be retired in 2022. For budgeting purposes, Fund 260 and the Sewer Debt Service Fund 308 have been merged into one fund.

DPFA Fire Fund 270

DPFA Fire Fund 270 was established to fund the debt service for the Fire Station Construction project. The bonds were issued in 1997 for \$3,300,000 and the balance owed as of June 30, 2010 will be \$2,155,000. The Fire Station bonds will be retired in 2022.

DPFA Assessment District Fund 280

Fund 280 is the fund from which the pooled Assessment District debt service is paid. The present bonds were issued in 1998. Property tax assessments collected in the West A Street Assessment District and the North First Street Assessment District are transferred to the DPFA to cover the debt service on the DPFA Revenue bonds. The

interest and principal payments on the Assessment Districts bonds are the sole security for the payment of the debt service on the DPFA Revenue bonds. These bonds are limited obligations of the City and the City is only responsible to collect assessments from the property owners in the assessment district and to transfer these funds to make the debt service payments on the DPFA Revenue bonds. In the event of non-payment by property owners, the City is only responsible for filing for judicial foreclosure against delinquent property owners.

CITY OF DIXON

BUDGET OVERVIEW

DEBT SERVICE FUNDS CITY AND DPFA (DIXON PUBLIC FINANCING AUTHORITY)

FUND		CITY HALL	DPIC CITY	DPFA POLICE	DPFA/SEWER	DPFA FIRE	ASSMT.	Total	
		DEBT RESERVE	HALL		DEBT SVC		DISTRICT		
		210	240	250	260/308*	270	280		
FY2010									
SUMMARY OF ESTIMATED RESOURCES AND EXPENDITURES									
BEGINNING FUND BALANCE	July-2009	149,557	29,066	192,329	485,488	251,664	2,100,924	3,209,028	
PROJECTED									
	June 30, 2010	ACTUAL REVENUE	625	96	431	2,600	368	2,234,120	2,238,240
		TRANSFERS	-	54,800	175,080	-	215,935	-	445,815
		ACTUAL REVENUE & TRANSFERS	625	54,896	175,511	2,600	216,303	2,234,120	2,684,055
		ESTIMATED EXPENDITURES	150,182	54,750	192,611	193,756	250,710	1,929,797	2,771,806
ESTIMATED FUND BALANCE	June 30, 2010	-	29,212	175,229	294,332	217,257	2,405,247	3,121,277	
FY2011									
SUMMARY OF PROJECTED RESOURCES AND APPROPRIATIONS									
ESTIMATED BEGINNING FUND BALANCE	July-2010	-	29,212	175,229	294,332	217,257	2,405,247	3,121,277	
PROPOSED									
	July 1, 2010	ESTIMATED REVENUE							
		REVENUES	-	-	-	-	1,686,000	1,686,000	
		INTEREST EARNINGS	-	75	950	900	1,250	2,000	5,175
		TRANSFERS	-	53,250	190,000	-	215,000	-	458,250
		ESTIMATED REVENUE AND TRANSFERS	-	53,325	190,950	900	216,250	1,688,000	2,149,425
		ESTIMATED AVAILABLE RESOURCES	-	82,537	366,179	295,232	433,507	4,093,247	5,270,702
		PROPOSED APPROPRIATIONS	-	53,250	190,870	193,638	249,795	1,685,172	2,372,725
ESTIMATED FUND BALANCE	June 30, 2011	-	29,287	175,309	101,594	183,712	2,408,075	2,897,977	
ESTIMATED BEGINNING FUND BALANCE	July 1, 2011	-	29,287	175,309	101,594	183,712	2,408,075	2,897,977	

*For budgetary purposes the two funds: DPFA Sewer COPS Fund 260 and the Sewer Debt Service COPS Fund 308 are budgeted together.

City of Dixon Budget FY2011
FUND 210 - CITY HALL DEBT RESERVE

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
22,252	12,049	1,000	412	210-000-461600-0000	Interest Earned	-
3,747	(3,960)	-	213	210-000-470100-0000	Unrealized Gain GASB 31	-
-	-	-	-	210-000-490100-0000	Transfer from General Fund	-
-	4,914	-	-	210-000-590100-0000	To General Fund	-
196,031	134,000	-	-	210-000-591800-0000	Transfer to Fire CIP Fund 410	-
222,030	147,003	1,000	625			-
-	-	-	-	210-200-590200-0000	Contingency	-
-	105,000	153,000	150,182	210-200-591900-0000	Transfer to Police CIP Fund420	-
-	105,000	153,000	150,182			-
222,030	147,003	1,000	625		Total Fund Revenue	-
-	105,000	153,000	150,182		Total Fund Expenditures	-

City of Dixon Budget FY2011

FUND 240 - DIXON PUBLIC IMPROVEMENT CORPORATION (DPIC)

