

CITY OF DIXON
SENIOR/MULTI-USE CENTER
201 S. FIFTH STREET DIXON, CA 95620
(707)678-7022

FACILITY USE FEES AND INFORMATION

<u>Room</u>	<u>Fee</u>	<u>Minimum</u>	<u>1 hour set up & 1 hour clean up (only if rental is over 4 hours)</u>
Assembly Hall	\$100/hour	2 hours	\$25/hour
Arts & Crafts Room	\$50/hour	2 hours	\$25/hour
Kitchen	N/A (KITCHEN IS NOT AVAILABLE FOR RENTAL AT THIS TIME)		

Cleaning, damage and overtime deposit rates:

No Food or Alcohol served: \$100

Food and/or Beverage (Non-Alcoholic) served: \$250

Food and Alcohol served: \$500

**Liability Insurance and a Dixon Dance/Special Event permit are required
before rental of the Senior/Multi-Use Center.**

**All users must obtain liability insurance coverage in the amount of \$1,000,000 or more and a
permit from the Dixon Police Department before any room can be rented.**

User groups are required to do all set up, take down and clean up.

Other Discounts/Fees

Save the Date: Deposit is required to book a date. This money will be applied to the deposit fee charged for reservation.

Non-Resident Use Fee: Add 25% to total (excluding deposit)

Commercial Use Fee: Add 10% to total (excluding deposit)

Non-Profit Agency Use Discount: Subtract 10% of rental fee only (excluding kitchen and deposit fees)

Building Monitor: Included in fee.

Maximum Advance Rental: 6 months

Maximum Attendance: For sit-down functions, 120 people.

Cancellation Fee: Advance notice of 31 + days, the City retains 10% or \$10, whichever is greater; 15-30 days, the City retains 50%; and 0-14 days, the City retains 100%. Deposit excluded.