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
67	43	-	96	240-000-461600-0000	Interest Earned	75
-	-	-	-	240-000-461700-0000	Lease Revenue	-
52,375	51,145	54,800	54,800	240-000-490800-0000	From Admin Facilities Capital	53,250
-	-	-	-	240-000-491760-0000	From Community Develop Capital	-
-	-	-	-	240-000-491800-0000	Transfer from Fire	-
-	-	-	-	240-000-491900-0000	Transfer from Police	-
52,442	51,188	54,800	54,896			53,325
-	-	-	-	240-200-527000-0000	Fiscal Agent Expense	-
27,375	26,125	24,750	24,750	240-200-550300-0000	Bond Interest	23,250
25,000	25,000	30,000	30,000	240-200-550400-0000	Bond Redemption	30,000
20	-	50	-	240-200-551000-0000	State Filing Fee	-
52,395	51,125	54,800	54,750			53,250
52,442	51,188	54,800	54,896		Total Fund Revenue	53,325
52,395	51,125	54,800	54,750		Total Fund Expenditures	53,250

City of Dixon Budget FY2011

FUND 250 - DPFA POLICE

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
8,988	2,982	2,000	431	250-000-461600-0000	Interest Earned	950
-	-	-	-	250-000-461700-0000	Lease Revenue	-
-	-	-	-	250-000-461800-0000	Miscellaneous Income	-
-	-	-	-	250-000-491750-0000	From Unrestricted CIP	-
				250-000-491760-0000	From Comm Dev CIP (404)	190,000
186,873	115,000	192,000	175,080	250-000-491900-0000	Transfer from Police Capital	-
195,861	117,982	194,000	175,511			190,950
273	150	200	-	250-200-523200-0000	Contract Servs - Audit	-
3,754	3,602	4,300	3,291	250-200-527000-0000	Fiscal Agent Expense	3,550
-	-	-	-	250-200-550100-0000	Amortization	-
61,873	55,935	49,320	49,320	250-200-550300-0000	Bond Interest	42,320
125,000	135,000	140,000	140,000	250-200-550400-0000	Bond Redemption	145,000
190,899	194,687	193,820	192,611			190,870
195,861	117,982	194,000	175,511		Total Fund Revenue	190,950
190,899	194,687	193,820	192,611		Total Fund Expenditures	190,870

City of Dixon Budget FY2011

FUND 260 - DPFA SEWER COPS

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
(322)	-	-	2,600	260-000-461600-0000	Interest Earned	900
-	-	-	-	260-000-491100-0000	Transfer from Sewer O & M	-
191,877	144,708	-	-	260-000-491150-0000	Transfer from Sewer D/S	-
-	-	-	-	260-000-491200-0000	Transfer from Sewer Improve	-
191,555	144,708	-	2,600			900
-	150	200	200	260-200-523200-0000	Contract Svcs - Audit	200
1,100	1,100	1,200	1,100	260-200-527000-0000	Fiscal Agent Expense	1,200
-	-	-	-	260-200-550100-0000	Amortization	-
106,877	-	97,456	97,456	260-200-550300-0000	Bond Interest	92,238
85,000	-	95,000	95,000	260-200-550400-0000	Bond Redemption	100,000
192,977	1,250	193,856	193,756			193,638
191,555	144,708	-	2,600	Total Fund Revenue		900
192,977	1,250	193,856	193,756	Total Fund Expenditures		193,638

City of Dixon Budget FY2011

FUND 270 - DPFA FIRE

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
10,319	2,748	2,500	368	270-000-461600-0000	Interest Earned	1,250
-	-	-	-	270-000-491760-0000	From Comm Dev CIP (404)	215,000
244,000	168,000	250,000	215,935	270-000-491800-0000	Transfer from Fire	-
254,319	170,748	252,500	216,303			216,250
273	200	250	-	270-200-523200-0000	Contract Svcs - Audit	250
3,657	3,457	3,250	3,040	270-200-527000-0000	Fiscal Agent Expense	3,250
-	-	-	-	270-200-550100-0000	Amortization	-
133,810	128,420	122,670	122,670	270-200-550300-0000	Bond Interest	116,295
110,000	115,000	125,000	125,000	270-200-550400-0000	Bond Redemption	130,000
-	-	-	-	270-200-591730-0000	Transfer to Capital Projects	-
-	-	-	-	270-200-591800-0000	To Fire CIP	-
247,739	247,077	251,170	250,710			249,795
254,319	170,748	252,500	216,303		Total Fund Revenue	216,250
247,739	247,077	251,170	250,710		Total Fund Expenditures	249,795

City of Dixon Budget FY2011
FUND 280 - DPFA ASSESSMENT DISTRICT

2008 Actual	2009 Actual	2010 Adopted	2010 Estimated	Account	Description	2011 Adopted
2,621,518	2,320,535	2,231,920	2,231,920	280-000-401900-0000	Assessments	1,686,000
117,928	30,485	-	2,200	280-000-461600-0000	Interest Earned	2,000
-	-	-	-	280-000-461800-0000	Miscellaneous Income	-
-	-	-	-	280-000-496100-0000	Transfer from West A Assess	-
-	-	-	-	280-000-496200-0000	Transfer from N First St Asses	-
-	100	-	-	280-000-597990-0000	Transfers-out	-
2,739,445	2,351,119	2,231,920	2,234,120			1,688,000
273	2,545	1,594	1,594	280-200-523200-0000	Contract Svcs - Audit	1,594
17,420	5,470	6,300	5,470	280-200-527000-0000	Fiscal Agent Expense	6,000
-	1,225	-	-	280-200-529600-0000	Legal Expenses	-
-	-	22,750	22,750	280-200-550100-0000	Amortization	22,750
921,729	844,816	679,983	679,983	280-200-550300-0000	Bond Interest	624,828
1,525,000	3,140,000	1,364,186	1,220,000	280-200-550400-0000	Bond Redemption	1,030,000
2,464,421	3,994,057	2,074,813	1,929,797			1,685,172
2,739,445	2,351,119	2,231,920	2,234,120		Total Fund Revenue	1,688,000
2,464,421	3,994,057	2,074,813	1,929,797		Total Fund Expenditures	1,685,172

This page intentionally left blank.





City Profile

CITY PROFILE

History

Elijah S. Silvey first settled in the Dixon area in 1852. Mr. Silvey operated an Inn and Saloon in a farming community later known as Silveyville. This roadhouse was located along a well-traveled route to the Sierra foothills and California Gold Rush country. However, the town of Dixon literally came into existence when the California Pacific Railroad reached it on August 28, 1868. The name Silveyville changed to Dixon when Thomas Dickson, a prosperous rancher, donated 10 acres of land near the California Pacific Railroad line for a town site and train station. In his honor, the depot was first called "Dickson Station". When the first consignment of goods arrived by rail, the address erroneously read "Dixon". The town's name was later permanently changed to "Dixon".

Dixon was incorporated in 1878. In its early years, Dixon was known for grain and, later, for alfalfa and dairy farming. Today Dixon, a town still rich in its agricultural roots, supports a population of almost 18,000 and has a terrain and climate that seem more like the flat Central Valley than its North Bay Area county location. Home to the annual July Lambtown Festival, Dixon has a well-deserved national reputation as a sheep industry leader.¹

Quality of Life

The City of Dixon offers a unique combination of an outstanding location, safe environment, desirable housing, excellent schools, friendly people and a town with strong community values. Dixon can be best characterized as a progressive city that seeks excellent development, with a desire to maintain and enhance those "quality of life" characteristics that are part of its history and agricultural heritage. Dixon is located in the northeast portion of Solano County 19 miles southwest of Sacramento and 70 miles northeast of San Francisco. In this ideal location, Dixon enjoys convenient access to the San Francisco Bay Area, Sacramento and Lake Tahoe, and to institutions of higher learning such as the University of California, Davis and the California State University, Sacramento.

Dixon collaborates extensively with other local governmental entities, such as Solano County, the Dixon Unified School District, the Library District, the Dixon Mayfair, Solano Irrigation District, a Regional Fire District, several drainage districts and assessment districts to ensure that Dixon includes a variety of community services and amenities that allow its residents to proudly-call Dixon their home.

The Dixon Mayfair provides a family-fun annual event for both Dixon community members and visitors. This fair is the State's longest running fair having began in 1876, and provides traditional country fair activities such as livestock exhibits, judging, entertainment and concessions.

Government

Dixon is a General Law City that is governed by a five member City Council including a directly elected Mayor. The Council and Mayor are selected citywide and all serve

¹ Dixon Public Library's Website

overlapping four year terms. The City Treasurer is also an elected position with a four year term.

The City Council appoints both the City Manager and the City Attorney, who both serve at the pleasure of the Council. The City Manager has the authority to appoint all other Department Heads subject to the ratification of the City Council. The City Manager oversees a full service City with a workforce of approximately 116 FTEs and a current General Fund Budget of approximately \$14 million.

The City provides a full range of services ranging from police and fire protection to public works, water and wastewater services and an active parks and recreation program. The City provides its services through a number of departments, including City Clerk, Community Development, Economic Development, Engineering, Finance, Fire, Human Resources, Police, Public Works, and Recreation and Community Services. The City also operates a Redevelopment Agency, a Senior Center, a cooperative with the School District for a Theatre for Performing Arts, and a Public transportation system.

Demographics

<u>General Information:</u>	
Size:	6.7 miles
Population (2010):	17,605
Median Age (2000):	32
Median Income of Dixon (2008):	\$71,122
Median Income of Solano County (2009):	\$79,400
Labor Force (2010):	8,900
Employed Residents (2010):	8,100
Unemployment Rate (Apr 2010):	9.90%
Projected New Jobs in Solano County (2016):	4,600
Solano County Labor Force (2009):	214,400
% of Population w/High School Diploma or Higher:	75.10%
% of Population with College Degree:	18.60%
Crime Rate - Part-One Offenses (2009):	609
Elevation (feet above Sea Level):	62
Average Daily Temperature (degrees Fahrenheit):	60

Community Services

Parks:	7
Community Center:	1
Police Station:	1
Sewer Plant	1
Fire Station:	1

Major Employers (2009)

<u>Company</u>	<u># of employees</u>
Gymboree	419
Kragen Auto	400
Wal-Mart	288
Cardinal Health	203
Dixon Canning (Campbell's)	180
Basalite	180
Superior Packing	140
First Northern Bank	109
Altec Industries	105

Education

The Dixon Unified School District operates the following:

- Dixon High School
- Maine Prairie High School
- Anderson Elementary
- Tremont Elementary
- Gretchen Higgins Elementary
- CA Jacobs Middle School
- Dixon Community Day School
- Dixon Montessori Charter School

Appendix Section



Budget Resolutions



Gann / Appropriation Limit



Comparison to Other Cities



Glossary

This page intentionally left blank.



CITY OF DIXON RESOLUTION NO. 10-109
 REDEVELOPMENT AGENCY RESOLUTION NO. 10-003
 DPIC RESOLUTION NO. 10-001
 DPFA RESOLUTION NO. 10-001

RESOLUTION APPROVING AND AUTHORIZING THE CITY OF DIXON, DIXON REDEVELOPMENT AGENCY, DIXON PUBLIC FINANCING AUTHORITY (DPFA), AND DIXON PUBLIC IMPROVEMENT CORPORATION (DPIC) BUDGETS FOR FISCAL YEAR 2010-11 IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH IN THIS RESOLUTION

WHEREAS, the City Manager has prepared, transmitted, and presented the Preliminary FY 2010-11 aforementioned budgets to the City Council, Redevelopment Agency Board, Improvement Corporation Board, and Financing Authority Board for their consideration; and

WHEREAS, budget workshops were held by the City/Agency/Authority/Corporation on June 7 and 14, 2010. The City Council has completed an open public process to review the Preliminary FY 2010-11 budgets for the purposes of evaluating and discussing the proposed budget, and has concluded its deliberation/discussion with a public meeting held on June 22, 2010, for the purpose of providing additional opportunity for Council and public discussion; and

WHEREAS, changes to the Preliminary Budget have been identified and will be included in the Adopted Budget; and

WHEREAS, the City/Agency/Authority/Corporation and their respective governing boards prepare and adopt the aforementioned budgets with the intent of providing for services and to carry out the program of services; and

WHEREAS, the Preliminary Budget for FY 2010-11, as amended, proposes transfers-in and revenue in the amounts as follows:

General Fund	\$ 12,919,872
General Fund Sub Funds	\$ 183,850
RDA Funds	\$ 2,227,959
Enterprise Funds	\$ 4,009,968
Grants	\$ 175,510
Special Revenue Funds	\$ 500,812
Capital Improvement Funds	\$ 4,012,500
Special Assessments – Lighting and Landscaping	\$ 318,760
Special Assessments and Community Facilities Districts	\$ 2,658,098
DPFA Funds	\$ 2,096,100
DPIC Fund	\$ 53,325
Total All Funds	\$ 29,156,754

NOW, THEREFORE BE IT RESOLVED, that the City Council/Agency/Authority/Corporation does hereby approve the FY2010-11 budgets as outlined in Exhibits A and incorporated

herein and authorizes preparation of the final budget document, which shall be retained on file in the office of the City Clerk;

BE IT FURTHER RESOLVED, that resources hereby appropriated in the amounts as follows:

FY2010-11 Appropriations	
General Fund	\$ 13,568,700
General Fund Sub Funds	\$ 298,827
RDA Funds	\$ 3,158,607
Enterprise Funds	\$ 4,339,915
Grants	\$ 174,620
Special Revenue Funds	\$ 675,782
Capital Improvement Funds	\$ 5,485,174
Special Assessments – Lighting and Landscaping	\$ 317,762
Special Assessments and Community Facilities Districts	\$ 2,598,251
DPFA Funds	\$ 2,319,475
DPIC Fund	\$ 53,250
Total All Funds	\$ 32,990,363

BE IT FURTHER RESOLVED, that the City Council's intent is to retain a General Fund Contingency Reserve of 13% of the General Fund total operations appropriation; and

BE IT FURTHER RESOLVED, that the City Council's intent is to retain a designation for encumbrances for goods and services in an amount to be determined upon the final accounting as of June 30, 2010 and authorize the carryover of such appropriations to the ensuing fiscal year; and

BE IT FURTHER RESOLVED, that the carryover of capital appropriations for programs authorized in the FY 2009-10 Annual Budget in an amount to be determined upon the final accounting of June 30, 2010, is hereby authorized. If the funding source becomes unavailable for a capital item, the authorization to purchase is automatically rescinded; and it is further noted that other funding sources budgets will reflect the commitments for funding as noted above; and

BE IT FURTHER RESOLVED, that the City Manager, in conjunction with individual department heads and the Finance and Technology Director, is directed to control the departmental budgets at the departmental bottom line, and the City Manager is authorized to make line item modifications within each department budget. Said modifications shall be reported to the City Council/Agency Board/Authority Board /Corporation Board and reflected in the Preliminary Budget for the upcoming year; and

BE IT FURTHER RESOLVED, that the FY 2009-10 estimated expenditures reflected in the Preliminary Budget for FY 2010-11 constitute the City Manager's report to Council regarding the end of year budget review; and

BE IT FURTHER RESOLVED, that the Finance and Technology Director through the City Manager is hereby authorized to approve payment for goods and services received by the City

RDA Resolution No. 10-003

RESOLUTION NO.: 10-109

DPIC Resolution No. 10-001

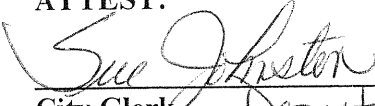
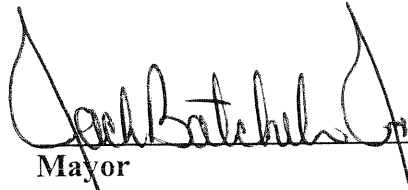
DATE: JUN 22 2010


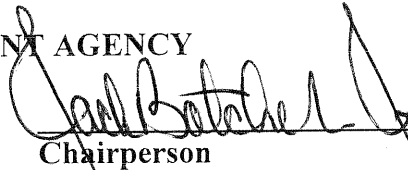
DPFA Resolution No. 10-001

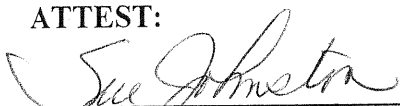
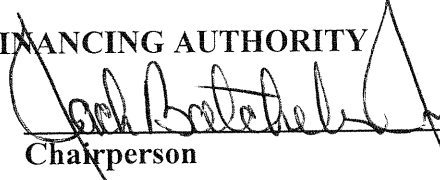
Council/Agency/Authority/Corporation in accordance with the approved budgets, ordinances, programs, and policies.

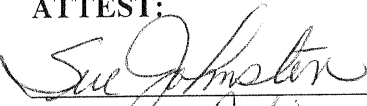
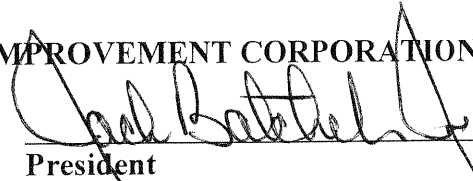
PASSED AND ADOPTED THIS 22ND DAY OF JUNE 2010 BY THE FOLLOWING VOTES:

AYES: Besneatte, Cayler, Fuller, Batchelor
NOES: Ceremello
ABSENT: None
ABSTAIN: None

ATTEST: **CITY OF DIXON**

City Clerk - Deputy Clerk

Mayor

ATTEST: **REDEVELOPMENT AGENCY**

Secretary - Acting Secretary

Chairperson

ATTEST: **DIXON PUBLIC FINANCING AUTHORITY**

Agency Secretary - Acting

Chairperson

ATTEST: **DIXON PUBLIC IMPROVEMENT CORPORATION**

Secretary - Acting

President

RDA Resolution No. 10-003 RESOLUTION NO.: 10-109
DPIC Resolution No. 10-001
DPFA Resolution No. 10-001 DATE: JUN 22 2010
Adopted Budget - FY 2011

This page intentionally left blank.



Gann/ Appropriation Limit

Article XIII B of the California Constitution was a ballot initiative adopted in 1980 and modified by Proposition 111 that passed in 1990 to limit the amount of tax proceeds state and local governments can spend each year. The limit is different for each agency and the limit changes each year. Each year's limit is based on the amount of tax proceeds authorized to be spent in fiscal 1978-1979 in each agency modified for changes in inflation and population in each subsequent year. The formula used in calculating the growth rate is:

- Percent (%) change in population +100/100 times either percent (%) change in per capital income +100/ 100 or change in non-residential assessments +100/100

The calculated rate times the previous appropriation limit equals the new appropriation limit. The California Department of Finance is mandated to notify each city of the population changes and the per capita personal income factor to be used in calculating the growth rate.

The City of Dixon's limit was calculated as follows:

APPROPRIATION LIMIT FOR THE FISCAL YEAR ENDING JUNE 30, 2011			
A.	LAST YEAR'S LIMIT		\$ 23,986,476
B.	ADJUSTMENT FACTORS		
	Population	1.0103	
	Personal Income	<u>0.9846</u>	
	Total Adjustment Factors		<u>0.994741</u>
C.	ANNUAL DOLLAR ADJUSTMENT		<u>(126,136)</u>
D.	OTHER ADJUSTMENTS		
	Lost Responsibility		0
	Transfer to Private		0
	Transfer to Fees		0
	Assumed Responsibility		0
	Total Adjustments		0
E.	TOTAL ADJUSTMENTS		<u>(126,136)</u>
F.	LIMIT FOR FY 2010-11		<u>\$ 23,860,340</u>

Cost Allocation & Transfers

The City of Dixon uses a cost allocation plan to allocate costs to the various funds and departments throughout the organization.

City of Dixon Cost Allocation Factors

All costs are assigned to the department to which the costs are incurred; for example, all finance department staff are charged to the finance department. The costs for the staff are then allocated to the other departments and funds, which are supported by the finance department, based upon a plan prepared by an outside consultant that is updated biannually.

An additional part of the cost allocation process is the allocation of charges from central service overhead. These costs are calculated by a cost allocation plan prepared by a consultant.

In addition to the cost allocation there are a number of transfers some of which are for allocating costs and others are for the purposes of providing funding to various programs.

FY2011 Transfers

<u>Transfers In - Acct #</u>	<u>Amount</u>	<u>Transfers out Acct #</u>	<u>Amount</u>	<u>Reason for transfer</u>
100-000-490300-0000	5,301	103-179-590100-0000	5,301	Cost Allocation
100-000-491100-0000	170,000	305-300-590100-0000	170,000	Cost Allocation
100-000-491700-0000	54,583	350-300-590100-0000	54,583	Cost Allocation
100-000-492600-0000	191,775	510-510-590100-0000	191,775	Cost Allocation
100-000-492700-0000	165,571	520-530-590100-0000	165,571	Cost Allocation
100-000-492800-0000	317,485	530-500-590100-0000	317,485	Cost Allocation
100-000-492900-0000	6,297	540-500-590100-0000	6,297	Cost Allocation
100-000-497300-0000	15,000	820-820-590100-0000	15,000	Mower purchase in 100-151
100-000-497500-0000	60,000	830-830-590100-0000	60,000	City Hall flooring project to be expensed in 100-155
100-000-493200-0000	2,978	570-100-590100-0000	2,978	Cost Allocation
100-000-496100-0000	8,654	710-100-590100-0000	8,654	Transfer from WA Street
100-000-497600-0000	11,510	651-000-490100-0000	11,510	Transfer from CFD
100-000-496200-0000	19,811	720-710-590100-0000	19,811	Transfer from NFSAD
100-000-491750-0000	44,874	430-100-590100-0000	5,398	from CIP 430
		440-107-590100-0000	1,997	from PW Facilities CIP (440)
		400-100-590100-0000	12,479	from Unrestricted CIP (400)
		460-100-590100-0000	5,141	from Transportation CIP (460)
		470-100-590100-0000	7,904	from Transit CIP (470)
		480-10-590100-0000	11,955	from Recreation CIP (480)
240-000-490800-0000	53,250	430-101-590800-0000	53,250	For Debt Service payments
270-000-491760-0000	215,000	404-100-590800-0000	215,000	For Debt Service payments
315-000-491100-0000	490,000	305-300-591300-0000	490,000	Transfer to Rehab Fund 315
250-000-491760-0000	190,000	404-100-591800-0000	190,000	For Debt Service payments
460-000-492800-0000	160,000	530-500-592300-0000	160,000	Transfer to Transportation Capital Fund 460
510-000-491100-0000	25,000	305-300-592600-0000	25,000	Transfer to Redevelopment Fund 510 for loan
600-000-490100-0000	174,586	100-000-590300-0000	174,586	Personnel and other costs
820-000-490000-0000	50,000	305-300-597300-0000	50,000	To Equipment Replacement Fund 820
451-000-490100-0000	15,000	100-000-590451-0000	15,000	Transfer from GF to Core Area for Debt Service to be paid from Fund 451
820-000-491100-0000	50,000	305-300-597300-0000	50,000	Equipment Replacement
316-000-491100-0000	382,500	305-300-591316-0000	382,500	For Project funding in Fund 316
316-000-491200-0000	45,833	310-100-591316-0000	45,833	For Project funding in Fund 316
	2,925,008		2,925,008	

COMPARISON TO OTHER NEARBY CITIES

<u>City</u>	<u>City Population</u> (As of January 2009)*	<u>Property Taxes</u> (FY2009-10 Budget)	<u>Sales Taxes</u> (Calendar Year - 2009)	<u>Sales Tax per Capita</u> (Calendar Year - 2009)	<u>Rank of Sales Tax per Capita</u> (Calendar Year - 2009)	<u>General Fund Appropriations</u> (FY2009-10 Budget)
Dixon	17,535	\$ 2,730,673	\$ 4,856,112	\$ 277	40	\$ 13,617,923
Suisun City	28,785	1,023,100	923,581	32	497	9,772,200
Benicia	27,912	13,485,515	6,290,346	225	76	32,992,000
Rio Vista	8,203	1,618,792	787,174	96	307	5,215,572
Vacaville	96,235	11,053,632	13,785,111	143	182	69,377,581
Fairfield	106,194	35,931,000	14,163,389	133	203	73,029,000
Vallejo	120,765	14,669,640	10,552,434	87	331	74,515,581
Davis	66,077	14,587,900	5,109,614	77	355	39,706,757

*State of California Dept. of Finance - <http://www.dof.ca.gov/research/demographic/reports>



Glossary

This page intentionally left blank.



Glossary of Budget Terms

Accounting System

The total set of records and procedures which are used to record, classify and report information on the financial status and operations of an entity.

Accrual Basis of Accounting

The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether or not cash disbursements are made at that time).

Appropriation

An authorization made by the City Council of the City of Dixon which permits officials to incur obligations against and make expenditures of governmental resources. Appropriations are usually made for fixed amounts and typically are granted for a one-year period.

Assessment District

A defined area of land that will be benefited by the acquisition, construction, or maintenance of a public improvement.

Assessed Valuation

The appraised valuation less any exemptions on real estate or other property by the County of Solano as a basis for levying property taxes.

Audit

A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to:

- Ascertain whether financial statements fairly present financial position as a result of operations
- Test whether transactions have been legally performed.
- Identify areas for possible improvements in accounting practices and procedures
- Ascertain whether transactions have been recorded accurately and consistently.
- Ascertain the stewardship of officials responsible for governmental resources

Base Budget

Under traditional budgeting, the base budget is that amount that is required, at a minimum, to provide resources for the operations of the organization. Each year, approved amounts are added to the base budget.

Beginning Balance

Unencumbered resources available in a fund from the prior fiscal year after payment of prior fiscal year expenditures.

Bond

Capital raised by issuing a written promise to pay a specified sum of money, called the face value or principal amount, with interest at predetermined intervals.

Budget

A plan of financial operation embodying an estimate of proposed expenditures for a given time (usually a fiscal year) and the proposed means of financing them (revenue estimates). This term is sometimes used to describe the officially approved expenditure level under which the City of Dixon and its departments operate. The budget must be approved by the City Council prior to the beginning of the fiscal year.

Budget Calendar

The schedule of key dates or milestones that the City of Dixon follows in the preparation and adoption of the Budget.

Budget Document

The official written statement prepared by the Finance Department and supporting departments and staff that presents the proposed budget to the City Council.

Budget Message/Transmittal Letter

A general discussion of the proposed budget presented in writing as part of the budget document. The budget message explains the principal budget issues against the background of financial experience in recent year and presents recommendations by the City Manager.

Budgetary Control

The management of the City of Dixon in accordance with the approved budget for the purposes of keeping expenditures within the limitation of the available appropriations and available revenues.

Capital Assets

Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Budget

A plan of proposed capital expenditures and the means of financing them.

Capital Improvement Projects

A plan for capital expenditures to be incurred each year over a fixed period of several years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount to be expended each year and the method of financing those expenditures.

Capital Outlay

Expenditures for the acquisition of capital assets.

Capital Projects

Projects that purchase or construct capital assets. This could include the purchase of land or the construction of a facility.

Cash Basis

The method of accounting under which revenues are recorded when received in cash and expenditures are recorded when paid.

Contingency

An amount, set aside to be used at the discretion of the City Council to fund emergency or extraordinary items.

Cost

The amount of money or other consideration exchanged for property, services or expenses.

Debt Service

The expense of retiring such debts as loans and bond issues. It includes principal and interest payment and the administrative costs for paying agents registrars, and escrow agents.

Deficit

The excess of expenditures over revenues during an accounting period, or in the case of enterprise funds, the excess of expense over income during an accounting period.

Department

An organizational unit comprised of divisions or functions. It is the basic unit of service responsibility encompassing a broad mandate of related activities.

Depreciation

That portion of the cost of a capital asset that is charged as an expense during a particular period.

Development Impact Fees

Fees place on the development of land or condition required for the approval of a development project. Fees must be expended on those projects for which the fees were collected.

Division

A major section of a department indicating management responsibility for a group of related operations within that department.

Encumbrance

A commitment of funds against an appropriation, it may be in the form of a purchase order or contract; until such time as the goods or services are received, the commitment is referred to as an encumbrance.

Enterprise Fund

A type of fund established for the total cost of those governmental facilities and services that are operated in a manner similar to private enterprise. The programs are entirely or predominately self-supporting. The City has two enterprise funds, the Sewer Fund and the Transit Fund. This type of fund is also known as a Proprietary Fund.

Expenditure

Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered, whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purchases are made.

Expenses

Decreases in net total assets. Expenses represent the total cost of operations during a period, regardless of the timing of related expenses.

Fees

Charges for services that are based upon the cost of providing the service.

Fiscal Year

A twelve-month period of time to which a budget applies. The City of Dixon' fiscal year is July 1-June 30.

Full Faith and Credit

A pledge of the general taxing power of a government to repay debt obligations. (Usually used in reference to bonds.)

Full-Time Equivalent (FTE)

A measure of effective authorized positions, indicating the percentage of time a position or group of positions is funded. It is calculated by equating 2,080 hours of work per year with the full-time equivalent of one position; thus one position would have an FTE of 1.0

Fund

An independent fiscal and accounting entity with a self balancing set of accounts, used to record all financial transactions related to the specific purpose for which the fund was created.

Fund Balance

The difference between fund assets and fund liabilities.

Gas Tax

A tax on fuel used to propel a motor vehicle or aircraft. Its use is restricted to planning, construction, improvement, maintenance and operation of public streets and highways or public mass transit guide ways.

General Fund

The governmental accounting fund supported by property taxes, licenses and permits, service charges, and other general revenues to provide for operating services.

General Obligation Bonds

Bonds backed by the full faith and credit of the City that may be used for various purposes and repaid by the regular revenue raising powers (generally taxes and/or other general revenues) of the City.

Goal

A statement that describes the purpose toward which an endeavor is directed, such as a target or target area.

Grant

Contributions or gifts of cash or other assets from another governmental entity or foundation to be used or expended for a specific purpose, activity or facility. An example is the Community Development Block Grant provided by the federal government.

Interfund Transfers

Money transferred from one fund to another such as from a fund receiving revenue to the fund through which the expenditures are to be made.

Internal Service Fund

Funds used to account for the financing of goods or services provided by one department of an agency to other departments of the agency on a cost reimbursement basis.

Levy

The total amount of taxes special assessments, or charges imposed by a government.

Material, Supplies and Services

Expenditures for items that are normally consumed within a fiscal year.

Memorandum of Understanding (MOU)

The result of labor negotiations between the City of Dixon and its various bargaining units.

Motor Vehicle License Fee (VLF)

Based on the market value of a vehicle, VLF is a fee for the privilege of operating a vehicle on public streets. A portion of the fee is returned to cities by the State and its use by a city is unrestricted.

Objective

A defined method to accomplish and establish goals.

Operating Budget

Annual appropriation of funds for ongoing program costs, including salaries and benefits, services and supplies. This is the primary means by which most of the financing, acquisition, spending and service delivery of the city are controlled.

Ordinance

A formal legislative enactment by the City Council. It has the full force and effect of law within the City boundaries.

Public Employees' Retirement System (PERS)

The retirement system administered by the State of California, to which all permanent City employees belong.

Reserve

An account used to indicate that a portion of a fund's balance is restricted for a specific purpose and is therefore, not available for general appropriation.

Resolution

A special order of the City Council that has a lower legal standing than an ordinance.

Retained Earnings

The excess of an enterprise fund's assets over its liabilities. A negative retained earnings is sometimes called a deficit.

Revenue

Funds that a city receives as income. Revenues include such items as taxes, licenses, user fees, service charges, fines and penalties and grants.

Revenue Estimate

A formal estimate of how much revenue will be earned from a specific revenue source for some future period, usually a future fiscal year.

Salaries and Benefits

A budget category that generally accounts for full-time and temporary employees, overtime and all employee benefits, such as medical and dental insurance and retirement contributions.

Special Assessment

A compulsory levy imposed on certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Stipend

A fixed sum of money paid for a specific purpose.

Tax Base

The total property valuations on which the City of Dixon receives property taxes.

Tax Increment Financing

A tax incentive designed to attract business investment by dedicating to the project area the new property tax revenues generated by redevelopment. The increase in revenues (increment) is used to finance development related costs in the project area.

Transfers In and Transfers Out

The movement of revenue out of one fund to another. The recipient fund uses the money to cover the cost of services provided, or to cover the cost of a contract between two funds.

Warrant

An order drawn by a locality's officers directing the treasurer of the locality to pay a specified amount to the bearer, either after the current or some future date.



End of Budget Document

This page intentionally left blank.

